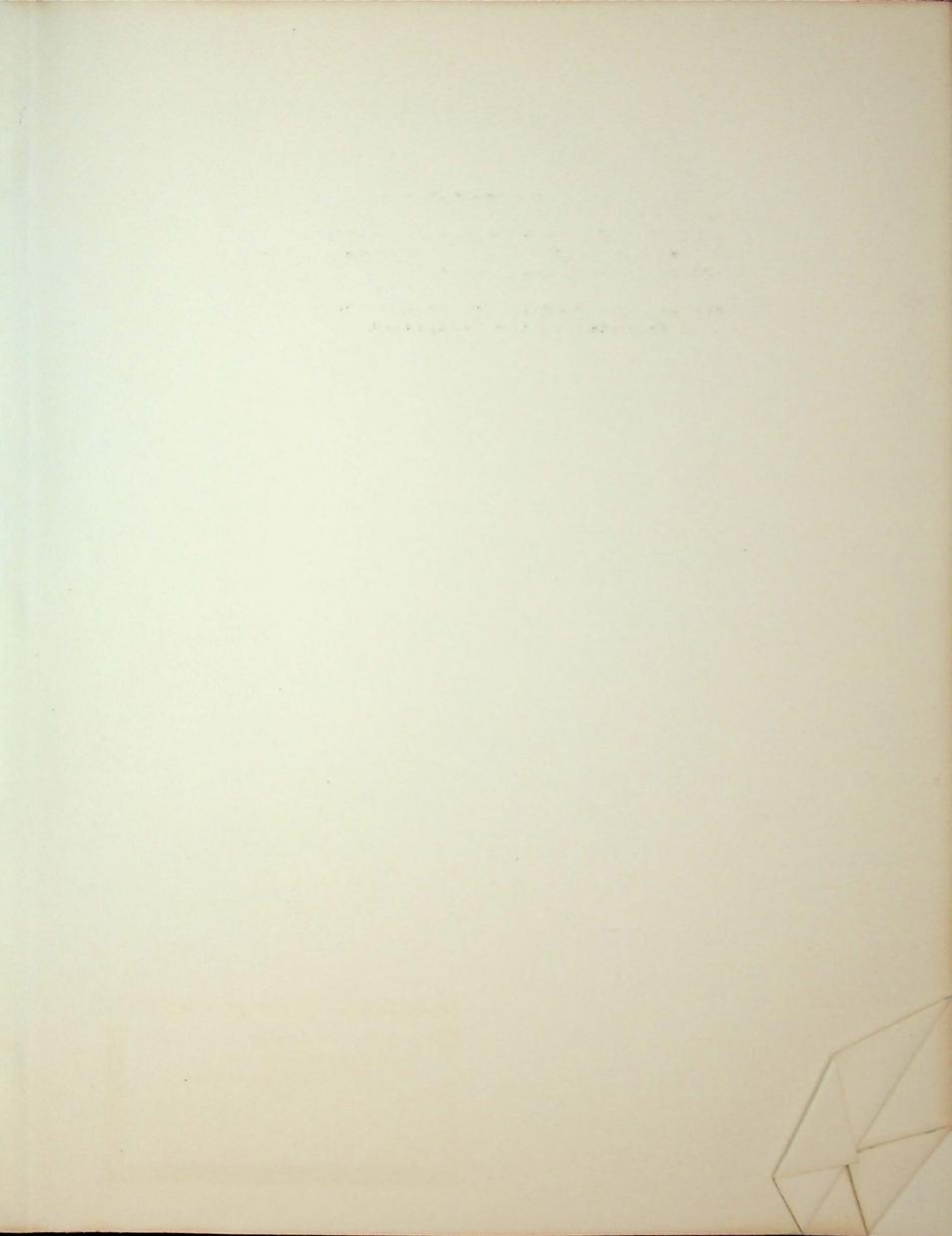
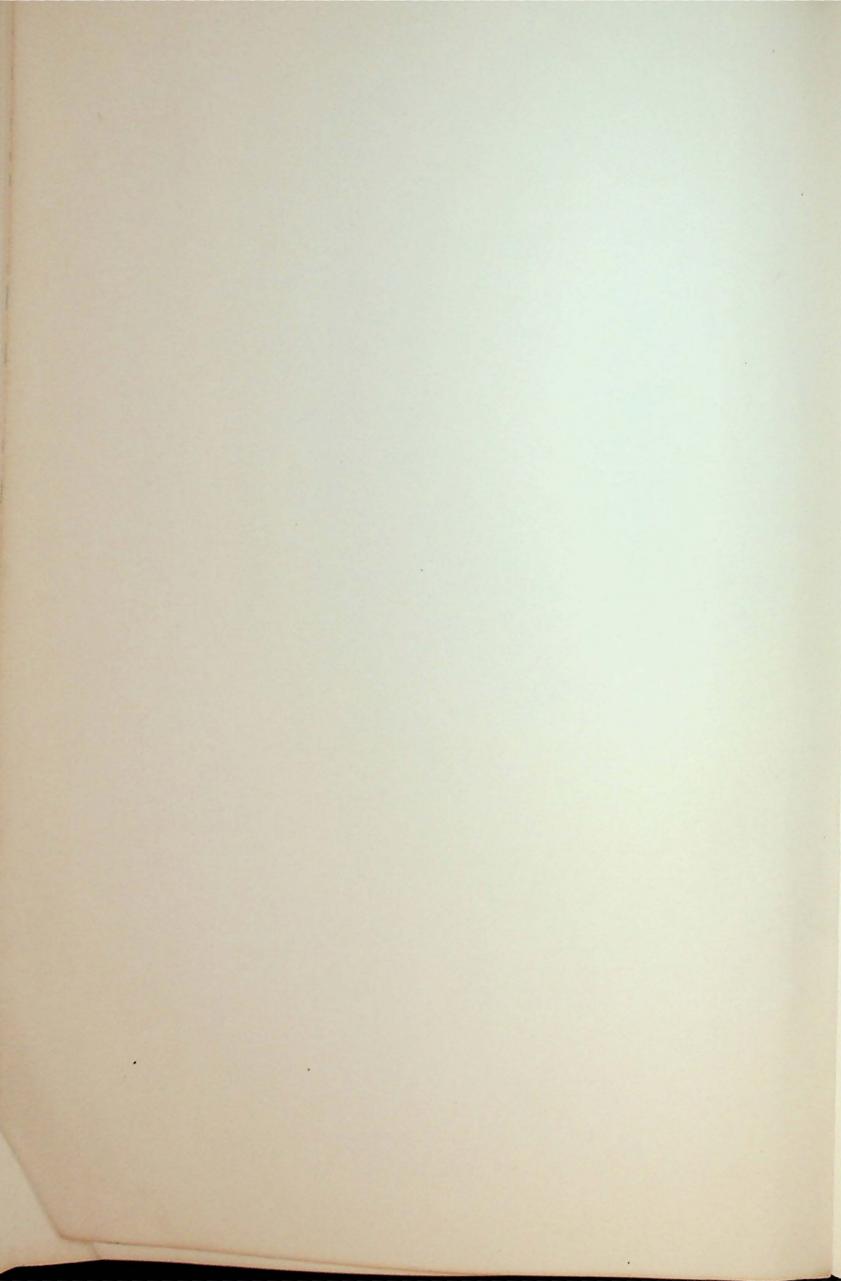
TO HAVE COMMISSION MEETING MINUTES BOUND:

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# July 6, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, July 6, 1965, at 10:00 A.M.

Present: Commissioners: Vice Pres. Dodsworth, Lyon, Silverman; Gen.Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Pr. Clerk Kennedy.

Absent: Pres. Lang, Commissioner Hollander.

Vice Pres. Dodsworth presided.

Minutes of meeting of June 28, 1965, were approved.

General Manager:

For the Board's information:

Reported overtime authority pertaining to the Department.

Overtime authority

Press clips

Shelter

Dr. Humphrey, State Public Health Dept., regarding revision in animal quarantine regulations, reducing isolation period from 14 to 10 days for dogs Rabies and cats, the observation period remaining at 14 days for other animals. quarantine

> Times, July 1, "Greased Pig Ruling to be Appealed", re court case of the greased pig chase staged at the San Diego County Fair.

Waxman Publications, June 30, incorporating departmental press release re practical suggestions for animal care.

Pr. Clerk Floyd H. Kennedy was invited to the meeting. Chairman Dodsworth Floyd presented 15 year service pin to Mr. Kennedy, expressing, on behalf of the Kennedy Board, appreciation for his years of loyal and conscientious service to the Department. Mr. Kennedy thanked the Board and left the meeting.

Exec. Officer Tuttle stated that we are recruiting for new position of Public Sr. Public Relations Representative. Also, searching for land for West Valley Relations Shelter. Repr. W.Valley

Adjournment:

7-19-65 Thas plang. L. Whitlow

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, July 12, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Lang, Vice Pres. Dodsworth, Lyon, Silverman; Gen. Mgr. Bonner, Secty. Whitlow.

Absent: Commissioner Hollander.

Minutes of meeting of July 6, 1965, were approved.

### General Manager:

County Read excerpts from local press regarding County sponsored rabies clinics inoculation clinics.

TuffyTimes, July 9, "Wrestling Bear Wins His Case in Pasadena", case againstTruesdellowner Tuffy Truesdell dismissed. Examiner, July 7, picture of Victor, theanimalbear, performing for the Jury on the case.

Council Committees named, and schedules of Committee meetings. Council man Lindsay remains Chairman of the Health & Welfare Committee; Vice Chair-Committees man, Cassidy; Committee member, Mills.

Board Commissioner Silverman again requested that the Board consider holding meetings its regular meetings twice a month instead of weekly. After discussion, moved by Mr. Silverman, seconded by Vice Pres. Dodsworth, unanimously voted that the Commission, effective the first Monday in August, meet the first and third Monday of each month.

Adjournment:

There being no further business, meeting adjourned.

7-26-65 Thas/ Lang S. Whitlow

Minutes

July 19, 1965

July 12, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, July 19, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Lang, Vice Pres.Dodsworth, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow.

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act

Absent: Commissioner Hollander.

Minutes of meeting of July 12, 1965, were approved.

Secretary reminded the Board that the Charter requires election of Election Board officers the last week in July.

Board Meetings

Journal, July 14, 1965, Notice that effective the first Monday in August, the Board will hold its meetings the first and third Monday of each month. The Mayor was notified of the Board's action via Mr. O'Sullivan's office, last Monday immediately following the meeting.

## General Manager:

- Expend. Statement of Expenditures and Available Balances, cumulative through June 30, 1965. The Board received copies.
- Mrs. Joseph Kay, 17163 Osborne St., Northridge, expressing appreciation Thompson for Sr. A.C.O. Thompson's efficient handling of a neighborhood dog problem. commended
- AB 1577 Sr. A.C.O. VonSlomski, reporting Assembly Bill 1577, prima facie evidence of clipped combs on fighting cocks, tabled in Senate Judiciary Committee. Sec. 597; of the Penal Code remains the same.
- Times, July 18, permits for Animals Due by July 31" (Dept.release); Press Times, July 17, "Council to Curb Amorous Pets"; Herald, July 17, "City Will clips Seek Curb on Amorous Cats."
- U.S.C. pamphlet, July 15, 1965, "Items", re the nation's first animal Training caretaker training program, offered by U.S.C.'s Vivarium Department. program

### Executive Officer:

Stated had attended Health & Welfare Committee meeting Thursday, when C.F.93515 & further consideration was given to the report re possible animal control measures which had been transmitted by the City Attorney following hearings with various animal organizations and our Department. Following the three hour meeting, the three basic proposals were continued, i.e., cat license fee, increase in dog license and the 18 other proposals - these are still in Committee, and no determination has been made upon any of them.

> On the Council agenda for Friday, was the report of Health & Welfare Committee, recommended for Council approval: Amend Sec. 53.29 M.C. to include female cats in season; amend Sec. 11.06 M.C. to include animal inspectors to issue citations. These were passed by the Council. Mr. Tuttle said the most important, the citation system, will be the same as the Police Dept. now has in regard to traffic tickets. This will keep owners' animals out of the Shelters, primarily dogs. Should also cut down expenses. The Attorney has been instructed to prepare the ordinance amendment.

W.Valley Shelter

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3 & 4

Acquisition of West Valley Shelter property is in the negotiating stage.

Adjournment:

There being no further business, meeting adjourned.

Jina M. Dodsworth L. Whitlow

## Minutes

# July 26, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, July 26, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Lang, Vice Pres. Dodsworth, Lyon, Silverman; Gen. Mgr. Bonner, Secty. Whitlow.

Minutes of meeting of July 19, 1965, were approved.

# Communications:

C.A.Opn.-City Attorney, replying to the Board's request of June 14, 1965, Charter opinion re powers and duties of Board and General Manager, Department of Amend.# 6 Animal Regulation - Charter Amendment No. 6.

# General Manager:

Rept. #13 The Board received copies of Report No. 13, June 6 to June 30, 1965. Gen.Mgr. commented on the more important points of the Report.

Hollander Council Minutes, July 21; Times, July 22, Council confirmation of confirmed the Mayor's appointment of Mike Hollander to Building & Safety Commission.

W. Valley Board of Public Works, referring, July 19, 1965, to Director of the Shelter Bureau of Right of Way & Land, our request that the Director be instructed to negotiate for immediate acquisition of approximately 2 acres of land for West Valley animal shelter.

Animal Council actoption, July 16, 1965, of Health & Welfare Committee control report, recommending certain animal control measures and instructing the legisla-City Attorney to present necessary ordinances to carry out the intent, i.e., amend Sec. 53.29, M.C. to include female cats in season, and amend Sec. 11.06 to provide for issuance of citations by Animal Inspectors.

Mrs. Mary Owens

tion

Sr. A.C.O. Hilton, re Mrs. Mary Owens, 5456 Forbes Ave., Encino, having a cat kennel, no permit. Mrs. Owens was arraigned July 8, pled not guilty and trial set for July 28. On July 14, she requested "Motion

to Advance" which was granted, changed plea to guilty. As she stated she had reduced the number of her cats to three, the Judge fined her \$10 or 2 days, and suspended sentence.

Rabies Times and Herald, July 25, 1965, scheduling of rabies vaccination wac. clinics, sponsored jointly by Co. Health and City Animal Regulation Depts., clinics and Southern Calif. Vet Med. Assn.

Press c lip

Journal, July 13, 1965, "Tip to Vacationers", warning against feeding or petting bears because of their great strength and that they are unpredictably dangerous.

Population Population estimate, City of Los Angeles, as of April 1, 1965, 2,731,700. The Board received copies.

Animals in A.H.A. leaflet, "The Most Pampered Players in Hollywood", re animals movies in the movies.

Election oif Officers

Announcing that the next order of business would be election of officers for 1965-66, Pres. Lang asked Commissioner Silverman to take the Chair. On motion of Commissioner Lang, Mrs. Dodsworth was nominated for office of the President. Nominations were declared closed and Mrs. Nina M. Dodsworth was elected President by unanimous vote. Mrs. Lyon and Mr. Silverman both declined the nomination for office of Vice President. On motion of Mrs. Dodsworth, Mr. Lang was nominated for office of Vice President. Nominations were declared closed and Mr. Charles H. Lang was elected Vice President by unanimous vote.

Pres. Dodsworth took the Chair.

Commissioner Silverman congratulated Mrs. Dodsworth and Mr. Lang, stating it has been his pleasure to serve on the Board when Mr. Lang was President and that he was looking forward to serving now under the Chairmanship of Mrs. Dodsworth. He asked that the Minutes reflect that Mrs. Dodsworth has served on the Board since 1953, having served as President for two terms and has represented the Board and Department on many occasions. Many of the laws which are now on the books of the City that are being observed by the community, are the result of her efforts and for which the community owes her a vote of thanks. Mrs.Lyon added complimentary remarks, Mrs.Dodsworth and Mr. Lang expressing their appreciation to the Commissioners.

## Adjournment:

8-16-65 Chastlang L. Whitlow

354

### Minutes

August 2, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, August 2, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Lyon, Silverman; Gen. Mgr. Bonner, Secty. Whitlow.

Minutes of meeting of July 26, 1965, were approved.

### Communications:

Animalport matter

Robert C.Davidson, Mgr. of Airport Property, to Commissioner Dodsworth, enclosing copy of memorandum to F. T. Fox. Secty., at Pres. Dodsworth's request, read the memo regarding animalport at International Airport.

The Board discussed. The matter was referred to Gen. Mgr. for additional information and report to the Board.

## General Manager:

Commission officers

Times, July 30, "Officers Named for Six City Commissions", including Animal Regulation.

Press release Herald and Times, August 1, from Department press release, cautioning owners to keep tags on dogs.

Photographs Mrs. Lyon exhibited Dandie Dinmont pictures sent by Mr. and Mrs. Daniel S. Adams, Jr., 1209 Indiana Ave., South Pasadena. Three of the photographs were for the Department and Mrs. Lyon requested that letter of appreciation be sent to Mr. and Mrs. Adams.

## Adjournment:

Jina M. Dodeworth L. Whitlow

## August 16, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, August 16, 1965, at 10:00 A.M.

Present: Commissioners: Vice Pres. Lang, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow.

Absent: Pres. Dodsworth.

Vice Pres. Lang presided.

Minutes of meeting of August 2, 1965, were approved.

## Communications:

Weissman complimented

Inez Cocke and Bruce Bradbury, 4158 Fair Ave., expressing appreciation for courtesies extended by Sr. A.C.O. Weissman upon their recent visit to the Valley Shelter.

# Sept.6 As Monday, September 6 is a holiday, the Board will meet Tuesday, holiday Sept. 7.

Mrs. Harold At Commissioner Lyon's request, Secty. read letter from Mrs. Harold Hodge Hodge, 128 S. Larchmont Blvd., commending Sr. A.C.O.Conlin and Von Slomski for assistance in handling howling dog complaint.

Geo. Saiki Nrs. Harriett Wieder as the Mayor's staff member assigned to our Department. The C.A.O.'s office has assigned Richard A. Weilein as our Budget Analyst, replacing Bob Nelson.

### General Manager:

- Expend. The Board received copies of Statement of Expenditures and Available Balances cumulative through July 31, 1965.
- Ord. Council Calendar, August 2, C.F. 125066, from the Mayor, transmitting amendment C.A.O.'s report re proposed ordinance amending Comprehensive Zoning Plan defining and regulating cat kennels in order to make the zoning regulations conform with Sec. 53.00 of the Code. File referred to Planning and Building and Safety Committees.

Bldg. & Commissioner Lyon called Friday that she had received information that Safety Building & Safety Commission had requested an ordinance to effect restoration of the appellant powers of their Board. For the Board's information, Gen. Mgr. read copy of communication to the Mayor from Building & Safety Commission, re proposed emergency code change, to reinstate Commission's power to act on appeals. Also read excerpts from Statement of Policy adopted by Building & Safety Commission at July 28 meeting, a copy of which had been sent to Councilman Henry for his review. ing Charter Amendment No. 6, he had asked if the Department was to init the "more comprehensive revisions to existing or dinances" mentioned in emergency ordinance No. 130,238, and Deputy City Attorney Jones said it would be handled by the C.A.O. and City Attorney. The Board discussed.

New Exec. Officer stated that new position of Sr. Public Relations positions Representative has been filled, the employee will start work August 30. Examination for class of Asst. Dist. Supervisor will be given the latter part of this month.

West Valley Work Order has been issued for West Valley property acquisition.

N.D.W. Preparations are being made for National Dog Week, September 19-25.

Annix Gen.Mgr. exhibited article in "True" magazine, June 1965, "Danger: article The Antivivisectionists Rise Again", written by Daniel P. Mannix.

Commission- Commissioners Lyon and Silverman stated they would be out of the ers absent City in September and part of October.

## Adjournment:

There being no further business, meeting adjourned.

AMS 10-18-65 1 hitlow SECRETARY

Minutes

September 7, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Comference Room, City Hall, September 7, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang; Gen. M. Bonner, Secty. Whitlow.

Absent: Commissioners Lyon and Silverman.

Meeting adjourned for lack of a quorum.

5 10-18-65 Whitlow SECRETARY

September 20, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, September 20, 1965, at 10:00 A.M.

Present: Commissioners: Vice Pres. Lang, Galati; Gen. Mgr. Bonner, Secty. Whitlow.

Absent: Pres. Dodsworth, Commissioners Lyon and Silverman.

Meeting adjourned for lack of a quorum.

ATTESTED 1018-65 ine M. Dodau PRESIDE

SECRETARY

### Minutes

# October 4, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, October 4, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow.

Absent: Commissioners Lyon and Silverman.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of August 16, 1965, were approved. Meetings of September 7 and 20 adjourned for lack of a quorum.

# Communications:

nm. Commissioner Silverman, traveling in Europe, greetings to the Board and Gen. Mgr. werman

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mission

City Clerk, Roster of Commissions and Boards as of September 13, 1965.

City Clerk, Sept. 15, notifying of Council confirmation of Pat Galati

as a member of the Board, for term ending July 1, 1970, and that Mr. Galati

has taken Oath of Office. Copy of letter to Mr.Galati, notifying him of Council action and that his Certificate of Appointment is being prepared.

Robert Fenton Craig, Pres. Building & Safety Commission, to Pres. Dodsworth, enclosing Statement of Commission Policy. Copy had been obtained previously and excerpts read at the August 16 meeting. Commissioner

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Gen. Mgr. stated that in discussion with the Deputy City Attorney regard-more Composition for her initiate ing Charter Amendment No. 6, he had asked if the Deputy City Attorney ics emergency comprehensive read that asked if the Department was to initiate the "more comprehensive revisions to existing or dinances" mentioned in emergency ordinance. No. 100 is to existing or dinances Jones said it emergency ordinance No. 6, he had asked if the Departum mentioned it would be handled by the 0.130,238, and Deputy City Attorney Jones said it. would be handled by the C.A.O. and City Attorney. The Board discussed. Exec. Officer stated that new position of Sr. Public Relations itions Representative has been filled, the employee will start work August 30. Examination for close filled, the employee will start work August 11 he given the latte Examination for class of Asst. Dist. Supervisor will be given the latter part of this month. t Valley Work Order has been issued for West Valley property acquisition. .W. Preparations are being made for National Dog Week, September 19-25. nix Gen.Mgr. exhibited article in "True" magazine, June 1965, "Danger: ticle The Antivivisectionists Rise Again", written by Daniel P. Mannix. mission-Commissioners Lyon and Silverman stated they would be out of the absent City in September and part of October.

Adjournment:

6

There being no further business, meeting adjourned.

10-18-65 PRESIDENT SECRETARY

Minutes

September 7, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, September 7, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang; Gen.Mgr. Bonner, Secty. Whitlow.

Absent: Commissioners Lyon and Silverman.

Meeting adjourned for lack of a quorum.

ATTS: 10-18-65 Juna M. Dodawa P. Whitlow PRESIDENT SECRETARY

September 20, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, September 20, 1965, at 10:00 A.M.

Present: Commissioners: Vice Pres. Lang, Galati; Gen. Mgr. Bonner, Secty. Whitlow.

Absent: Pres. Dodsworth, Commissioners Lyon and Silverman.

Meeting adjourned for lack of a quorum.

ATTESTED 10-18-65 Fine M Dod L. Whitlow

Minutes

October 4, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, October 4, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow.

Absent: Commissioners Lyon and Silverman.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of August 16, 1965, were approved. Meetings of September 7 and 20 adjourned for lack of a quorum.

### Communications:

Commissioner Silverman, traveling in Europe, greetings to the Board Silverman and Gen. Mgr.

> City Clerk, Sept. 15, notifying of Council confirmation of Pat Galati as a member of the Board, for term ending July 1, 1970, and that Mr. Galati has taken Oath of Office. Copy of letter to Mr.Galati, notifying him of Council action and that his Certificate of Appointment is being prepared.

Commission IRoster

Ciomm.

Galati

confirmed

3:1dg. & Safety colicy itatement City Clerk, Roster of Commissions and Boards as of September 13, 1965.

Robert Fenton Craig, Pres. Building & Safety Commission, to Pres. Dodsworth, enclosing Statement of Commission Policy. Copy had been obtained previously and excerpts read at the August 16 meeting. Commissioner Galati said it was his understanding that Building & Safety Commission, with approval of Dept. head, requested an ordinance to effect restoration of the appellant powers of the Board. Gen. Mgr. stated the ordinance was passed, published in Sept. 29 Journal, effective upon publication. Read excerpts. Mr. Bonner pointed out that following the passage of Charter Amendment No. 6, he had stated his belief that the Board (Animal Regulation) should be an appeal body where citizens could appeal his decision. The Board had agreed. However, at that time, the City Attorney's office advised that "more comprehensive revisions of existing ordinances" mentioned in emergency ordinance No. 130,238, would be initiated by the C.A.O. and City Attorney. Gen. Mgr. stated that last Friday, copy of proposed revision of Departmental ordinance was received from the C.A.O. and he intends to suggest the advisability of having an appeal Board when the proposed ordinance revisions are discussed.

### General Manager:

Reports

N.D.W.

Exhibited Mayor's Proclamation for National Dog Week, Sept. 19 through Sept. 25; press clips pertaining to the Week. Open House was held at the five Shelters, "Adopt a Dog Day" on Sunday.

The Board received copies of the following: 1964-65 Annual Report;

Statement of Expenditures cumulative through August 28, and through September 25, 1965; Monthly Report No. 1, July 1 to July 31; Monthly

Room & Gen. Mgr. stated that effective Monday, Jan. 10, 1966, room and floor floor changes will become effective in the City Hall. Our room will become nos. 1601 instead of 1401. Floor numbers will begin with Main St. as the first floor.

Report No. 2, August 1 to August 28, 1965.

Ord.

mendments

Journal, Sept. 24, amendment to Sec. 53.06, L.A.M.C., Animals at Large, and 53.29, Female Dogs and Cats, Straying During Season. The amendments require that female cats, as well as dogs, be strictly confined during copulating season. Amendment to Sec. 11.06, authorizes issuance of citation to the dog owner for law violations, in lieu of impounding the dog. Amendments effective October 24.

Mayor's Received this morning from the Mayor's office, assignment of staff staff members to various departments. Mr. Arriola has been assigned to this assignments Department.

Charter From the Mayor to Departments affected by Charter Amendment No. 6, Amend.#6 procedure to be followed by Gen.Mgr. in proposing Rules of General Application.

C. Arriola Mr. Arriola came into the meeting and Gen. Mgr. introduced him to the Board.

W. Valley Shelter Copy of letter from the Mayor to Board of Public Works, re Capital Improvement Expenditure Programs affected by the winning of Pension law suit. The money is available for acquiring West Valley Shelter property. Mr. Tuttle stated that property has been located with the building already constructed, there is suitable parking and would be ideal if the building can be altered for our purposes. This, as well as the property title, is being checked upon by the proper City Departments. Acquisition of this

### property would result in savings of time and money.

- IHollywood Copy of letter from Claire T. Grimes, Exec. Secty., Hollywood Chamber C. of C. of Commerce, to Councilman Lamport, re Resolution of the Hollywood C. of C., proposing that sufficient funds be allocated to Dept. of Animal Regulation to set up a program of pigeon control.
- IR. I. Rush Gen. Mgr. stated that Robert Rush, Adm. Asst., has returned to the Department to fill vacancy created by return of Dale Leffler to Airports Dept. Mr. Rush's experience and knowledge is very valuable to the Department.
- INightReport No. 2, Aug. 1 to Aug. 28, night emergency calls made from allIEmergencyShelters. Shift 4:30 P.M. to 12:30 A.M., 298 calls; shift 12:30 A.M. toICalls8:30 A.M., 39 calls.
- IPress Examiner, Oct. 2, "Shouldn't Happen to a Dog", re Dodger catcher John clips Roseboro's Dalmatian being impounded; Times, Sept. 28, "Dogs Tunnel into Schoolyard and Kill 2 Pets".

## Executive Officer:

# IFire - Stated that Saturday, Oct. 2, two units were dispatched to the fire in IH1wd.Hills the Hollywood Hills. Call was received at 12:30 from Fire Command Post; however, no animals involved, no major incidents. This is in connection with our Disaster Relief program.

Citation system Regarding the citation system, Exec. Officer stated that the Department is next to the Police Dept., the second department which is authorized to use the ticket system to take people to court. Action will be against the owner rather than the dog itself, which should cut down traffic of dogs into the Shelter. Night training sessions will be necessary to orient personnel.

IDepartment projects Mr. Tuttle supplied additional information regarding proposed West Valley Shelter project; mentioned study being made of various uses for the Ann St. legacy of \$17,000 plus; stated that for the first time in the history of the Department, a public relations program is being established. Sr. Public Relations Representative was authorized in our budget, Mrs. Frances Cater was appointed, with headquarters at 11th Ave. She has been working with the Board of Education, setting up educational programs for youth groups.

Pres. Dodsworth suggested inviting the Supervisors in one at a time suggestion to Board meetings so they may become acquainted with the new Commissioner.

### Adjournment:

There being no further business, meeting adjourned.

ATTISTED 11-1-65 Mina M. Dodsworth

SECRETARY

October 18, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, October 18, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon, Silverman; Acting Gen. Mgr. Tuttle, Secty. Whitlow, Chief Animal Lic. Inspector Parris.

Absent: Gen. Mgr. Bonner.

Minutes of meeting of October 4, 1965, were approved.

### Acting General Manager:

Work Program

Budget Manual

tions

Expend.

Program

Stated that completed review of fiscal year's Work Program indicates accurate estimates. The difference in man hours programmed and man hours worked is due to sickness, position vacancies, etc.

The Board received copies of 1966-67 Budget Manual.

Stated recruitment of personnel for the 13 new positions allowed in New Posi- this year's budget is under way.

> Expenditure Program cumulative through October is fairly "on target". Surplus in Salary Acct. is due primarily to the delay in recruiting newly authorized positions. Request for an additional position of Jr. Adm. Asst. and reallocation of three positions - Principal Clerk, Senior Clerk and Senior Animal Lic.Inspector will be forthcoming. We have been authorized an additional position, Student Professional Worker. A college student will be hired and trained for Department stastical work. He will work and be paid on a part time basis, i.e., 20 hours per week.

gestion ward Plan

Copy of Rules and Procedures of the Department Suggestion Award Plan was exhibited at the June 28 meeting, Gen. Mgr. at that time stating that the plan had been extended to cover all Departments. Mr. Tuttle stated that the first meeting of the Dept. Committee was held at Ann St. Friday. Five employee suggestions were considered. The Suggestion Award Plan has been enthusiastically received and participated in by Department employees.

Public Relations

Mrs. Cater, Sr. Public Relations Representative, is working with the school system and others, and the educational program is proceeding as planned. Pres. Dodsworth suggested that Mrs. Cater be invited to meet with the Board, as Mr. Parris was today.

Dept. dinner A departmental dinner has been set for Nov. 19 at the Taix Restaurant and the Board is invited to attend. Details of the dinner meeting will be supplied later.

Asst. Mr. Tuttle stated that interviews are being held for new class of Dist. Asst. Dist. Supvr. Selections will be made for replacement of older Supvr. employees who will be retiring.

The Department is participating in two training programs of Personnel

Training Programs

Ann St. legacy

W. Valley Shelter

Storage

Supplies

of

Ord.

amend.

IRept. #3

.Addt'1 'Vet

Watts

office

K. Parris

Mr. Tuttle said that the property it is hoped to acquire for West Valley Shelter is located at Independence and Nordhoff Sts. Request for appraisal has been made to Bureau of Right of Way & Land. Replying to Commissioner Silverman's question, Mr. Tuttle stated that there is over an acre and a half of land, 12,500 sq. ft. in the building. The property is well landscaped with ample parking.

Management Divn. of Civil Service - one for Sr. Clerks and the other for

Suggestions are being solicited for use of the funds of the Ann

St. legacy. One is a portable kennel run; another, plastic type dog bed.

Sr. Supervisors - Animal Control Officers and License Inspectors.

Alterations are being made at Ann St. for a supply storage room. Forms and other office supplies now in the City Hall office will be transferred to Ann St. for disbursement to branch offices.

The Board received copies of amendments to Sec. 11.06 and Secs. 53.06 and 53.29 L.A.M.C. Sec. 11.06, the citation plan, is not to be initiated at this time as the Department is exploring experiences of other jurisdictions in the application of this type of law.

The Board received copies of Period No. 3 report, Aug. 29 to Sept. 25, 1965.

Commissioner Silverman asked what has been done about the additional position of Veterinarian, which he felt was urgently needed. Mr. Tuttle explained that funds are provided for emergencies in the Vet. Services & Supplies Acct., expenditures determined by field personnel. Request has been made for the additional position in budgets for the past several years, and will continue to be made.

After discussion, moved by Mr. Silverman, seconded by Mrs. Lyon, unanimously voted, that Gen. Mgr. be advised to consider the possibility of requesting additional position of Veterinarian at this time.

Mr. Tuttle stated that a telephone request has been received from Bur. of Right of Way and Land as to departmental needs in the new government complex in the Watts area. We are exploring the possibility of placing personnel there to issue dog licenses.

At Pres. Dodsworth's invitation, Mr. Parris explained the work of his division for the information of Commissioner Galati; spoke of some of the problems of license enforcement, innovations he had made during his years of service, and he answered questions of the Board.

## Adjournment:

11-15-65

November 1, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, November 1, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Sr. A.C.O. McGehee, Sr. Steno. Marusich.

Also present: C. Arriola, Mayor's Office.

Absent: Secty. Whitlow.

Minutes of meeting of October 18, 1965, were approved.

### General Manager:

Addt'l Vet

Reported additional position of Veterinarian is being requested in the 1966-67 budget as has been done in the past.

Commissioner Silverman stated Veterinarian position should be requested at this time rather than with the budget request.

Mr. Bonner stated that he and the Executive Officer had discussed the matter but hadn't had a chance to discuss with Dr. Pastor. Gen.Mgr. stated his opinion that if the request was made now, the C.A.O. would recommend that it be included in the 1966-67 budget requests.

McGehee

Sr. A.C.O. Ken McGehee came into the meeting and was introduced to Commissioner Galati. Pres. Dodsworth then presented him with 25 Year Pin and Scroll from American Humane Association, commending him for his years of service with the Department.

Mr. C. Arriola came into the meeting and was introduced to Mr. McGehee.

Mr. McGehee thanked Pres. Dodsworth for commending him and introduced newspaper clippings and photographs of incidents during his work in the Department, and gave a brief description of his duties, answering questions by Commissioner Galati and Mr. Arriola. He then thanked the Board for inviting him to the meeting and excused himself.

Status Rept.

A.H.A.

Reviewed Financial Status Report of C.A.O.Department Analyst.

Reported on his attendance at the A.H.A. Convention, outlining the various subjects presented. Mr. Bonner was a member of the panel to answer the questions asked and problems presented from the floor.

### Executive Officer:

Watts office Reported the Bureau of Right of Way and Land has been making a survey relating to our needs in the Watts area. It is proposed to occupy office quarters in the new governmental complex being developed in the Watts area.

West Valley Property Mr. Tuttle informed the Board that he and Mr. Parris, Chief Animal License Inspector, accompanied Commissioner Galati and Mr. Arriola on a tour of the West Valley proposed property and the present Valley Animal Shelter. Mr. Parris briefed Commissioner Galati and Mr. Arriola on License Enforcement's various activities and problems.

City Report Executive Officer stated the Mayor has requested information relating to a combined City report by the C.A.O. We are in the process of developing such information in a 200 word report.

# Appts.

Expend.

In response to an inquiry from the Mayor's Office, Pres. Dodsworth made following appointments: Public Relations and Departmental Committee, Commissioner Silverman; Legislative Committee, Commissioner Lang; and Civil Defense Committee, Commissioner Galati.

### Adjournment:

There being no further business, the meeting was adjourned.

12-6-65

SECRETARY

### Minutes

November 15, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, November 15, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow.

Absent: Commissioners Lyon and Silverman.

Also present: C. Arriola, Mayor's office.

Minutes of meeting of November 1, 1965, were approved.

### Communications:

Bldg. & Building & Safety Commission to Pres. Dodsworth, transmitting copy Safety of Resolution of the Board re appointment of Commission Field Representative. appt.

### General Manager:

Statement of Expenditures and Available Balances cumulative through October 23, 1965.

358

Galati said it was his understanding that Building & Safety Commission, with approval of Dept. head, requested an ordinance to effect restoration of the appellant powers of the Board. Gen. Mgr. stated the ordinance was passed, published in Sept. 29 Journal, effective upon publication. Read excerpts. Mr. Bonner pointed out that following the passage of Charter Amendment No. 6, he had stated his belief that the Board (Animal Regulation) should be an appeal body where citizens could appeal his decision. The Board had agreed. However, at that time, the City Attorney's office advised that "more comprehensive revisions of existing ordinances" mentioned in emergency ordinance No. 130,238, would be initiated by the C.A.O. and City Attorney. Gen. Mgr. stated that last Friday, copy of proposed revision of Departmental ordinance was received from the C.A.O. and he intends to suggest the advisability of having an appeal Board when the proposed ordinance revisions are discussed.

## General Manager:

Reports

N.D.W.

Exhibited Mayor's Proclamation for National Dog Week, Sept. 19 through Sept. 25; press clips pertaining to the Week. Open House was held at the five Shelters, "Adopt a Dog Day" on Sunday.

The Board received copies of the following: 1964-65 Annual Report;

Statement of Expenditures cumulative through August 28, and through September 25, 1965; Monthly Report No. 1, July 1 to July 31; Monthly

Report No. 2, August 1 to August 28, 1965.

Room & Gen. Mgr. stated that effective Monday, Jan. 10, 1966, room and floor floor changes will become effective in the City Hall. Our room will become nos. 1601 instead of 1401. Floor numbers will begin with Main St. as the first floor.

Ord. amendments

W. Valley

Shelter

Journal, Sept. 24, amendment to Sec. 53.06, L.A.M.C., Animals at Large, and 53.29, Female Dogs and Cats, Straying During Season. The amendments require that female cats, as well as dogs, be strictly confined during copulating season. Amendment to Sec. 11.06, authorizes issuance of citation to the dog owner for law violations, in lieu of impounding the dog. Amendments effective October 24.

Mayor's Received this morning from the Mayor's office, assignment of staff staff members to various departments. Mr. Arriola has been assigned to this assignments Department.

Charter From the Mayor to Departments affected by Charter Amendment No. 6, Amend.#6 procedure to be followed by Gen.Mgr. in proposing Rules of General Application.

C. Arriola Mr. Arriola came into the meeting and Gen. Mgr. introduced him to the Board.

Copy of letter from the Mayor to Board of Public Works, re Capital Improvement Expenditure Programs affected by the winning of Pension law suit. The money is available for acquiring West Valley Shelter property. Mr. Tuttle stated that property has been located with the building already constructed, there is suitable parking and would be ideal if the building can be altered for our purposes. This, as well as the property title, is being checked upon by the proper City Departments. Acquisition of this

## property would result in savings of time and money.

- Hollywood Copy of letter from Claire T. Grimes, Exec. Secty., Hollywood Chamber C. of C. of C. of Commerce, to Councilman Lamport, re Resolution of the Hollywood C. of C., proposing that sufficient funds be allocated to Dept. of Animal Regulation to set up a program of pigeon control.
- IR. I. Rush Gen. Mgr. stated that Robert Rush, Adm. Asst., has returned to the Department to fill vacancy created by return of Dale Leffler to Airports Dept. Mr. Rush's experience and knowledge is very valuable to the Department.

# NightReport No. 2, Aug. 1 to Aug. 28, night emergency calls made from allEmergencyShelters. Shift 4:30 P.M. to 12:30 A.M., 298 calls; shift 12:30 A.M. toCalls8:30 A.M., 39 calls.

# IPress Examiner, Oct. 2, "Shouldn't Happen to a Dog", re Dodger catcher John clips Roseboro's Dalmatian being impounded; Times, Sept. 28, "Dogs Tunnel into Schoolyard and Kill 2 Pets".

### Executive Officer:

# Fire - Stated that Saturday, Oct. 2, two units were dispatched to the fire in Hlwd.Hills the Hollywood Hills. Call was received at 12:30 from Fire Command Post; however, no animals involved, no major incidents. This is in connection with our Disaster Relief program.

# Citation Regarding the citation system, Exec. Officer stated that the Department system is next to the Police Dept., the second department which is authorized to use the ticket system to take people to court. Action will be against the owner rather than the dog itself, which should cut down traffic of dogs into the Shelter. Night training sessions will be necessary to orient personnel.

## Department projects Mr. Tuttle supplied additional information regarding proposed West Valley Shelter project; mentioned study being made of various uses for the Ann St. legacy of \$17,000 plus; stated that for the first time in the history of the Department, a public relations program is being established. Sr. Public Relations Representative was authorized in our budget, Mrs. Frances Cater was appointed, with headquarters at 11th Ave. She has been working with the Board of Education, setting up educational programs for youth groups.

Pres. Pres. Dodsworth suggested inviting the Supervisors in one at a time suggestion to Board meetings so they may become acquainted with the new Commissioner.

### Adjournment:

ATTESTED 11-1-65 Mina M. Dod swoetle PRESIDENT Whitlow SECRETARY

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, October 18, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon, Silverman; Acting Gen. Mgr. Tuttle, Secty. Whitlow, Chief Animal Lic. Inspector Parris.

Absent: Gen. Mgr. Bonner.

Minutes of meeting of October 4, 1965, were approved.

### Acting General Manager:

Work Program

Stated that completed review of fiscal year's Work Program indicates accurate estimates. The difference in man hours programmed and man hours worked is due to sickness, position vacancies, etc.

The Board received copies of 1966-67 Budget Manual.

Manual

Budget

Stated recruitment of personnel for the 13 new positions allowed in this year's budget is under way.

New Positions

Expend. Program Expenditure Program cumulative through October is fairly "on target". Surplus in Salary Acct. is due primarily to the delay in recruiting newly authorized positions. Request for an additional position of Jr. Adm. Asst. and reallocation of three positions - Principal Clerk, Senior Clerk and Senior Animal Lic.Inspector will be forthcoming. We have been authorized an additional position, Student Professional Worker. A college student will be hired and trained for Department stastical work. He will work and be paid on a part time basis, i.e., 20 hours per week.

Suggestion Award Plan Copy of Rules and Procedures of the Department Suggestion Award Plan was exhibited at the June 28 meeting, Gen. Mgr. at that time stating that the plan had been extended to cover all Departments. Mr. Tuttle stated that the first meeting of the Dept. Committee was held at Ann St. Friday. Five employee suggestions were considered. The Suggestion Award Plan has been enthusiastically received and participated in by Department employees.

Public Relations Mrs. Cater, Sr. Public Relations Representative, is working with the school system and others, and the educational program is proceeding as planned. Pres. Dodsworth suggested that Mrs. Cater be invited to meet with the Board, as Mr. Parris was today.

Dept. A departmental dinner has been set for Nov. 19 at the Taix Restaurant dinner and the Board is invited to attend. Details of the dinner meeting will be supplied later.

Asst.Mr. Tuttle stated that interviews are being held for new class ofDist.Asst. Dist. Supvr. Selections will be made for replacement of olderSupvr.employees who will be retiring.

The Department is participating in two training programs of Personnel

Training Programs

Ann St. legacy

W. Valley Shelter

Ord.

amend.

Rept. #3

.Addt'1

Vet

Watts

∞ffice

K. Parris

Management Divn. of Civil Service - one for Sr. Clerks and the other for Sr. Supervisors - Animal Control Officers and License Inspectors.

Suggestions are being solicited for use of the funds of the Ann St. legacy. One is a portable kennel run; another, plastic type dog bed.

Mr. Tuttle said that the property it is hoped to acquire for West Valley Shelter is located at Independence and Nordhoff Sts. Request for appraisal has been made to Bureau of Right of Way & Land. Replying to Commissioner Silverman's question, Mr. Tuttle stated that there is over an acre and a half of land, 12,500 sq. ft. in the building. The property is well landscaped with ample parking.

StorageAlterations are being made at Ann St. for a supply storage room.ofForms and other office supplies now in the City Hall office will beSuppliestransferred to Ann St. for disbursement to branch offices.

The Board received copies of amendments to Sec. 11.06 and Secs. 53.06 and 53.29 L.A.M.C. Sec. 11.06, the citation plan, is not to be initiated at this time as the Department is exploring experiences of other jurisdictions in the application of this type of law.

The Board received copies of Period No. 3 report, Aug. 29 to Sept. 25, 1965.

Commissioner Silverman asked what has been done about the additional position of Veterinarian, which he felt was urgently needed. Mr. Tuttle explained that funds are provided for emergencies in the Vet. Services & Supplies Acct., expenditures determined by field personnel. Request has been made for the additional position in budgets for the past several years, and will continue to be made.

After discussion, moved by Mr. Silverman, seconded by Mrs. Lyon, unanimously voted, that Gen. Mgr. be advised to consider the possibility of requesting additional position of Veterinarian at this time.

Mr. Tuttle stated that a telephone request has been received from Bur. of Right of Way and Land as to departmental needs in the new government complex in the Watts area. We are exploring the possibility of placing personnel there to issue dog licenses.

At Pres. Dodsworth's invitation, Mr. Parris explained the work of his division for the information of Commissioner Galati; spoke of some of the problems of license enforcement, innovations he had made during his years of service, and he answered questions of the Board.

### Adjournment:

11-15-65

November 1, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, November 1, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Sr. A.C.O. McGehee, Sr. Steno. Marusich.

Also present: C. Arriola, Mayor's Office.

Absent: Secty. Whitlow.

Minutes of meeting of October 18, 1965, were approved.

### General Manager:

Addt'l Vet

Reported additional position of Veterinarian is being requested in the 1966-67 budget as has been done in the past.

Commissioner Silverman stated Veterinarian position should be requested at this time rather than with the budget request.

Mr. Bonner stated that he and the Executive Officer had discussed the matter but hadn't had a chance to discuss with Dr. Pastor. Gen.Mgr. stated his opinion that if the request was made now, the C.A.O. would recommend that it be included in the 1966-67 budget requests.

Ken McGehee

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Sr. A.C.O. Ken McGehee came into the meeting and was introduced to Commissioner Galati. Pres. Dodsworth then presented him with 25 Year Pin and Scroll from American Humane Association, commending him for his years of service with the Department.

Mr. C. Arriola came into the meeting and was introduced to Mr. McGehee.

Mr. McGehee thanked Pres. Dodsworth for commending him and introduced newspaper clippings and photographs of incidents during his work in the Department, and gave a brief description of his duties, answering questions by Commissioner Galati and Mr. Arriola. He then thanked the Board for inviting him to the meeting and excused himself.

Status Rept.

A.H.A.

Reviewed Financial Status Report of C.A.O.Department Analyst.

Reported on his attendance at the A.H.A. Convention, outlining the various subjects presented. Mr. Bonner was a member of the panel to answer the questions asked and problems presented from the floor.

### Executive Officer:

Watts office

Reported the Bureau of Right of Way and Land has been making a survey relating to our needs in the Watts area. It is proposed to occupy office quarters in the new governmental complex being developed in the Watts area. West Valley Property Mr. Tuttle informed the Board that he and Mr. Parris, Chief Animal License Inspector, accompanied Commissioner Galati and Mr. Arriola on a tour of the West Valley proposed property and the present Valley Animal Shelter. Mr. Parris briefed Commissioner Galati and Mr. Arriola on License Enforcement's various activities and problems.

City Report

Executive Officer stated the Mayor has requested information relating to a combined City report by the C.A.O. We are in the process of developing such information in a 200 word report.

# Appts.

In response to an inquiry from the Mayor's Office, Pres. Dodsworth made following appointments: Public Relations and Departmental Committee, Commissioner Silverman; Legislative Committee, Commissioner Lang; and Civil Defense Committee, Commissioner Galati.

# Adjournment:

There being no further business, the meeting was adjourned.

12-6-65

SECRETARY

Minutes

November 15, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, November 15, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow.

Absent: Commissioners Lyon and Silverman.

Also present: C. Arriola, Mayor's office.

Minutes of meeting of November 1, 1965, were approved.

## Communications:

Bldg. & Building & Safety Commission to Pres. Dodsworth, transmitting copy Safety of Resolution of the Board re appointment of Commission Field Representative. appt.

## General Manager:

Statement of Expenditures and Available Balances cumulative through October 23, 1965.

Expend.

Von Slomski

C.A.Opn.harter nd. #6

kabies

vaccines

Community

Beauty Conference C. Morrison Hooks, Work Training Specialist of Job Corps Center, to Sr. Animal Control Officer Von Slomski, expressing appreciation for recent tour of Ann Street facilities.

City Clerk, notifying of Council request for City Attorney Opinion on: "May the Council by ordinance provide that Commissions of Departments listed in subsection (c) of Sec. 70 of the Charter (as amended May 25) have authority to hear appeals by citizens from determinations made by General Managers of those departments and, upon showing of good cause, reverse or modify the determinations of the General Managers?"

State Dept. of Public Health, Veterinary Public Health Section, memo to all local Health Officers, re S.B. 759, adding Sec. 1922 to the Health & Safety Code relating to rabies vaccine. The bill, effective Sept. 17, 1965, limits the sale or distribution of all canine rabies vaccines in the State to veterinary biologic supply firms or licensed veterinarians.

Gen. Mgr. stated he attended Mayor Yorty's all-day Conference on "Action for Community Beauty", November 13 at the City Hall.

Press release, Nov. 2, "Immunization of Cats Against Cat Fever Recommended", was published in metro press and reported on radio.

Cat auction

Cantinflas

act

Press rel.

Press clip, Valley Green Sheet, re auction of a cat at the Valley Shelter, which sold for \$42.

Read report of Sr. Animal Control Officer Von Slomski on the Mexican comedy star Cantinflas' animal exhibition, which was a part of the Mexican Fiesta held Sept. 7 at Dodger Stadium. Gen. Mgr. also attended and described the event in which a young bull was used in a comedy "bullfight". Naturally, Cantinflas and his aides evaded, or dodged, the bull's charges. The permit was granted for an animal exhibition and the ordinance provision against bull dodging was emphasized to the applicants. Mr. Bonner said he could not approve a permit for this kind of act unless the ordinance was changed or an opinion was obtained from the City Attorney that the comedy routine of "bull fighting" or dodging was not what the ordinance contemplated. The bull was not injured, in fact, he appeared to have been trained for the act. Cantinflas' act was far less objectionable than calf roping and bulldogging. The Department does not intend to initiate any change in the bull dodging provision.

### Executive Officer:

1966-67 Budget Stated the Alterations & Improvements budget has been filed with the C.A.O. The other two phases of our 1966-67 budget request, Operating and Capital Improvements, are being prepared.

Asst.Dist. Supvrs. Appointments have been made to the new class, Asst. Dist. Supvr., as follows: Donald Payn, Jos. Von Slomski, Roy McGowen and Robert Kraus.

Citation procedure

Mr. Tuttle stated that exploration is being made into the use of the citation procedure with jurisdictions which are using this type of enforcement. A series of departmental meetings will be held to explain the objectives, employees to meet with City Attorney staff members and

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police department representatives. There is no particular hurry to implement the new procedure and it must be carefully worked out. Mr. Tuttle said, in his opinion, it would take a period of time to determine the effect upon our operations.

West Valley Shelter Exec. Officer stated that acquisition of land for West Valley Shelter was given top priority and request was made to Right of Way & Land on July 14 to negotiate for immediate acquisition. The Bureau has had four or five months to carry out our request. Mr. Tuttle apprised the Board that the property we had hoped to acquire, has been leased. This development, which was learned last week, is very disappointing, as the property we had hoped to acquire was property zoned, the building was already on it, landscaping in, parking facilities, etc. Mr. Tuttle said he has a call in to Right of Way & Land to determine why the delay and if we yet may be able to acquire the proposed property. He has a meeting this afternoon regarding other land, but it is "raw" land, no building on it.

Mr. Tuttle stated that request has been made for 13 positions for

Stated that Public Relations Representative Frances Cater resigned,

### C.Arriola

Mr. Arriola came into the meeting.

participation in the Youth Opportunity Program.

Youth Opportunity Program

Public Rel. Repr.

Rabies quarantine

fill the position will be made from the Civil Service list. May 7,1965, the Calif. State Board of Health adopted revisions in regulations which reduce the rabies isolation period from 14 to 10 days. The County's quarantine period is 15 days and Mr. Tuttle stated we have requested that the County Health Dept. reduce the period to 10 days. They have the authority to order owned animals into the Shelters

effective last Friday, to return to Washington, D. C. Recruitment to

for quarantine, and by reducing the quarantine period, there would be less expense for the Department. However, County representative tells us that reduction in the quarantine period would have to be accomplished by ordinance.

## Adjournment:

2.20-69 SECRETARY

December 6, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, December 6, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Galati, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow.

Absent: Vice Pres. Lang.

Also present: C. Arriola, Mayor's office.

Minutes of meeting of November 15, 1965, were approved.

### Communications:

Commission Roster

Frank P. O'Sullivan, Mayor's Office, transmitting Roster of City Commissioners. The Board had received copies.

Minutes distribution Some years ago the Board decided to send copies of the Minutes to the Supervisors. As Mr.Kraus has been appointed Asst. Dist. Supvr. of the Harbor Shelter, Secty. asked if copy should be sent to him. The Board instructed that copies of the Minutes be sent to Mr. Kraus.

Ord. amendments

10

Dr. C. Erwin Piper, City Administrative Officer, transmitting copy of proposal to amend portions of the departmental ordinance to implement the Charter changes transferring responsibility of operations from the Commission to the Gen. Mgr. (Charter Amendment No. 6), and requesting comments and suggestions regarding the proposal by December 10, if possible. The General Manager received the same communication.

Gen. Mgr. stated he had asked Mr. Morse to review the proposed amendments as most of them pertained to his division. Mr. Bonner had not had time to check the amendments completely as they were received Friday.

The Board discussed. Moved by Mrs. Lyon, seconded by Mr. Silverman, unanimously voted, that copies of the proposed amendments be distributed to the Board in order for the members to report their observations and comments at the December 20 meeting, as which time whatever suggestions the Board has will be made and forwarded to Dr. Piper. The members were supplied with copies.

# General Manager:

Expend.

Statement of Expenditures and Available Balances cumulative through November 20, 1965.

Rept. #4

Reviewed Period No. 4 Report, Sept. 26 to Oct. 23, 1965. Commissioner Silverman, as he had several times in the past, asked when certain statisti cal information (arrests, convictions, etc.) would be available, Mr. Tuttle explaining it would be forthcoming very shortly. The transferring of certa statistical information to the newly formed E.D.P. Department has taken considerable time.

- Adm.Instr. From Mayor Yorty, Administrative Instruction No. 20, re Advance #20 Notice and hearings for Proposed Legislation. The Board had received copies.
- AnalystReviewed Financial Status and Work Accomplishment Reports of BudgetRepts.Analyst Richard A. Weilein.
- Edwin G. Edwin G. Bowen to Dist. Supvr. Jensen, congratulating staff, Bowen particularly Renny McEvoy for expert coyote trapping in vicinity of Honolulu Ave. in the Verdugo Hills. Mr. Bonner said Mr. Bowen's complaint was referred to us by the Mayor's office.
- Citizen Deputy Mayor Eleanor Chambers to General Managers, requesting informa-Advisory Committee Deputy Mayor Eleanor Chambers to General Managers, requesting information regarding appointment by Gen. Mgr. or the Commission of all Citizen Advisory Committees currently in existence. Upon the assumption that the Mayor would make such appointments, neither the Board nor Gen. Mgr. had made any.
- Management Reported on Fifteenth Management Institute at Lake Arrowhead, Nov. 18 Conference to 20, which Gen. Mgr. and Exec. Officer attended.
- B. E. Morse Read report from Supvr. of Shelters Morse on speech made No. 18 at the meeting of the Companion Dog Training Club. Fifty members attended. Mr. Morse answered questions covering many problems and requests for advice.
- J. VonSlomski Mrs. Mary Lou Hatcher, Program Chairman, Dachshund Obedience Club of Los Angeles, expressing appreciation for informative talk made by Asst. Dist. Supvr. VonSlomski at the Nov. 5 club meeting.
- Shelter Assignments of Assistant District Supervisors and Senior Animal Assignments Control Officers to various Shelters.
- C.A.Opn. To the Council, copy of City Attorney's Opinion re Limitation on to Council Power of Council to Provide for Appeals from Determinations of General Managers of Departments Listed in Charter Section 70(c). Read excerpts, general, and applying to Animal Regulation. The Board discussed, consensus being that further clarification is needed.

### Executive Officer:

W. Valley Stated that property has been located not far from the site we had Property hoped to acquire for West Valley Shelter. Bureau of Right of Way & Land has been requested to appraise for possible negotiation to acquire.

### Adjournment:

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Jina M 2 L. Whitlow SECRETARY

December 20, 1965

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, December 20, 1965, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon, Silverman; Gen. Mgr. Bonner, Secty. Whitlow.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of December 6, 1965, were approved.

### Communications:

Season's Season's Greetings from City Attorney Arnebergh; Harbor and Fire greetings Commissions; Councilmen Edelman and Shepard, and Gen. Mgr. Fox, Airports Dept.

General Manager:

Rept.#5 Reviewed Period No. 5 Report, Oct. 24 to Nov. 20, 1965.

Mrs. Mrs. Garrison, address not given, expressing appreciation for prompt-Garrison ness and efficiency of the Harbor Shelter in handling neighborhood leash law violations.

CPM System Mr. Bonner passed around copies of "Introduction to CPM (Construction Project Management) System" and "Scheduling and Cost Control System", upon which talks were given at the Arrowhead Management Conference.

Controller's Read portions of Controller's Annual Report, 1965, pertaining to the Rept. Department.

Amend The Board discussed proposal to amend portions of the departmental L.A.M.C. ordinance, transmitted in Dr. Piper's letter of December 2 to the Board. Gen. Mgr. read copy of his suggestions and comments thereon which he had submitted to the C.A.O. in reply to the same letter addressed to the Gen. Mgr.

C. Arriola came into the meeting.

After further discussion, moved by Mr. Silverman, seconded by Mr. Galati, unanimously voted, that the following letter be sent to Dr. Piper, copy to Mayor Yorty:

"This will acknowledge your letter of December 2, 1965, to the Board of Animal Regulation, enclosing copy of a proposal to amend portions of Article 3, Chapter V of the Municipal Code, and requesting this Board's comments and suggestions thereon.

"Please be advised that we have studied the proposal and at this time wish to express, generally, our disappointment in the fact that among other duties, policy decisions, appellant powers and administrative review formerly vested in this Board, have been taken away. Our relationship alway has been excellent with the General Manager. We have found that his judgmen

in the administration of Departmental affairs has been excellent, and we feel that administrative powers should remain with the General Manager; however, we feel that the deletion of the aforementioned responsibilities of this Board frustrates the merits of the Commission type of government by the limitations and denials imposed upon this Board."

## Adjournment:

There being no further business, meeting adjourned.

1-17-66

### Minutes

## January 3, 1966

Regular meeting of the Board of Animal Regulation held in 1401 Conference Room, City Hall, January 3, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Sr. Public Relations Repr. Leiper.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of December 20, 1965, were approved.

### Communications:

Season's Greetings from City Planning Dept. Commission and Staff; June McNutt; Robert F. Craig, Pres. Building & Safety Commission.

Secty. Airport Commission Dannenbrink, notifying of change of time and place of Airport Commission meetings.

Gen. Mgr., Exec. Officer and Secty., re addition to the "Poor Boy" fund as their Christmas gifts to the Board. The Board expressed appreciation.

Copy of letter which the Board instructed last meeting be sent to the C.A.O,, replying to his request for the Board's comments and suggestions on proposed amendment to certain portions of departmental ordinance.

Greetings

A.irport Commission

"Poor Boy" Fund

Board's Letter to C.A.O.

### General Manager:

Burt Leiper

Mr. Bonner introduced Burt Leiper, Sr. Public Relations Repr., whose employment with the Department is effective today. He read press release regarding the appointment, setting forth Mr.Leiper's qualifications and background. Mr. Bonner stated he felt the Department is very fortunate in obtaining Mr. Leiper's well-qualified services. Mr. Leiper responded, stating he would welcome any suggestions the Board might have. The Board expressed pleasure at Mr. Leiper's appointment and offered brief comments and suggestions. Mr. Leiper thanked the Board and left the meeting.

In reply to Commissioner Silverman's question about the salary of Sr. Public Relations Repr., Gen. Mgr. stated it is \$575 to \$715, the fifth step.

Room No. Gen. Mgr. stated that effective January 10, the City Hall room number change of the Department will be 1601. All floors are being re-numbered.

Expend.

Statement of Expenditures and Balances, cumulative through December 18, 1965.

- Board Budget Stated in the Board Budget, the same salaries are being requested for Board members unless the Board may desire to request additional items.
- C.F. 126702 City Clerk, notifying of Council adoption Dec. 28, of Personnel Committee report, recommending, as recommended by C.A.O., that the City Attorney present an ordinance amending Sec. 52.32 L.A.M.C. which will establish the updating for use and issuance of badges; also, that City Attorney present ordinances amending concerned departmental personnel ordinances whereby the issuance of badges is authorized to persons in specifi classes in certain Departments, listing Animal Regulation and others. Read C.A.O.'s recommendations, contained in Personnel Committee report.
- Gen.Mgr. Secretary Phillips, A.H.A., advising that Gen. Mgr. has been appointed appt. a member of the A.H.A. Animal Advisory Committee and also their Rodeo Committee.
- Euthanasia Exhibited Euthanasia Manual Material, received Dec. 29 from Exec. Manual Director Phillips, A.H.A. Mr. Bonner said the Manual is the result of several conferences, one of which he attended. The chamber at West L.A. was used for the study of animals which had to be put to sleep. The method, pioneered by the Department in 1948, was given the approval of top U. S. Air Force scientists. A very impressive movie has been made of the procedure through the cooperation of the A.H.A. and Air Force.
- "Dognapping" For the Board's information, two bills are before Congress, HR 9743, bills Resnick, and HR 9750, Pepper, proposing to make transportation of stolen animals a federal offense, \$10,000 fine and a year in prison. Mr. Bonner said he had recommended such legislation some eight or so years ago when he appeared on t.v. program "You Asked for It" on "Dognapping."

Christmas animal sales Hollywood Tribune, Dec. 23, "Tailwaggers May Bail Out 'That Doggie in the Window'." Report received this morning indicates that on Dec.23, 166 dogs and 22 cats were purchased from the five Shelters, Tailwaggers organization paying for 96 dogs and 34 licenses, and 11 cats.

Addt'l Vet. Read Dr. Pastor's statement favoring request for additional Veterinarian for the Department.

C.F. 106387 Sup. #21 Council adopted Revenue and Taxation Committee report at meeting Dec. 22, recommending City Attorney present ordinance amendment to eliminate \$15 per month fee charged by the City for pickup of dead animals from Vet and Pet Hospitals. Mr. Bonner explained that the proposal amends Sec. 53.62 of the departmental ordinance, "Animals: Burial of" which was added to Animal Regulation (although entirely under the jurisdiction of the Board of Public Works) when the City and County Health Departments merged. Although called to the attention of the Attorney preparing the ordinances at the time of the merger that the Department is concerned only with living animals, nevertheless the particular section was added.

Bur. ofRead article from "Dog World" regarding the Bureau of VeterinaryWet.Med.Medicine being made a division of the Food and Drug Administration.

St. Board Mr. Bonner mentioned that the State Board of Equalization is requiring payment of sales tax on feed and care charges for the past three years. We have collected and paid, under protest, the tax on sale of animals but not on feed and care. We have referred the matter to the City Attorney and Controller.

> Received from C.A.O., "L. A. City Government Functions and Activities." Mr. Bonner stated that the report, though dated Nov. 1965, was received last week. He read section pertaining to the Department.

## Executive Officer:

Biudget

C.A.O.

Riept.

Reported on status of 1966-67 Budget request. Stated request has been made for administrative help, reclassification of two positions (Margaret Miller, Floyd Kennedy) and one new position of Jr. Adm. Asst.

### Adjournment:

AILS 1 2-7-66

January 17, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, January 17, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Sr. Pub. Rel. Rep. Leiper.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of January 3, 1966, were approved.

Communications:

Rec. & Parks Recreation & Parks Commission, transmitting 1964-65 Annual Report.

General Manager:

Rept. #6 Reviewed Period No. 6 Report, November 21 to December 18, 1965.

Midyear Stated that General Manager and Executive Officer are scheduled to Budget go before the Mayor on Midyear Budget Review, Wednesday at 4 o'clock. Review The Board received copies of the Budget Review. Replying to Mrs. Lyon's question, stated the City Attorney supports the contention of the State Board of Equalization that the City is liable to the State on the feed and care tax, so in the Budget Review, the amount which would revert to the Reserve Fund July 1, 1966, has been reduced \$2,200 for the tax payment.

State Bd. of Equalization

Rept.

Read letter to the State Board requesting that the obligation be forgiven, in view of the fact that failure to collect and remit sales tax on feed and care was based on unawareness of that particular detail of the State Code requirements; that the State's previous auditors had not called this omission to our attention but had indicated everything was in order; that the money claimed due was not collected from purchasers of animals with the result that there is no money in the Department which can be used to discharge the obligation. Effective January 5, 1966, the Department began collection of the tax, to remit to the State. Reply from the State Board states our letter may not be construed as a valid petition for redetermination as such petition may be filed only after a notice of determination has been issued. The State Board is transmitting their audit report to their Headquarters office and they assume that in due course a notice of determination will be issued. Forms for petition for redetermination of the tax were enclosed.

General Manager, replying to questions of the Board, stated that inasmuch as the City Attorney has rendered opinion that the Department is liable - the tax therefore must be paid.

Dept. audit Read portions pertaining to the Department from "Report of Test Examination of Departmental Receipts and Expenditures for Fiscal Year Ended June 30, 1965" prepared by Ernst & Ernst, et al, Certified Public Accountants. 1966-67 The Board received copies of the 1966-67 Annual Budget Request. Gen. Budget Mgr. stated that Mr. Rush had done a wonderful job on the Budget, and the Request Exec. Officer and the Board agreed.

Burt Replying to Pres. Dodsworth's invitation to speak, Mr. Leiper said he Leiper had been busy getting acquainted with departmental personnel, procedures, etc. He has prepared some press releases, and is gathering material for many interesting items to publicize departmental operations.

Arriola Asked if he wished to speak, Mr. Arriola replied in the negative.

At the request of the President, the Board excused the General Manager and he and others in attendance left the meeting.

Request Pres. Dodsworth read letter to the C.A.O., requesting an adjustment sal.adj. in the salary of the position of General Manager Animal Regulation. The Gen.Mgr. Board discussed the letter, the supporting data and comments.

> Moved by Vice Pres. Lang, seconded by Commissioner Silverman, unanimously voted, that the letter to Dr. Piper requesting adjustment in salary of General Manager Animal Regulation, be sent.

### Adjournment:

There being no further business, meeting adjourned.

2-21-66 SECRETARY

### Minutes

## February 7, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, February 7, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Chief Animal Lic. Inspector Parris, Sr. Kennelman Angst.

Absent: Commissioner Lyon.

Also present: C. Arriola, Mayor's Office; El Pueblo Editor Dave Browne; Photographer, Mason Dooley.

Minutes of meeting of January 17, 1966, were approved.

"Oliver"

Mr. Bonner introduced "Oliver", the dog which came to the llth Ave. Shelter nine years ago, and was adopted by the Shelter employees. Over the years, Oliver has been a great help in "herding" dogs into kennels, stopping fights, etc. Prior to the meeting, Metro press took pictures of Pres. Dodsworth presenting departmental badge to Oliver, and the editor and photographer for El Pueblo, A.C.E.A. magazine, are present for pictures and story. Mr.Bonner introduced Sr. Kennelman Michael Angst, who brought Oliver to the Hall and has been with the Department for almost ten years. Mr. Angst commented additionally upon Oliver's prowess.

K. Parris

President Dodsworth stated that it was with a great deal of pleasure she wished to present 30 year service pin to one who has become one of her best friends during her 13 years on the Board. Chief Animal Lic. Inspector Parris has served the Department and the City loyally and conscientiously, and is a great credit to both. She read Scroll from the Board of Civil Service Commissioners commending Mr. Parris for his 30 years of service.

Mr. Parris expressed his appreciation for the service award.

### General Manager:

Expend.

Statement of Expenditures and Available Balances cumulative through Jan. 15, 1966.

Rept. #7

Mrs. Moore

Read telephonic commendation of West L.A. personnel and Shelter from Mrs. Moore of the West L.A. area.

Reviewed Period No. 7 Report, Dec. 19 to Jan. 15, 1966.

The Board received copies of Planning Department's News and Report, Dec. 1965.

Valley News, Feb. 6, "Valley Scouts to Distribute News of Dogs", re distribution by the Scouts of 50,000 of the "Being a Good Dog Neighbor" booklets; same issue, Letters to Editor, Mrs. Robert Allen, expressing appreciation to the Valley Shelter for help in recovering her lost dog.

Dognapping

Times, 1-30-66, "U. S. Asked to Help Stop Pet Stealing"; Valley Tribune, 2-3-66, "Animal Lovers Seeking Federal Petnaping Laws"; Times, 2-4-66, Letters to Editor, from Dr. Bullock, "State Bill to Curb Pet Thefts Backed by Medical Research Aide". All refer to bills presented in Congress proposing to make transportation of stolen animals a federal offense and containing provisions requiring the licensing of sellers and buyers of dogs to be used in medical research.

Mrs. Eleanor Walters In this connection, Commissioner Galati read letter brought in by Mr. Arriola, addressed to the Mayor from Mrs. Eleanor Walters, 1311 N. Sycamore Ave., referring to article in Life Magazine on the subject of dog dealers "and the inhuman cruelty we have allowed to become a business. As Mrs. Walters states that the situation is said to exist all over the United States, she assumes it exists in Los Angeles, and asks that all possible be done to ban or rid the city of it.

Planning Dept.Rept.

Press clips

Commissioner Galati moved, seconded by Commissioner Silverman, unanimously voted, that letter be sent from the Commission to Mrs. Eleanor Walters, explaining that the Department of Animal Regulation is an enforcement agency in Los Angeles for the care and control of animals, and that the Board is certain that no conditions exist, as reported in Life Magazine, within this City.

Commissioner Galati suggested publicity, not only locally but on a national scale, regarding the Department's function and operation as a governmental agency in Los Angeles. Mr. Tuttle stated that Public Relations Repr. Leiper would be given the assignment.

C.Arriola

Mr. Arriola reported two calls regarding animal problems which were difficult to handle. Neither were within the jurisdiction of this Department.

Shelter hours Commissioner Galati stated he received a phone call Sunday, the caller stating he was not able to get through to the Shelter. Mr. Tuttle explained the telephone directory lists numbers to call if no answer. This is necessary since the Department's normal working hours are 8 to 5, Monday through Saturday. However, the Shelters are not fully manned on Saturdays, Sundays and holidays and we only go out on emergencies in the case of field work. It appears likely in this case, since it occurred on a Sunday, that our employee was on an emergency call and the caller did not follow the procedure prescribed in the telephone directory.

Animal carcasses

1000

Commissioner Galati said a second caller Sunday reported that when he sought advice as to disposition of a dead dog, a Shelter employee used the word "trash" in referring to the dead animal. Gen. Mgr. stated he never had heard a departmental employee use terms other than "carcass" or "body", but would check the matter. Dead animals are picked up by the Bureau of Sanitation, Public Works Department.

### Adjournment:

There being no further business, meeting adjourned.

3-7-66

SECRETARY

### Minutes

# February 21, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, February 21, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon; Gen. Mgr. Bonner, Secty. Whitlow.

Absent: Commissioner Silverman.

Minutes of meeting of February 7, 1966, were approved.

Communications:

Choral Festival

Municipal Art Dept., invitation to 12th Annual Business and Industry al Choral Festival, March 5, East L. A. College Auditorium. The Board had received invitations.

Adm.Instr. Mayor, Adm. Instruction No. 21, re Requests for Deferment from #21 Services in the U. S. Armed Services. The Board had received copies.

Sal.Adjust.-Gen.Mgr. Mayor, transmitting report of C.A.O. regarding the Board's request for adjustment in General Manager's salary. The report states that the C.A.O. is currently reviewing duties and responsibilities of all department manager and asst. manager positions and that recommendations will be presented April 10 to be effective July 1,1966. The Board discuss

Mrs.Eleanor Read copy of letter to Mrs. Eleanor Walters, 1311 North Sycamore Ave. Walters as the Board instructed, replying to her letter to Mayor Yorty regarding the article on dog dealers in Life Magazine.

Life Mag. Gen. Mgr. exhibited Feb. 4, 1966 issue of Life Magazine, referred article to in Mrs. Walters' letter.

# General Manager:

Expend.

Statement of Expenditures and Available Balances cumulative through Feb. 12, 1966.

C.F. 128341

Council Calendar, Feb. 14, 1966, C.F. 128341, City Attorney submitting amendment to the Municipal Code, transferring responsibility to the Gen. Mgr. Mr. Bonner received copy of the Attorney's report to Council, including C.A.O.'s report to City Attorney. File referred to Public Health & Welfare and Governmental Efficiency Committees. Mr. Bonner stated he had attended a meeting two weeks ago, of the Governmental Efficiency Committee. The Committee plans to call the General Managers and Boards of each of the Departments affected by Charter Amendment No.6. Gen. Mgr., replying to query from the Committee, stated that as yet no problems had arisen since the Charter change, due largely to the fine relations existing between the Board and General Manager. When asked about appellant powers, Mr. Bonner expressed his belief that there should be some agency to which citizens could appeal when they are

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dissatisfied with the decision of a single individual. The Committee said that the Board would be invited to express their opinions.

Irene Mc-Dowell Fund

IDr. Rich

Council Calendar, Feb. 14, 1966, C.F. 123835, requesting approval for the Department to purchase from the Irene McDowell legacy, four Airid Air Controllers for the benefit of the animals housed at Ann St., and for authority to expend the remaining funds for various items which clearly fit the terms of the bequest. The file was referred to the Finance Committee.

Read letter from Sigmund T. Rich, D.V.M., U.C.L.A., to the editors of Life Magazine, in rebuttal to the article in Life Magazine. Dr. Rich heads the U.C.L.A. Vivarium, also is President of the Medical Research Assn. of California. Gen. Mgr. stated that he had discussed the article as it might apply to this City with a Times reporter, who is doing a local story on the matter.

Reassign Supvr. Press release, Feb. 17, reassignments of Asst. Dist. Supervisors McGowen, Payn, Kraus and Von Slomski.

Swedish budgeting book Exhibited Swedish book published on American Program Budgeting. Included as an exhibit in the report is one of our Departmental forms, AR 114, Activity Work Report.

# Adjournment:

There being no further business, meeting adjourned.

5-21-66 SECRETARY

### Minutes

March 7, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, March 7, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon, Silverman; Gen. Mgr. Bonner, Secty. Whitlow.

Also present: C. Arriola, Mayor's Office; Mrs. Katherine Goode.

Minutes of meeting of February 21, 1966, were approved.

Former Commission President Katherine Goode was welcomed with a great deal of pleasure.

Communications:

Mrs. Alpha Blind

Mrs. Paul

Kummli

Mrs. Alpha P. Blind, 230 So. Mansfield Ave., to Pres. Dodsworth, protesting animal cruelties generally. Chairman requested that reply be sent to Mrs. Blind.

Mrs. Paul Kummli, 835 Muskingum Ave., Pacific Palisades, to the Mayor, re enforcement of the leash law. Copy of letter from C. Arriola to Mrs. Kummli, that her letter had been forwarded to this department for attention. As Mrs. Kummli had sent a copy of her letter to the West L. A. Shelter, her complaint is being investigated and report will be sent to the Mayor's office when received.

Poor Boy Fund

Reported recommendation from Chief Animal Lic. Inspector Parris for expenditure from the Poor Boy Fund, to pay for license and rabies inoculation for dog owned by Walter H. Cook, 6015 S. Eileen Ave. Read Mr. Parris' report, and the Board Secretary will make the money available for the amount required. The Board agreed that this is a deserving case where use of the fund is justified.

# General Manager:

Rept. #8

Reviewed Period No. 8 report, Jan. 16 to Feb. 12, 1966.

Organization

The Board received copies of the Department Organization Chart.

Chart

Press Clips

Herald, 3-1-66,"\$1,110,000 Suits in Attacks by Lion." Mrs. Lucille DeVita, her daughter and Sharron Dickson, bitten by the lion being kept in a Los Feliz riding stable, are suing the owners of the riding academy. The Department was unaware that the lion was being kept at the stables until the bites, when it quarantined the lion at Ann St. The lion was not at the stables when it was inspected by our personnel.

Wilshire Press, 2-17-66, "Free Euthanasia Offered Owners of Surplus Kittens", re offer by the Good Shepherd Foundation.

San Gabriel Valley Daily Tribune, 3-3-66, "90-Day Freeze Ordered on Temple City Kennels. Complaints of Noise Prompt Restriction." The owner of the Kennels is Dr. Darr Jobe, a former Dept. Veterinarian.

Wilshire Press, 3-3-66, "Shortage of Veterinarians Spurs Bank of America Loan Plan"; Times, 2-23-66, Letters to the Editor, "State Senator Clarifies Stand on Resolution Concerning Pets"; Examiner, 2-16-66, item re a Mozambique dog which returned to the vet of its own accord for post operative treatment for a broken leg.

Read excerpts from A.H.A. Insider's Report, Feb. 1966, re "bloodless" bullfight held in Houston Stadium.

Exhibited metro press pictures of Pres. Dodsworth presenting departmental badge to "Oliver", the dog which came to the 11th Ave. Shelter nine years ago.

Herald, Jack Moffitt's column, The Cracker Barrel, referring to the lion incident, and the keeping and exhibiting of wild animals in the City; stating that the Council should pass a new law stipulating that wild

Houston bullfight

"Oliver"

Wild Animals



animals must be kept in zoos or places of maximum security attended by trained professionals.

Gen. Mgr. stated it was his contention, and he knew it was the Board's also, that wild animals should be kept only in zoos, circuses or rental establishments. The present wild animal ordinance prohibits the keeping of certain wild animals, including lions. Commissioner Lyon suggested that the ordinance be revised to prohibit the keeping of all wild animals in the City, and Gen. Mgr. stated the Department would work with the Council for its initiation of such legislation. He has not heard of any follow up of Mr. Moffitt's suggestion in the Council.

C. Arriola

Gen. Mgr. asked Mr. Arriola to refer a complaint which he mentioned re the keeping of more than three dogs at one location, to Gen. Mgr. for handling.

Mrs. Goode

At Pres. Dodsworth's invitation, Mrs. Goode spoke briefly.

### Adjournment:

There being no further business, meeting adjourned.

4-66 SECRETARY

### Minutes

# March 21, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, March 21, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow.

Also present: C. Arriola, Mayor's office; Sanford Astor.

Minutes of meeting of March 7, 1966, were approved.

### Communications:

Rt. Emmerich

R. Emmerich, 511 S. Rampart, to Sr. Animal Control Officer McGehee, copy to the Board, re dog neglect case.

### General Manager:

Expend.

Statement of Expenditures and Balances cumulative through March 12, 1966.

Info. for Board The Board received copies of most recent Department Information Sheet two leaflets distributed by the Department regarding procedure for citizer bothered by barking dogs, and notification of cancellation of Department party April 15.

P/W Priority meeting Reported Public Works Priority Committee hearing March 11. Funds for West Valley Shelter construction are included for 1966-67 but Gen. Mgr. made plea that funds also be provided for acquisition of site in East Valley, emphasizing that land be acquired while it is still available.

H & W and Govt.Eff. meeting

Barking

problem

dog

Met with Health & Welfare and Governmental Efficiency Committees March 17. Several files on barking dogs were discussed and ordered rereferred to the Department. C.F. 128341, pertaining to comprehensive ordinance revisions effecting the transfer of responsibilities from the Board to Gen. Mgr. discussed, with suggestion that the Gen. Mgr., C.A.O. and City Attny. get together to include several minor changes suggested by Gen. Mgr. which were not included by the C.A.O. and Attorney because Council instructions did not permit such latitude. Also, at a former meeting with the Governmental Efficiency Committee a month or so ago, Gen. Mgr. had expressed his hope that the Board members would be invited to appear, although the Committee did have the Board's letter pertaining to the appellant powers.

Reported on two other items on the Health & Welfare Committee agenda, C.F. 126213, F. E. Miller, et al, and C.F. 128293, Sanford Silverstein, re barking dog problem. Mr. Silverstein requested an ordinance in this connection. Gen. Mgr. mentioned the permit proposal in lieu of license which he proposed 13 or so years ago, and the proposed nuisance law in 1944, both of which included barking. After discussion, the Committee decided not to initiate the legislation at this time. Gen. Mgr. stated that the leaflets re barking dog problem which the Board received this morning, were sent to all Councilmen. Two have requested additional copies.

Press clips Herald, 3-14-66, and Times, 3-15-66, re horse mutilation incidents. These occurred outside the City.

> Times, "Pets Blessing in Olvera St.", Sat. April 9, a centuries old ceremony observed by the people of Olvera Street.

C. Arriola

Research

Bulletin

C. Arriola and friend, Sanford Astor came into the meeting.

National Society for Medical Research Bulletin, Jan.-Feb. 1966, "29 Bills Would Affect Basic Health Studies." Read excerpts of the bills dealing with laboratory animal procurement, care and use. Included is HR 5191 introduced by Congressman Roybal, providing for program of technical development, training of animal care specialists, dissemination of information of animal care methods and support for improving animal research facilities.

Read excerpt from the Bulletin re a training course conducted by the A.S.P.C.A. for animal caretakers employed in research laboratories in the New York area.

Comm. Silverman

Commissioner Silverman suggested a training course for kennelmen on animal care, Exec. Officer explaining that we have basic procedures outlined in the Animal First Aid Manual, and the Veterinarian, periodically, and as manpower avilable, gives training classes. Mr. Silverman believed a certificate of completion should be given the kennelmen upon completion of the course, Exec. Officer stating that this would be difficult due to the grat turnover in this particular class; also, the Supervisors review the work of the men.

Comm. Lyon

Comm. Silverman Commissioner Lyon reported hearing on the Bob Grant ABC radio "call in" program, a caller give erroneous information on euthanasia of animals in the Shelters, and Bob Grant could not supply correct information. She suggested the station be contacted and supplied with information on our methods and procedures.

Commissioner Silverman requested certain information regarding use of live animals in school class work. Gen. Mgr. stated he would request Dr. Pastor to obtain the information and attend the next Board meeting.

# Executive Officer:

In-Training œourses Stated that under recently adopted ordinance, Civil Service and the C.A.O. have the responsibility for assisting, developing and coordinating in-service training courses. Arrangements have been made to take advantage of this, and two meetings have been held with Civil Service to work out the program. The objective is to train our employees to replace those who will be retiring.

Budget

Mr. Tuttle said the Analyst has completed our budget investigation. We have not been apprised of the results to date.

# Adjournment:

There being no further business, meeting adjourned.

ATTESTED 4-18-66 <u>Chastelang</u> L. Whitlow

SECRETARY

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Minutes

April 4, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, April 4, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Adm. Asst. Rush, Vet. Dr. Pastor.

Absent: Vice Pres. Lang, Commissioner Galati.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of March 21, 1966, were approved.

### General Manager:

Report #9

Reviewed Period No. 9 Report, Feb. 13, 1966 to March 12, 1966.

Management Report

A new report "Management Period Progress Report" for Period No. 8, ending Feb. 12, 1966, was discussed. For the Board's information, Adm. Asst. Rush explained that a Management Period Progress Report will be prepared for the General Manager at the close of each reporting period. This report represents a review of departmental operations for both the year to date and the last reporting period and will include general items of interest, status of various projects in each district and division, employment level recapitulation, work accomplishment and personnel utilization in accordance with deviation from the planned program and status of budget plan of expenditure. Substantially, the statistical information of the report represents a sophisticated approach to management through the use and application of electronic data processing programs. Naturally, programs of this type are difficult to implement in that person nel must be trained in preparing management reports and therefore, this report will become substantially more valuable as subsequent reports are submitted. Mr. Tuttle stated that application of electronic data processing to district and division levels represents a significant achievement in the area of evaluating effectiveness of departmental operations.

Dr. Pastor

Dr. Pastor was present regarding Commissioner Silverman's request for certain information regarding use of living animals in schools. Dr. Pastor stated he was sorry he could not comment upon it because he had had no experience regarding it. Dr. Pastor answered Commissioner Silverman's questions regarding first aid to animals, the Commissioner reiterating his suggestion last meeting of a certificate of competency to be issued to qualified personnel. Gen. Mgr. stated that the A.S.P.C.A., New York, had recently initiated animal care training programs, and he intended to review their program if and when he attended the A.H.A. Conference in New York in the fall.

Dr. Pastor was excused and left the meeting.

W. Valley Shelter

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At Pres. Dodsworth's request, Adm. Asst. Rush reported as follows upon the status of the acquisition of West Valley Shelter site.

Mr. Rush attended the Planning Commission meeting Thursday, March 31 representing the Department, in regard to matter on Planning Commission agenda, C.P.C. 19245, acquisition of property at Corisco and Fullbright Avenue for the construction of a West Valley animal shelter. The Plannin Staff, in their report filed with the City Planning Commission, found that the proposed site is located well within the zone which automatically permits the proposed use, the service area appears reasonable as it is in a central location, and is in keeping with the Master Plan; therefore, favorable consideration was recommended. However, after discussion and deliberation, the Planning Commission, by unanimous vote, denied the request for site acquisition because in their opinion, the location of an animal shelter within the Grayson Development Tract would be deleterious to the development of said Tract. In conclusion, the City Planning Commissi

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recommended that a more appropriate site be located within the entire industrial area. Replying to Commissioner Silverman's question, Mr. Rush said there was no one present at the Planning Commission meeting who protested against the acquisition of the site for an animal shelter, nor were there any written protests presented at the meeting. Gen. Mgr. pointed out that the money is in the budget for the acquisition, but must be encumbered by June 30. Commissioner Lyon mentioned that two Planning Commissioners had indicated to her that there were other sites available and they would be willing to help the Department find one.

Exec. Officer stated that an alternate site has been located and request has been made for the Bureau of Right of Way and Land to check on it.

There was discussion, the Board advising that a written report of the action taken by the Planning Commission should be transmitted to the General Manager, with reason for the Commission's decision to deny the acquisition.

Budget Gen. Mgr. reported that the Budget Conference with the C.A.O. is Conference scheduled for 10 A.M. Wednesday, April 6.

### Adjournment:

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Due to the lateness of the hour, and as some of the Board members had other appointments, Gen. Mgr. stated that other matters for the Board's information could be deferred until the next meeting; whereupon, the meeting adjourned.

ATTISTED 5-2-66

SECRETAR¥

### Minutes

April 18, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, April 18, 1966, at 10:00 A.M.

Present: Commissioners: Vice Pres. Lang, Lyon, Silverman, Galati; Gen. Mgr. Bonner, Exec. Officer Tuttle, Sr. Steno Murisich.

Absent: Pres. Dodsworth, Secty. Whitlow.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of April 4, 1966, were approved.

### General Manager:

Expend.

Reviewed Statement of Expenditures and Available Balances, through April 9, 1966.

Reported on Budget Conference with the C.A.O., held two weeks ago. Budget Our budget request was for \$1,426,255, and the C.A.O.'s recommendation Conference was for \$1,198,147 or \$7,000 less than our current budget.

Read Mayor Yorty's communication re: anticipated revenues are Mayor's inadequate to meet 1966-67 budget requirements and requesting build up comm. of the Reserve Fund.

Informed the Commissioners that the "Patsy Awards" are to be held Patsy Saturday, May 7, at 9 A.M. in the Pantages Theater. Awards

Reviewed Civil Service report on "Use of Paid Sick Leave in 1965." Sick Leave

Executive Officer:

W. Valley Shelter

Floyd

Mr. Tuttle reported on status of West Valley Shelter proposed location on Dearborn Street, easterly of DeSoto Street.

Commissioner Galati asked to be excused from the meeting.

Commissioner Silverman inquired re the Planning Commission report on the West Valley site at Corisco Street and Fullbright which was disapproved.

Press clips The following press clips were exhibited: Times, 4-9-66, "6.2 Million in City Pay Increases Urged"; Times, 4-7-66, "Man Freed in 'Grease Pig' Case"; Times, 4-10-66, "Research Gives A-Plus to 'Man's Best Friend' and Herald Examiner, 4-19-66, the Readers' Forum - "Urges Bill Eliminatin Dog Stealing Market."

BKA Week Be Kind to Animals Week - May 1-7, 1966.

Mr. Tuttle reported Frank Richards, Sr. Animal License Inspector was Frank Richards being hospitalized, nature of illness unknown at this time.

Reported Mr. Kennedy is leaving the Department to take a promotional position with another Department. Kennedy

Adjournment:

There being no further business, meeting adjourned.

ALLS 21 5-16-66 swor Juanita manere PRESIDENT SECRETARY

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### Minutes

May 2, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, May 2, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Adm. Asst. Rush.

Absent: Commissioner Lyon.

Minutes of meeting of April 18, 1966, were approved.

General Manager:

Rept. #10

Reviewed Period No. 10 Report, March 13 to April 9, 1966.

.Jt. Council Committee IMeeting Confirmed telephonic notification of joint meeting Tuesday, 2 P.M. with Health & Welfare and Governmental Efficiency Committees regarding result of the Charter change transferring authority and responsibilities from the Board to the General Manager. At a former meeting with the joint Committees, Gen. Mgr. attended, answered questions and remarked that he hoped the Board members would have the opportunity to appear and express their views. It is the Gen. Mgr.'s understanding that both Animal Regulation and Social Service Departments have been invited to the meeting to give reaction as to the new set-up resulting from the Charter amendment, so he tried to get word to the Board in advance of the meeting in order that members could appear if they so desire.

West Valley Shelter

Stated that Pres. Dodsworth, Tuttle, Rush and he had appeared last Thursday before the Planning Commission, hoping to obtain approval for acquisition of the Dearborn property for West Valley Shelter, which had been deferred for one week. The Staff stated that the site meets qualifications, recommended approval. Gen.Mgr. pointed out we have been trying for 15 years to acquire West Valley Shelter property. The money has been allocated, and has to be encumbered by July 1. Planning Commission had not approved the Corisco site, and we were led to believe there would be no opposition to the alternate site on Dearborn. It was learned Councilman Cassidy, in whose district the site is located, rquested another week's deferment on Planning Commission action, in order to investigate additional sites. Pres. Dodsworth, Tuttle, Rush and Bonner then went to Cassidy's office to urge that he set a date and meet with Planning Commissioner Flanagan before next Thursday's meeting, when the matter is re-scheduled for hearing. Councilman Cassidy called Thursday afternoon and invited the Gen. Mgr. to go with him and Flanagan to investigate other sites, Tuesday, May 3. Pres. Dodsworth stated she, too, had stressed the urgent need for West Valley Shelter, and the importance of getting the money encumbered by July 1. The Board discussed.

Leopard incident Re the keeping of a bobcat and the death of four leopards at 15759 Plummer St., Gen. Mgr. read report from Dr. Pastor regarding the use of the tranquilizer gun on the leopards in order to move them to the Shelter, and Dist. Supvr. Jensen's report of the incident. The leopards died before reaching the Shelter. Exhibited press clippings. Department has 386

prepared complaint, charging owners Mrs. Carol Wendell and John Weinhart with violation of Secs. 53.38, 53.39 and 53.50(f) L.A.M.C. Deputy City Attny. Mowat agreed to issue complaint and arraignment is scheduled for May 3. Mrs. Wendell obtained the leopard carcasses from the Shelter.

Councilman Harold Henry passed away last night. The Board requested

Exhibited the Mayor's Proclamation for Be Kind to Animals Week, May 1

that letter of condolence from the Board be sent to Mrs. Henry. Also, to Mrs. Richards, who lost her husband, Sr. Animal Lic. Inspector Frank

Mr. Gross Telephone message from Councilman Henry's secretary, that Mr. Gross, whose wife is Pres. of a Humane Society, wants the City and County to contribute \$2500 a month to her society. Mr. Bonner explained that city funds could not be so expended.

Richards, a 20-year member of the Department, April 18.

Henry

Richards

BKA Week

7, 1966.

Press clips Public Rel. Repr. Leiper's release "Serious Problem Seen in Increase of Stray Horses", Van Nuys News, April 29; Times, April 28, re fawn impounded at the Valley Shelter.

Exhibited ASPCA 100th Anniversary edition, "The ASPCA Story". The Board requested copies.

Adm. Asst. Rush presented proposed changes in rules and regulations relating to animals or animal establishments required to be under permit from the Department. However, in compliance with the Mayor's Executive Directive No. 21, which he read, before submitting for the Mayor's approva any proposed rule of general application shall be forwarded by the department head to the Board, who shall schedule a public hearing on the proposed rule or revision. The Board shall notify any groups interested in the subject matter of scheduled public hearing, following which the Gen. Mgr. will forward results of the hearing, Commission's position and his recommendation, to the Mayor. After the Mayor's approval, the Department is authorized to publish the proposed amendments in the legal publication, the Journal. As the deadline for permit renewal is July 1, Mr. Rush suggested the Board schedule the hearing at their next meeting, May 16, so that the recommendations can be transmitted to the Mayor, and following his approval, the amendments can be printed for incorporating in the permit booklet. The Board requested that copy of proposed changes be sent to them with the Minutes.

Moved by Mr. Silverman, seconded by Mr. Galati, unanimously voted, that the Board hold a public hearing May 16, 1966, for consideration of proposed amendments to the permit rules and regulations.

### Adjournment:

On motion of Commissioner Silverman, seconded by Commissioner Galati, the Board adjourned out of respect to the memories of Councilman Harold Henry and Inspector Frank Richards.

6-6-66

SECRETARY

ASPCA

Amend.-Permit rules & reg.

### Minutes

### May 16, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, May 16, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Adm. Asst. Rush, Jr. Adm. Asst. Lipsher; Supvr. of Shelters Morse, Dist. Supvr. Flynn.

Absent: Commissioner Lyon.

Also present: Mrs. Margaret Johnston, Mrs. Edwin Roth, Mr. Clasen; Mr. and Mrs. Walter Solek; C. Arriola, Mayor's Office.

Minutes of meeting of May 4, 1966, were approved.

# Communications:

Biarksdale

David E. Caldwell, 3831 Sunswept Dr., Studio City, to Valley Shelter, commending A.C.O. Barksdale for diplomacy and tact in the difficult job of leash law enforcement.

### General Manager:

Solek appl.

Stated that in view of petition signed by neighbors of Walter Solek against permit to keep a boa constrictor at his residence, 4521 Verdugo Rd., Gen. Mgr. with approval of Pres. Dodsworth, had invited the applicant and protestants to be heard before the Board. Gen. Mgr. read A.C.O. Conlin's report, recommending denial of the permit. He had asked Dist. Supvr. Flynn to investigate personally, and be present to report his findings.

Mr. Flynn reported the facilities for keeping the snake are adequate. Mr. Solek assured him that the snake, which he has had for about two years, never has escaped from its cage, nor does Mr. Solek take it out of its cage. However, the keeping of the snake has alarmed the people in the neighborhood.

Mr. Solek answered questions of the Board. He urged that permit to keep his pet should not be denied, explaining that the snake is not dangerous, but a harmless pet.

Mrs. Johnston, 4517 Verdugo Rd.; Mrs. Roth, 4513 Verdugo Rd., and Mr. Clasen, 3221 McCarthy Dr., signers of the petition with other neighbors, spoke against granting the permit to keep the boa constrictor. None had seen the snake nor witnessed it being loose, but nevertheless were fearful for the safety of youngsters and small pets in event it should escape. They alleged that the keeping of the snake is disturbing the peace of the neighborhood, also would have an effect on property values.

Answering Commissioner Silverman's question as to knowledge of the permit requirements, Mr. Solek said he had not known a permit was required. 388

He reiterated his contention that the snake is not dangerous. He explaine that it is 8 feet long, feeds solely on rodents. He described the cage, which is well constructed. There is no chance of the snake getting out unless Mr. Solek takes it out. Twice the snake had been taken out of the cage to take it to the veterinarian.

After further discussion, the Chairman stated the visitors would be notified of the General Manager's decision. They were thanked for coming in, and left the meeting.

Gen.Mgr. explained he had requested approval to bring the permit matter before the Board because it had indicated, in letter to the C.A.O. regarding ordinance revisions required by Charter Amendment No. 6, its desire for appellant powers. Pres. Dodsworth reported on joint meeting with Health & Welfare and Govt. Efficiency Committees, which she and Gen. Mgr. attended. She was asked for suggestions, and stated she would like to see the Commission as a review Board, so a taxpayer, if dissatisfied with Gen. Mgr.'s decision on a matter, would have an agency to which he could appeal. The Councilmen favored the idea and suggested the Board send a letter to the joint committees presenting the Board's suggestion.

Gen. Mgr. reminded the Board he had previously expressed his belief that there should be some appeal Board or agency so the citizen did not have to be at the whim of any one person. They should have right of appeato a Board or an agency without having to spend money seeking recourse through the courts.

Chairman polled each member. All agreed upon the need for restoration of the Board's appellant powers. However, it was decided to defer letter to the joint Council committees pending consideration of additional suggestions the Board may deem advisable to include.

Mr. Solek's permit application was discussed further. The Board was in agreement on denial of the permit because it appears the Department is unable to find that the keeping of the boa constrictor will not"constitute a menace to the health, peace or safety of the community."

At Commissioner Silverman's request, Exec. Officer Tuttle reported on the status of the leopard incident. Carol Wendell is suing the City for \$50,000 for the death of the four leopards.

The Board received copies of Management Period Progress Report, Period No. 9, ending March 12, 1966.

Adm. Asst. Rush was present to explain the proposed amendments to the permit requirements. He stated that in accordance with the Mayor's Directive No. 21, notice of hearing was published in the Journal May 4. As the amendments specifically involve clarification of rules and regulations regarding keeping of pigeons, these permittees were notified; however, none appeared at the hearing. The other changes are routine, transferring responsibilities of the Board to Gen. Mgr. in accordance with Charter amendment No. 6. Mr. Rush reviewed the amendments, answering questions of the Board.

On motion of Commissioner Silverman, seconded by Mr. Lang, the Board

Citizen appeal

Solek appl.

Wendell suit

Progress Rept.

Amend Permit Requirements As Mr. Rush explained last meeting, the Gen. Mgr. will forward results of the hearing, Commission's position and his recommendation to the Mayor. After the Mayor's approval, the Department is authorized to publish the proposed amendments in the Journal.

W. L.A. Shelter

In-Service

Training

Exec. Officer Tuttle reported on status of the acquisition of land for West Valley Shelter. Three tentative sites have been located, the most desirable being a site at Canoga and Parthenia. The Bureau of Right of Way and Land is now appraising the three sites.

Mr. Tuttle announced a two-hour training program for 14 key employees. The sessions will be on Wednesday each week, the last one being August 31. The key personnel will receive training in the management aspects of government and department operation.

### Adjournment:

There being no further business, meeting adjourned.

6-21-66 SECRETARY

Minutes

June 6, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, June 6, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Silverman, Lyon; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Adm. Asst. Rush.

Absent: Vice Pres. Lang, Commissioner Galati.

Minutes of meeting of May 16, 1966, were approved.

Communications:

Mrs. Henry

Datema permit matter Mrs. Harold Henry, with appreciation for the Board's expression of sympathy in the loss of her husband.

Secty. reported two registered letters received, addressed to Pres. Dodsworth, who authorized the Secty.to open them to determine contents. Inasmuch as both pertained to Cat Kennel permit matter (Mrs. H. G. Datema, 4219 Irvine Ave., Studio City) Pres. Dodsworth instructed the letters be referred to Gen. Mgr. as permits now are under his jurisdiction. Mr. Bonner stated that as the permit clerk was not in the office Friday, nor today, he was unable to check the matter with her.

# General Manager:

1966.

Expend.

Rept. #11 Reviewed Period No. 11 Report, April 10, 1966 to May 7, 1966.

Progress Report

Budget

Read excerpt from the Mayor's message, pertaining to the Department, in the Mayor's Proposed Budget submitted to the Council. Two additional positions, Jr. Adm. Asst., Animal Lic. Inspector, have been proposed, making a total of 164 regular positions. Also, \$1,464 for 60 fiberglass pallets is included for Ann St., as a performance test. The pallets should be quite an improvement over the wooden, which required almost constant repair. Classification changes proposed are: Senior Clerk to Storekeeper, Sr. Animal Lic. Inspector to Pr. Animal Lic. Inspector, 2 Clerk Steno to Sr. Clerk Steno.

Statement of Expenditures and Balances, cumulative through May 7, 196

Management Period Progress Report, Period No. 10, ending April 9,

A total of \$1,426,255 was requested, proposed budget allows \$1,221,309, which is \$204,946 less than requested; current budget, \$1,205,114, or \$16,195 increase proposed over the current budget.

NYC Program

Dept.

article

Shelter

W. Valley

Adm. Asst. Rush added that Departmental participation in the Neighborhood Youth Corps Program will start July 1. Financing has been provided for 13 enrollees, for the full fiscal year. They will be assigned to each District Animal Shelter. Also, provision has been made for two student workers and continued employment of one student professional worker, from June 15 through September 15.

Gen. Mgr. exhibited El Pueblo article, written by Public Rel. Repr. Burt Leiper. Copies will be obtained for the Board.

Exec. Officer Tuttle and Mr. Rush reported on status of West Valley Shelter site acquisition. The three sites selected, with City Planning Commissioner Flanagan, Councilman Cassidy and others in recent tour to locate possible sites, were appraised by Right of Way & Land, but none of the three could be negotiated because the owners refused to sell. The properties can be acquired only by condemnation. Mr. Tuttle stated that request has been made to Dr. Piper for re-appropriation of funds as of July 1.

In-Service Training Program At Exec. Officer's request, Mr. Rush reported upon the Department's In-Service Training Program, which will provide for instruction of various phases of departmental activities for supervisory personnel. The sessions consisting of departmental lectures, are held in City Hall each Wednesday, from 10 to 12 o'clock, the third session being held last Wednesday. Members of the training sessions will participate in selected areas of the program. The sessions also will provide training and guidance for changes taking place in the Department in 1966-67; for example, the citation system. A training officer from L.A.P.D. will come in for two hour period to orient our people on arrest, citation and what can be expected from the public and employees. Just the issuance of a citation requires 22 hours of classroom instruction. It is quite a complex program. To facilitate implementation, Mr. Rush stated that a Citation System Manual, approved by the Gen. Mgr. and Exec. Officer, has been prepared, and we are working with the City Attorney's office now in

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finalizing the Manual itself. A great deal of legal procedure is involved.

Mr. Rush explained further facets of the training program, stating that there are also many new requirements in terms of the City budget. It is essential to have the cooperation of Departmental personnel to make changes in operating procedures without substantial problems.

The Board congratulated Mr. Rush upon the excellent work he is doing in and for the Department.

### Adjournment:

There being no further business, meeting adjourned.

1-5-66

SECRETARY

Minutes

June 21, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, June 21, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Galati, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty.Whitlow, Adm. Asst. Rush.

Absent: Vice Pres. Lang.

Minutes of meeting of June 6, 1966, were approved.

As Monday, July 4, is a holiday, the Board decided to meet July 5. Pres. Dodsworth stated she would be out of the City, and in event Vice Pres. Lang also is absent, she requested that Commissioner Silverman serve as Chairman of the meeting.

### General Manager:

Wendell Claim C.F.129560

Local 347 mequest Council Journal, June 13, Council adopted recommendation of the City Attorney that \$50,000 claim against the City of Carol Wendell for death of four leopards, be denied. Gen. Mgr. stated that having followed procedure required by Charter, a suit can be filed against the City.

Richard Wollman, Business Repr. L. A. City Employees Union, Local 347, requesting meeting with Gen. Mgr., Exec. Officer and employee representatives (names to be submitted at a later date). The purpose, "to explore means of ameliorating personnel relations within the Deparrment". Gen. Mgr. stated that after determining from Civil Service and City Attny. that there is no City policy concerning meetings with Union representatives, a meeting was scheduled for Wednesday, the 15th, but was cancelled as Wollman was negotiating for the Refuse Collectors. They wish to re-schedule the meeting for early July. We have not received the names of the Department employees who are members of the Union.

Catherine Maue Pres. Dodsworth handed communication addressed to her, to each member to read, from Catherine A. Maue, 12215 Wicks St., Sun Valley, regarding cat kennel permit matter, complaint against departmental employees, etc. Letter was referred to Administration as like communication was received by the Department, Councilmen, and Miss Maue also had contacted Commissioner Galati. The matter had been sent to the Valley but their report has not yet been received.

Dept. Report Adm. Asst. Rush, apropos of previous discussion of Departmental accomplishments and programs in progress, reported upon some of the areas in which the Department is presently concerned:

1. The Department has revised procedures to implement the Accounts Payable System which the City has established, to be effective July 1. In addition, the Departmental Supplies Manual has been up-dated to reflect a quarterly ordering system initiated in this Department to improve the requisitioning procedures necessary for the establishment of an effective system necessary to derive the maximum utilization of funds.

2. Collection of Unhonored Checks - The new system of collection of unhonored checks is working excellently in the Department in that collections have increased.

3. Records Management Program - Several years ago, the Department established a Records Management Program. Since that time considerable changes in City requirements have taken place. In accordance with these changes, we have up-dated the program to coincide with the total City system. Adherence to the retention and destruction schedules for records will result in a savings in manhours and space.

4. Permit Requirements Booklet - Amendments to permit requirements have been sent to the City Clerk for printing in the Los Angeles Journal. The permit requirements booklet is being printed.

5. Departmental Forms - The Department has revised several forms to meet City and Departmental requirements: (a) Signs have been printed for Sales and Redemption Fees in connection with State of California determination of our sales tax. (b) The "Animal Shelter Directory" has been released to the local news media with press release. Supplies of the brochure have been made available for distribution to the public through the City Hall and Branch Offices. (c) On July 1, the Department will have a "Discharge of Firearm" report. Every employee discharging a firearm shall report: such action on the required form. This report will be reviewed by the District Supervisor, Supervisor of Animal Shelters and Executive Offices.

6. Citation System - A Manual of Procedures has been developed on the Citation System and is ready for distribution. This Manual has been reviewed and approved by the City Attorney's Office as to form and legality. In order to implement the System, three final requirements must be

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accomplished: The establishment of appropriate bail schedules, training programs and necessary forms.

Bail Schedules. The Department of Animal Regulation has requested the Municipal Court to approve revised bail schedules as recommended.

Training. A training program will be established for concerned personnel.

Forms. Required forms have been transmitted to the Supplies Department for printing.

7. The Department is reviewing existing directives, procedures, memos, etc., for the purpose of establishing uniform requirements for the operation and conduct of Shelters. In connection with this effort, we have requested Chief Parker to provide a copy of the Manual of Procedures for the Los Angeles Police Department with the possibility of adapting a similar style and format for our Department Manual.

Mr. Rush answered questions of the Board pertaining to the various matters on which he reported.

Pres. Dodsworth inquired as to the status of West Valley Shelter site acquisition.

Exec. Officer Tuttle stated that first, so far as land is concerned, \$190,000 was granted in the current budget for purchase of land, and on July 14, 1965, request was made to the Board of Public Works to establish highest priority (which they did), then instructed Right of Way & Land to proceed. Although the Department tried diligently to acquire a site, due to circumstances beyond our control, we were unable to encumber the money. In order to provide for the completion of this Capital Project, urgent request was made on June 3, 1966, to the C.A.O. that funds in the amount of \$190,000, as appropriated for 1965-66 Fiscal Year, be reappropriated in Fiscal Year 1966-67. Mr. Tuttle said he is keeping close check upon the matter.

As to the building, there is in the proposed budget an allocation of \$416,000 for Shelter construction. Although the 1966-67 budget has not been adopted, it appears the funds will be included with the final adoption of the budget, by June 28.

When the funds for the land are reappropriated, then the Department can proceed immediately towards acquiring property, which will probably be by condemnation proceedings for one of the three recently proposed sites.

There was discussion of the West Valley Shelter project; also, discussion regarding cat kennel permits, in response to Commissioner Galati's questions in this regard.

# Adjournment:

On motion of Commissioner Silverman, seconded by Commissioner Galati,

W.Valley Shelter

Land

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permits

Building

the Board adjourned out of respect to the memory of Mrs. Mary Y. Bonner, mother of Richard L. Bonner, General Manager, Department of Animal Regulation.

ATTESTED 7-18-66 Jina M. Dodswordl PRESIDENT & Whitlow SECRETARY

Minutes

### July 5, 1966

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Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, July 5, 1966 at 10:00 A.M.

Present: Commissioners: Vice Pres. Lang, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow.

Absent: Pres. Dodsworth, Commissioner Galati.

Vice Pres. Lang presided.

Minutes of meeting of June 21, 1966, were approved.

#### Communications:

Lang resignation

To Mayor Yorty from Vice President Lang, that matters of health necessitate his resigning from the Board.

Commissioner Silverman, on behalf of the Board, expressed regret that Mr. Lang would be leaving; that is has been a pleasure having Mr. Lang as one of the Commission members, his services on the Board being sincerely appreciated; and that the Board hopes he soon will be enjoying good health again.

Comsnr. Galati Commissioner Silverman announced that Pat Galati was elected President of the L. A. City Commissioners' Club, and on behalf of the Board, extended congratulations on his election and wished him the best of luck.

# General Manager:

Expend.

Statement of Expenditures and Available Balances cumulative through June 4, 1966.

Citation The Board received copies of the "Citation System Manual of Pro-Manual cedures".

Rept. #12 Reviewed Period No. 12 Report, May 18, 1966 to June 4, 1966.

Population Herald, June 1, 1966, item that the City's population as given by the County Regional Planning Commission, is 2,773,015.

Catherine Replyi Maue communicati Exec. Offic

Replying to Commissioner Lyon's inquiry regarding Catherine Maue's communication received last meeting, Secty. stated that Gen. Mgr. and Exec. Officer have requested Dist. Supvr. Jensen and Sr. A.C.O. Weissman to be present at the July 18 meeting for a discussion of Miss Maue's complaint.

West Valley Shelter Exec. Officer Tuttle reported that the Council had approved the re-appropriation in 1966-67 budget of \$190,000 for West Valley Shelter site, and Mr. Tuttle called the Mayor's office this morning asking to be notified of the approval by the Mayor. As soon as this is received, request will be made for condemnation proceedings to be commenced for the proposed site. Construction funds are in the budget.

Animal Hospital facilities

Mr. Tuttle said that funds also have been provided in the budget ilities for new Valley Shelter hospital facilities.

# Adjournment:

There being no further business, meeting adjourned.

8-1-66 SECRETARY

### Minutes

# July 18, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, July 18, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Dodsworth, Vice Pres. Lang, Galati, Lyon; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Dist.Supvr. Jensen, Sr. A.C.O. Weissman.

Absent: Commissioner Silverman.

Minutes of meeting of July 5, 1966, were approved.

The Board instructed that letter of condolence be sent from the Board to the wife of Police Chief Wm. Parker, who died Saturday night.

Announcing that the next order of business would be election of Officers for the ensuing year, Pres. Dodsworth called for nominations for Office of President. On motion of Vice Pres. Lang, seconded by Commissioner Lyon, Pat Galati was nominated for Office of President. Nominations were declared closed, and by unanimous vote, Pat Galati was elected President.

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lection E Eficers Commissioner Galati came into the meeting and was informed of his election.

On motion of Vice Pres. Lang, seconded by Commissioner Lyon, Nina M. Dodsworth was nominated for the Office of Vice President. Nominations were declared closed and Nina M. Dodsworth was elected Vice President by unanimous vote.

### General Manager:

Expend.

Maue

Statement of Expenditures and Available Balances cumulative through June 30, 1966.

Management Rept.

complaint

Management Period Progress Report, Period No. 11, ending May 7,1966.

Stated that Exec. Officer Tuttle had requested Dist. Supvr. Jensen and Sr. A.C.O. Weissman to be present and answer questions of the Board regarding communication from Miss Catherine Maue received at the June 21 meeting, addressed to Pres. Dodsworth. Gen. Mgr. read excerpts from letter received July 6 from Miss Maue, addressed to him. Sr. A.C.O. Weissman reported on his investigation of complaint received at the Valley Shelter re excess number of cats harbored by Miss Maue, stating she was given notice to comply with the requirements, i.e., reduce number of cats to three. Miss Maue refused to comply. Neither Jensen nor Weissman knew of the abandoned cat matter to which Miss Maue referred in her letter to the Gen. Mgr.

The Board discussed. Gen. Mgr. read report dated June 21 from Dist. Supvr. Jensen to Exec. Officer, in which it is stated that upon Miss Maue's refusal to comply with the regulations, a complaint was filed with the City Attorney, arraignment set for June 20, continued to July 14. Replying to Commissioner Galati's question as to the outcome, Jensen stated that on July 14, Miss Maue pled not guilty and requested a jury trial, which is set for October 10.

Commissioner Galati asked whether Miss Maue had been invited to attend Board meeting and was informed that she had not. After further discussion, moved by Mr. Lang, seconded by Mrs. Lyon, unanimously voted, that Miss Maue be invited to attend either the August 1 or August 15 meeting of the Board (whichever would be convenient for her), in order that the Board may discuss her complaint with her.

Vice Pres. Lang President Dodsworth expressed regret at Commissioner Lang's decision to resign, stating that he will be greatly missed, and she would certainly urge him to change his decision but for the fact that health matters necessitate his resignation; that, of course, should receive first consideration.

Pres. Dodsworth, on behalf of the Board, presented 20 year service pin award to Secty. Whitlow, congratulating her and complimenting her for her good work. Mrs. Whitlow expressed her appreciation.

Exec. Officer Tuttle said it was his pleasure to attend presentation Friday at the Civil Service Commission meeting, of 25 year service pin award to Dist. Supvr. Jensen. Pres. Dodsworth, on behalf of the Board, congratulated Mr. Jensen, and thanked him for his years of excellent service for the Department. Mr. Jensen expressed his appreciation.

Whitlow-Service

Jensen -Service Award

Award

### Adjournment:

On motion of Vice Pres. Lang, seconded by Commissioner Galati, the Board adjourned out of respect to the memory of Los Angeles Police Chief William H. Parker.

8-15-66 Malotto SECRETARY

### Minutes

### August 1, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, August 1, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Adm. Asst. Rush.

Absent: Commissioner Lang.

Also present: C. Arriola, Mayor's office.

Minutes of meeting of July 18, 1966, were approved.

### Communications:

Catherine Maue

Miss Catherine A. Maue, 12215 Wicks St., Sun Valley, replying to the Board's letter of July 18, advising that she and her attorney, Jerry B. Riseley, will attend the August 15, 1966, Commission meeting.

### General Manager:

### Expend.

Comparative Receipts and Expenditures, 1964-65 and 1965-66.

P'ermit Requirements

C.F. 129560

Circus act Each Board member received copy of the new Permit Requirements booklet.

Council Calendar, July 20, C.F. 129560, claim filed by Jos. Wedeen, Attorney for Carol Wendell, \$300,000, loss and destruction of animals (leopards) by the Department, \$50,000 general damages.

Gen. Mgr. stated inquiry was received from the S.P.C.A. as to possible cruelty involved in the Ringling circus act in which a tiger rides a horse. Read report of Sr. A.C.O. Ken McGehee, no cruelty was found. Mr. Bonner said he also had talked to circus people and wild animal trainers who assured him there was no cruelty in this act, that both animals were well trained for the act. The circus animals are too valuable for mistreatment of any kind. The owners have much money invested in the animals. Exhibited picture of the act, which appeared in L.A. Times, July 22,1966.

State Health Dept., report of rabies cases in the State, Jan. 1 -

Pres. Galati Article in San Fernando Valley Times, July 21, re Commissioner Galati's election as Board President and his comments as to the urgent need for West Valley Shelter.

3 bat. There have been none in the City.

Rabies cases

SINA

Recalling the great publicity some years ago that attended a crusade to clothe animals, Gen. Mgr. stated that a book now has been published, "The Great American Hoax" by Alan Abel, who concocted the entire idea of SINA, The Society for Indecency to Naked Animals."

June 30, 1966: 135 cases in California, 19 in domestic animals, 116

wildlife. In Los Angeles County there were 8, 5 of which were skunk,

Greased Pig Contest Times, July 19, 1966, "Greased Pig Contest to be Held at Fair". Last year in San Diego County the North County Fair president was arrested on complaint of the Humane Society for staging the contest on the grounds of "worrying an animal". However, after a series of trials, appeals and re-trials, the fair official was freed after a municipal judge determined that the pig hadn't been worried. Gen. Mgr. recalled that several years ago, a permit was denied the Kiwanis Club to stage a similar contest in the Coliseum in connection with a rodeo, on the grounds of animal harassment.

Bunner case Gen. Mgr. reported on the status of the Bunner discharge case.

Candelario Arriola came into the meeting.

C.Arriola

West Valley Shelter

Exec. Officer asked Adm. Asst. Rush to report on the status of the West Valley Shelter site acquisition. Mr. Rush stated that Bureau of Right of Way and Land advised that on July 25 the Board of Public Works approved recommendation to condemn, and this has been transmitted to the City Council for action. The City Council will instruct the City Attorney to prepare condemnation ordinance. Also, we have just been advised that there is a change in ownership of the proposed site. Western Pennsylvania National Bank has foreclosed on the property. If the Bank takes over the ownership, there is a better chance of acquiring the property by negotiation rather than condemnation.

Valley hosp. facilities Exec. Officer Tuttle reported that funds are available for the animal hospital facilities at the Valley Shelter, in approximate amount of \$4800.

Positions frozen Gen. Mgr. reported that due to the revenue situation, departmental positions are frozen, and vacancies cannot be filled until the financial situation is resolved.

Adjournment:

There being no further business, meeting adjourned.

PRESIDENT

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### Minutes

August 15, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, August 15, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow.

Absent: Commissioner Lang.

Also present: Catherine A. Maue, Jerry B. Riseley.

Minutes of meeting of August 1, 1966, were approved.

Monday, Sept. 5 being a holiday, the Board decided to meet Tuesday, Sept. 6.

Catherine Maue Pres. Galati introduced Miss Maue and her attorney, Jerry B. Riseley, who were present at the Board's invitation regarding Miss Maue's complaints. At Pres. Galati's request, Gen. Mgr. reviewed the matter concerning Miss Maue's keeping a number of cats in excess of the Board's limit of three in a residential zone. Miss Maue spoke against the regulation, contending that the rule limiting to three cats is not effective unless the cats are neutered. The Board explained the background leading to its establishment of the rule, effective July 1, 1963, why the regulation was adopted, and gave additional pertinent information to Miss Maue and Attorney Riseley. While sympathetic to Miss Maue's case, the Board explained that the Department is a law enforcement agency, and when violations are brought to attention, the Department is obligated to enforce the laws.

Attorney Riseley and Miss Maue expressed their appreciation for the opportunity to come before the Board, and Pres. Galati, on behalf of the Board, thanked them for coming in. They then left the meeting.

General Manager:

Rept. #13

Reviewed Period No. 13 Report, June 5, 1966 to June 30, 1966.

C.F. 129560

W. Valley

Schelter

Council Journal, August 2, C.F. 129560, City Attorney recommends that claim of Carol Wendell, \$300,000 for loss and destruction of animals (leopards) by the Department and \$50,000 for general damages, be denied and filed. This action is required before bringing suit.

Bunner Gen. Mgr. reported that the discharge of former employee, Bunner, discharge was sustained last Friday by the Civil Service Commission.

> Exec. Officer Tuttle stated that, as reported at meeting of August 1, there has been a foreclosure on the proposed West Valley Shelter property. There apparently seems to be an unwillingness to negotiate until full information has been obtained by the bank. Representative from the Pennsylvania National Bank will visit the City of Los Angeles for the purpose of discussing site acquisition by the Department of Animal Regulation.

## Adjournment:

On motion of Vice Pres. Dodsworth, seconded by Commissioner Lyon, the Board adjourned out of respect to the memory of Commissioner Morton M. Silverman's mother, Mrs. Bessie Silverman, who passed away last week.

Pat Halili PRESIDENT 2 Whitlow-

SECRETARY

# Minutes

September 6, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, September 6, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Lyon; Gen. Mgr. Bonner, Secty. Whitlow.

Absent: Commissioners Lang, Silverman.

Minutes of meeting of August 15, 1966, were approved.

### Communications:

"Poor Boy" Report from Asst. Dist. Supvr. Kraus re expenditure of \$6 from the Fund Board's "Poor Boy" Fund, for pound fees and license for dog redeemed by 1 year-old Bill Shannon, 13851 Calvert St., Van Nuys. Expenditure was appr by Secretary and General Manager as it appeared the case deserving and us of the Fund justified. The Board concurred in approving the expenditure.

### General Manager:

Expend. Statement of Expenditures and Available Balances cumulative through July 30, 1966.

Rept. #1 Reviewed Period No. 1 Report, July 1, 1966 to July 30, 1966.

Catherine Read letter of August 31, 1966, from Catherine A. Maue, re her visit to the Board, etc.

Bunner discharge Copy of letter from Civil Service Commission to Norman Spevack, attorney for Rowe R. Bunner, notifying of the Board's action of August 12, sustaining discharge of Mr. Bunner.

Mrs. Kullman Mrs. J. Kullman, Studio 6, NBC, "To Whom it May Concern", re purchase of a dog from the Valley Shelter, and commenting upon the Shelter being so very clean and odor-free; highly commending the Valley Kennelmen whose attitudes are "friendly, kind and concerned". Gen. Mgr. stated letter will be written to Mrs. Kullman in appreciation of her comments.

licensing of dealers in research animals and empowering the Secretary of

Agriculture to regulate their handling. Governmentally operated shelters

Times, August 18, re bill signed by President Johnson providing for

Animal

State meeting

IProgress

Reports

Rabid

skunk

"Dog of

the Day"

Stated that State Senate Fact Finding Committee on Public Health and Safety is meeting today to hear pros and cons of whether the state should enact a statute requiring local health officers to release unclaimed impounded animals for research. Mr. Morse is attending the meeting, which began at 9:30 this morning, as an observer and Gen. Mgr. will attend afternoon session.

The Board members each received copies of Management Period Progress Reports for Reporting Period No. 12, ending June 4, and Period No. 13, ending June 30, 1966.

Dist. Supvr. Jensen reported a skunk impounded August 22 at the Valley Shelter, was found by the County Health Dept. to be rabid. Traps will be placed in the area (Sunland) and any skunks caught will be submitted for analysis to determine the extent of rabies infection.

Surv. Rept. Reviewed California Surveillance Report No. 1, Sept. 1966. The Board members received copies.

> Supervisor of Shelters Morse, Aug. 8, to Dist. and Divn. heads, outlining procedure for "Dog of the Day" Program at KLAC Radio Station. Beginning August 15, Danny Dark, nighttime master of ceremonies on KLAC two-way radio, will feature a "Dog of the Day" each evening in cooperation with the Shelters. The Program should be very valuable to the Department. Mr. Bonner mentioned the excellent work being done by Sr. Public Relation Repr. Burt Leiper through the press, radio and t.v. Commissioner Lyon commented on three very fine broadcasts she had seen on Baxter Ward's program.

Mrs. Newman Pres. Galati stated he had received a phone call from Mrs. Newman of the Pet Assistance League, re spaying program in cooperation with the City Shelters. Mr. Bonner stated that this had been proposed, but as a Department of the City, we cannot favor one humane organization over another. If we distribute literature of one organization, we would have to distribute for all. As a City Department we are precluded by City policy from such activity.

October absentees Commissioner Lyon stated she would be absent the first meeting of the Board in October. Gen. Mgr. stated he would be absent from the City for both the October meetings, as he will be in New York attending the annual A.H.A. Convention and the A.S.P.C.A. Centennial.

# Adjournment:

are exempt.

There being no further business, meeting adjourned.

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PRESIDENT SECRETARY

Minutes

September 19, 1966

No meeting was held September 19, 1966, due to lack of quorum.

PRESIDENT

SECRETARY

### Minutes

October 3, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, October 3, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Lyon, Silverman; Acting Gen. Mgr. Tuttle, Acting Exec. Officer Rush, Sr. Steno. Marusich.

Absent: Commissioner Lang; Gen. Mgr. Bonner, Secty. Whitlow.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of September 6, 1966, were approved.

# Acting Executive Officer:

Organization Mr. Rush presented Organization Chart, August 5, 1966. The Board chart members received copies.

Statement of Expenditures and Available Balances cumulative through August 27, 1966.

Rept. #2

Expend.

Reviewed Period No. 2 Report, July 31, 1966 to August 27, 1966.

Annual Rept. Presented Annual Report for Fiscal Year 1965-66. The Board members received copies.

- Clinics Reported on vaccination clinics held during the month of August, 1966. The Board discussed overtime requirements for vaccination clinics conducted annually and the ratio of expenditures of the Department to revenues received.
- Senior Reported on the Department's participation in the Annual City-wide Citizens Senior Citizens' Conference, Saturday, September 17, 1966. A bulletin board was set up and pamphlets were made available to the public.
- In-Service Reported the Department just completed 18 sessions of In-service Training for supervisory personnel.
- Public Law Daily Journal September 6, 1966, "LBJ Signs Bill Preventing 89-544 Stealing Pets for Research." A copy of this new law will be sent to the Department from Congressman Roybal's office.

# Acting General Manager:

- West Valley Mr. Tuttle reported on progress of West Valley property at Parthenia and Canoga for the proposed West San Fernando Valley Animal Shelter.
- Budget Reported on preparation of Alteration and Improvements Projects and Capital Projects for Fiscal year 1967-68.
- Press clips San Gabriel Valley Tribune, August 18,1966, "Compromise Humane Law Over Hurdle."

San Fernando Valley Times, September 29, 1966, "Chimpanzee Bites Feeder, Impounded."

### Adjournment:

There being no further business, meeting adjourned.

PRESIDENT

SECRETARY

Minutes

October 17, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, October 17, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Lyon; Acting Gen. Mgr. Tuttle, Acting Exec. Officer Rush, Sr. Steno. Marusich.

Absent: Commissioners Silverman and Lang; Gen. Mgr. Bonner, Secty. Whitlow.

Also present: C. Arriola, Mayor's Office, George W. Beckley.

Minutes of meeting of October 3, 1966, approved as amended, on motion of Pres. Galati, seconded by Vice Pres. Dodsworth, to include: "The Board discussed overtime requirements for vaccination clinics conducted annually and the ratio of expenditures of the Department to revenues received."

### Acting Executive Officer:

Reported Mrs. Whitlow is not expected back until next week, as Commission her mother passed away October 14. Secretary

Reviewed Period No. 3 Report, August 28 to September 24, 1966, and Report #3 in addition, presented a recap of court cases, total to date.

Statement of Expenditures and Available Balances cumulative through Expend. September 24, 1966.

Management Period Progress Report, Period Nos. 1-3, ending Sept.24, Mgt. Rept. 1966.

Council Journal, Oct. 3, 1966, C.F. 131484, Mayor Yorty's appointment, Mayor's subject to Council confirmation, of George W. Beckley to Board of Animal appt. Regulation Commission to fill the vacancy created by the resignation of Charles H. Lang.

The Mayor transmitted a report to the City Council recommending West Valley condemnation of the property located at Parthenia and Canoga for the West Land San Fernando Valley Animal Shelter.

Advised the Board that a comprehensive training program for employees Training assigned to the Animal Care and Control Division will be conducted on October 25 through October 27, 1966.

Mr. Hill -Advised the Board that a meeting was held with Mr. Hill, Sales Representative for KalKan, on October 11, 1966, to discuss the possibility of utilizing various types of pamphlets and brochures to be made available at no charge by this firm.

### Acting General Manager:

Public Relations

KalKan

Presented KFWB Public Service Certificate that 38 announcements have been aired on behalf of the Department of Animal Regulation as a public service during the month of September, 1966.

President Galati asked whether a letter had been written to KFWB in appreciation of publicity for the Department. Mr. Tuttle stated a lette had been written on behalf of the Department. Mr. Galati suggested, and

the Board agreed, that a letter be prepared for individual signature of Board members by Public Relations Representative Burt Leiper, to the various t.v. and radio stations.

"Dog of the Informed the Board arrangements are being made for "Dog of the Week" to appear in the Valley Times.

Press Clips

Geo. W.

Beckley

Herald Express, Oct. 13, 1966, "City Studies New Animal Shelter Site".

Green Sheet, Oct. 13, 1966, "May Start Condemnation for Animal Shelter Land".

Herald Examiner, Oct. 11, 1966, "Chase Fatal to Deer".

Adjournment:

There being no further business, meeting adjourned.

ALS: 11-21-66 SECRETARY

Minutes

November 7, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, November 7, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Beckley, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Supvr. of Shelters Rush, Chief Animal Lic. Inspector Parris, Pr. Animal Lic. Inspector Batterman, Sr. Animal Lic. Inspector Perkins.

Absent: Commissioner Lyon.

Also present: C. Arriola, Mayor's Office.

Vice Pres. Dodsworth presided, pending the arrival of Pres. Galati.

Gen. Mgr. introduced Commissioner Beckley, who was welcomed to the Board.

Minutes of meeting of October 17, 1966, were approved.

### Communications:

City Clerk, Oct. 27, 1966, re Council confirmation of the appointment of George W. Beckley as a member of the Board, for term ending July 1, 1971, to fill vacancy created by resignation of Charles H. Lang.

City Clerk, Oct. 27, 1966, notifying that Mr. Beckley on that date took the necessary oath of office as a member of Animal Regulation Commission.

Local 347

Theodore McGruder, Personnel Analyst, L.A. City Employees Union, Local 347, requesting that the Board investigate the circumstances for which Walter W. Thompson, Sr. Animal Control Officer, was suspended.

Moved by Commissioner Silverman, seconded by Commissioner Beckley, unanimously voted, that letter be sent to the communicant, Mr. McGruder, advising him that the Board has no jurisdiction in the matter.

rublicLetters prepared by Public Relations Repr. Leiper, requested byRelationsthe Board, to various t.v. and radio stations, were presented for<br/>signature of the Board members.

Arriola

C. Arriola came into the meeting.

Leiper

Rush

The Board approved supplying copies of the Minutes to Public Relations Repr. Leiper, as requested.

Each member of the Board received notice of appointment of Robert I. Rush to the position of Supvr. of Animal Shelters, replacing Bertram E. Morse, retired.

General Manager:

Expend. Statement of Expenditures and Available Balances cumulative through October 22, 1966.

Rept. #4

Reviewed Period No. 4 Report, Sept. 25 to Oct. 22, 1966.

President Galati arrived, and took the Chair.

Bunner case Gen. Mgr. introduced members of the License Enforcement Divn., Parris, Batterman and Perkins, who were present concerning the Bunner discharge case.

Each spoke briely, and answered questions of the Board members and General Manager. Pres. Galati then excused them, with the thanks of the Board for coming in. Mr. Arriola also left the meeting.

For the record, Commissioner Silverman said he personally was tremendously impressed with the lucidity, clarity of presentation, and the cooperation of the three gentlemen.

At the request of the Chair, each Commissioner expressed personal observations. In summation, Pres. Galati stated that the Commission is satisfied there is no display of racial or religious discrimination with the public or within the Department itself, nor knowledge of any complaints by the public, as a result of the hearing and the discussion amongst the Board members; the matter of employee controls was discussed quite extensively.

K. Parris

Gen. Mgr. read letter from Grant N. Christopherson, Chief

Investigator, State Bar of California, expressing appreciation to Chief Animal Lic. Inspector Parris for supplying valuable information to his office in connection with an official investigation.

Commissioner Silverman, requested, through the President, report

of license collections, period by period, in the Watts area, for the next

Watts coverage

W. Valley Shelter meeting.

Public Works Committee to Council, C.F. 131625, report instructing the City Attorney to start condemnation proceedings for the West Valley Shelter property. Valley Times, Nov. 1, 1966, "Condemnation Urged for Animal Shelter". Exec. Officer Tuttle said he checked Friday, Nov. 4, and the Attorney is drawing up the condemnation ordinance to go to the Council.

Press

Valley Times, Oct. 24, picture and item re "Dog of the Week".

Times, Oct. 30, 1966, "Animal Board Member Chosen", re appointment of George W. Beckley to the Commission.

Exhibited program of the A.H.A. Convention Oct. 9-13, 1966, in New York. At the annual banquet, Mr. Bonner stated he received Service Pins and Citation for the following Departmental employees: P. L. Flynn, 40 years; Killian Parris, 30 years; E. H. Jensen, 25 years, and Jules M. Narcisse, 25 years.

El Pueblo, Oct. 1966, picture and story re Mr. Morse's retirement; item, "Rush Named to Succeed Morse", and "Animal Regulation Supervisors Retire", re retirement of Morse, O. M. Taylor, Dist. Supvr. 11th and Harbor Shelters, and Animal Lic. Inspector Jules M. Narcisse.

# Annual Exhibited reprints of the Annual Report, which Barney Tolk, co-Report ordinator of "Good Dog Neighbor" program had prepared for the St. Louis Seminar.

# Executive Officer:

Reported Pr. Lic. Inspector Batterman was in charge of the training sessions on the citation system, which went into effect Nov. 1, 1966. The first two were issued in the Harbor area, leash law violations on the beach.

# Supervisor of Animal Shelters:

Mr. Rush commented further on the citation system, stating the system will solve a number of our complaint problems. Our personnel are trained and fully equipped to carry out the program. Follow up will be made to determine the reaction of the public. It is a big step in itself that the Department has the full support of the City Attorney and the Municipal Court judges.

Fires coverage Reported on coverage of the fires Nov. 1, in the Sylmar area north of Olive View, and in the Pacoima area. There were no problems with animals either place, and no evidence of any problems in the follow up made last Friday.

'Training

Reported that as of Nov. 21, as a result of several promotions

clips

A.H.A. Convention

Dept. info.

Citation

System

within the Department, there will be some personnel reassignments within the various Shelter districts. In view of the continuous turnover, training programs are coming along excellently. The one area in which a real problem exists for the Department is in class of Kennelman. The length of employment currently averages about 7 months. Mr. Rush said it is planned to work with Civil Service and the C.A.O. in order to determine a method in which to stabilize the class.

### Adjournment:

There being no further business, meeting adjourned.

PRESIDENT SECRETARY

Minutes

November 21, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, November 21, 1966, at 10:00 A.M.

Present: Commissioners: Vice Pres. Dodsworth, Beckley, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Supvr. of Shelters Rush.

Absent: Pres. Galati.

Vice President Dodsworth presided.

Minutes of meeting of November 7, 1966, were approved.

### Communications:

Proposed ballot measures

KLAC letter

Person Harris . W inter

Poor Boy Fund Charter & Adm. Code Committee, notifying of deadline, Jan. 11, 1967, for departments to submit ballot measures to the Committee, for the General Election, May 31, 1967. Proposed bond issues must be submitted to the Mayor by Dec. 30, 1966.

Vice Pres. & Gen. Mgr. Jack G. Thayer, KLAC Radio, expressing appreciation for the Board's letter of Nov. 7.

Reported expenditure of \$3.89 from the "Poor Boy Fund" for purchase of a pup for the Lawrence Brass family, 239 N. Avenue 49. Mrs. Brass is the mother of four children, her husband has been in poor health and they couldn't afford to purchase a replacement for their dog, which died. Expenditure was approved as it appeared the case deserving and use of the fund justified. The Board concurred.

### General Manager:

Afghan dogs case

Regarding the Afghan dogs destroyed at the Valley Shelter, Nov. 15, 1966, Gen. Mgr. read letter from a citizen protesting the destruction of the dogs. Deposition from Hobart G. Stpehenson, Jr., 21056 Entrada, Topanga, transmitted from the Mayor's office by Commissioner Beckley, was read.

Upon the presentation of the known facts from the reports of the various persons involved, it was the opinion of the Board that everything was done in the best interests of the animals, and that the Department conducted itself in accordance with the duties and requirements imposed upon it.

Exhibited issue of Griffith Park News, Nov. 17, 1966, with picture and article regarding the 50th Wedding Anniversary celebration of Bum and Nina Dodsworth; also, Council Resolution, Nov. 16, in their honor, presented by Councilman Holland, seconded by Councilman Lamport. The Board expressed its congratulations and best wishes to Vice Pres. Dodsworth and Bum.

# A.H.A.

Rud Phillips, Exec. Director A.H.A., notifying Gen. Mgr. of his appointment to the Animal Advisory Committee and the Euthanasia Study Committee.

Reported on the 17th Management Institute at Lake Arrowhead, Institute attended by the Gen. Mgr. and Exec. Officer.

> ASPCA Annual Report, fall issue, regarding award presented to Walt Disney, Gen. Mgr. recalling that former Commissioner Lang had suggested presentation of a citation or plaque from this Department to Mr. Disney.

The Board approved Commissioner Silverman's request for permission absence to be absent during the month of December.

W. Valley Exec. Officer Tuttle stated that the City Attorney is preparing the ordinance for condemnation of the property for West Valley Shelter. The ordinance then will go to Council as a whole for approval.

### Supvr. of Animal Shelters:

Mr. Rush reported on license enforcement and animal care and control operations in the Watts area, information which the Board requested last coverage meeting.

Mr. Rush stated that reassignment of personnel, mentioned at former Personnel meeting, is taking effect today. Community newspapers will be notified reassigned tomorrow of reassignments at supervisorial levels.

Adm. Asst. Mr. Tuttle stated that Mr. Rush is acting in a dual capacity now, Supvr. of Animal Shelters, and Adm. Assistant. An Adm. Assistant has been hired to replace him in that position.

Dodsworth Anniversary

Gen.Mgr. appts.-

Mgnmt.

Disney Award

Comm.

property

Watts

Adjournment:

There being no further business, meeting adjourned.

1-3-67 PRESIDENT

SECRETARY

Meeting

December 5, 1966

No meeting was held December 5, 1966, due to lack of a quorum.

Luhitlow PRESIDENT SECRETARY

Minutes

December 19, 1966

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, December 19, 1966, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Beckley, Lyon; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Supvr. of Shelters Rush, Sr. Public Relations Repr. Leiper.

Absent: Commissioner Silverman.

Minutes of meeting of November 21, 1966, were approved.

Monday, January 2, 1967, being a holiday, the Board decided to meet Tuesday, January 3.

Communications:

Local 347

Meeting

Jan. 3.

20

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Theodore McGruder, Personnel Analyst, L.A. City Employees Union, Local 347, requesting meeting with the Board for discussion of Sr. A.C.O. Walter Thompson's suspension.

The Board discussed. Supvr. of Shelters Rush reviewed the file, for the Board's information.

Moved by Commissioner Lyon, seconded by Commissioner Beckley, unanimously voted, that while the Board can assume no jurisdiction in the matter pending a further opinion from the City Attorney's office, nevertheless it will be happy to hear Mr. Walter Thompson at its next meeting, January 3, 1967.

Poor Boy Fund

Received from "Sniffles, a dog-type person", check for \$4 for the Poor Boy Fund. Pres. Galati reported receipt of a check from Mrs. Edythe Tisch for \$50 for the Poor Boy Fund, but had inadvertently forgotten to bring the check to the meeting, but would mail it in. The Board received notice of annual contribution to the Poor Boy Fund from the Gen. Mgr., Exec. Officer and Secty.

A.H.A. R. T. Phillips, Exec. Director A.H.A., leaflet highlighting letter achievements of the A.H.A. and requesting continued support by "Contribution to Kindness." Received and filed.

Board's Replying to query as to items the Board wished to request in its 1967-68 budget, in addition to salaries, the Board instructed that Budget request be made for \$200 for Miscellaneous Expense Account for the Board.

- For the Board's information, Supvr. of Shelters Rush reported the Tailwaggers Tailwaggers organization issued a press release that a representative would be at the Valley, 11th Ave. and W. L.A. Shelters all day the 22nd and 23rd, to purchase Christmas pets for those unable to pay. The Shelters all will close at noon on Friday the 23rd, as per the Mayor's declaration, but will be open Saturday.
- On motion of Commissioner Lyon, seconded by Vice Pres. Dodsworth, Walt Disney it was unanimously voted that letter of condolence be prepared for signature of Board members to the wife of Walt Disney, who died Thursday, December 15.

General Manager:

Statement of Expenditures and Balances, cumulative through Nov. 19, Expend. 1966.

Reviewed Period No. 5 report, October 23 to Nov. 19, 1966. Rept. No. 5

Controller's Report, 1965-66, shows Departmental receipts totaling Controller's \$627,935, expenditures \$1,171,445, expenditures being \$543,510 over Report receipts.

Stated Vice Pres. Dodsworth and Gen. Mgr. represented the Board and the Department at the Zoo dedication. Also, Mrs. Dodsworth was on the Relations t.v. program, "Dialing for Dollars", and is reported to have done a fine job. Mrs. Dodsworth stated that Pres. Galati's participation in the program on a prior date was excellent.

#### Executive Officer:

W. Valley Shelter

Public

Mr. Tuttle reported that property description of the West Valley Shelter site has been prepared by Bureau of Engineering and returned to the City Attorney for preparation of the condemnation ordinance.

## Supervisor of Shelters:

- Mr. Rush reported on progress of Alterations and Improvements Harbor program authorized this year at the Harbor Shelter - installation of rest room for employees and the public. Capital Improvements request is in for next year for construction of office building, locker room, public lobby. Additionally, we are anticipating, under the City's Master Plan, use of two vacant lots for off street parking, to alleviate parking problems at the Harbor. Development of the Harbor facility is 🚝 long range project.
- Remodeling of part of the old kennel area at the Valley Shelter Valley to install proper facility for Veterinarian, provide for animal clinic, is in progress and will be completed shortly. All the hospital equipment will be moved from Ann St. to the Valley. Request is being made for storage room facilities and small animal care facilities at the Valley, as part of Capital Improvement program for 1967-68.
- The initial delivery of the dog pallets was November 28, and all Dog pallets have been received now. They have proved so satisfactory that request may be made for transfer of funds for purchase of additional pallets for the other Shelters.
- Reported some 60 items in Alterations and Improvements request. Alt. & Impr. One item of importance is modification of office building at Ann St. to improve office facilities for clerical personnel.
- Sr. Public Relations Repr. Leiper came into the meeting. Vice Burt Leiper Pres. Dodsworth commented upon the excellent work Mr. Leiper is doing for the Department. Mr. Leiper expressed his appreciation for the cooperation and assistance of the Board and the Department.

#### Adjournment:

There being no further business, meeting adjourned, with wishes for a Merry Christmas and a happy holiday season to everyone.

Whitlon-PRESIDENT

SECRETARY

Minutes

January 3, 1967

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, January 3, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Beckley, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Supvr. of Shelters Rush, Sr. A.C.O. Thompson.

Also present: Theodore McGruder, Personnel Analyst, Local 347; Candelario Arriola, Mayor's Office.

Vice Pres. Dodsworth presided pending the arrival of Pres. Galati.

Minutes of meeting of December 19, 1966, were approved.

General Manager:

Expend.

Walter W. Thompson Statement of Expenditures and Balances cumulative through Dec. 17, 1966.

Gen. Mgr. introduced Mr. McGruder and Sr. A.C.O. Thompson. Pres. Galati arrived and took the Chair. Mr. Arriola came into the meeting.

The Chairman suspended other business to hear Sr. A.C.O. Walter W. Thompson, as he and Mr. McGruder had requested meeting with the Board in the matter of Mr. Thompson's suspension of three days, March 12 to 14, 1966.

Mr. Thompson reviewed his case, explaining why he felt the suspension was unjust.

At the Board's request, Supvr. of Shelters Rush read former Supervisor's report which recommended the suspension for "evasion of job responsibilities and failure to follow instructions."

Thompson, Rush and Tuttle answered questions of the Board pertaining to the matter.

Pres. Galati invited Mr. McGruder to comment. Mr. McGruder asked about the rights of an employee to appeal to the Board. Gen. Mgr. explained that with the passage of Charter Amendment No. 6, the responsibilities of some Commissions, including Animal Regulation, were transferred to the General Managers. The Board serves in an advisory capacity, but it is his expressed belief that there should be some agency to which an appeal can be made when there is dissatisfaction with the decision of a single individual.

After further discussion, Mr. Thompson reiterated his feeling that the suspension was unjust. Pres. Galati stated the Board would take the matter under consideration, and Mr. McGruder and Sr. A.C.O. Thompson would be notified of the Board's action. He thanked them for coming in, and they left the meeting.

At the request of the Board, the Secretary read recap of Sr. A.C.O. Thompson's personnel record.

Following further discussion, it was moved by Commissioner Silverman, seconded by Vice Pres. Dodsworth, unanimously voted, that it is the opinion of the Board that the Administrative Office exercised what the Board considers its proper and best judgment, and the Board advises no further action on the part of the Department.

As a result of the discussion, the Board recommended that disciplinary action be taken immediately with regard to all infraction of rules.

At the Gen. Mgr.'s request, he was excused to attend a meeting Gen.Mgr. with the C.A.O. excuses

## Executive Officer:

W. Valley Shelter

Mr. Tuttle reported that the condemnation ordinance for acquisition of the West Valley property is still under preparation in the City Attorney's office.

## Supervisor of Shelters:

#### Tailwaggers

Mr. Rush reported on activity of the Tailwaggers organization, Dec. 22 and 23 at the Valley, 11th Ave. and W. L.A. Shelters, in connection with purchasing animals for people. At the W. L.A. Shelter, the Tailwaggers deviated from their press release, in refusing to purchase animals for any except children, and not paying the license fee. This caused the Department considerable problems with the citizens and adverse public reaction. Recommendation is being made to Gen. Mgr. that this activity of the Tailwaggers be eliminated.

Board meetings

In the matter of holding future meetings at the Shelters, the Board gave the President the right to set the first meeting at the Valley or W. L.A., provided public notice is given in advance. Pres. Galati instructed the Secretary to set up the schedule for publication, showing dates of meetings and locations.

Horses Supvr. of Shelters Rush reported the impounding of 7 or 8 horses impounded at the Valley Shelter this morning.

## Adjournment:

There being no further business, meeting adjourned.

2-6-67 ina M. Dodsu f. Whitlow

SECRETARY

#### Minutes

January 16, 1967

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, January 16, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth,

Beckley, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Supvr. of Shelters Rush, Jr. Adm. Asst. Lipsher.

Also present: Candelario Arriola, Mayor's Office.

Vice Pres. Dodsworth presided, pending the arrival of Pres. Galati.

Minutes of meeting of January 3, 1967, were approved.

## Communications:

Board Reported on status of arrangements to hold meeting of the Board meeting at the Valley or West L.A. Shelter. No date has been set for the first meeting, at this time.

Frank P. O'Sullivan, Chief Adm. Asst. to the Mayor, requesting photograph of the Commission, Gen. Mgr. and Secty. for Commission roster.

Pres. Galati arrived and took the Chair.

Commissioner Lyon reported that a friend had redeemed her dog from the Ann Street Shelter, and was very pleased with the service and the personnel.

## General Manager:

Rept. No.6 Reviewed Period No. 6 report, Nov.20 to Dec. 17, 1966. Gen. Mgr., Exec. Officer and Supervisor of Shelters answered questions of the Board regarding number of Animal Control Officers, their work program, etc. Supvr. of Shelters Rush stated that approximately 21 out of the 34 Animal Control Officers are being re-assigned to provide a more balanced staff, increase flexibility and meet training requirements. A three-week training program for newly appointed Animal Control Officers has been established.

## Mgnmt. Rept.

Management Period Progress Report, Period No. 4, ending Oct. 22, 1966.

Release to Nat'l Society for Medical Research Bulletin, Nov. 1966, re consideration by Calif. State Senate Committee of legislation for release Research of unclaimed impounded animals for research. Gen. Mgr., as reported to the Board, had attended meeting last year of the Senate Fact Finding Committee on Public Health & Safety, when proponents presented their case in the morning, and opponents in the afternoon. Chairman Senator Walter Stiern emphasized time after time there was no proposed legislation before the Committee, the hearing was exploratory only. Report dated January 10, 1967 received, the Senate Fact Finding Committee concluding that the state should retain its policy of local control over the disposition of animals from pounds and that the state should not pre-empt this field and force all cities and counties to release impounded, unclaimed dogs and cats to medical research laboratories. Gen. Mgr. read excerpt giving the reasons for not proposing state legislation.

New York bill

Reported a bill has been introduced in the New York State Assembly, (according to literature from New York Committee for Humane Legislation. already an effective law in Ohio) "to amend the agriculture and markets

Official

group photo

Ann St.

law, in relation to the use of certain animals in exhibitions, shows, circuses, rodeos, or similar purposes." Gen.Mgr. said the prohibition against use of "bucking, flank straps, electric or other prods or similar devices" would affect rodeos. Several years ago, the Board of Animal Regulation (Humane Commission) requested the Council to pass a law in this City to prohibit rodeos. The law failed of adoption, principally because it was maintained the rodeo is a part of the tradition of Southern California.

## Supervisor of Shelters:

W. Valley Shelter Mr. Rush stated that the Planning Dept. has signed the condemnation ordinance for the proposed West Valley Shelter site, and transmitted it back to the City Attorney's office.

Equestrian Center

Photo

A DOW

100

Reported this Department was requested to submit Departmental requirements for the proposed Equestrian Center in Griffith Park. Letter was sent January 13, 1967, to Robert Burke, Public Works Dept., co-ordinator of the project, regarding this Department's participation as outlined by them in a previous discussion with Gen. Mgr., Exec. Officer, Supvr. of Shelters, Dist. Supvr. Ann St., Asst. Fire Chief and Pres. of Board of Public Works. Building requirements, as set forth in the Jan. 13 letter, are a stable building, approximately 4,600 square feet, and an office building, approximating 2,800 square feet.

Jr. Adm. Asst. Lipsher took photographs of the Commission for submission to Mr. O'Sullivan, as requested.

Adjournment:

There being no further business, meeting adjourned.

2-20-67 M. Dodsevorth Vice-PRESIDENT SECRETARY

Minutes

February 6, 1967

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, February 6, 1967, at 10:00 A.M.

Present: Commissioners: Vice Pres. Dodsworth, Beckley, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Supvr. of Shelters Rush.

Absent: Pres. Galati.

Also present: Candelario Arriola, Mayor's Office.

Vice President Dodsworth presided.

Minutes of meeting of January 16, 1967, were approved.

Communications:

Board meeting room

Poor Boy Fund

LaMonte Fuller

Reported expenditure of \$3 from the "Poor Boy Fund" for license for dog belonging to an 85 year old lady. Expenditure was approved as the case appeared deserving. The Board concurred.

155, City Hall Annex, be reserved for Animal Regulation Commission

Offices are moved from Room 1601 to Rooms 410 and 412 of the Annex.

meetings on first and third Mondays of each month, when the Adm.

To Civil Service Commission, Jan. 20, 1967, requesting that Room

Reported receipt of \$25 for the "Poor Boy Fund", from Alfred B. Gellman, Attorney, 10201 West Pico Blvd.

Exhibited press release and item, L. A. Examiner, re LaMonte Fuller, 15, who bought a Shetland pony, but found he could not stable the animal in his home garage at 359 W. 42nd St., because of distance requirements. Times, Feb. 5, 1967, "Boy's Pony Finds Home". A Newton Divn. police officer arranged to stable the pony in his corral in Altadena.

Card of appreciation from the family of Walt Disney for the Board's expression of sympathy upon the death of Mr. Disney.

The Board selected photo from those taken last meeting, for the group photo Mayor's Office, as requested.

General Manager:

Expend.

Disney

Board -

card

Statement of Expenditures and Balances, cumulative through Jan. 14, 1967.

Rept. #7

Citation system

Reports

Proposed Charter amendments

Reviewed Report No. 7, Dec. 18 to Jan. 14, 1967. Read Chief Lic. Inspector Parris' report regarding court cases, requested by the Board at last meeting. Exec. Officer Tuttle and Supvr. of Shelters

Rush supplied further information in answer to Board questions. There was lengthy discussion of the citation system, Mr. Rush explaining in detail the procedure, some of the problems encountered since the program was initiated some three months ago. The Citation Manual was exhibited, the Board having received copies at a former meeting. A citation book also was exhibited.

Chairman Dodsworth, on behalf of the Board, congratulated Mr. Rush on the fine job he is doing as Supervisor of Shelters.

The Board received copies of Management Period Progress Report for Period No. 5, ending Nov. 19, 1966; letter to Dr. Piper re 1966-67 Midyear Review of budget programs and finances, and Planning Dept. Report, Dec. 1966.

Gen. Mgr. read communication from City Clerk, Jan. 20, notifying of Council adoption of Charter Amendments to be submitted to the

C.I.

case

projects

electorate at the April 4, 1967, Primary Election.

Press release re the citation program.

Stated that at meeting of Technical Committee for Capital Improvements Projects, Jan. 26, 1967, Dist. Supvr. Mason and Adm. Asst. Walter Krause appeared for the Department, as Exec. Officer and Supvr. of Shelters were attending the A.H.A. Regional Conference in Sacramento and the Gen. Mgr. had to "tend shop".

Times, Jan. 31, 1967, "Raccoon Refugee", picture of Dist. Supvr. Cruelty Kraus feeding raccoon impounded at 11th Ave., the raccoon having been found with 23 dogs in a deserted yard on property of Elmo Johnson, 909 E. 113th St. Cruelty to animals charge has been filed.

Press release

Dr. Cohen honored

Med. Research Assn. of Calif. Bulletin, Jan. 1967, regarding Dr. Bennett J. Cohen receiving Griffin Award for "outstanding accomplishments in the improvement of the care and quality of animals used in biologic and medical research." Dr. Cohen received a standing ovation in recognition of his numerous contributions and devoted service to science.

## Executive Officer:

. Valley Shelter

Mr. Tuttle stated that the Council unanimously adopted the condemnation ordinance for the West Valley property, and the ordinance was signed by the Mayor, Friday, February 3. It is to go to the Journal today for publication.

## Supervisor of Shelters:

Western Regional Conference

A.C.O. Assn.

ference was very interesting, and he felt he benefited substantially from information upon the various operations of other organizations whose representatives he met at the Conference. After the Conference, he visited U.C. at Davis, and Shelters at Marin and San Francisco, gaining considerable information on new facilities being planned at these locations, which can be applied here.

Mr. Rush reported that the three day A.H.A. Western Regional Con-

Reported attending Board meeting of the Calif. Assn. of Animal Control Officers, an organization in the embryo stage, even though formed several years ago. The members are city and county employees engaged in the animal control activities. The Department currently holds honorary membership in the organization, some in the Department are members. It has been essentially advisory to date; however, it has been very beneficial for an exchange of views and is working to upgrade state-wide animal control activities.

Fiberglass pallets

Based on favorable experience with the 60 fiberglass pallets at Ann St., replacing wooden pallets, a request for transfer of \$3900 was approved for the purchase of 150 additional fiberglass dog pallets. Purchase order has been transmitted to the Purchasing Agent, wherein they will call for bids. This will complete the fiberglass pallet program.

The veterinary hospital at the Valley Animal Shelter was recently Valley Shelter completed and fully equipped. hospital

Dept. Manual Mr. Rush reported that the Department has completed an initial draft of the Department Manual. It is currently being finalized and it is hoped to have it issued in approximately two months. Mr. Rush stated he took the manual with him to Sacramento and the several people who saw it were very enthusiastic about it. It is the first of its kind. In the City of Los Angeles there are only two other Departments that have manuals of this type - the Police and Fire Departments. Representatives of the A.H.A. thought it was excellent and requested that copies be made available. Mr. Rush advised them that some copies will be made available to the A.H.A., upon completion.

In view of Dept. involvement with proposed Equestrian Center, Mr. Rush stated he recently attended a horse show at the Orange County Fairgrounds. There were approximately 500 horses in the show, and the event was very good.

Adjournment:

There being no further business, meeting adjourned.

PRESIDENT

SECRETARY

Minutes

February 20, 1967

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, February 20, 1967, at 10:00 A.M.

Present: Commissioners: Vice Pres. Dodsworth, Beckley, Lyon; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow; Supvr. of Shelters Rush, Pr. License Inspector Batterman.

Absent: Pres. Galati, Commissioner Silverman.

Also present: Candelario Arriola, Mayor's Office.

Vice Pres. Dodsworth presided.

Minutes of meeting of February 6, 1967, were approved.

#### Communications:

Geo. Zakaryan, Chairman, Endorsement Committee for Proposed Charter Amendment No. 5, amending the City Employees Retirement System, inviting the Commission to adopt Resolution approving the proposal. Dept. representative Batterman spoke upon the proposed amendment and answered questions of the Board.

Charter

Amend. #5

Moved by Commissioner Lyon, seconded by Commissioner Beckley, unanimously voted, to adopt the Resolution for proposed Charter Amendment No. 5.

Mr. Batterman was thanked for coming in and left the meeting.

## General Manager:

Expend.

Ord.

Valley

Shelter

Animal

tion

Control

legisla-

Statement of Expenditures and Balances, cumulative through Feb. 11, 1967.

Mrs. Yorty, Pres.Galati

Sr. Public Relations Repr. Leiper to Thos. Jardine, Exec. Asst. and News Secty. to the Mayor, confirming arrangements for Mrs. Yorty's and Pres. Galati's appearance on Channel 13's Dialing for Dollars show Feb. 23.

Daily Journal, Feb. 8,1967, Ord. No. 133916, authorizing condemna-Condemnation tion of property for West Valley Shelter. Exec. Officer Tuttle reported that the Bureau of Right of Way & Land delivered the appraisal of the property to the City Attorney. The Bureau will continue to negotiate while the City Attorney prepares to take the owner to court.

> Gen. Mgr. exhibited full page spread in the Feb. 7, 1967, Van Nuys News, devoted to the Valley Shelter operations. The write up was obtained through the efforts of Burt Leiper. The Chairman commented upon the excellent job Sr. Public Relations Repr. Leiper is doing.

Times, Feb. 8, 1967, "County Adopts Animal Curbs", re emergency ordinance to give County Regional Planning Commission authority to regulate wild animal farms. The measure was precipitated by complaints from residents of Placerita Canyon that wild animals were kept in that area without proper safeguards.

Supvr. of Shelters Rush said that Orange County is considering an ordinance to regulate the keeping of domesticated and wild animals, which would be comparable to ours.

Mr. Bonner stated that just before Board meeting, Geo. Farrall of Santa Barbara telephoned to obtain information about our leash law and citation system.

A.H.A. Newsletter, Feb., 1967, item re A.H.A. announcing new management development program.

The Board received copies of 1967-68 Budget request, and supporting detail thereon. Exec. Officer Tuttle commented that Adm. Asst. Walter Krause had done a fine job in preparing our budget request, and Clerk Typist Donna Shattuck had done a good job in typing it. The Board agreed.

## Supervisor of Shelters:

Riker Lab. meeting

Budget

Mr. Rush stated that he and the Gen. Mgr. would attend the Medical Research meeting tonight. Also, he had been invited to attend the Management Institute at Arrowhead in March, a meeting which should be

valuable on management relations.

Citation system

Stated that Reporting Period No. 8 indicates a total of 153 citations issued. The number issued has doubled each reporting period.

## Adjournment:

There being no further business, meeting adjourned.

Minutes

March 6, 1967

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, March 6, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Beckley, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Supvr. of Shelters Rush, Adm. Asst. Krause, Sr. Public Relations Repr. Leiper, Vet. Dr. Pastor.

Also present: Candelario Arriola, Office of the Mayor.

Minutes of meeting of February 20, 1967, were approved.

Gen. Mgr. introduced Dr. Pastor and Burt Leiper to the Board members not previously met. After answering questions on various matters, they left the meeting.

## Communications:

Move to Annex Civil Service Commission, complying with request to reserve Room 155, City Hall Annex, for Animal Regulation Commission meetings the first and third Monday of each month, with the understanding that the Civil Service Commission would take priority should an occasion arise. Replying to the Board's inquiry as to when the move will occur, Adm. Asst. Krause who is coordinating the move, stated no definite date has been established but probably will not occur before May.

## General Manager:

Rept. #8

Reviewed Period No. 8 Report, Jan. 15, 1967, to Feb. 11, 1967.

Rabid bat

Times, Feb. 23, 1967, report of a bat having bitten a man in Bakersfield. Lab tests showed the bat was rabid.

State rabies rept.

Rabies Report for 1966, State Health Dept., shows total of 308 cases of rabies in California, 44 in domestic animals, 264 in wildlife. In Los Angeles County there were 16 cases of rabies, 1 domestic (dog) and 15 in wildlife.

Ruth Foster Froemming L. A. Examiner, Feb. 16, 1967, re \$300 fine levied against Mrs. Ruth Foster Froemming, Venice, for leash law violations over the pastfive years.

Medical Research Assn.dinner

Salary

adj. -

E.O.

G.M. and

Gen. Mgr. stated Mr. Rush and he were seated at the head table at the annual meeting of the Medical Research Assn. of California Feb. 20 at the Riker Laboratory in Northridge. In lieu of the customary after dinner speaker, guests were given a tour of the laboratories, which was interesting and informative. Mr. Rush had opportunity to meet some of the people who use pound animals in research.

Gen. Mgr. stated that at this time, requests for adjustment of salary inequities are submitted to the C.A.O. Mr. Rush has submitted a request for both the Animal Care and Control Divn. and the License Enforcement Divn. Mr. Bonner, for the Board's consideration, presented request for adjustment in the salaries of Gen. Mgr. and Exec. Officer, Animal Regulation. Reviewed comparative salaries of other Department and Bureau heads, number of personnel in the respective departments and departmental budgets. Mr. Bonner said he has felt very strongly that the salary for the position of Gen. Mgr. is unfair to the Department and the position, compared to those of other Department, Bureau heads and assistants. The odium of "dog catcher" apparently still lingers. With the Charter change in 1965 which made the General Manager head of the Department, with increased responsibilities and duties, no salary adjustment was made. The heads of two of the affected departments received salary adjustments in addition to the annual increases. Although Gen. Mgr. and Exec. Officer made a comprehensive presentation to the C.A.O.'s office last year, supported by facts, no adjustment was made other than that given throughout the Department. Mr. Tuttle pointed out that salary of Gen. Mgr. Animal Regulation is the sixth lowest of all others, bureau heads and assistants receiving higher salaries than the head of this Department.

The Board discussed at length. It was the consensus that the salaries paid the Gen. Mgr. and Exec. Officer are not commensurate with the duties and responsibilities of the positions, and that inequities exist and should be adjusted.

Moved by Vice Pres. Dodsworth, seconded by Commissioner Silverman, unanimously voted, to request review and interview with the C.A.O. to correct inequities in the salaries of General Manager and Executive Officer Animal Regulation.

Budget

At Mr. Tuttle's request, Adm. Asst. Krause reported on the status of the departmental budget request. Mr. Krause stated that our request is being reviewed by our Budget Analyst. The first meetings with him are scheduled for next week.

## Supervisor of Shelters:

W.Valley Shelter Mr. Rush answered Commissioner Silverman's question re personnel

requested, current level as well as for proposed West Valley Shelter. At Pres. Galati's request, Mr. Rush reported on the status of acquisition of property for the West Valley Shelter.

Personnel changes

Anonymous letter Mr. Rush reported promotion of J. Von Slomski from Asst. Dist. Supvr. to Dist. Supvr. at Ann St. Dist. Supvr. P. L. Flynn will be in charge of the 11th Ave. and Harbor Shelters.

Apropos of personnel changes, Pres. Galati read letter addressed to the Mayor, signed "Anonymous. By Animal Control Officers, Animal Regulation". Mr. Arriola of the Mayor's office, had transmitted the letter to Pres. Galati. Replying to the Chairman's request, Mr. Rush explained that in order to equalize the level of experienced personnel with inexperienced personnel in the various districts, increase flexibility and meet training requirements, these personnel assignments were necessary. Additionally, only one complaint was received and this was handled to the satisfaction of the employee. Mr. Rush also indicated that the number of retirements and promotions had compounded staffing problems making additional re-assignments of personnel necessary. Exec. Officer Tuttle stated that all changes were reviewed and approved by him. Gen. Mgr. expressed regret that the correspondent(s) sent the letter to the Mayor, rather than Department management. He didn't believe that there was cause to resort to the undesirable procedure of anonymity as any employee can go through "the chain of command" to the General Manager without fear of reprisal. If there is any legitimacy to the complaint, he wants to know it.

Pres. Galati commented that the changes were discussed before with Mr. Rush and the Board felt the changes were justified; that the personnel changes are to the best interests of the Department and service to the public.

Mrs. Yorty

Chairman stated that Mrs. Yorty and he had appeared on the Channel 13 public service spot, Thursday, Feb. 23, the "Dialing for Dollars" t.v. show. He suggested a letter to Mrs. Yorty thanking her for taking the time to appear on the show. Exec. Officer Tuttle stated that he had heard many favorable comments on Mrs. Yorty's and Pres. Galati's appearance on the Channel 13 show.

Moved by Vice Pres. Dodsworth, seconded by Commissioner Lyon, unanimously voted, that letter of appreciation be sent to Mrs. Yorty for her participation in the Channel 13 t.v. show.

## Adjournment:

There being no further business, meeting adjourned.

RESIDENT

SECRETARY

March 20, 1967

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, March 20, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Beckley, Lyon; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Supvr. of Shelters Rush.

Absent: Commissioner Silverman.

Vice Pres. Dodsworth presided, pending the arrival of the President.

Minutes of meeting of March 6, 1967, were approved.

## Communications:

S.F.College cert.

County Health Dept. certifying San Fernando Valley State College, Northridge, as an approved research institution, for cats only.

## General Manager:

#### Expend.

Budget

Statement of Expenditures and Balances cumulative through March 11, 1967.

Mgnmt.Rept.The Board received copies of Management Period Progress ReportNo. 6No. 6, ending December 17, 1967.

Organiza- Copies of the Department Organization Chart were given to each tion chart member.

Exec.Dir. #21 -amend. The Board had received from the Mayor's office, copies of Amendment No. 1 to Exec. Directive No. 21, re "Proposed Rules of General Application".

> Gen. Mgr. stated that preliminary Budget conference was held with the Analyst. The Analyst has not yet had his conference with Dr. Piper, but plans on recommending 10 employees for the West Valley Shelter for the final three months of 1967-68.

Press clips Times, March 2, clipping re a horse impounded at the Valley Shelter. The clipping was referred to Mr. Bonner by Bob Burke, who is coordinating the proposed Equestrian Center.

> Exhibited press clips re H.S.U.S. Officer's raid on a pet shop in the County, near Sylmar.

#### Executive Officer:

Uniform Apprised the Board that uniform allowance is under consideration by allowance the Council.

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Public Relations program Reported re public relations educational program, KCOP gave us 30 minutes, with Pr. Lic. Inspector Batterman doing an excellent job presenting educational material. Stated that Sr. Public Relations Repr. Leiper may go to the Harbor Dept. on a promotion to Principal. The Board expressed the hope that re-classification can be accomplished in this Department, in order to retain Mr. Leiper who is doing such fine work for the Department.

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Pres. Galati arrived and took the Chair.

W. Valley Shelter Mr. Tuttle reported West Valley land acquisition status quo. Another project being investigated, is land available in East Valley, which is City owned.

E. Valley

Supervisor of Shelters:

Institute

KLAC

P.R.

Reported on Mid-Management Institute at Arrowhead last Tuesday, Wednesday and Thursday, which he attended with Chief Animal Lic. Inspector Parris. The Institute dealt mainly with labor relations, local, state and national, and what the Departments can expect with regard to areas of responsibility and handling grievances emanating from Unions. Various procedures are being set up within concerned Departments to provide guidance for personnel, first-line Supervisors, to handle grievances.

- Dept. Manual Reported on status of Department Manual, stating that each Department will have to set up working rules, rules of conduct and procedures and policies to stabilize departmental operations and give first-line Supervisors knowledge to handle problems properly. It is necessary to broaden the training program which we began a year ago this month with part of the first-line Supervisors. Mr. Rush stated that we have 8 Senior Animal Control Officers authorized, 3 on probationary appointments now, 3 are pending retirement, 1 retired as of last Friday. Two others are status quo. Effective today, Herman Kula has been appointed to Sr. A.C.O. to replace Ken McGehee, who retired.
- K. S. McGehee Moved by Vice Pres. Dodsworth, seconded by Commissioner Lyon, unanimously voted, that letter (or scroll) be sent to Kenneth S. McGehee, expressing appreciation for his services and wishing him success in future endeavors; also, that letter (or scroll) be sent to O. M. Taylor, expressing appreciation for his services, and wishing him happiness in his retirement.
- Dept. Store Exec. Officer reported that capacity of centralized departmental store at Ann St. has been doubled. A student worker has been employed to assist Storekeeper John West, another has been employed for clerical work at Ann St. where personnel shortage exists due to extended illness of one of the clerks.

Mr. Tuttle stated that the Animal Care and Control Divn. will participate with KLAC Radio Station in a public service program to help acquaint the public with the Department. Five spot announcements will be broadcast Saturday and Sunday, each of the five Shelters will be contacted for taping educational message. This public service program will encourage the public to visit the Shelters and purchase animals. Merle Beck

complaint

At Pres. Galati's request, Mr. Rush reported on the matter of the Mountain impoundment of a mountain lion at the request of the mother of a lion 17 year old boy who had purchased the animal for a pet.

> Commissioner Beckley exhibited press clipping re allegation of Merle Beck that he was pushed off his crutches by Animal Lic. Inspector Morgan in an argument over licensing Beck's dog. Mr. Bonner said that Councilman Bernardi had asked for report. Mr. Bonner read reports of Inspector Morgan, denying Beck's charge, and his Supervisor, Mr. Abbott, regarding his contact with Mr. Beck. A hearing has been arranged on Mr. Beck's complaint before the City Attorney on March 21.

Pet Shop

Replying to Pres. Galati's question re Saticoy pet shop, Mr. Rush stated the owner was found guilty and placed on two years' probation.

Vice Pres. Dodsworth stated she would be out of the City the absent next meeting of the Board, April 3.

Board meeting

V.P.

Pres. Galati, referring to the Board's plan to hold one of its meetings each month at one of the Shelters, stated that meeting would be held next month at either the Valley or West L.A. Shelter, date and place to be published in advance.

Adjournment:

There being no further business, meeting adjourned.

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Minutes

April 3, 1967

SECRETARY

Regular meeting of the Board of Animal Regulation held in 1601 City Conference Room, April 3, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Beckley, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Supvr. of Shelters Rush, Sr. Public Relations Repr. Leiper.

Absent: Vice Pres. Dodsworth.

Also present: Joseph P. Gregoire, Chief Management Examiner of the C.A.O.'s staff.

Minutes of meeting of March 20, 1967, were approved.

Mr. Bonner introduced Mr. Gregoire, who heads the management audit team of the C.A.O.'s office which is conducting a survey of the Department

## Communications:

Management Audit C.A.O., copy of letter March 21, 1967, addressed to the General Manager, notifying of the Departmental audit commencing March 27, 1967.

April 17 meeting Read notice for publication in the Journal of change in location of meeting of the Board, the April 17,1967, meeting to be held at the West Los Angeles Shelter, 11950 Missouri Avenue in lieu of the regular location in Room 1601.

## General Manager:

Rept. #9

Reviewed Period No. 9 Report, Feb.12, 1967, to March 11, 1967.

- Alterations -C.H. Annex C.H. Annex C.H. Annex Committee report, re alterations approved for the Department on the fourth floor of the City Hall Annex, being 1,735 square feet at a cost of \$23,800. The action of the Council was subsequently concurred in by the Mayor. Gen. Mgr.stated that the alterations have not been started and we have no definite information as to when we will move. It probably will be the latter part of May.
- Merle Beck complaint Read report of Pr. License Inspector Batterman re hearing held March 21, 1967, at City Attorney's office on battery charges against Inspector David Morgan as alleged by Merle Beck. The attorney's decision was to take the case off calendar because of insufficient evidence presented by the complainant. The complainant was given the privilege to reopen the hearing if he could produce witnesses to substantiate his complaint. Read report of Sr. Public Relations Repr. Leiper, who also was present at the hearing.
- Budget

Gen. Mgr. stated that budget conference is scheduled Wednesday with Dr. Piper. Our 1966-67 budget totals \$1,280,030. We requested for next year, \$1,667,600, of which \$130,386 was for service betterments, principally for the West Valley Shelter. The C.A.O. is recommending a total of \$1,309,070, which includes \$35,744 for last quarter operation of West Valley Shelter. We have \$1,273,326, C.A.O.'s recommendation, against \$1,280,030 in this year's budget, or approximately \$7,000 less which reflects elimination of position of Building Repairman. No additional positions have been recommended, except for the 10 for the West Valley for the last three months. Acquisition of fiberglass dog pallets compensates for the services of the Building Repairman, as they do not require the upkeep of the old wooden pallets. Of the total of \$35,744 allowed for West Valley Shelter, \$17,673 is for salaries, \$1,200 Expense and \$16,871, Equipment. To staff it, we will have to fill 10 positions (allowed for the last quarter) and transfer other personnel from Valley and West Los Angeles Shelters.

Exec. Officer Tuttle stated that on the basis of budget recommendations, we won't be able to expand our services. It is really a cut. Equipment and expense items allowed are disappointing but seemingly will be sufficient to meet the needs of next fiscal year. Salary recommendations as proposed, however, will not enable the Department to expand services over that being experienced over the current fiscal year. 428

Galarza Exhibited press clip re confiscation of four fighting gamecocks and arrest of Pedro V. Galarza, 1631 3/4 Pontius Ave., charged with illegal possession of gamecocks. The birds are impounded at the West Los Angeles Shelter and will be kept as evidence until the trial.

W. Valley At Pres. Galati's request, Supvr. of Shelters Rush reported on Shelter status of West Valley property.

Mrs. Yorty's Exec. Officer Tuttle reported that Mrs. Yorty's secretary called tour to arrange a tour of the Shelters for Mrs. Yorty, who previously expressed interest in visiting the Shelters.

Burt Leiper Public Relations Repr. Leiper mentioned KLAC public service program with five spot announcements broadcast Saturday and Sunday to acquaint the public with the Department. Each week there is to be a salute to a Shelter, with emphasis on a particular Shelter. He said if there are any comments after hearing the program, would be happy to have them. Exec. Officer Tuttle stated that KGIL in the Valley is working with Mr. Leiper to set up an educational program.

> Gen. Mgr. stated that Mr. Leiper has done a fine job with the Department and would certainly regret losing him. The salary differential for Pr. Public Relations Repr. would warrant Mr. Leiper's consideration. We have been trying, and requested in the budget, to change the position in the Department to Principal in lieu of Senior. The need for public relations is greater in this Department than another City agency, like Civil Service. The Board concurred.

Mr. Leiper thanked the Board, and at his request, was excused and left the meeting.

\$4 License

Pres. Galati inquired regarding increase in dog license fee, both Gen. Mgr. and Exec. Officer explaining that we are still trying to get it. Mr. Bonner stated that the City has lost approximately \$1,000,000 as a result of the failure to increase the license when requested. Almost all adjoining jurisdictions have had the \$4 fee for the past five or six years.

#### Supervisor of Shelters:

Flynn retirement Mr. Rush reported that Dist. Supvr. Flynn has indicated he is retiring June 30, 1967, after almost 42 years of service.

Management audit On behalf of the Board, Pres. Galati expressed appreciation to Mr. Gregoire for attending the meeting. Mr. Gregoire thanked the Board. He stated that he had met with Vice Pres. Dodsworth prior to her leaving for Hawaii and discussed the Departmental audit with her; he would like to confer with the President and members of the Board. Replying to inquiry from the members, Mr. Gregoire explained the purpose and procedure of the management audit. The Gen. Mgr., Exec. Officer, Supvr. of Shelters and Secty. excused themselves from the meeting in order that Mr. Gregoire might have a more frank and full discussion with the Board.

## Adjournment:

There being no further business, meeting adjourned. The Commissioners remained for discussion with Mr. Gregoire.

#### Minutes

April 17,1967

Regular meeting of the Board of Animal Regulation held at the West Los Angeles Animal Shelter, 11950 Missouri Avenue, April 17, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Beckley, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Whitlow, Supvr. of Shelters Rush, Jr. Adm. Asst. Lipsher, Dist. Supvr. Mason.

Also present: Robert K. Burke, Equestrian Center Project Coordinator.

Vice Pres. Dodsworth presided pending arrival of Pres. Galati.

Minutes of meeting of April 3, 1967, were approved.

Communications:

Girls' Day

Report from Pr. Animal License Inspector Batterman re Department participation in Girls' Day in Government, April 4, 1967. Mr. Batterman was host for the girl assigned to this Department, Miss Bertha Jefferson from Jordan High School.

'San Pedro IBoys' Club

Sympathy

lletter

Invitation for Wednesday evening, April 26, to celebrate the founding of the San Pedro Boys' Club. Councilman Gibson, who founded the Club 30 years ago, will be guest of honor at the dinner to be held at the Los Verdes Country Club in Palos Verdes.

Letter of sympathy to A.C.O. George Rand, whose wife passed away April 7.

Pres. Galati arrived and took the Chair.

Human IRelations IBureau

Addressed to Pres. Galati, Taul Watanabe, Pres. Human Relations Bureau, requesting appointment of a staff member to serve in a liaison capacity between the Department and Human Relations Bureau. Injured dog Commissioner Lyon reported incident of injured dog. A.C.O. Hughes report of April 8, 1967, was read. After discussion, the matter was referred to Administration for further investigation and handling.

#### General Manager:

- Mgnmt. Rept. The Board received copies of Management Period Progress Report, Period No. 7, ending January 14, 1967.
- New quarters Reported work on new quarters in the City Hall Annex began Thursday April 13.
- Rabies Rept. State Health Dept. rabies report, Jan. 1 to March 31, 1967. There was a total of 62, 11 cases in domestic animals, 51 in wildlife. None were reported in Los Angeles County.
- Nat'l Dog Week Reported 40th Annual National Dog Week, Sept. 24-30, 1967. The Department, as in the past, will participate in the week's activities. Gen. Mgr. Bonner again has been appointed local Chairman.
- Press clips Valley News & Green Sheet, letter from Gen. Mgr. thanking Mrs. Ruth Ferguson for her complimentary remarks about the Department and the newspaper for printing her letter.

Larry Lipsher

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R.ª

Proposed Equestrian

Center

Pres. Galati stated that Mr. Robert Burke, Equestrian Center Project Coordinator, was invited to the meeting for discussion regarding the Center. The Board members had received copies of Pres. Galati's letter of April 7, stating that the Board, at its meeting this date, would consider the proposed Center and participation of the Department.

Gen. Mgr. reported that Jr. Adm. Asst. Lipsher, who has been with

He

the Department a year, is leaving Friday on a promotion to Adm. Asst.

responded, stating that he had had a year of very valuable experience,

and wished to thank everyone for the cooperation and help given him.

Dept. of Public Works. The Board congratulated Mr. Lipsher.

At the Chair's request, Mr. Burke gave a full and comprehensive report. He stated that first of all, the Mayor has adopted the plan, and a new ordinance is being presented to the Mayor in regard to a seven-man Board that will control the Equestrian Center. This Board will oversee the entire project. In talking to Gen. Mgr. Bonner, Mr. Burke said he had been informed of the Charter responsibilities of the Department and he felt that this is an Animal Regulation problem and should be handled by Animal Regulation. Grading on the property is to start right away, and it was Mr. Burke's feeling that if the Department participates, it should commence its operation at this initial stage of the project. All of the control of the animals must come through the Department, and in addition, Mr. Burke stated that in talking to Mr. Bonner and staff, it was his suggestion that a holding operation be set up for impounding dogs and cats running at large in the area.

Relative to the personnel, expense and equipment needs of the Department to implement assigned duties and responsibilities involved in the programs and objectives planned for the Equestrian Center, Secty. read letter of April 10 to Mr. Burke from Gen. Mgr. Three main objectives were outlined: (1) Equestrian Patrol of Bridle Trails; (2) Security for Animals and Facilities for Housing Animals Located in Equestrian Center, and (3) Check-in and Check-out Service for all Animals Leaving or Entering Equestrian Center. The proposed budget totaled \$141,797 for 6-month financing, and \$246,878 for 12-month financing. The Gen. Mgr. stated that the Department's participation was contingent upon authority and funds from the Mayor and Council.

Replying to questions of the Board as to funds for financing, Mr. Burke said that a special account will be set up, and funds will go into Equestrian Center Account under the control of the Equestrian Center Board. The Department would bear the initial cost, and from the Center Account, the Board can return money to the Department and it can be put back into the operation.

Regarding the facilities to be built, Supvr. of Shelters Rush stated that a general design has been prepared and the Department will be in contact this afternoon with Bureau of Public Buildings so far as actual design and layout are concerned. Mr. Rush described the physical layout proposed, and answered questions of the Board. The Department area will be approximately 6,000 square feet, all under roof.

Mr. Burke said he had come before the Board today hoping for a vote of confidence and that the Board will be in complete accordance with the Department's participation in the Equestrian Center Project.

Mr. Rush stated that the matter has been gone into in depth as to what the Department can and should do. Mr. Burke has been extremely helpful and offered valuable guidance because of his professional knowledge. Mr. Bonner said he wished the Board to know that Mr. Burke had been insistent from the beginning that the Department be included and had been very helpful in planning the Department's role in the project.

The Board congratulated Mr. Burke upon his excellent report. After further discussion, moved by Commissioner Lyon, seconded by Vice Pres. Dodsworth, unanimously voted, that a letter be directed to the Mayor, stating that after hearing report of Mr. Burke, Equestrian Center Project Coordinator, and as an outcome of discussion, it is the opinion of the Commission that the continued patrolling of equestrian trails and supervision of animals in our parks by any agency other than the Department of Animal Regulation represents a conflict with Charter imposed duties and responsibilities; and that further, the Board calls attention to the urgency for financial provision, as reflected in Mr. Burke's report to the Board. The Board feels it is imperative that the Department align its program immediately with the inception of any work in the Equestrian Center.

Silverman excused At Commissioner Silverman's request, he was excused and left the meeting.

Commissioners' Institute

W. Valley

property

Pres. Galati reported the Commissioners' Institute would be held June 6, 1967.

Supvr. of Shelters Rush reported on status of West Valley property acquisition.

Dept. Audit

Gen. Mgr. stated that the Management Audit Team is in its fourth week of the Departmental survey.

Gen. Mgr. reported on C.A.O. Salary recommendations. Salary survey

Adjournment:

There being no further business, meeting adjourned.

PRESIDENT SECRETARY /

Minutes

## May 1, 1967

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, May 1, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Beckley, Lyon, Silverman; Gen. Mgr. Bonner, Secty. Franklin, Supvr. of Shelters Rush.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of April 17, 1967, were approved.

Communications:

ACO Rand

Card of appreciation from George Rand and family for the Board's expression of sympathy upon the death of Mrs. Rand.

The Board decided to hold its May 15 meeting at the Valley May 15 Shelter. Secty. read notice for publication in the Daily Journal of meeting change of location of meeting, the Valley Shelter, 13131 Sherman Way, North Hollywood, in lieu of regular location in City Hall.

Kenneth D. Wilson, Staff Director, L. A. City Charter Commission, L.A. Charter re formation of the Commission, its membership and staff. Commission

Apr. 4 election

Center

City Clerk, notifying of results of April 4, 1967, election.

At the Chair's request, read letter to Mayor Yorty, signed by Pres. Galati, re proposed Equestrian Center project. The Board voted Proposed to send the letter at the April 17 meeting, following discussion with Equestrian Robert K. Burke, Equestrian Center Project Coordinator.

Curley Marba case Dist. Supvr. Jensen to Supvr. of Shelters Rush, re Curley Marba, 12301 Branford St., Sun Valley, court case, harboring wild animals without a permit. Suspect pled guilty, received 30 days suspended, two years probation. He has 30 days to dispose of all animals on premises.

Jean Andrews' suggestion

Read letter to Jean Andrews, Secretary, Good Neighbors Club of California, replying to her suggestion re setting up animal spay centers in lieu of building new animals shelters. Miss Andrews apparently sent the same letter to Councilmen of the various districts as three Councilmen already have referred her letter to the Department for reply, and her communication was made the subject of Council File 133187 Sup. #1.

#### General Manager:

Expend.

Rept. #10

Citation

W. Valley property

system

Statement of Expenditures and Balances, cumulative through April 8, 1967.

Reviewed Report No. 10, March 12, 1967 to April 8, 1967. There was discussion regarding court cases. Mr. Rush distributed copies of Citation System enforcement summary, Nov. 1, 1966 to April 21, 1967. It is estimated that 247 citations will be issued from April 22 through June 30, 1967, and for the next fiscal year, it is estimated 2,500 citations will be issued. Mr. Rush answered questions of the Board regarding the citation system, reporting in addition, "hot line" procedure. Each Shelter will be provided a separate telephone, which will be a direct line between the Shelter and Radio Control. The telephone will be used only for prior checks before issuing a citation. In a matter of seconds the man in the field will know if there has been a prior violation and if not, he will warn the owner of the leash law violation.

There was discussion regarding enforcement by the Department in areas under jurisdiction of Recreation and Parks Department.

Supvr. of Shelters Rush stated he had been informed that the owner of the proposed West Valley property has accepted the offer of Right of Way and Land. A letter will be transmitted to Right of Way and Land, Board of Public Works, instructing that the property be acquired. The price appears to be within the funds allocated. The proposed site encompasses about four acres.

## Adjournment:

There being no further business, meeting adjourned.

Vat Malidi-

L. Manklin

PRESIDENT

SECRETARY

#### Minutes

May 15, 1967

Regular meeting of the Board of Animal Regulation held at the Valley Animal Shelter, 13131 Sherman Way, North Hollywood, May 15, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Beckley, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Franklin, Supvr. of Shelters Rush, Dist. Supvr. Jensen.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of May 1, 1967, were approved.

Communications:

From SNIFFLES, a dog-type person, contribution of \$4.50 to the Poor Boy Poor Boy Fund. This is Sniffles' second contribution to the Fund. Fund

K. S. McGehee, expressing appreciation for the Board's letter to him on his retirement from service of the Department.

Exhibited copy of Curriculum for Animal Control Officer Training, distributed to District Supervisors with SAS Directive No. 27. Training

> The Board members received copies of City Attorney Opinion, May 4, to Calvin S. Hamilton, re "Prohibited Interest by City Officials in Certain Matters."

Charles M. Weisenberg, Public Relations Director, City Library, to Gen. Mgr., re the library bond program, and stating they would like very much for the Commission to officially endorse the program.

The Board discussed. Moved by Commissioner Silverman, seconded by Vice Pres. Dodsworth, unanimously voted to table the matter pending receipt of additional information.

Apropos to the next meeting of the Board to be held at an Animal July 17 Shelter, tentative plans were made to hold the July 17, 1967, meeting Meeting at the Harbor Shelter.

## General Manager:

Expend. Statement of Expenditures and Available Balances Cumulative through May 6, 1967.

Management Period Progress Report, Reporting Period No. 8, ending Mgnmt. Rept. Feb. 11, 1967.

Gen. Mgr. stated that on Monday, as a kick-off for Be Kind to Anira Oliver Week, Councilman Tom Bradley presented Oliver, the 11th Ave. mascot, with a ten year service pin. Exhibited picture from the Times, stating the presentation was covered by Channel 7 and the press. KTTV Channel 11 carried an interview of Councilman Bradley by Bill Crago, ABC radio

Ken McGehee

ACO

C.A. Opn.

Library Bond Program

## Supervisor of Shelters:

W. Valley Shelter

SCVMA

Regarding West Valley land, Mr. Rush stated he had a call from the City Planning Commission that report will be submitted to the Planning Commission next week.

Valley Times, May 2, re Vet Medical Assn. offering free pet care for needy owners who are residents in the area. This is a pilot program.

Additionally, on May 2, Dist. Supvr. Jensen attended the Southern Calif. Vet Medical Assn. meeting in the Valley as it relates to spaying and neutering program in which the SCVMA can participate. Representatives of Pet Assistance League, Cat Care Club, Good Neighbors Club and others discussed pros and cons of program of this type, as to the feasibility of bringing the price down to a more moderate level. Many problems were discussed. The information will be reported to the various associations and groups. The SCVMA is endeavoring to work out some type of solution for problem areas, rather than the proposal by various groups that the Department set up spaying clinics. Mr. Jensen attended the meeting as an observer, not as a participant, and will be present as an observer at other meetings in the future. The meetings are under the direction of the SCVMA and not the Department.

IName bars

Curriculum for ACO Training Reported initiation of program that all uniformed personnel wear name bars. The last name of the employee will be on the name bar and will be exactly like those worn by personnel of the L. A. County Sheriff's Dept.

Supvr. of Shelters Rush reported in detail upon the Curriculum for Animal Control Officer Training. Gen. Mgr. has distributed copies to several associations on a national level. The Curriculum will be a major assist in terms of standardizing A.C.O. program, and the Personnel Dept., Civil Service, has indicated it will be a major assist to them in terms of examining and examination content. Additionally, a program is being worked out with the L.A.P.D. for training in use of firearms. Mr. Rush stated that Dist. Supvr. George W. Mason should receive recognition for compiling the program. The Board commented that it is excellent.

Wildlife vehicles

Citation system

Mr. Rush reported two wildlife vehicles in operation. The new vehicles are constructed not only to handle wildlife, but any emergency animal problem in the City. One is assigned to the Valley and one to Ann Street.

The direct telephone line for prior checks for issuing a citation is being utilized, and Mr. Rush said if the Board wished, he would take the members on a tour so they can see it in operation. Prior check can be made in a matter of seconds. The direct line also is in operation at Ann St., next will be llth Avenue this week, then W. L.A. and Harbor.

Reported issuance of approximately 300 citations in the last report ing period. Revision of the citation program is now necessary to fully expand the program in keeping with our original objectives. More demands and more knowledge is required of personnel in the various employee programs. Mr. Rush mentioned excellent cooperation from Public Utilities and Transportation Dept.

Animal collection vehicles

Center

New animal collection vehicles were placed in service last week. Next fiscal year there will be about five replacements for which modified specifications have been prepared. There will be several improvements in the new animal collection vehicles.

Equestrian Replying to Pres. Galati's question about the Equestrian Center, Mr. Rush said he had talked to Mr. Burke. The Department has been included in the program. When authorization is received for participation, request will be made for funds. An interim request may be made to provide services by July 1. The C.A.O. probably will be contacted this week regarding this.

#### G. W. Mason Mr. Rush announced that Dist. Supvr. Mason has been selected to coordinate the development of the new West Valley Shelter. If the E. H. Jensen Equestrian Center becomes a reality, Dist. Supvr. Jensen will supervise that operation.

Re-class. position P.R.R.

Gen. Mgr. Bonner stated that reclassification of position of Sr. Public Relations Repr. Leiper to Principal was turned down by Personnel Department, Civil Service. Request for reclassification will be made to the Personnel Department. We will make every effort to obtain the Principal classification.

Dist. Supvr. Jensen said he was very pleased to have the Board meet at the Shelter today. The Board thanked Mr. Jensen and expressed appreciation to Betty Ross for providing such delicious refreshments.

## Adjournment:

There being no further business, meeting adjourned to tour the Valley Animal Shelter.

6-19-6 SECRETARY

Minutes

June 5, 1967

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, June 5, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Dodsworth, Beckley, Lyon, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Franklin, Supvr. of Shelters Rush.

Vice Pres. Dodsworth presided pending arrival of Pres. Galati.

Minutes of meeting of May 15, 1967, were approved.

## Communications:

Segal letter Ira J. Segal, Venice, thanking A.C.O. Landry and the Department for patrolling of Venice Beach area, for stray dogs. Mr. Segal states that the presence of the vehicles has a very great effect on animal owners to keep their pets on leash.

Pres. Galati arrived.

Elec. of Secty. reminded the Board the Charter requires election of its Officers Officers the last week in July.

## General Manager:

#### Rept. #11

# Citation

Reviewed Period No. 11 Report, April 9, 1967 to May 6,1967. In discussion regarding court cases, Supvr. of Shelters Rush explained reasons for revising Citation program to accomplish desired objectives. Gen. Mgr. read report re citations issued, 546 through Period No. 10, 302 through Period 11, total of 848 for the two periods.

the last three months of fiscal year for operation of West Valley Shelter, as there is no assurance that operation can commence before

Gen. Mgr. stated at our Budget hearing before the Finance Committee,

C.A.O. deleted \$35,814 provided in the Mayor's proposed Budget to finance

July 1, 1968. Assurance was given that if the facility should be ready, funds would be provided. Councilman Holland, who presided pending Chairman Cassidy's arrival, mentioned increasing the dog license fee to \$4.

Councilman Lamport suggested \$5, inquiring if other jurisdictions had a

Budget

system

- Dog Lic. Fee
  - \$5 fee. Mr. Bonner said several cities in the East have the \$5 fee, but the County and adjacent jurisdictions to this City have the \$4 fee. It appears that the Revenue and Taxation Committee intends to recommend the \$4 fee, which should increase Departmental revenue more than \$180,000 annually.

Adm.Instr. Received today from Mayor Yorty, Administrative Instruction No. 25, No. 25 re Costs of and Fees for Special Services. The Board members had received copies.

Bridle trails patrol Read letter from the C.A.O., replying to Gen. Mgr.'s letter of May 18 regarding bridle patrol in Griffith Park. Gen. Mgr. Recreation & Parks acknowledges the jurisdiction of Dept. of Animal Regulation in the matter, and suggests that the Department assume responsibility for providing the required services in 1968-69. Commencing 1968-69 the responsibility will be assumed by the Department of Animal Regulation for subsequent years. Mr. Bonner stated that due to the time factor, the change could not be accomplished this year and the S.P.C.A. contract will be renewed effective July 1, 1967, for one year. Funds therefor are included in the 1967-68 budget of Recreation & Parks Department.

Public Relations Repr. Read report from Sr. Public Relations Repr. Leiper re UCLA Seminar on Public Relations, Mr. Leiper being one of the three speakers Monday, May 15. The Seminar consisted of a weekly three-hour course on Monday nights sponsored by UCLA Extension and the Public Relations Society of America. Replying to inquiry about the status of the public relation representative position, Mr. Bonner said that request for reclassification from Senior to Principal will be made after July. Although the initial request was turned down by Personnel Dept., Civil Service, every effort will be made to obtain the Principal classification as Management is convinced the reclassification is justified.

From Gen. Mgr. Muriel Morse, Personnel Department, Civil Service, report of sick leave usage and summary for the 1966 calendar year, also analysis of the Citywide averages. Mr. Bonner read portion pertaining to the Department, and comparison with City averages.

Dated Sept. 1953, list of Department needs at that time, mentioning those which the Department has achieved in the intervening 14 years.

Mr. Tuttle stated he received a call from Bur. of R/W & Land

that the owner of the West Valley property has agreed to sell the

be allowed for uniforms for departmental personnel.

four acres for \$133,750. Mr. Bonner said he also had received this information last Friday. The Board of Public Works will take final

## Executive Officer:

action.

W. Valley property

Uniform allowance

Retirements Flynn -Perkins Reported retirement of Patrick L. Flynn, Dist. Supervisor, effective June 7, after 43 years' service, and Sr. Animal Lic. Inspector Claude S. Perkins, with more than 25 years' City service, June 2. The Board instructed that letters be written to Mr. Flynn and Mr. Perkins, expressing appreciation for their services and wishing them happiness in their retirement.

Exec. Officer stated if approved in the City budget, funds will

Beckley absent Commissioner Beckley advised he would be absent the June 19 meeting.

Adjournment:

There being no further business, meeting adjourned.

PRESIDENT

SECRETARY

Dept. needs

1953

Sick time

usage

#### Minutes

June 19, 1967

Regular meeting of the Board of Animal Regulation held in 1601 Conference Room, City Hall, June 19, 1967, at 10:00 A.M.

Commissioners: Vice Pres. Dodsworth, Lyon, Silverman; Present: Gen. Mgr. Bonner, Secty. Franklin, Supvr. of Shelters Rush.

Absent: Pres. Galati, Commissioner Beckley.

Vice Pres. Dodsworth presided in the absence of the President.

Minutes of meeting of June 5, 1967, were approved.

## Communications:

IBoard meetings

Notice for publication in the Los Angeles Daily Journal, of change in location of Board meetings: July 17, 1967, at the Harbor Animal Shelter, 735 Battery Street, San Pedro, and effective July 1, 1967, regular meetings the first and third Monday of each month, in Room 155, City Hall Annex, 111 E. First Street, in lieu of present location in Room 1601 Conference Room, City Hall. Administrative offices are scheduled to move to the Annex June 26,1967.

## General Manager:

IExpend.

fee

Statement of Expenditures and Available Balances cumulative through June 3, 1967.

\$4 dog lic. Stated that he and Mr. Tuttle attended Council meeting Friday when revenue measures were considered. About a half dozen women opposed the dog license increase. The proposals were not acted upon but were deferred until today. The Council may vote the \$4 license fee because of desperate revenue need. It is being considered today, with other recommendations of the Revenue and Taxation Committee based on the C.A.O.'s report and recommendation. The Executive Officer is attending the Council meeting.

## Rept. #12

Reviewed Period No. 12 Report, May 7, 1967 to June 3, 1967.

Mgnmt. Rept.

Kennelmen

W. Valley property

The Board members received copies of the Management Period Progress Report for Reporting Period No. 9 ending March 11, 1967. Supvr. of Shelters Rush mentioned 100 per cent turnover in position of Kennelman and answered questions of the Board as to reasons therefor. The Department contemplates requesting Personnel Dept. Civil Service to hold continuous examinations to alleviate problems of recruitment. Mr. Rush asked if the Board had any questions on the Progress Reports.

Regarding the West Valley property, Gen. Mgr. stated the Board of Public Works adopted the report and recommendation of Right of Way and Land Director for the acquisition of the proposed site, subject to approval of City Attorney and City Planning Commission. The staff report, recommending approval, goes before the Planning Commission June 22. Mr. Bonner said everything possible is being done to expedite 410

the acquisiton of the property prior to July 1. Mr. Rush reported that Planning Director Hamilton appeared last Thursday on our television program and explained the role of the Planning Dept. in planning proper location for City facilities. Following a tour of the Valley Shelter, Mr. Hamilton had nothing but laudatory remarks about our operation.

11fights

Jept. move

C. I. Financing

Burt Leiper

City-County operations Mrs. Lyon asked about the bullfights which are appearing on t.v. Channel 9. Gen. Mgr. explained we have no jurisdiction in this. Read from "News Flash" from George Crosier, S.P.C.A., urging those who oppose the television program to write Malcolm Klein, Vice Pres. and Gen. Mgr. KHJ-TV.

As mentioned earlier, the office will move to the Annex June 26 or 27. The Gen. Mgr. inquired as to whether or not the Board desired name plates for Commission meetings. The answer was negative.

Gen. Mgr. stated that the Advisory Committee on Capital Improvement Financing in their report on "Capital Improvement Financing in Los Angeles" proposed \$4 dog license fee and a \$4 cat license fee.

Regarding Sr. Public Relations Repr. Leiper's participation in UCLA Seminar on Public Relations, mentiond last meeting, Gen. Mgr. exhibited samples of students' reactions to Mr. Leiper's speech which was given Monday, May 15. From the students' letters, Mr. Leiper apparently made an excellent presentation.

Read letter to C.A.O., replying to his communication that the Management Audit Team had indicated the County, with less personnel, were issuing more dog licenses and also that the County handled more animals with less personnel than the Department. The Board discussed. Supvr. of Shelters Rush stated that information concerning the City and County Shelter operations has been checked very thoroughly, and report (supporting data) will be supplied the C.A.O. upon request.

## Supervisor of Shelters:

Work Shedules

Citation

System

ACO Training

Uniforms

achieving greater utilization of field office and shelter personnel. Supervisory coverage will be made available from about 7:00 o'clock in the morning to 6:00 o'clock at night in the Shelters. Field personnel will have a variety of working hours to provide coverage from 6:00 o'clock in the morning to 8:00 at night.

Mr. Rush detailed changes made in working hours for personnel assigned to the Animal Care and Control Division for the purpose of

Reported authority has been granted to include 23 code sections for which citations may be issued for violations. Final approval was granted by Chief Deputy Davenport, Criminal Divison, City Attorney's Office.

Four new Animal Control Officers have received training under the guidelines of the training Curriculum. Reception has been outstanding in that it has served to re-train supervisory personnel. Older members of the Department have requested they be given the same type of training

Mr. Rush stated that transition is being made in the Department with the Deputy Sheriff type uniform. Ninety per cent of our personnel now wear Class A uniforms which indicates a very real esprit de corps. Animal destruction in the field Gen. Mgr. stated that one of the recommendations of the Management Audit Team was that the Department follow the County in use of captive bolt pistol for destroying injured animals in the field. This was originally used to stun animals in slaughter houses, and in opinion of Management, it would not be an efficient field device. Check has been made with Dr. Young, veterinarians and Mr. Phillips of the A.H.A. for comments and experience in use of the captive bolt pistol. Another Audit Team suggestion is that we arrange with the Police Department to have the Police destroy animals in the field. Mr. Bonner said he explained that former Chief Parker, after an incident that had adverse publicity, issued orders for his men not to destroy any animals in the field, that personnel of this Department were to do it.

## Adjournment:

There being no further business, meeting adjourned.

La Jalati PRESIDENT

#### Minutes

July 3, 1967

SECRETARY

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, July 3, 1967, at 10:00 A.M.

Present: Commissiones: Pres. Galati, Vice Pres. Dodsworth, Lyon, Beckley, Silverman; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Franklin, Pr. Animal Lic. Inspector Batterman.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of June 19, 1967, were approved.

## Communications:

Board meetings Los Angeles Daily Journal, June 20, 1967, notice of Board meeting July 17 at the Harbor Animal Shelter, and change in location of regular meetings to Room 155, City Hall Annex.

Elec. of Secretary reminded the Board of election of its Officers, as Officers required by Charter, the last week in July.

## General Manager:

W. Valley Shelter Reported approval by the Planning Commission, June 22, 1967, of the acquisition of property for West Valley Shelter, 4 acres of land 412

at the northeast corner of Lurline Ave. and Plummer St. Gen. Mgr. and Supvr. of Shelters Rush attended the meeting. The Deputy City CPC 19663 Attorney informed Mr. Bonner that the escrow instructions were R/W 27746 approved the 28th. Exec. Officer Tuttle stated he talked to the C.A.O. this morning, and letter for re-appropriation of funds will go to the Council this week.

Reported Supvr. of Shelters Rush was injured in a fall, and is in R. I. Rush the hospital.

City Clerk, June 28, C.F. 134955, reporting Council action June 28 Auth.fill authorizing filling all vacated positions, except, in Dept. of Animal Regulation, position of Commission Secretary.

Times, June 29, 1967, "Bullfights to be Dropped by Channel 9", mentioning that those who want to watch may view the program on KMEX, Channel 34.

El Pueblo, June 1967, re retirement of Dist. Supvr. Flynn, with 43 years of service.

At the last meeting, Supvr. of Shelters Rush asked for comments of the Board on the Management Period Progress Reports. Commissioner Silverman observed that he had gone over the Report presented at the June 19 meeting, as he had the previous Reports. He finds them extremely lucid, very well put together, leaves nothing to anyone's lack of understanding. His only suggestion is that a legend be provided to identify some of the terms.

Gen. Mgr. stated that Pres. Galati and he, Tuesday of last week, met with Mr. Gregoire and Mr. Winfield of the Management Audit Team. He read the tentative recommendations of the Audit Team, Pres. Galati and Mr. Bonner having copies. The final recommendation is for a timetable for effecting the recommendations to be submitted to the C.A.O. by October 1.

Some items were commented upon and discussed by Board members. Pres. Galati said that the only thing with which he was concerned was that as an individual and Commissioner, perhaps in following the recommendations of the Audit Team, the Department may be able to better serve the City. General Manager commented that he has no intention of trying to justify our shortcomings. Where we are wrong, we will attempt to correct it. The purpose of this is to improve the operation of this Department. Where it will improve, we appreciate the help of the Audit Team.

Mr. Arriola came into the meeting.

Pres. Galati said that in the opinion of the C.A.O.'s office, and those present at the meeting Tuesday, there is no one more qualified and experienced than Gen. Mgr. Bonner to effect the proposed changes.

At the Chair's invitation, Pr. Lic. Inspector Batterman and Exec. Officer commented briefly.

Pres. Galati said it was his belief that with the proposed changes being put into effect, and with the addition of the West Valley Shelter

vacated positions

Bullfights

Flynn retirement

Period Progress Rept.

Management Audit Team Report

we will be able to have a more efficient Department and give better service to the public.

Moved by Commissioner Beckley, seconded by Commissioner Lyon, unanimously voted, that the Board concurs in principle with the tentative recommendations of the C.A.O. and advises the General Manager to follow the timetable and from time to time report back to the Board so a program can be evaluated by October 1.

Commissioner Silverman The Chair, on behalf of the Board, congratulated Commissioner Silverman upon his pending transfer to the Public Utilities Commission, Mayor Yorty having made the appointment subject to Council confirmation. Pres. Galati and the other members of the Board expressed regret in losing him as one of its members. Commissioner Silverman responded that in his almost ten years of service with the Board, he felt very close to the Department, like "family".

## Adjournment:

There being no further business, meeting adjourned.

ATTESTED 8-7-67	
Vat Malati	
P A i i i	PRESIDENT
A. Cranklin	

SECRETARY

Minutes

July 17,1967

Regular meeting of the Board of Animal Regulation held at the Harbor Animal Shelter, 735 Battery Street, San Pedro, California, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice President Dodsworth, Beckley, Lyon; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Franklin Supvr. of Shelters Rush, Dist. Supvr. Kraus; Chief Lic. Inspector Parris, Pr. Lic. Inspector Batterman.

Also present: Charles K. Harrison; C. Arriola, Mayor's Office.

Charles K. Harrison Pres. Galati introduced Mr. Harrison, appointed by the Mayor to Animal Regulation Commission, subject to Council confirmation, to replace Morton M. Silverman.

Minutes of meeting of July 3, 1967, were approved.

## Communications:

Silverman appt.

Council Journal, July 5, C.F. 134940, Council confirmation of appointment of Morton M. Silverman as a member of the Public Utilities and Transportation Commission. 444

At the suggestion of Commissioner Lyon, Pres. Galati instructed that letter be prepared for signature of the Board members to Mr. Silverman, congratulating him upon his appointment, and thanking him for his service to the Commission and the Department.

#### General Manager:

Mgnmt. Rept.

Management Period Progress Report, Reporting Period No. 10, ending April 8,1967.

Rabies clinics Press release, re times and locations of rabies vaccination clinics, stating the Department is participating with the County Health Dept. and the So. Calif. Vet Medical Assn. Copies were sent to the Health Dept. and the SCVMA.

- Bridle Read copy of letter from Dr. Piper to Gen. Mgr. Frederickson, Patrol Rec. & Parks Dept., re jurisdiction in the matter of protection of animals on Griffith Park bridle trails, this in reply to letter to the C.A.O. from Mr. Frederickson. C.A.O. stated that a review of the communications indicates no apparent difference in the principles represented by respective view points. The C.A.O. recommends that Mr. Frederickson coordinate with Animal Regulation Dept. as to his Department's future requirements for such service on Griffith Park trails.
- Press clips Read South End Bee, July 5, 1967, "One County Dept. that is 'Going to the Dogs'", Supvr. Hahn noting County Pound activities compared to City (Animal Regulation) Department. Report indicates more licenses sold, more animals impounded, in the County.

Read L. A. Free Press, July 7, "At the Pound - It's a Dog's Life: Eight Days Long", by Max Stern.

Read "Dear Abby" column, Times, July 5, letter protesting term "dog catcher"; signed, "Dog Catcher's Daughter", she states that her father is a dog catcher, and he had to pass some very hard Civil Service tests and works hard.

Department Audit Gen. Mgr. stated that the final report of the Management Audit Team has not yet been received. He has had several conferences with the Staff as well as the members of the Audit Team. Mentioned some recommended changes have been put into effect, others were in effect prior to the audit, consideration is being given to other suggestions and still others which we question as to feasibility are being studied very thoroughly. Mr. Bonner asked if it would be the Board's desire to have the two Division heads present when the Board considers the report. Pres. Galati agreed, stating it would be his wish that the full Board consider the final report with the Audit Team.

#### Executive Officer:

KLAC letter Mr. Tuttle read reply to his letter of appreciation to KLAC for their public service announcement series, to help educate the public in the responsibility of animal ownership. Jack Thayer, Vice Pres. and Gen. Mgr. KLAC writes: "Your letter of July 5 has given every member of the staff an added reason to be proud they were a part of the Los Angeles community. Public service takes us into varied needs, but I think the work we do with you and your staff has been the most pleasurable

## Supvr. of Shelters:

which would be a time saver for us.

W. Valley property

Proposed Equestrian Center Pro forma report has been released by the Equestrian Center Project Coordinator. It is Mr. Rush's understanding that the report itself has been approved and adopted by the Recreation & Parks Dept. Ground breaking ceremonies are scheduled for August 20. Part of the Municipal Games will be held on the Equestrian Center site. Some of our staff will be present and one horse trailer avilable.

Mr. Rush spoke with Mr. Hill, Director of Bureau of Right of Way

and Land, Thursday. Mr. Hill said it would be a matter of days until

the escrow is closed on the West Valley property, can see nothing to prevent its closing. Preliminary plans have been prepared so far as the site is concerned, size of building, runs, etc. Request may be made to Board of Public Works to have an outside architect assigned,

Previously, estimated budget requirements for the Center were submitted to Mr. Burke but some of the salary costs have risen and the Project Coordinator has asked that we submit a revised budget request. In accordance with his recommendations, a new class, Equestrian Patrol Officer, may be requested.

Executive Officer Tuttle apprised the Board of new program

initiated in which we have one of our men from the Animal Care and Control Divn. appear weekly at the Griffith Park Boys Camp, stressing the Department's role in service to citizens. This will be conducted

Public Relations

Bob Kraus

Kenneth Remen

Audit

Report

Aug. 21

meeting

Replying to Pres. Galati's invitation to speak, Dist. Supvr. Kraus said it was a pleasure to have the Board at the Harbor Shelter. Chairman, on behalf of the Board, thanked Mr. Kraus for being host today.

Pr. Lic. Inspector Batterman invited the Board to a dinner at the Samoa House in the Valley, July 19, for Sr. An. License Inspector Kenneth W. Remen, who is leaving the Department after 17 years' service. He is returning to Wisconsin to go in business for himself.

Mr. Arriola came into the meeting.

each Wednesday through the summer camping season.

Mr. Batterman and Mr. Parris commented briefly on some facets of the Audit Team report pertaining to License Enforcement Division.

The Board decided to hold its meeting August 21 at the Ann Street Shelter, 215 W. Ann St.

Election of The President announced the next order of business would be the Officers election of Officers, and called for nominations for the Office of President.

> Commissioner Beckley nominated Pat Galati for the Office of President, seconded by Commissioner Lyon. There being no other nominations, nominations were declared closed, and by acclamation, Pat Galati was re-elected President.

Commissioner Lyon nominated George W. Beckley for Office of Vice

President, seconded by Commissioner Dodsworth. There being no further nominations, nominations were declared closed, and by acclamation. George W. Beckley was elected Vice President.

#### Adjournment:

There being no further business, meeting adjourned, to tour the Harbor Shelter and the Harbor Department facilities.

PRESIDENT

SECRETARY

Minutes

August 7, 1967

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, August 7, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Beckley, Dodsworth, Harrison, Lyon; Gen. Mgr. Bonner, Secty. Franklin, Supvr. of Shelters Rush.

Also present: Mark Nathanson, introduced by President Galati.

Minutes of meeting of July 17, 1967, were approved.

#### Communications:

Harrison City Clerk, notyfing that Charles K. Harrison was confirmed by the Council as a member of the Board on July 24, 1967, and on that date took the necessary Oath of Office.

C.A.O., transmitting Management Audit Report of the Department, copy sent to each Commissioner, and stating that the assistance of Commissioner Galati in the audit, is appreciated.

Memo, July 18, 1967, from Jack Brown, Executive Assistant to the Mayor, regarding League of Calif. Cities Conference in San Francisco, Oct. 15 to 18, and that any City Dept. desiring a resolution to be presented at the Conference may submit a draft to the Mayor, who is a member of the League Board of Directors. Resolutions must be received by League's Committee on Resolutions 30 days prior to the Conference.

Election

Examiner, July 20, re the Board's election of Officers.

Read notice for publication in L. A. Daily Journal that the Aug. 21 Board meeting of the Board will be held at the Ann St. Shelter, 215 West Ann St meeting

confirmed

Audit Rept.

League of Calif. Cities

The Board instructed that letter be sent to the Harbor Commission Letters of and Gen. Mgr. for courtesies extended to the Board and staff in the thanks tour of the Harbor facilities July 17; also letter to the Harbor Shelter personnel for hosting the Board at its meeting held that date at the Harbor Shelter.

#### General Manager:

Expend. Statement of Expenditures and Balances cumulative through June 30, 1967.

Period No. 13 Report, June 4 to June 30, 1967. Rept. #13

Annual Rept. Tentative Annual Report for 1966-67.

Equestrian Read letter to Robert K. Burke, Equestrian Center Project Coordinator, submitting revised estimates of the Department's budgetary requirements for the remaining nine months of the fiscal year for the proposed Equestrian Center.

#### Municipal The Board received copies of the program for the Municipal Games to Games be held August 20, at the site of the proposed Equestrian Center in Griffith Park. Ground-breaking ceremonies for the Center will be held that date, also.

Gen. Mgr. stated that the escrow closed on August 1 for the West Valley Shelter property. Supvr. of Shelters Rush and Gen. Mgr. conferred Wednesday with Councilman Wilkinson and Howard Chappel, Public Works Adm., at the Councilman's request. Planning for construction of West Valley Shelter and how to expedite were discussed. Read August 2 communication from Secretary of the Board of Public Works, the Board instructing the Public Buildings Director to expedite the design with departmental personnel or engage an architect from private practice. Mr. Bonner spoke Thursday with Asst. Director Bureau of Public Buildings and expressed desire to expedite as much as possible.

At the suggestion of Commissioner Harrison, the Board requested that Sr. Public Relations Repr. Leiper prepare release stating that the Board and General Manager announce the acquisition of the property, and that the appropriate building will be designed and erected for the new West Valley Shetler.

Animalport

Center

W. Valley

Shelter

Gen. Mgr. stated that for some years, attempt has been made to have an Animalport at International Airport, similar to the one in New York. A week ago Friday, Dr. Robt. Schroeder, L.A. County Veterinarian called (Gen. Mgr. had Mr. Rush in on the conversation) complaint regarding simians arriving at the Airport in a deplorable condition. Mr. Rush and Dist. Supvr. Jensen met with Dr.Schroeder and Jensen was assigned to make a study of animal importation at the Airport and Harbor. Read the preliminary report from Mr. Jensen. Mr. Rush spoke briefly regarding requirements of the thorough study which will be made, the various agencies which must be contacted and their responsibilities, quarantining of animals, types of animals and birds imported at the Harbor Port of Entry and at International Airport.

The Board discussed. By motion of Commissioner Harrison, seconded by Commissioner Dodsworth, unanimously voted, it was recommended that the General Manager approach the Managers of Harbor and Airports, and whatever other Departments may be involved in animal and bird importation with respect to commitment on their part to finance an in depth individual study of what would be required at their respective facilities and statement of policy as it would affect the increase in handling of horses which will be generated by the opening of the Equestrian Center.

Citation System

Rabies

Press

clips

clinics

From August issue, "Dog World", column "Harry Miller at Large", item re the Citation System inaugurated by the Department, and that the procedure is being watched with a great deal of interest by dog people and municipal authorities in many places.

Gen. Mgr. reported first rabies clinic held last Friday, with License Enforcement personnel participating. Exhibited card publicizing the clinics. Stated that the County Health Dept. is appreciative of our participation and publicity given the clinics.

Hollywood Advertiser, August 3, and Times and Herald, July 28, re the Audit Report, and C.A.O.'s recommendation for \$4 dog license fee; El Pueblo, July, "Animal Regulation Hq. Moves to Annex"; "Dog Licenses for City are Now Due"; Examiner, July 23, 1967, by James Leiper, "We Count Your Sheep" re animal emergency calls handled by the Department; Times, August 3, "Dognaping Measure Passed by Assembly", a bill making it a felony to steal a dog worth more than \$200, or any dog for purpose of selling it or using it for medical research. A.H.A. Emergency Animal Relief Bulletin, July 1967, "Animals, too, Suffered When Rioting Broke out in Detroit".

WeissmanRead reports from Asst. Dist. Supvr. Weissman, of Talks #4 and 5,talksgiven at the Griffith Park Boys Camp.

Mrs. Tuttle Stated that Mrs. Duane Tuttle was a guest on Channel 13, July 27, "Dialling for Dollars" program. She appeared with their dog "Andy", adopted from Ann St. Shelter nine years ago.

Organizational changes

Burt

Leiper

The Board received copies of organization changes, effective July 2in connection with the Audit Report.

Mr. Bonner mentioned that Burt Leiper was leaving the Department to accept position of Pr. Public Relations Repr. in Traffic Dept. We were unable to have the job reclassified from Sr. to Pr. in this Department.

# Supervisor of Shelters:

Equestrian Center Reported on appearing with Mr. Burke, last Thursday, on Channel 13, to publicize the opening of the Equestrian Center, what is planned, and the equestrian event which will run from 7:00 A.M. to 5:00 P.M., August 20. He answered questions of the Board as to the financing of the Center, and explained it will be under the jurisdiction of a nonprofit organization.

There was a discussion of bridle trails patrol and horse licensing.

Commissioner Harrison said, for the record, he was opposed to furnishing of bridle trails and policing of same with Los Angeles personnel for the convenience of persons having horses stabled in surrounding jurisdictions, ridden by persons who may or may not be citizens of Los Angeles. Part of the burden of the cost should legitimately be placed upon either the owners of the horses or those riding them.

Audit Report Pres. Galati asked if the Board had any comments on the Management Audit Report. Commissioner Beckley suggested tabling the report until next meeting, to give the members an opportunity to study it. With the Board's permission, Pres. Galati instructed the Secretary to send letter to Chief Management Examiner Gregoire inviting him to the September 5 meeting of the Board, and recommending that the members review the report for discussion and any questions they may have at that time.

#### Adjournment:

There being no further business, meeting adjourned.

ATTESTED 9-5-67	
fat Jalo	75
L. Franklin	PRESIDENT

SECRETARY

Minutes

August 21,1967

Regular meeting of the Board of Animal Regulation held at the Ann Street Animal Shelter, 215 West Ann St., August 21, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Beckley, Dodsworth, Harrison; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Franklin, Supvr. of Shelters Rush, Dist. Supvr. Von Slomski.

Also present: C. Arriola, Mayor's Office.

Absent: Commissioner Lyon.

Minutes of meeting of August 7, 1967, were approved.

#### Communications:

Sept. 5 meeting

Sept. 18

meeting

As Monday, Sept. 4, is a holiday, the Board decided to meet Tuesday, Sept. 5. As the Board instructed, Chief Management Examiner Gregoire has been invited to the meeting when the Commission plans to discuss the Audit Team Report.

The Board decided to hold its September 18 meeting at the 11th Ave. Shelter.

450

Commissioner Lyon, to Mayor Yorty, letter of resignation from the Lyon resigna-Board, to be effective September 15, 1967. tion

Secretary informed the Board of her intention to retire from City Secty. reservice, effective September 29, 1967. tirement

From former Commissioner Silverman, thanking the Board for its Silverman letter to him. letter

General Manager:

Expend.

Statement of Expenditures and Balances cumulative through July 29. 1967.

Reviewed Period No. 1 Report, July 1 to July 29, 1967. Court cases Rept. #1 total all Shelters, complaints, 36; convictions, 17; dismissed, 2; pending 27.

Mgnmt. Report

missed

Sec.53.15(a)

amended

Management Period Progress Report, Period No. 11, ending May 6, 1967. Gen. Mgr. mentioned the two new 4-wheel drive trucks for wildlife. Some members had viewed the one at Ann St. before Board meeting. The other is stationed in the Valley.

The members received copies of the Staff Report from Dist. Supvr. An.Import. Jensen, re the animal importation study, presented at the August 7 Study meeting.

City Clerk, notifying of Council action August 15, that inasmuch as Condemnation the City has acquired a site for the new West Valley Shelter, City case dis-Attorney be requested to have Condemnation Case for the previously proposed site, dismissed.

> Gen. Mgr. stated that he attended last Monday's Council meeting when revenue measures were considered as Deputy City Attorney Wells had sent draft of amendment to Sec. 53.15(a) L.A.M.C., which set license tax of \$5 for unspayed female dogs, to the Gen. Mgr. for approval. Mr. Bonner declined to approve, and sent a letter stating the reasons for his opposition, which letter would be attached to the file. Mr. Bonner read the letter. At the Council meeting, the President mentioned that Mr. Bonner was opposed to the amendment and was in the audience, but the Council adopted the amendment without the Gen. Mgr. having a chance to voice opposition. It will be effective 30 days after publication, to date has not been published. The amendment contained no mentice Imposition nor requirement for an owner to exhibit proof of spaying. of such requirement would create difficulties for owners of spayed females because we have not required a certificate of spaying since January 1955 when the \$3 license for all dogs became effective and few veterinarians have issued spaying certificates in the past 10 years.

Times, August 12, 1967, Seidenbaum's column, "Dogs are Scapegoats in This Tale", re the Council legislating against female dogs.

Read reports of Talks #6 and #7 made by Asst. Dist. Supvr. Weissman to group at the Griffith Park Boys Camp.

Weissman talks

Mr. Arriola came into the meeting.

License enforcement There was a lengthy discussion of collection of license fees, members of the Board suggesting methods they believed might improve collections. President Galati said that basically, he felt the system is good, but could be implemented in some ways, make some other programs more effective.

- C. Arriola Mr. Arriola extended invitation to a party at his home, Sept. 2, and inasmuch as he had a previous appointment, left the meeting.
- Rabies Advisory Gen. Mgr. reported he was to represent the Mayor at a meeting of the State Rabies Advisory Committee Thursday morning.

#### Executive Officer:

Major projects

W. Valley

Shelter

Mr. Tuttle stated that major projects under way at present are the West Valley Shelter, Equestrian Center, the animal importation study, new Shelter for the East Valley. Exhibited proposed new shoulder patch for License Inspectors.

Pres. Galati asked if an outside architect would be designated for the West Valley Shelter, Supvr. of Shelters Rush replying in the affirmative. He will meet with Public Buildings this week to discuss type of Shelter building, etc. Contract will be drafted to be let to a private architect for design of construction.

At Mr. Rush's request, Secty. read proposed press release, suggested by Commissioner Harrison last meeting, about the acquisition of the site for West Valley Shelter. Pres. Galati requested that the draft be transmitted to the Mayor for release to the press from his office.

# Supervisor of Shelters:

Animal Importation study

Mr. Rush reported on progress being made in the animal importation study, Mr. Jensen having contacted various governmental agencies personally, or by letter, and also has written to Miami Beach Port of Entry, and the New York and San Francisco Animalports. Quite a volume of information is being compiled. There are no facilities at the Harbor or International Airport for the thousands and thousands of animals coming into this country. The more study and time which is put into the project, the greater opportunity for the public and newspapers to become aware of the problems and need for facilities to handle the animals which are imported.

Pres. Galati requested that the Gen. Mgr. advise the Mayor that the Department is cognizant of the problem which exists and is involved in the animal importation study.

Supvr. of Shelters Rush reported that in terms of his Division, he is trying to determine what effect the Report of the Management Audit Team will have. One major problem is telephone calls. Mentioned other recommendations which affect the Animal Control Divn.

There was a general discussion of the Audit Report.

Pres. Galati suggested that the members be prepared to bring any questions they might have regarding the Report, to the Sept. 5 meeting, when Mr. Gregoire is invited to be present.

Audit Report 452

Equestrian Center

J. Von Slomski Mr. Rush reported briefly on the Department's participation in the Municipal Games and ground-breaking ceremonies for the proposed Equestrian Center, Aug. 20. Commissioners Galati, Beckley and Harrison, Exec. Officer Tuttle and Supvr. of Shelters Rush attended the event. Mr. Tuttle complimented Pres. Galati for his remarks at the mike.

Dist. Supvr. Von Slomski was invited to the meeting, and Pres. Galati on behalf of the Board, thanked him for having the Baord at the Ann St. Shelter. He stated he had heard nothing but good things about Mr. Von Slomski's service to the Department and the City, and it gave him a great deal of pleasure to present 20 year service pin to Mr. Von Slomski. Dist. Supvr. responded with appreciation for the service pin and stated he was happy the Board held its meeting at the Shelter as it gave the employees a feeling they were an integral part of the operation. He invited the Board to visit the Shelter at any time.

Adjournment:

There being no further business, meeting adjourned.

PRESIDENT SECRETARY

SARA Fert

Minutes

September 5, 1967

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, September 5, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Beckley, Dodsworth, Harrison, Lyon; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Franklin, Supvr. of Shelters Rush, Adm. Asst. Krause, Dist. Supvr. Jensen, Chief Lic. Inspector Parris.

Also present: Jos. P. Gregoire, Robert J. Arata of the C.A.O.'s Management Audit Team; Mark Nathanson.

Minutes of meeting of August 21, 1967, were approved.

Communications:

Sept. 18 meeting Notice for publication in the Daily Journal that the Sept. 18, 1967. meeting of the Board will be held at the 11th Avenue Shelter, was withdrawn. Inasmuch as Commissioner Dodsworth stated she will be out of the City that date, and the Gen. Mgr. would be unable to attend the meeting at the Shelter due to Mayor-Manager luncheon meetings having bee changed to 11 o'clock on the third Monday of the month, the Board decided to postpone its meeting at 11th Ave. until a later date. W. Valley Shelter

Read copy of letter to Mayor Yorty transmitting suggested press release (which the Board approved last meeting) concerning the acquisition of property for construction of West Valley Shelter.

An.Import. Study

Read copy of letter to Mayor Yorty, which the Board instructed be sent, apprizing the Mayor of the Department's Animal Importation Study.

#### General Manager:

W. Valley Shelter

Dog Lic.

tax

Examiner, Sept. 3, "OK Animal Shelter in Chatsworth", the Board of Public Works announcing selection of architects to design the proposed West Valley Shelter.

Director, Right of Way & Land, advising that escrow closed August 1, and title to the property now vested in the City for the West Valley Shelter, title subject to an agricultural lease.

City Clerk, notifying that message from the Mayor to the Council was read at August 25 meeting, the Mayor returning without his approval, draft of ordinance to increase dog license tax to \$5 for unspayed female dogs. The Council reconsidered its vote adopting the ordinance at the August 14 meeting, and the ordinance, together with the Mayor's message, was referred to the Public Health & Welfare Committee for consideration and recommendation.

Equestrian Center

Examiner, Sept. 3, 1967, picture and article "'Horse Palace' Rises", re the Equestrian Center Project.

From Acting Gen. Mgr. Tuttle to Dir. Bur. of Public Buildings, regarding approval of preliminary plans for Equestrian Control Center, noting that proposed Registration Building is not included in the preliminary plans, approved by the Board of Public Works and transmitted by Mr. Blakely.

Weissman Asst. Dist. Supvr. Weissman to Exec. Officer, report of Talk No. 8 at the Griffith Park Boys Camp.

> From Mayor Yorty to all Managers and the C.A.O., re meetings with the Mayor at 11:00 A.M. the third Monday of each month, beginning Sept. 18.

Press Clip Rabies Adv. Com.meet.

Press c:lip

ttalk

Mayor-

meetings

Mgr.

Dept. Audit

124 200

Times, Aug. 25, 1967, "12 Victims of Rabid Dog Bites Found."

Reported on meeting of the State Rabies Advisory Committee, August 24. Gen. Mgr. represented the Mayor at the meeting.

Exhibited picture from Examiner, Aug. 31, brought in by Commissioner Harrison, re raccoon impounded at the County Pound.

Pres. Galati stated that Mr. Gregoire and Mr. Arata were invited to the meeting to discuss different approaches and different aspects of the Audit Team Report, and to get ideas for facilitating some of the recommendations. No conclusions will be reached, as the timetable for effecting the recommendations is to be submitted by the Gen. Mgr. by October 1.

At the Chair's request, Mr. Gregoire outlined the Audit Team's approventies in its review of the Department. The Team of four was given various assessments; divisions or sections of the Department were assigned to the examiners. Contacts were made with other Shelters in surrounding communities. County operations were compared with the City, staffing methods, technical procedures, license collection procedures, etc. The County operation was found to be more efficient, more work with less people. They are doing 15% more work with a third less people. Mr. Gregoire pointed out that the Team made only two recommendations, the rest of the Report consists of suggested measures for improvements, which the Gen. Mgr. is either doing or has agreed to do.

Gen. Mgr. stated he had agreed to try - we know we can get better performance. We thought we were a well operated Department, but would stipulate that we can operate more efficiently, which is true of any Department or organization. Reduction of personnel to approximately 140 is the major problem.

Pres. Galati outlined the three areas for general discussion: (1) Reducing the staff to 140; (2) Advisability of closing 11th Ave. Shelter; (3) Discussion with regard to improvement of licensing policies.

Copy of Staff Report prepared by Supvr. of Shelters Rush, was distributed, a comparison of functions and personnel, City and County, for the Animal Care and Control Division.

Mr. Gregoire exhibited record of replies to telephoned complaints or requests for services involving animals, made by girls in the C.A.O.'s office to the City Shelters, and to the County Pound.

Reduction of personnel and staffing were discussed.

In the discussion on phasing out of 11th Avenue Shelter, Mr. Gregoire and Mr. Arata exhibited map showing Shelter districts and County area. With the construction of the Santa Monica and Harbor Freeways, it was their contention that citizens could travel either to W. L. A. Shelter, or Ann St. in less time than to 11th Ave. and that the animal control operations from 11th Ave. could be transferred to these two Shelters.

At Pres. Galati's request, each Board member commented upon the matters thus far discussed.

Replying to Pres. Galati's question: regarding licensing, Mr. Gregoire said one of the team accompanied the collectors on the house to house basis, and observed, and did this similarly with the County. In that comparison, the Team came up with recommendations to improve the service. They believe there are too many call-backs to single dwellings. They did not recommend mail-in program in lieu of present system, because it was tried before and did not work, and it is not done in other communities.

Following further discussion, the President said it was generally agreed that the licensing system is good, but that it can be enhanced in certain ways.

Mr. Gregoire said that the staff, in assisting in effecting the recommendations has been and will continue to be available.

Pres. Galati expressed appreciation to Mr. Gregoire and Mr. Arata for coming to the meeting; that all concerned are trying for the same goals. He thanked them for their good presentation and help the Team has given. Mr. Gregoire and Mr. Arata thanked the Board and left the meeting.

Returning to the matter of the \$5 license fee for unspayed female Dog Lic. dogs, moved by Commissioner Harrison, seconded by Vice President Beckley, that the Department of Animal Regulation re-state its original desire in the matter of a straight \$4 fee for the licensing of all dogs. This is to reaffirm the Board's support of both the General Manager and the City Administrative Officer's recommendation in the matter. Unanimously voted.

Replying to Pres. Galati's invitation for comments from the Staff, An. Import. Supvr. of Shelters Rush stated that the Animal Importation Study is Study progressing. Exhibited recent photographs taken at L. A. International Airport of animals and facilities.

#### Commissioner Harrison, at his request, was excused and left the Harrison meeting. excused

Commissioner Lyon called Pres. Galati's attention to Civil Defense Plans for handling animals in event of disaster, mentioning the excellent program Mr. Tuttle had prepared in a previous year, and stressing the importance of such a program. Exec. Officer stated that the plan still is in effect.

Mr. Tuttle mentioned the Department's participation in the Rabies vaccination clinics, that contrary to the Audit Team, the Department clinics has participated each year.

> Exec. Officer Tuttle reported on plans for participation in National Dog Week activities, Sept. 24 through 30.

Granada Hills fire

Nat'l Dog

Week

tax

Civil

Defense

The President stated he received an urgent call from the Mayor's office concerning animals involved in the Granada Hills fire, what the Department was doing, etc. He learned that Department personnel already were on the job, and commended the Department for its fast and efficient service.

#### Adjournment:

There being no further business, meeting adjourned, Pres. Galati expressing appreciation to Mrs. Lyon for all the years of service she has given the Board and the Department. He personnally thanked her for the assistance given him as a new Commissioner and as President.

PRESIDENT SECRETARY

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#### Minutes

September 18, 1967

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, September 18, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Beckley, Harrison; Gen. Mgr. Bonner, Exec. Officer Tuttle, Secty. Franklin, Supvr. of Shelters Rush, Pr. Lic. Inspector Batterman.

Also Present: Burt Leiper.

Absent: Commissioner Dodsworth.

Minutes of meeting of September 5, 1967, were approved.

Communications:

C.F. 105600

Nathanson

appointment

Copy of letter to Health & Welfare Committee, as the Board instructed reaffirming its support of the General Manager and City Administrative Officer's recommendation for a straight \$4 dog license fee.

Letter for signature of the Board members to Mrs. Lyon, in Letter to appreciation of her years of service as a Commission member. Mrs. Lyon

> From the Mayor, to the Council, Sept. 13, 1967, advising of his appointment, subject to Council confirmation, of Mark Nathanson as a member of the Board of Animal Regulation for term ending July 1, 1968, to fill vacancy created by resignation of Mrs. Helen D. Lyon.

# General Manager:

as the Mayor's representative.

Compl. letter

Dept. Audit -Controller

Vaccination clinics

Rabies endemic

areas

Press Clip

Times, Sept. 9, 1967, "Move to Protect Research Animals" H.S.U.S. urging support of the new Rogers' Bill to protect laboratory animals from suffering.

Mrs. Frank Roberts, 2789 Westshire Dr., to Mr. Bonner, complimenting him upon the efficiency of the Department and interest in public relations.

Deputy Controller Joplin to Gen. Mgr., that Auditing Divn. has completed an examination of the Department, and, as stated in report enclosed, no material errors or deficiencies were noted. Gen. Mgr. read

Dr. Heidbreder, County Health Officer, letter to 250 news media editors in the County, expressing appreciation for publicity given the rabies vaccination clinics for dogs during August in the City, and mentioning the excellent cooperation of government agencies, including Animal Regulation Department. The results were excellent, 2,393 more dogs vaccinated than in 1966.

the report submitted by Chief Auditor Steinberg of the Controller's Office.

State Department of Public Health, re new declaration and re-declaration

of State rabies endemic areas. Gen. Mgr. stated this was the result of

the Rabies Advisory Committee meeting held August 24, which he attended

A.H.A.

Gen. Mgr. stated that a transcript of the A.H.A. Convention in Denver will be received later. Report was presented at the Convention on federal legislation. The current law (federal) on transportation of livestock applies exclusively to railroads which have a 28 hour maximum of animals being without care and exercise. At the present time there is no law on animal transportation pending before Congress. The Convention adopted a Resolution to include truck transportation of livestock in the 28 hour law.

A Resolution was adopted against abuse of show horses, particularly the "soreing" of Tennessee Walking Horses, S. 4755, pending.

Present bill 89544 controls dealers, dognappers, but not the care of animals in the laboratories. Senator Rogers' bill, which has the support of the A.H.A., amends the bill to include every animal in laboratories at all times, not only during experiments. Every laboratory using experimental animals is to be accredited by the national government with minimum standards, inspections, etc.

Gen. Mgr. stated that it was a good Convention, with practical and productive discussions of animal problems.

## Executive Officer:

Mr. Tuttle reported that as the West Valley land has cleared escrow, it is hoped to engage the services of a private architect within the next two weeks. The next step will be to consult with the architect. Preliminary sketch for the new Shelter has been prepared by the Department.

At Mr. Tuttle's request, Supvr. of Shelters Rush reported on: Equestrian Center - Revised budget requested by Robert K. Burke, has been submitted. It is understood there is a Council resolution which has been adopted, directing the C.A.O. to work in cooperation with Mr. Burke to prepare a report for submission to the Council. The Gen. Mgr. mentioned that he and Mr. Rush have a meeting with the Gen. Mgr. of Recreation & Parks this afternoon.

Animal Importation Study - Mr. Jensen continuing with the study at the Harbor and International Airport. To support the study, he is taking photographs of quarantine facilities and animals. Hours of inspection normally occur from 10:00 P.M. to 2:00 A.M., as arrivals from South America and Africa are scheduled during those times. In the near future, it is planned to meet with the Public Health & Welfare Committee to discuss plans.

Gen. Mgr. stated that we have submitted copies of the preliminary report to the Health & Welfare Committee and the Mayor.

Audit Rept.

National Dog Week Mr. Rush stated he had discussed several points of the Audit Report with the Management Audit Team.

Exec. Officer Tuttle reported that Sept. 24 is the start of National Dog Week. Mr. Batterman has been acting as public relations representative since Mr. Leiper's transfer. Arrangements have been

W. Valley Shelter

Equestrian Center

Animal Importation study made for the Mayor to sign the Proclamation on Wednesday. Pres. Galati will be present on Wednesday with the Mayor, and also will be present with Mrs. Yorty on Thursday t.v. show, Dialling for Dollars. Mr. Batterman added that Gen. Mgr. approved press release that will go to the newspapers for release on Wednesday. Posters publicizing National Dog Week, Sept. 24 through Sept. 30, have been placed in the lobby of the Annex, and in the Main St. lobby and the Rotunda of the City Hall. Also, large banners publicizing the Week, have been prepared for each of the Shelters.

11th Ave. Shelter

Gen. Mgr. excused Mr. Rush mentioned letter from Mr. Rucker, opposing the closing of the llth Ave. Shelter (as proposed in the Audit Report), communication being transmitted by Councilman Gibson, who has requested that report be submitted on the matter. Mr. Rush said that report to the Councilman will be made after Gen. Mgr.'s report is filed with the C.A.O.

At the General Manager's request, he was excused to attend the Mayor-Managers meeting.

There was general discussion regarding the proposal to close the llt Aven. Shelter.

Burt Leiper

Former Public Relations Repr. Leiper came in to express his appreciation to the Board and departmental personnel for cooperation given him while he was with the Department, stating his transfer to Traffic Dept. was official this date. Pres. Galati thanked Mr. Leiper for the fine job he did for the Department and expressed regret that he was leaving. As Mr. Leiper left the meeting, he stated that any help he could continue to give, he would do so gladly.

General discussion

Secty. Leila Franklin Messrs. Rush, Tuttle and Batterman answered questions of the Board in discussion re staffing, personnel, and some of the recommendations of the Audit Team.

Secty. Franklin stated this would be the last meeting she would be attending as Secretary to the Board, as she would be retiring Sept. 29. She expressed her appreciation for the honor of serving as Secretary to the Board, and her gratitude for the cooperation and courtesies extended to her by the members over the years.

Pres. Galati, on behalf of the Board, responded with words of appreciation to Mrs. Franklin for her able services, and expressed regret that she was leaving the Department and City service.

## Adjournment:

There being no further business, meeting adjourned.

16-6-PRESIDENT SECRETARY

#### Minutes

# October 2, 1967

150

Regular meeting of the Board of Animal Regulation held in Room 155 City Hall Annex, October 2, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Beckley, Dodsworth, Harrison, Nathanson; Gen. Mgr. Bonner, Exec. Officer Tuttle, Acting Supvr. of Shelters Jensen, Adm. Asst. Krause, Acting Secty. Marusich.

Also Present: C. Arriola, Mayor's Office.

Minutes of meeting of September 18, 1967, were approved.

#### Communications:

Nathanson confirmed Letter from the City Clerk's Office, dated September 28, 1967, advising that Mark Nathanson was confirmed by the City Council as a member of the Board of Animal Regulation and that he took the necessary oath of office on that date.

Leila Thank you card from Mrs. Franklin, expressing her appreciation for the Franklin Board's thoughtfulness.

Nat'l Exhibited the Mayor's Proclamation declaring the week of September 24 Dog Week through 30, 1967, to be National Dog Week.

Pol. Dept. Exhibited copy of the Los Angeles Police Dept. Annual Report for 1966.

Entenmann Letter to Carl Entenmann and Son for signature of Pres. Galati, regardin letter the purchase of Commission badge by Mr. Nathanson.

#### General Manager:

Read letter from Capt. Clifford J. Shannon, Commander, Foothill Division L.A.P.D., commending A.C.O. Tom Walsh for assisting Officer Dale Rickards in handling an incident in the Valley, and letter from Gen. Mgr. Bonner also commending Mr. Walsh.

Thank you letter from Mr. Raleigh McKisson, on behalf of all Setters, Inc., to Sr. A.C.O. Kenneth Williams for speaking to their group on Saturday, September 23.

Mr. Arriola arrived at the meeting.

Read copy of communication from C. E. Vavra, Sr. Health Educator, Los Angeles County, to Health Educators, etc., regarding the 1967 Summer Vaccination Clinics. Comparing figures for 1966 and 1967 on immunizations given at the anti-rabies clinics indicates that 2,393 more dogs were immunized than in 1966. Communication mentioned recent letter from Don Mahan, Executive Secretary of the S.C.V.M.A., stressing the value of this jointly sponsored program since its inception in 1956.

Times, Sept. 29, 1967 - Appointment of Mark Nathanson to succeed

Walsh Commend.

Kenny Williams

Rabies clinics

Press clips Mrs. Helen D. Lyon on the Animal Regulation Commission.

Times, Oct. 1, 1967 - Recommended changes in animal control laws in the County.

Mr. Bonner stated that the new controls proposed for the County relative to the ownership of cats, dogs and "wild and exotic animals" have been in operation in this Department for a number of years.

Valley Green Sheet, Sept. 22, 1967 - Regarding "National Dog Week" proclamation by Mayor Yorty.

Read letter from Executive Director R. T. Phillips, A.H.A., stating that Mr. Bonner had been re-appointed to the Animal Advisory Committee and serve as a member of the Euthanasia Study Committee.

Gen. Mgr. Bonner reported call from Bill McCarley, C.A.O. Analyst, informing him of the Board's letter opposing the requested reclassification of the position of Commission Secretary.

At the suggestion of Mr. McCarley, Gen. Mgr. Bonner explained that perhaps the Board members were not aware why the Department had requested to fill the position with a Principal Clerk Stenographer instead of a Commission Secretary.

The Board discussed Commission Secretary position. Adm. Asst. Krause answered questions by the Board, regarding the difference in salary schedules.

The Chair stated, on behalf of the Board, that the Department was already losing a number of personnel, and therefore strongly opposed replacing the Commission Secretary position with a lower salaried Principal Clerk Stenographer.

Gen. Mgr. Bonner reported October 2 was the deadline for report to the C.A.O. regarding the Department's plan for implementing the Management Audit recommendations, and presented a draft of the report and transmittal letter for the Board's information. Copies of the report would be mailed to the Board members this afternoon.

The Board discussed at length the reduction of personnel, staffing at the various district shelters, and de-activation of 11th Avenue Shelter.

Moved by Commissioner Beckley, seconded by Commissioner Dodsworth, unanimously voted, that the Board is vitally concerned with the report to the C.A.O. and is not ready for a recommendation on the implementation of the recommendations to the C.A.O., pending receipt of the report to analyze personally.

#### Executive Officer:

Public Relations Exec. Officer Tuttle reported that Pres. Galati and Mrs. Yorty appeared last Thursday on the Department's spot on Channel 13 T.V.

Gen. Mgr. re-appt.

Board Secty.

Mgt. Report

## "Dialing for Dollars"program.

Equestrian Center

Animal Import.

dep

Compl.

letter

wells. The re-alignment of buildings was approved by this Department. Mr. Jensen reported the Animal Importation study at the Harbor and International Airport is continuing.

the Department was requested to re-align the proposed buildings at the

Equestrian Center to accommodate existing Department of Water and Power

Moved by Commissioner Beckley, seconded by Commissioner Nathanson, unanimously voted, that the Board notify the Airport and Harbor Commissions, that the Department of Animal Regulation is undertaking a study to determine the necessity of animal importation centers at their respective facilities, and, that the Department has been in contact with the General Managers of the Departments concerned.

At Mr. Tuttle's request, Acting Supvr. of Shelters Jensen reported

Pres. Galati read letter of complaint regarding cat problems.

#### Adjournment:

There being no further business, the meeting was adjourned.

PRESIDENT

Minutes

#### October 16, 1967

Regular meeting of the Board of Animal Regulation held in Room 155 City Hall Annex, October 16, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Beckley, Dodsworth, Harrison, Nathanson; Gen. Mgr. Bonner, Exec. Officer Tuttle, Acting Supvr. of Shelters Jensen, Adm. Asst. Krause, Acting Secty. Marusich.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of October 2, 1967, were approved.

#### Communications:

Commissioner Nathanson

Read copy of City Clerk's notification to Mr. Nathanson, dated Sept. 28, 1967, of City Council approval of his appointment by the Mayor as a member of the Board of Animal Regulation for the term ending July 1,1967

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Airport,Harb. Read copy of letter to Airport and Harbor Commissions, regarding Commissions Animal Importation Study.

#### General Manager:

June 3, 1967.

Sept. 23, 1967.

Mgt. Report

Expend.

Report #3

Commend. letter

Adams Temp. Assign.

Press clips

Rabid bat

Weissman talks

A.H.A. bulletin

Inter-Change serving as witnesses in cases in Division 53.

Pres. Galati arrived and took the Chair.

Read correspondence from Councilman Bradley and Ted McGruder, and his reply concerning the assignment of Animal Lic. Insp. Tom Adams to Sr. Animal Lic. Insp. Investigation was initiated by an inquiry from Councilman Bradley's Field Secretary, Warren Hollier, and letter of complaint from T. McGruder, Los Angeles City Employees Union, Local 347, regarding this assignment.

Presented Management Period Progress Report, Period No. 12, ending

Presented Statement of Expenditures and Balances cumulative through

Read commendation letter from T. R. Fitzpatrick, Attorney at law and

Reviewed Period No. 3 Report for August 27 to Sept. 23, 1967.

former prosecutor in the San Pedro Municipal Court, commending A.C.O.'s

Glinn and Beauford, "for exhibiting such a fine courtroom demeanor" while

Authority had been requested from the C.A.O. to fill the vacant Sr. Animal Lic. Insp. position. The request was returned stating that all positions were frozen. With no authority to fill the position, and a need in the Valley to handle the first of the year workload, a temporary assignment for a three months' period was made but has now been terminated.

Times, Oct. 9 and 10, 1967 - regarding three cases of rabies reported in Honolulu.

Read memo from Don Payn, Valley District, regarding a rabid bat picked up from 8105 Wakefield by the L. A. County Health Department, on Sept. 8, 1967.

Read report from George Weissman, Ann Street, summarizing 1967 series of talks at Griffith Park Boys Camp.

Read portions of Oct. 1967 A.H.A. bulletin regarding the Rogers-Javits Bill - "Humane Laboratory Animal Treatment Act of 1967," which is designed to supplement the Public Law 89-544 passed last year. A.H.A. approved this bill at the Denver Convention.

Exhibited Sept. 1967 issue of "Good Dog Neighbors Interchange." A curriculum for Animal Control Officer Training program used by the Department was printed in this issue. As a result of this, the Department has received numerous inquiries from all over the country, requesting various documents and information on our operations.

R. Rush

Harbor Dept.

Mgt. Report Mr. Bonner reported telephone call with Mr. Rush. His doctor will let him know this coming Wednesday when he can return to work.

Read memo from Gen. Mgr. Bernard J. Caughlin, Harbor Department, regarding Animal Importation Study.

Exhibited copy of report to the C.A.O. regarding the Department's plan for implementing the Management Audit recommendations. Board members had received copies.

Gen. Mgr. informed the Board that work schedules would be prepared so that shelters would not be left uncovered.

Pres. Galati asked if the Board members had any comments on the report.

The Board discussed report item by item.

Pres. Galati requested that the Gen. Mgr. invite Pr. Lic. Insp. Larry Batterman, for his comments in connection with License Enforcement implementation of Management Audit Report recommendations.

Mr. Galati stated he would invite Mr. McCarley to the next meeting of the Board, for his comments in connection with the report.

Moved by Commissioner Harrison, seconded by Commissioner Nathanson, unanimously voted that, the Board strongly recommends to the General Manager that no action be taken with relation to the de-activation of 11th Avenue Shelter, until such time as the West Valley Shelter is a reality.

### Executive Officer:

Exec. Offr. Tuttle reported that on Thursday, Oct. 5, 1967, the Public Health and Welfare Committee voted to override the Mayor's veto re ordinance increasing annual dog license tax to \$5.00 for unspayed female dogs. (C.F. 105600).

The Board discussed dog license tax fee increase.

Pres. Galati requested on behalf of the Board, that Exec. Officer notify the Board when the dog license issue will be discussed by the Public Health and Welfare Committee.

Moved by Commissioner Dodsworth, seconded by Commissioner Harrison, unanimously voted that, in the matter of \$5.00 license fee for unspayed female dogs, (C.F. 105600), that Board members contact Councilmen and explain the situation.

At the request of Exec. Officer Tuttle, Adm. Asst. W. Krause reported on status of Alterations and Improvements, and Capital Improvement Projects for 1968-69, stating that requests had been received from district shelters and were being reviewed.

Dog Lic. Tax

Budget

464

Animalport At the request of Mr. Tuttle, Acting Supvr. of Shelters Jensen reported on Animal Importation Study. This morning, Oct. 16, Dr.Wickham (Federal Veterinarian assigned to the Harbor) advised the Department that 8 horses were arriving at midnight and would be quarantined 60 days on the 4th floor of the old Harbor Trade Center building for African Horse sickness."

Retirement letters At the suggestion of Commissioner Dodsworth, the Board instructed that letters be written to Mrs. Franklin, Mrs. Rahn, and Mr. Conlin, expressing appreciation for their services and wishing them happiness in their retirement.

Comm. Secty. Pres. Galati reported on his meeting with Mr. McCarley, C.A.O.'s Office, regarding the Commission Secretary position.

A motion was made, seconded, and unanimously voted that, the Board maintain their original stand regarding the Commission Secretary position

#### Adjournment:

There being no further business, the meeting was adjourned.

11-20-67 Marcisich

Minutes

#### November 6, 1967

Regular meeting of the Board of Animal Regulation held in Room 155 City Hall Annex, November 6, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Beckley, Dodswort Harrison, Nathanson; Gen. Mgr. Bonner, Exec. Officer Tuttle, Supvr. of Shelters Rush, Adm. Asst. Krause, Acting Secty. Marusich.

Also present: C. Arriola, Mayor's Office; Wm. McCarley, C.A.O.'s Office.

Minutes of meeting of October 16, 1967, were approved.

#### Communications:

Read letter from the City Attorney, transmitting copy of Assembly Bill No. 2075, Miscellaneous Financial Interests. The Board received copies.

AB 2075

E. Tisch	Read letter from Edward D. Tisch, contributing \$25 to the "Poor Boy Fund."
Apprec. letters	Presented appreciation letters to Mrs.Leila I. Franklin, Mrs. Ruth Rahn, and Joe Conlin, for the Board's signature.
	General Manager:
Mgt. Institute	Reported his and Mr. Tuttle's participation in the 19th Management Institute Conference at Lake Arrowhead, Nov. 2 to 4, 1967.
Airport Commission	Read letter from President of the Board of Airport Commissioners, regarding Animal Importation Study at International Airport.
Harbor Commission	Read letter from Secretary of the Board of Harbor Commissioners, regarding Animal Importation Study at Los Angeles Harbor.
Transp. Bur.	Read report of the Bureau of Transportation, approved by the Board of Public Works, advising the Department that the cost of modifying 27 vehicles to handle dead animals will be \$20,000, which will be requested in the next budget.
Dog Lic. Tax	City Clerk notifying of Council action sustaining the Mayor's veto on proposed ordinance to increase dog license tax to \$5.00 for unspayed female dogs.
Commen. letter	Read communication from Miss Esther A. Caufield, commending Supvr. of Shelters Rush, District Supvr. Kraus, and 11th Avenue Shelter for help in a matter involving cats.
Inter- change	Read communications from the Central Animal Quarters, University of Chicago; Massachusetts S.P.C.A.; and Pennsylvania S.P.C.A., praising the Department's A.C.O. training program and in some instances requesting further information.
Tenn. Walking Horse	Read article regarding Federal Senate Bill to prohibit "soreing" of Tennessee Walking Horses.
City, County Conference	Gen. Mgr. reported a conference was held in his office, attended by Dept. Management personnel, the County Pound Master and his assistant, and County and City C.A.O. Analysts, regarding a preliminary investiga- tion on City and County cooperative agreements.
КСОР	Reported that K.C.O.P (Channel 13) producer Dan Bailey and Master of Ceremonies Alan Sloane were presented a Council Resolution by Councilman Lindsay, commending them for providing the Department time on its "Dialing for Dollars" program for public service announcements and information.

Identacode

Mgt. Rept.

Recommend.

Reported on a meeting with Mr. Harry Miller, formerly of Gaines Research, to discuss plan for identification of dogs by tattooing.

Pres. Galati introduced Mr. Wm. McCarley, C.A.O. Analyst, and asked if the Board had any questions on the Management Audit Report recommendations. At Mr. Galati's request, Mr. McCarley answered questions by the Bor and commented on the plan of implementation submitted by this Department

Following general discussion, Pres. Galati instructed that Mr. Batterman be invited to the next meeting for his comments on the License Enforcement recommendations.

On behalf of the Board, Pres. Galati expressed appreciation to Mr. McCarley for coming to the meeting and thanked him for his comments.

#### Executive Officer:

West Val., Supvr. of Shelters Rush reported on the status of the West Valley a Eques. Ctr. the Equestrian Center.

General discussion was held re inviting members of animal organizations to Board meetings, to listen to their views.

Commissioner Nathanson moved, seconded by Commissioner Harrison, unanimously voted that, Mrs. Betty Cardoni of Mercy Crusade be invited to the first meeting of December, 1967.

The Board decided to hold its November 20 meeting at the 11th Avenue Shelter.

# Adjournment:

There being no further business, meeting adjourned.

Jelati Actin PRESIDENT

Minutes

November 20, 1967

Regular meeting of the Board of Animal Regulation held at the 11th

Avenue Animal Shelter, 3612 Eleventh Avenue, Los Angeles, Calif., at 101

Present: Commissioners: Pres. Galati, Vice Pres. Beckley, Dodswor Harrison, Nathanson; Gen. Mgr. Bonner, Supvr. of Shelters Rush, Acting Secty. Marusich.

Also present: Chief Animal Lic. Insp. Parris, Prin. Animal Lic. Insp. Batterman.

Nov. 20 meeting

166

Minutes of meeting of November 6, 1967, were approved.

#### Communications:

Board meeting

Los Angeles Daily Journal, Nov. 8, 1967, notice of Board meeting Nov. 20, at the 11th Avenue Animal Shelter, 3612 - 11th Avenue.

Mercy Copy of letter to Secty., Mercy Crusade, Inc., inviting her to the Crusade, Inc. first Board meeting of Dec. 1967, as instructed by the Board.

#### General Manager:

West Valley

press

Clips

Annual

Reeport

etter

Enrievance

W. R. Blakely, Director, Bureau of Public Buildings, advising that on Oct. 20, 1967, the Board of Public Works awarded a contract to Deasy and Rolling, Architects, for design of the West Valley Animal Shelter, for a fee of \$3,500 for a study and preparation of Preliminary Schematics.

C.A.A.C.O. Reported that Supvr. of Shelters Rush was elected President of the California Association of Animal Control Officers, and District Supvr. Jensen was elected Vice-President. Mr. Bonner added that two Senior Animal Control Officers, James Beridon and Kenneth Williams were elected to the Board of Directors.

IRept. #4 Reviewed Period No. 4 Report, Sept. 24 to Oct. 21, 1967. The Board had received copies.

Mr. Tuttle Reported that Exec. Officer Tuttle was out 4 days last week sick, and would be out all this week.

> Read ad in the L. A. Times, Nov. 19, 1967, regarding the Los Angeles County Proposed Pound Ordinance.

San Pedro News-Pilot, Nov. 15, 1967, re German Shepherd dog who died an hour after being rescued from an oil and gas sump in San Pedro. Sr. A.C.O. Walter Thompson rescued dog.

Presented 1966-67 Annual Report of the Department. The Board received copies.

To Councilman Mills, from three employees high on the Assistant District Supervisor list, request for appointment to the position. Letter was discussed.

General Mgr. at his request was excused and left the meeting to attend the Mayor, C.A.O., General Managers' meeting.

Pres. Galati read reply to the Mayor, to the attention of Mr. Arriola. of the Mayor's Office, regarding grievance letter.

#### Supvr. of Animal Shelters:

Mr. Rush reported on meeting with the Public Health and Welfare Committee regarding Animal Importation Study.

Reported that all Animal Shelters started new work schedules on Nov. 19, 1967.

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⊒ww ⊒thedules 467

Reported we are still waiting on the night rate authority for superrate auth. sory personnel.

Lic. Enforc.

Night

At the Chair's request, Chief Animal Lic. Insp. Parris reported on Management Audit recommendations in connection with License Enforcement. Prin. Lic. Insp. L. Batterman went over the recommendations as listed in the Audit Report. Both Mr. Parris and Mr. Batterman answered questions by the Board.

The vacant position of Sr. Public Relations Representative was discussed at length. It was suggested that Commissioner Nathanson discuss the P.R. position with the Executive Officer and General Manager.

11th Ave.

Mr. Rush reported that Councilman Lindsay, Chairman of the Public Health and Welfare Committee, requested thet Gen. Mgr. to discuss the proposal to deactivate 11th Avenue Shelter. After general discussion, Pres. Galati recommended that a letter be written to the Mayor, advising him of the Board's strong position regarding deactivation of 11th Avenue Shelter.

Commissioner Harrison moved that a letter be sent to the Mayor expressing the Board's strong position opposing deactivation of 11th Avenue Shelter until such time as more detailed study has been made.

The Chairman dictated letter to the Mayor.

Adjournment:

There being no further business, the meeting was adjourned

ALLESTED 12-18-67 Acting

Minutes

December 4, 1967

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, December 4, 1967, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice Pres. Beckley, Dodsword Harrison, Nathanson; Gen. Mgr. Bonner, Exec. Offr. Tuttle, Supv. of Shelters Rush, Acting Secty. Marusich.

Also present: C. Arriola, Mayor's Office.

Minutes of meeting of November 20, 1967, approved as corrected.

#### General Manager:

#### Expend.

Commend. letter November 18, 1967. Read letter from Councilman Shepard, transmitting memo of a call from Mrs. T. Mervyn Greer of Woodland Hills, commending the Valley Shelter

Statement of Expenditures and Available Balances cumulative through

Animal Control Division employees for their courtesy, consideration, thorough knowledge of their job, and neatness in dress. She stated that Animal Regulation is a great credit to the City.

Emerg. Read letter from Chief of Police Thomas Reddin, regarding destruction Euthanasia of injured animals in the field, stating that the Police Dept. is unable to provide this service.

Press Times, Nov. 22, 1967, re County Board of Supervisors approving clips ordinance for wild-animal controls.

Times, Nov. 14, 1967, "Animal Care Plan Supported," article regarding L.A.S.P.C.A.'s Exec. Dir. George M. Crosier's tour of Asia.

Daily Journal Report, "Dog Napping" bill passed, Sec. 487(e), and 487(g), (New).

Cal. SB 904

Cal. SB 624

Daily Journal Report, "Animals and Fowl," Sec. 599, Amended.

Controller's Reviewed the Animal Regulation items in the Controller's Report Report ending June 1967.

Capital Presented Capital Projects Requests for fiscal year 1968-69, submitted Projects to the C.A.O.

Alter. & Presented Alterations & Improvements Requests for fiscal year 1968-69, Improv. submitted to the C.A.O.

The Board requested that copies of requests be sent to each member for review.

"Oliver" Read press release of Nov. 30, 1967, concerning the death of "Oliver," the Eleventh Avenue 10 year mascot.

A.D.S. Supvr. of Shelters Rush reported the Department will soon be in a position to announce the appointment of Asst. District Supervisor.

Public Mr. Rush mentioned that Sam Benson, Dir. of Public Affairs, K.L.A.C. Service Radio would notify Mr. Batterman this Friday, when Public Service Christmas pet spot announcements would start.

Free Commissioner Harrison suggested that the Department give a thought to giving away free pets. The Board discussed and Mr. Harrison then suggested that Pres. Galati take this subject up with the Mayor.

Mercy Crusade In the absence of Mercy Crusade group, the Board instructed that another letter be sent to the Secretary inviting her group to the next meeting.

964

# 470

Corresp.

Board placard The Board instructed that letters be sent to Councilmen Snyder and Lindsay, informing them that various animal groups were being invited to Board meetings; also letters to the Police and Fire Commissions, regarding the use of their respective facilities to issue licenses.

Commissioner Beckley asked if a placard with the Board member's names could be obtained to put outside the Board room while the meeting was in session. The placard also to indicate "Board of Animal Regulatic in Session." Mr. Bonner stated the request would be worked out through the Bureau of Public Buildings.

Pres. Galati recommended that at the end of the next Board meeting, the Board discuss personnel matters at a closed session.

Adjournment:

There being no further business, the meeting was adjourned.

PRESIDENT SECRETARY

December 18, 1967

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, December 18, 1967, at 10:00 A.M.

Present: Commissioners: Vice-Pres. Beckley, Dodsworth, Harrison Nathanson; Gen. Mgr. Bonner, Exec. Offr. Tuttle, Supv. of Shelters Rush, Adm. Asst. Krause, Acting Secty. Marusich.

Absent: Pres. Galati.

Also present: Mrs. Marjorie McIntyre, Secty. Mercy Crusade, Inc.

Minutes of the meeting of December 4, 1967, were approved.

## Communications:

Season's Greetings From the Board of Harbor Commissioners and staff, Season's Greetings

General Manager:

Period Rept. #5 Reviewed Period No. 5 Report, for October 22 to November 18, 1967.

Charter Commission From Kenneth D. Wilson, Staff Dir., City Charter Commission, announcing that commencing Jan. 9, 1968, information will be gathered from City officials for the purpose of proposing revisions to the City Charter.

Commissioner Harrison suggested that commissioners list their suggestions for referral if contacted by the Charter Commission.

Vice-Pres. Beckley welcomed Mrs. Marjorie McIntyre, who was present at the Board's invitation to discuss problems involving animal care and control.

Mrs. McIntyre stated that she was authorized to represent all the groups of the Los Angeles Metropolitan Humane Council except Animal Allies, Inc. She stated that she was concerned with spay and neuter programs to reduce the animal population and the cost of animal regulation, and asked what plans the Board and the Department had in this direction.

Mr. Bonner reported that "Good Neighbor" booklets are given out at our shelters and had been given by license inspectors to dog owners to help educate them on how to care for their dog.

Mr. Rush stated the City is enforcing the female in season and leash laws by issuing citations to help reduce promiscuous stray animal activity.

Commissioner Nathanson stated that the main problem was to educate the people, and that despite a significant loss in personnel, the Department was doing an excellent job. He asked Mrs. McIntyre for suggestions on solving animal problems and how the Department could help. She suggested that her group be permitted to place signs in the various shelters to publicize the need for spaying and neutering of pets.

Moved by Commissioner Harrison, seconded by Commissioner Nathanson, unanimously voted, that the Los Angeles Metropolitan Humane Council shall design and furnish appropriate signs or posters which shall be displayed in each shelter. In the several areas where required, the posters shall be in both English and Spanish. The posters shall be submitted to the Department Manager for approval of contents prior to their being displayed.

Commissioner Harrison made the following recommendations: That licenses include information re animal population control; the possibility and feasibility be explored of getting pet food companys to incorporate a message on their labels re population control; that we enlist the assistance of the Board of Education and supply them with appropriate pamphlets; that a study be conducted as to the cooperation and legality for the City to create and maintain an animal surplus control center. He stated these recommendations were made for future study and analysis and hoped the Board could come up with definite programs.

Mercy Crusade

Mr. Bonner informed the members that as in prior years, as a Christmas present to the Board, Mr. Bonner and Mr. Tuttle had contributed Boy Fund to the "Poor Boy Fund."

Read communication from Mrs. Judy Iversen, commending the Ann Street Animal Shelter and Dist. Supvr. Von Slomski.

Wilshire Press, Dec. 14, 1967 - "Animal Shelter Mourns Lock-picking Employee," referring to the death of Oliver.

Memo from Dr. Pastor, Dept. Vet., to Supvr. of Shelters Rush, reporting completion of Veterinary First-aid Training classes. General Manager commented that this is practically a continuing class because of the rapid turnover of kennelmen.

Dec. 13, 1967 - Council adopted Personnel Committee recommendation that the City Attorney prepare amendment to Animal Regulation Personnel Ordinance, providing deletion of Commission Secretary and addition of Principal Clerk Stenographer, and providing for combining of position.

The Board had Presented Department's report on fee schedules. received copies.

On behalf of the Board, Vice-Pres. Beckley thanked Mrs. McIntyre for attending the meeting and for her comments. Mrs. McIntyre requested that copies of the minutes be sent to her.

Commissioner Harrison suggested that copies of the minutes be sent to the Health and Welfare Committee and Personnel Committee.

Training

Supvr. of Shelters Rush reported on A.C.O. Training program.

Adjournment:

There being no further business, the meeting was adjourned.

alah PRESIDENT SECRETARY

Commend. letter

Poor

Press clip

First-aid Training

C.F. 135421

Fee Schedules.

A.C.O.

## January 2, 1968

Regular meeting of the Board of Aminal Regulation held in Room 155, City Hall Annex, January 2, 1968, at 10:00 A.M.

Present: Commissioners: Vice-Pres. Beckley, Dodsworth; Gen. Mgr. Bonner, Exec. Officer Tuttle, Supvr. of Shelters Rush, Adm. Asst. Krause, Acting Secty. Marusich.

Also present: Mrs. Marjorie McIntyre, Mercy Crusade, Inc.

Absent: Pres. Galati, Commissioners: Harrison, Nathanson.

As there was no quorum present, the meeting adjourned at 10:40 A.M.

Minutes

#### January 15, 1968

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, January 15, 1968, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice-Pres. Beckley, Dodsworth, Harrison, Nathanson; Gen. Mgr. Bonner, Exec. Offr. Tuttle, Adm. Asst. Krause Acting Secty. Marusich.

Also present: C. Arriola, Mayor's Office; Mrs. Eva Whitelock, Mrs. Marjorie McIntyre, Secty. Mercy Crusade, Inc.

Minutes of the meeting of December 4, 1967, were approved.

Pres. Galati exhibited reply from the Board of Fire Commissioners, regarding the request of the Board of Animal Regulation to place Animal License Inspectors in fire stations throughout the City. The Board of Fire Commissioners unanimously concurred that placement of Animal License Inspectors in fire stations would not be practicable.

#### General Manager:

Expend. Presented Statement of Expenditures and Balances cumulative through December 16, 1967.

Rept. #6 Reviewed Period No. 6 Report, for November 19 to December 16, 1967.

C.F. 135421 Reported Personnel Ordinance No. 135,025 of the Department of Animal Regulation amended by adding Principal Clerk Stenographer and deleting Secretary Animal Regulation Commission, and provided to combine the two positions. Approved and published January 5, 1968.

> Presented Gilbert E. Erb request for reconsideration of his application for permit to keep and liberate pigeons which had been denied. Gen. Mgr. explained that the permit had been denied because of the objections of neighbors. The Gen. Mgr. expressed his feelings that a citizen should have a right to appeal the decision of one individual. In this case the logical body to hear the appeal is the Board.

Fire Commission

Pigeon

Permit

The Board discussed permit denial and unanimously agreed to invite Mr. Erb to the next Board meeting to show cause why the permit should be granted. The Board also agreed to invite Mr. Evans and Mr. Stensgaard to present their objections to the permit's issuance.

11th Ave.

Mr. Bonner read draft of report requested by the Health and Welfare Committee re deactivation of 11th Avenue Animal Shelter. He stated the Committee will meet on Thursday, January 18, 1968, at 2:00 P.M., in the Council Chamber. Discussion followed.

Adm. Asst. Krause, having previously conferred with Pres. Galati, presented a letter for the Board members' signatures, to Councilman Gilbert W. Lindsay, Chairman of the Health and Welfare Committee, informing the Committee that the Board of Animal Regulation has unanimously voted to oppose the recommendation to deactivate the Eleventh Avenue Shelter at this time; that the proposal should be given extensive study before action is taken; and that consideration be given to establishing a shelter master plan to determine where economies could be effected through consolidation without reducing services.

At the General Manager's request, he was excused to attend the Mayor-Manager's meeting.

## Executive Officer:

Reported the Board's placard with Commissioner's names, to be placed outside the Board room while the Board is in session, is being worked out by the Bureau of Public Buildings.

Reported on the progress of the new West Valley Animal Shelter which should be completed sometime in 1969.

Stated that she left copies of suggested format for signs to be placed in the various shelters and communication to the Board from Mercy Crusade, Inc.

Pres. Galati acknowledged communication with attached report and resume of the Los Angeles Metropolitan Humane Council.

Commissioner Dodsworth stated Mr. Tuttle was working on suggested signs and recommended that immediate consideration be given to placing the signs in the various shelters.

General discussion was held re spay and neutering programs, publicity and dog license fee increase.

Moved by Mrs. Dodsworth, seconded by Mr. Harrison, unanimously voted that the Department give immediate consideration to placing the signs in the various shelters.

The Board instructed that the Executive Officer contact the City Attorney for clearance.

Commissioner Harrison recommended that the following proposal be given indepth consideration for future action by the Commission of the

Gen.Mgr.

NT

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Board Placard

West Valley

Mrs. McIntyre Department. That this Commission support an increase of \$1 in the existing license fee from \$3 to \$4. That this \$1 be set aside for the purpose of pet owner education and the establishment of a pet animal center to be subsidized by the City of Los Angeles.

Moved by Commissioner Harrison, seconded by Commissioner Dodsworth, unaimously voted, that the Board approve in principle the program of Mercy Crusade, Inc., as it relates to voluntary spaying and public education and authorized Mercy Crusade, Inc. to so state in press releases.

#### Adjournment:

There being no further business, the meeting was adjourned.

ATTESTED: Salat President larn Acting Secretary

Minutes

#### February 5, 1968

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, February 5, 1968, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice-Pres. Beckley, Harrison; Gen. Mgr. Bonner, Exec. Offr. Tuttle, Supv. of Shelters Rush, Dist. Supv. Mason, Secty. Whitelock.

Absent: Commissioners Dodsworth and Nathanson.

Also present: C. Arriola, Mayor's office; Mr. Erb, Mr. and Mrs. Stensgaard, Mr. Evans, Mr. Crayton; Mrs. Marjorie McIntyre, Mrs. Loretta Barry and Mrs. Sharon Lyons of Mercy Crusade, Inc.

Minutes of the meeting of January 15, 1968, were approved.

Mr. Gilbert E. Erb appeared before the Board to appeal the denial by the Department of his application for a permit to keep and liberate pigeons. Mr. Erb stated that the pigeons were his young son's hobby and were maintained and cared for properly and that his son should not be deprived of his hobby. Mr. John Crayton, 6606 West 80th Place, appeared in Mr. Erb's behalf, stated that the pigeons were not a nuisance and that Mr. Erb's son should be allowed to keep them as his hobby.

Mr. and Mrs. Stensgaard, 6901 South Sepulveda Boulevard, and Mr. Evans, 7001 South Sepulveda Boulevard, neighbors of Mr. Erb, requested the permit be denied as the pigeons were a nuisance, caused damage to their property and Mr. Erb's son was not properly supervised in the care of the pigeons.

Pigeon

ments Rpt. Moved by Commissioner Beckley, seconded by Commissioner Harrison, unanimously voted, to recommend to the Department that Mr. Erb's application for a permit be granted with a stipulation that a maximum of 20 pigeons may be kept and with the understanding that the permit may be revoked for cause at any time.

#### General Manager:

Period Reviewed Period No. 7 Report for December 17, 1967 to January 13, Rept. #7 1968.

Expend. Reviewed Statement of Expenditures and Available Balances cumulative through January 13, 1968.

Ord. #135,869 Reported publication of Ordinance No. 135,869 deleting the Secretary position, combining the position and adding the Principal Clerk Stenographer position, combining the position of Secretary Animal Regulation Commission with the position of Principal Clerk Stenographer.

Achievements Presented a report submitted to Deputy Mayor Quinn of the Departments ment's achievements since July 1, 1961, and future plans.

Budget Reported \$200 had been requested in the Budget for Board expenses. Budget The budget request for the Department totaled \$1,402,807 with an estimated revenue of \$714,675, not including \$75,000 estimated revenue from citations.

11th Reported that on January 18, 1968, the Public Health and Welfare Ave. Committee stipulated that no action should be taken to deactivate the 11th Avenue Shelter.

Fee Presented a report submitted to the C.A.O. detailing the costs of Schedule special services and recommendations for adjustment of fees.

Poor Moved by Commissioner Beckley, seconded by Commissioner Harrison, Boy Fund unanimously voted that the Secretary be instructed to handle the Poor Boy Fund Account.

> A request was presented and approved that \$6 be expended on behalf of Carlas Posa, 3838 Wisconsin Street, to cover the cost of inoculation and license fee for his dog.

Good Dog Read communication from Good Dog Neighbors that the Department will Neighbors be featured in the February and April issues.

Manual of Reported that many requests had been received from other cities for Oper. a copy of the Department's Manual of Operations.

Rabies Presented the California State Department of Public Health report Rpt. of rabies for 1967.

Commend. Read communication from Mrs. Mary Lo Bue commending the Harbor Shelter Letters on its care of the animals and from Mrs. Poe commending the 11th Avenue Shelter for saving the life of her horse. West Valley

Copies of Rpts.

Reported that the Bureau of Public Buildings had recommended to the Board of Public Works the approval of preliminary schematics for the West Valley Shelter; that the C.A.O. had advised Public Buildings to proceed with the project; and that it will be included in the 1968-69 Budget.

Commissioner Harrison requested that copies be furnished the Board of the following reports: Achievements report, fee schedule and budget. (copy of fee schedule had been sent to each member)

Pres. Galati expressed concern that the Board had not received adequate budget information due to lack of clerical personnel.

Adjournment:

There being no further business, the meeting was adjourned.

ATTESTED: President Even Whitebock Secretary

Minutes

#### February 19, 1968

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, February 19, 1968, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Dodsworth, Harrison, Nathanson; Gen. Mgr. Bonner, Exec. Offr. Tuttle, Supv. of Shelters Rush, Adm. Asst. Krause, Secty. Whitelock.

Also present: Mrs. Marjorie McIntyre, Mrs. Loretta Barry, Mrs. Sharon Lyons and Mr. and Mrs. Edward Newman of Mercy Crusade, Inc.

Absent: Vice-Pres. Beckley.

Minutes of the meeting of February 5, 1968, were approved.

#### Communications:

Sttensgaard Presented communication from Mrs. Bernice Stensgaard thanking the Commission for their decision re pigeon permit issued to Mr. Erb.

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General Manager:

Reviewed Statement of Expenditures and Available Balances cumulative through February 10, 1968.

Read communication from Charles C. Bennett commending W. H. De Ybarrando for rendering efficient service in an emergency.

# 478

Ord.

Study

Police

Valley Green Presented article from the Valley Green Sheet re achievements of Sheet the Department.

Reviewed new mileage rates in effect for City Employees. Mileage

Reported the City Council on Thursday, February 15, 1968, adopted the report of the Public Health and Welfare Committee not to deactivate 11th the 11th Avenue Shelter. Ave.

Reported that the Management Audit Report for the Department will be Mgmt.Audit considered by the Governmental Efficiency Committee on Tuesday, February 21 Report 1968, at 2:00 P.M.

Reviewed the Department 1968-69 Budget request and compared with 1968-69 1967-68 request and allowance. Budget

Reported the Department's Animal Importation Study on the desirability and practicality of establishment of a City animal center for Importation animals arriving by air or water was considered by the Public Health and Welfare Committee on Thursday, February 15, 1968. Messrs. Bonner, Rush and Jensen attended. The study stated that such a facility was needed and recommended that the file be sent to the C.A.O. for feasibility study. The Committee recommended that the report be referred to the C.A.O. for such study.

Pres. Galati exhibited reply from Board of Police Commissioners that the recommendation to place Animal License Inspectors in police Commission stations to issue dog licenses during July and August had been adopted.

> Moved by Commissioner Dodsworth, seconded by Commissioner Harrison, unanimously adopted that the Fire Commission be advised of the action taken by the Police Commission.

> Pres. Galati suggested that every effort be made to properly inform the public re the use of these facilities for issuing dog licenses.

Moved by Commissioner Harrison, seconded by Commissioner Nathanson, unanimously adopted that the Commission recommends and supports the Department's request for changing the classification of "Kennelman" to "Animal Keeper" and that the General Manager of the Personnel Department and the Public Health and Welfare Committee be informed of the Commission's recommendation.

Gen-Mgr.

Kennelman

Classification

Equestrian Patrol

Mercy Crusade

At the General Manager's request, he was excused to attend the Mayor-Manager's meeting.

Discussed the Department's request for personnel and equipment to implement the equestrian patrol program.

Mercy Crusade representatives requested that their proposed sign be approved and placed in the shelters and that the Commission and the spartment of placed in the shelters and that the commission the spay Department should take an active part in their program for the spaying and neuterine ould take an active part in their program l situation. and neutering of dogs and cats due to the surplus animal situation.

Pres. Galati requested a City Attorney opinion on whether or not the Commission may legally endorse and publicize a spaying and neutering program for a private organization.

## Adjournment:

There being no further business, the meeting was adjourned.

ATTESTED: President Secretary

Minutes

#### March 4, 1968

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, March 4, 1968, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice-Pres. Beckley, Dodsworth, Harrison, Nathanson; Gen. Mgr. Bonner, Supv. of Shelters Rush, Adm. Asst. Krause, Secty. Whitelock.

Also present: Mr. C. Arriola, Mayor's Office.

Minutes of the meeting of February 19, 1968, were approved.

General Manager:

Reviewed Period No. 8 Report, for January 14, 1968, to February 10, 1968.

Mgmt. Audit

Report

Period Rpt. #8

C.A.

Opinion

Reported the Management Audit Report for the Department was scheduled to be considered by the Governmental Efficiency Committee Tuesday, February 20, 1968. Pres. Galati, Comm. Nathanson, Gen. Mgr. Bonner, Messrs. Rush and Batterman were present, but the matter was deferred to Tuesday, February 29, 1968. Gen. Mgr. Bonner, Messrs. Rush and Batterman and the C.A.O. Management Audit Team were present. The surplus dog and cat population seemed to be the Committee's main concern. The Committee was informed the Department is conducting a comprehensive study to determine ways and means to augment or improve the animal care and control programs in the Department, including methods which the Department can undertake to reduce the animal population. The matter was continued for one month for report back to the Committee. The Committee favored the \$4 license fee. The \$5 and \$3 dog license fees were discussed as a breeding deterrent.

Study -

Animal Control

Reported the Department, in conducting the study on various ways and means to improve animal care and control programs, has sent letters to

979

governmental and private organizations throughout the country requesting information regarding their breeding control programs. The study is being coordinated by Supv. of Shelters Rush.

Reported on a discussion with the C.A.O. Analyst re the Department's Capital Projects requested for the next 5 years. Only funds for the West Valley Shelter have been recommended for approval by the C.A.O. as nearly all Capital Projects' money is reserved for construction of the City Hall Annex immediately north of the current annex and another building for technical services behind the Union Station.

Rabies Presented the California State Department of Public Health report of rabies for 1967.

Medical Reported Gen. Mgr. Bonner and Supv. of Shelters Rush attended the Research annual dinner-meeting of the Medical Research Association on Monday, February 19, 1968.

1968-69Presented copies to each Commissioner of the Department's report onBudgetsupporting details for the 1968-69 Budget. Budget hearings will be<br/>conducted by the C.A.O. from March 18 thru 29, 1968.

#### Supervisor of Shelters:

Reported on his attendance at a meeting of the Animal Health Foundation of California on February 28, 1968. The organization is supported by the So. Calif. Veterinary Medical Assn. and its aims are to improve the welfare of animals in essentially deprived areas by setting up clinics and furnishing veterinary services.

Pres. Galati recommended that a letter be forwarded to the Animal Health Foundation of California endorsing their program and offering the assistance of the Board.

Reported KGIL Radio Station will have a program sponsored by Kal-Kan Dog and Cat Food, giving information on rules and regulations of the Department and announcing information on stray dogs that have been impounded.

Reported the training program for Animal Control Officers will be completed Friday, March 8, 1968, thereby restoring personnel to our districts for increased law enforcement services.

Reported that the interim request for personnel and equipment for the Equestrian Patrol effective July 1, 1968, previously presented to the Mayor has been transmitted to the C.A.O.

Reported a new ordinance has been adopted by City Council allowing departmental personnel to enter upon private property in emergencies without benefit of a search warrant. At all other times, the Supreme Court ruling prevails necessitating a search warrant before entering upon private property, making it more difficult for personnel to make inspections.

KGIL

Animal

Health Fdtn.

Training Program

Equestrian Patrol

□rd. rivate rop.

480

pital

rojects

Bopp Letter

Teen

Fair

Fire

Pres. Galati read a communication from Mr. and Mrs. Bopp of San Bernardino re request for shelters to be open on weekends.

The Commission recommended a departmental study be made of the Study statistics on impounded dogs destroyed. Supv. of Shelters Rush Destroyed reported that the study will be conducted during March, 1968. Dogs

> Mr. Arriola reported that a Teen Fair will be held in Devonshire Downs in the Valley for ten days and extended an invitation to the Department to set up a display booth.

Mr. Arriola reported that the Fire Commission had again denied the Board's request to place Animal License Inspectors in Fire Comm. Stations to issue dog licenses during July and August.

#### Adjournment:

There being no further business, the meeting was adjourned.

ATTESTED\_4-1-68 SECRETARY Acting

Minutes

March 18, 1968

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, March 18, 1968, at 10:00 A.M.

Commissioners: Pres. Galati, Vice-Pres. Beckley, Present: Dodsworth, Harrison, Nathanson; Gen. Mgr. Bonner, Supv. of Animal Shelters Rush, Acting Secty. Marusich.

Also present: Mrs. B. Cardoni, Mrs. M. McIntyre, Mrs. J. McNutt, Mrs. C. Laird, Mr. & Mrs. Newman.

Minutes of the meeting of March 4, 1968 were approved.

#### General Manager:

STIENO

BUUDGET

HEEARING

Reported Susie Sanders, No. 1 on the Principal Clerk Steno List was notified Friday of her appointment. Pres. Galati and Vice-Pres. Beckley had interviewed the three top candidates.

Reported the Department tried to set the time for the budget hearing around 11:00 A.M. so the Board could attend but the CAO set 2:15 P.M. this date.

Suggestions

rown Act

Reported we have been receiving responses to questionaire sent on Animal Care and Control suggestions. Read portion of response from Mel Morse, President of the Humane Society of the United States, which was highly complimentary to the Department.

Gen. Mgr. mentioned Council Resolution No. 138323, referred to the Governmental Efficiency Committee, "that the City Attorney be requested to again furnish each member of all City Commissions with a certified copy of the Brown Act, as amended; that each Commission be requested to report to the Council if they have at any time conducted any meeting which was not open to the public or conducted any other session which might be interpreted as a violation of the State law, and if so, to outline the circumstances in a written communication to the Council; that each Commission advise the Council as to any briefing session held by such Commission, or any committee thereof, which briefing sessions were not shown on any public agenda or were not open to the public; and that each Commission submit said report to the Council within 30 days."

Los Angeles Times, February 27, 1968, "Commissioners and the Brown Act." The News Letter, Los Angeles City Personnel Dept., Feb. 1968, "Planning estimates by 1970 City will grow to 3,000,000."

Los Angeles Times, March 15, 1968, "L.A. population now 2,881,700, State estimates."

Presented "Interchange" which contained copy of the Department's Annual Report for fiscal year 1966-67.

Gen. Mgr. presented the budget amounts the City Administrative Officer planned to recommend to the Mayor and stated that the following items were scheduled for discussion: (1) Reclassification of Sr. Public Relations Representative to Principal Public Relations Representative, (2) reclassification of Administrative Assistant to Sr. Administrative Assistant, (3) standby authorization for personnel assigned to the Animal Care and Control Division, (4) Management Audit Team recommendations on staffing.

The Gen. Mgr. reported that the total recommended for the Department for fiscal year 1968-69 was \$1,312,416. Of this amount, \$8,500 is to provide for the continuance of a contractual agreement with the S.P.C.A. to provide Bridle Path Patrol

AMENDMENTS April 1,1968 The 1968-69 budget of the Department of Animal Regulation was discussed at great length by the Commissioners. Many questions were asked. It was the general consensus of the Commissioners that the budget was too high and unrealistic in some phases.

Mr. Bonner then stated he had the revised budget back from the analy's office showing many cuts. These were gone over and seemed more in line with the Commissioners' thinking. Mr. Bonner was to send a copy of this revised budget to each Commissioner. Not received as yet.

PRESS CLIPS

BUDGET

1968-69

After discussion, Commissioner Beckley moved, seconded by Commissioner Dodsworth, unanimously voted by the Board, to strongly endorse the position of the Department, wherein Bridle Path Patrol service would be provided by Department personnel seven days per week.

Pres. Galati requested the Gen. Mgr. to relay this Board action to Dr. Piper.

# Supervisor of Animal Shelters

Mr. Rush reported that the assignment of additional A.C.O.'s to the Southeastern area of the City to augment regularly assigned personnel to 11th Avenue Animal Shelter resulted in extremely favorable community response to alleviate a stray dog problem and increase owner responsibility.

IMEENT 1 11, 1968 Commissioner Beckley requested information on the status of the use of gloves by personnel handling animals at the Valley District Animal Shelter.

Supvr. of Shelters Rush replied that we are presently conducting a pilot program to determine the feasibility of utilizing gloves in the handling of animals to reduce injury rate of concerned personnel. Upon completion of this study, a report will be prepared in conjunction with the Safety Engineer, at which time a copy of said report will be submitted to the Board of Animal Regulation, in accordance with Commissioner Beckley's request.

PRESIDENT SECRETARY

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#### April 1, 1968

Regular meeting of the Board of Animal Regulation held in Room 155, City Hall Annex, April 1, 1968, at 10:00 A.M.

Present: Commissioners: Pres. Galati, Vice-Pres. Beckley, Dodsworth, Harrison, Nathanson; Gen. Mgr. Bonner, Supvr. of Shelters Rush, Acting Secty. Marusich.

Also present: C. Arriola, Mayor's Office, Susie Sanders, Rec. & Parks. Minutes of the meeting of March 18, 1968, were approved as amended.

Mr. Bonner introduced Susie Sanders to the Board, appointed Principal Clerk Steno., to replace Mrs. Eva Whitelock.

City Atty. Pres. Galati read reply from the City Attorney's Office, re request for an opinion on whether or not the Commission may legally endorse and publicize a spraying and neutering program for a private organization.

The Board discussed subject matter. Mr. Bonner mentioned that he was to attend a meeting of the Governmental Efficiency Committee Tuesday, on breeding control and if the Board wished, he would take the City Attorney's letter with other related reports to discuss with Committee members.

Moved by Commissioner Nathanson, seconded by Commissioner Beckley, that the meeting recess for half an hour to attend the Mayor's Press Conference.

The meeting recessed at 10:30 A.M. and reconvened at 11:00 A.M.

Returning to the matter of the City Attorney's communication, Pres. Galati on behalf of the Board, requested Mr. Bonner to take the communication to the Committee meeting to discuss informally with Committee members.

#### General Manager:

Brown Act Read communication from the City Clerk, re Council adoption (3-26-68) of Governmental Efficiency Committee recommendations on the Ralph M. Brown Act (AB363), as amended:

- "1. That the City Attorney be requested to again furnish each member of all City Commissions with a certified copy of the Brown Act as amended;
- 2. That each Commission be requested to report to this City Council if they have at any time conducted any meeting which was not open to the public, or conducted any other session which might be interpreted as a violation of the State law and, if so, to outline the circumstances to this body in a written communication;
- That each Commission advise us as to any future briefing session held by such Commission, or any committee thereof, which briefing sessions are not shown on any public agenda or are not open to the public;

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#### April 1, 1968

- 4. That each Commission submit said report to the City Council within 30 days."
- icod Reviewed Period No. 9 Report, February 11, 1968 to March 9, 1968 and compared with last years.

Reviewed Statement of Expenditures and Available Balances cumulative through March 9, 1968.

- :ivve Reported the recommendations of P.I.R.A. (Personnel and Industrial Relations les: Association), on their survey of Los Angeles City Executive Compensation, requested by Mayor Sam Yorty. The salaries of certain executives were recommended for increase while others, including the General Manager Animal Regulation, were recommended for decrease.
- Reported the Department had requested of the Governmental Efficiency Committee a two months' extension of time for submission of report on ways to preclude the birth of any surplus animal population in this City.

Read copy of letter, March 13, 1968, from Lyall A. Pardee, City Engineer, to W.R. Blakely, Director, Bureau of Public Buildings, regarding the financing of street improvements for the West Valley Shelter

Clips Times, 3-28-68, "Raises, cuts recommended for City aides". P.I.R.A. report. Herald, 3-26-68, "Council outlaws secret meetings." Referring to Brown Act. Sentinel, 3-27-68, "Animals available to public at City Shelter.

Southwest Wave, 3-21-68, "Dog leash law control keeps officers busy." Times, 3-15-68, The National Catholic Society for Animal Welfare, Inc.'s ad "to help enlist public opposition to the suffering inflicted on animals in experimentation."

Centinela-South Bay, 3-24-68, "Coed wants Animal Dept. post as result of Leadership Day."

Times, 3-19-68, "Issue of job bias by City sparks clashes at probe." President Galati requested that the Department prepare a press release announcing the appointment of Susie Sanders.

#### Supervisor of Animal Shelters:

Mr. Rush reported that the Department, in order to establish training programs red. to increase effectiveness in law enforcement activities, requested the Commission on Peace Officers Standards and Training to indicate the amount of funds which it will allocate to the Department of Animal Regulation for fiscal year 1968-69, as its proportionate share, pursuant to Chapter 1 (commencing with Section 13500), Title 4, Part 4 of the Penal Code.

Reported that Animal Control Officer Rudy Perez taped 20 spot announcements in Spanish. Four "spots" are to be aired daily. The announcements refer to the Department's Animal Care and Control, and License Enforcement procedures. Photos were taken of Officer Perez recording and have been mailed to several publications printed in Spanish.

In regards to KGIL, the Department has a comparable program established. Results of both programs is excellent in that listeners have indicated their pleasure in having a program of this type. Additionally, these programs have made it possible to sell a large number of animals.

Pet Reported attending a meeting of the National Retail Pet Shop Association. Grooming Parlors The association will be requesting the City and/or the State, to establish controls for grooming parlors. Mr. Bonner reported that these establishments had been considered when the permit system was being formulated in 1949 but omitted them as animals remained on the premises only a few hours and not overnight However, times have changed.

Cancer Reported Dobritch Bros. will be conducting a parade tonight on Hollywood Blvd. Society to assist the American Cancer Society. Two emergency units and four animal collection vehicles, manned by Animal Control Officers, will be in the parade to afford assistance in case of emergency.

Evening Mr. Bonner mentioned that Mr. Rush will conduct a class on "Principles of Class Animal Control", starting April 3, 1968.

> Mr. Rush stated that many Department employees and others involved in Animal Care and Control will attend a Civic Center Evening Class in the City Hall, on the "Principles of Animal Control."

questrian Commissioner Nathanson requested information on the status of the Equestrian center.

Mr. Bonner stated that he had recently discussed this with the Secretary of the Board of Public Works who stated the matter was dormant at the moment.

Mr. Rush stated the preliminary plans have been submitted by the architect to the Bureau of Public Buildings. Accordingly, the Department of Animal Regulation will be receiving a letter of transmittal and plans within a few days.

Pres. Galati stated he would like to go over the plans when available. The Board discussed personnel matters.

Moved By Commissioner Dodsworth, seconded by Commissioner Beckly, unanimously voted, that the Board withhold any action regarding any personnel recommendations until the next regular scheduled meeting.

There being no further business, the meeting was adjourned.

PRESIDENT

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# April 15, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 a.m., Room 155 City Hall Annex. Present were President Mr. Pat Galati, Vice President Mr. George W. Beckley, Commissioners Charles K. Harrison and Mark Nathanson. Absent: Commissioner Nina M. Dodsworth. Also present were Mr. Richard L. Bonner, General Manager, Mr. Robert I. Rush, Supervisor of Shelters, and Mr. Arriola from the Mayor's Office.

# MINUTES FOR APPROVAL APRIL 1, 1968

It was moved by Commissioner Harrison, seconded by Commissioner Beckley and unanimously carried that the Minutes of April 1, 1968 be approved as mailed.

#### VARIOUS CORRESPONDENCE

The President submitted a letter of complaint received from residents of Delaware Avenue dated March 9, 1968 relative to "Sam" a Doberman Shepard. Mr. Bonner instructed the Supervisor of Shelters to investigate and reply to the letter.

#### GENERAL MANAGER'S REPORTS

 The General Manager reported on the status of the communication from the City Clerk citing the Council's adoption of the Governmental Efficiency Committee's report of March 26 relative to the Brown Act.

Inasmuch as this Board has had no such sessions which were not open to the public, the Board instructed the Secretary to so advise the City Council.

- 2. A letter of commendation has been received from Mr. Garrol A. Tainter with respect to Animal Control Officer Melvin Tarver for action taken to relieve a cat in distress. Mr. Bonner reported that a copy of said letter has been forwarded to the employee and a copy has been filed in the employee's personnel file.
- 3. State Rabies Report for January 1 to March 31, 1968 indicates a total of 48 cases of rabies in the State, none of which were in the City of Los Angeles. Eight (8) cases of rabies were found in skunks in the County of Los Angeles.
- 4. Mr. Bonner informed the Board of Mr. Pittinger's request to Mr. Nicholas of the Coliseum relative to amending the Ordinance prohibiting bull dodging contests in order to permit the Los Angeles County Council of the American Legion to stage bloodless bull fighting contests in lieu

### April 15, 1968

of the annual 4th of July celebration. Mr. Bonner mailed copies of the State Law (Penal Code 597M) to Mr. Nicholas, Mr. Pittinger, and Mr. Lindsay which prohibits the staging of bloodless bull fighting.

- 5. "Dialing for Dollars", April 11, 1968 featured Mr. Don Mahan, Secretary of the Southern California Veterinary Medical Association, who spoke on the importance of inoculation of animals.
- 6. The General Manager informed the Board of the success of Girls' Day In Government and reported on various items in the newspapers, Easter holiday coverage, and passed around several news clippings for the Board's information.
- 7. The Board was told that Mr. Rush is teaching a class in "Principles of Animal Control". The class is sponsored by the Belmont Adult Evening School in cooperation with the Personnel Department of the City of Los Angeles. (Copies of bulletin distributed to Commissioners)
- 8. The General Manager informed the Board that salary recommendations for 1968-69 have been received from the City Administrative Officer and all Departmental classes received two schedule increases with the exception of the Executive Officer and General Manager.

He also stated that of the 10 positions (Executives) recommended by PIRA for downgrading of salaries, three of those positions received no salary increase and this included the General Managers of Pensions, Retirement, and Animal Regulation. It was the General Manager's feeling that downgrading the salary of the Department Head is in effect downgrading the importance of the Department and it was his opinion that those studying the position did not fully understand the seriousness of the work of this Department.

Mrs. Muriel Morse, General Manager, Personnel Department and Mr. Howard Zuck, Assistant General Manager, entered the meeting at 10:20 a.m. At this time, the meeting was recessed into Executive Session to permit discussion of personnel matters.

#### RECESS

The Board recessed at 10:20 a.m. and reconvened at 11:10 a.m. Mr. Bonner did not return inasmuch as he was scheduled to attend the Mayor's General Manager's Meeting at 11:00 a.m.

### GENERAL MANAGER EXAMINATION

There were brief comments relative to the selection of a new General Manager by 100% oral examination. The President stated that Mrs. Morse would review the matter of the position of General Manager with respect

#### April 15, 1968

to those people who are available for this position and are presently in City employment and further, that she would report results of such review to the Board within a week.

#### EXECUTIVE OFFICER POSITION

The Commissioners discussed at length what action, if any, should be taken by the Board with respect to the position of Executive Officer, Animal Regulation Department.

It was moved by Commissioner Harrison, seconded by Commissioner Beckley, and unanimously carried that the position of Executive Officer Animal Regulation be abolished and that this recommendation be presented to the appointing authority for his consideration.

The Secretary was instructed to prepare a letter to the Mayor notifying him of this action, the thought and consideration that has gone into this recommendation, and that it has been discussed with this Department's General Manager and with Mrs. Morse, General Manager, Personnel Department.

#### LEVELS OF SUPERVISION

There was some discussion relative to the appropriate time for the Board to make a recommendation with respect to restructuring the management levels in the Department. It was the President's feeling that this should be held until a new General Manager is appointed.

The President further instructed the Secretary to advise the Mayor that the Board met in Executive Session with Mrs. Morse and Mr. Zuck relative to the position of General Manager and that the discussion also included a re-evaluation of the entire management structure of the Department.

# SUPERVISOR OF SHELTERS (REPORTS)

- 1. A letter of appreciation and Plaque has been received from the American Cancer Society thanking the Department for its cooperation.
- A pilot program has been instituted whereby envelopes will be given to citizens at the time they are cited to mail in their fees. This program will go into effect in 60 days.
- 3. Mr. Rush stated that he attended a meeting of the Board of Directors of Equestrian Trails Incorporated and discussed with them the need for a plan to reduce the number of square footage required to keep a horse in' the City of Los Angeles. (20,000 sq. ft.) He also stated that the Planning Department has been requested to explore the possibilities of reducing this footage with respect to the number of lots that would be available should the footage be reduced to 17,500 sq.ft. The horse population in Los Angeles County is 99,000 and 25,000 in Los Angeles City.

- 4. In response to Commissioner Nathanson's question relative to dead animal pickup and the \$20,000 budget item, Mr. Rush stated that the Bureau of Sanitation is responsible for performing this service and the \$20,000 budget item represents pickup of dead animals where it's in the public's interest.
- 5. With respect to uniforms, Mr. Rush stated that all supervisory personnel (Senior Animal Control Officers) are presently wearing their uniforms. The Secretary was instructed to mail a copy of the management audit report relative to uniforms to each Commissioner.
- 6. The week of May 5 to May 11, 1968 has been designated as "Be Kind To Animals Week" and Mr. Rush asked the Board for suggestions as to what the Department should do. Mr. Arriola was asked to arrange for the Mayor to issue a proclamation and that Mr. Rush would assist him with the wording. Open House will be held at all shelters during that week.

#### PERSONNEL

Mr. Rush mentioned some of the functions performed by the Department's employees and there was general discussion relative to the number of employees in the Animal Care and Control Division.

The Commissioners then discussed with Mr. Rush the merging of various levels of management, rotating general responsibilities, consolidation of certain shelters, and his general opinions with respect to the merits and demerits of the various subjects involved.

#### ADJOURNMENT

It was moved by Commissioner Nathanson, seconded by Commissioner Harrison and unanimously carried that the Meeting be adjourned at 12:32 p.m.

ATTEST 5-6-68

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SPECIAL MEETING BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# April 30, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in Special Session at 10:30 A.M., Room 155 City Hall Annex. Present were President Mr. Pat Galati, Vice President Mr. George W. Beckley, Commissioners Charles K. Harrison, Mrs. Nina M. Dodsworth, and Mark Nathanson. Also present were Richard L. Bonner, General Manager, Robert I. Rush, Supervisor of Animal Shelters, and George Mason, District Supervisor.

Mr. Howard Zuck, Assistant General Manager, Personnel Department, and Mr. Jack Wilson, Recruitment Division, were also in attendance.

# MINUTES FOR APPROVAL APRIL 15, 1968

It was moved by Commissioner Beckley, seconded by Commissioner Nathanson, and unanimously carried that the Minutes of April 15, 1968 be approved as mailed.

#### VARIOUS CORRESPONDENCE

HELD--SEE PAGE 3

#### **IEXECUTIVE OFFICER**

The General Manager reported that he spoke with the Executive Officer who is undergoing a series of medical examinations and expects to be beck in the office Monday, May 6, 1968.

#### SPECIAL SESSION

The President stated that the Special Session was called to discuss the status of the examination for General Manager Animal Regulation and to review the Personnel Department's findings with respect to potential applicants within City employment as well as possible candidates outside City employment.

MOTION: It was moved by Commissioner Harrison, seconded by Commissioner Beckley, and unanimously carried that business on the agenda be held until the next Board Meeting inasmuch as this is a Special Session.

# GGENERAL MANAGER EXAMINATION

Mr. Zuck, Assistant General Manager, Personnel Department, stated that the Recruitment Division's canvassing has resulted in a considerable list of potential applicants who could qualify for the examination. He further stated that it is on this basis that consideration is being given to announcing the

# April 30, 1968

examination on a promotional basis initially, and subsequently, the examination could be opened on an Open basis should a sufficient number of promotional candidates fail to file.

It was the Board's contention that the examination should be both Open and Promotional at the outset and that those applicants or the individual ultimately selected should be knowledgeable in administration, able to relate to the community, other governmental agencies and officials, as well as special groups.

In commenting, Mr. Zuck indicated that in the field of Animal Regulation, there is no Department with the degree of responsibilities and variable features of this Department in any of the large cities with which to make a comparison.

Commissioner Nathanson inquired as to whether the Personnel Department has made a definite recommendation for the examination bulletin. Mr. Zuck stated that a letter has been sent to Mayor Yorty, appointing authority, for his consideration but a reply has not been received. President Galati stated that the letter was referred through the Mayor's Office to this Board for a recommendation.

In the discussion that ensued, it was stated that the qualifications would be such that One (1) year animal regulation experience at the level of Chief License Inspector or One (1) year experience at the level of Principal Administrative Analyst would be sufficient to qualify for the examination.

This level of supervision is comparable to that of Chief Personnel Analyst and Chief Administrative Assistant and encompasses about 15 years City service.

Mr. Zuck informed the Board further, that members of the Oral Boards are selected by the Personnel Department, the names of which could not be released inasmuch as it would not be in keeping with the system and would place those selected in an untenable position.

In addition, it was further stated that Board Members have not been selected to sit on Oral Boards basically because a certain amount of conflict would exist should the Board, while in an advisory capacity, interview candidates, and further recommend the appointment of a specific candidate.

After much discussion, the Board agreed with Commissioner Harrison's suggestion that a list of potential applicants together with a brief summary of each applicant's background be prepared by the Personnel Department for review by the Board in Executive Session Monday, May 6, 1968, afterwhich the Board will make a recommendation to the Mayor.

Mr. Zuck felt that it would be possible to provide the potential list of applicants for Monday's meeting.

Mr. Zuck and Mr. Wilson left the Meeting at 11:17 A.M.

#### April 30, 1968

# WEST VALLEY ANIMAL SHELTER

Preliminary plans of the West Valley Animal Shelter were presented to the Board for the purpose of review and discussion by the General Manager and Supervisor of Animal Shelters. It was pointed out that the plans have not as yet been approved by the Municipal Arts Department.

Mr. Arriola entered the Meeting at 11:40 A.M.

The Board was very pleased with the preliminary plans but felt that provisions should have been made for expansion of the facility should the need arise. This point was discussed in depth with the Supervisor of Animal Shelters.

Correction: 5/6/68-- Commissioner Nathanson requested that the Minutes be corrected to reflect the Board's concern with the construction of permanent walls as opposed to making provisions that would facilitate expansion and further, that the Board is concerned with conserving costs in the future should it be necessary to expand the facility.

Commissioner Harrison was excused at 11:55 A.M.

The Board recommended to the General Manager that a letter be sent to the architects stating that consideration be given to the problem of expansion of the physical facility for future use.

#### CORRESPONDENCE

Letter from Mr. Pascal relative to unrestrained dogs on beach located between Paul Getty Estates and Sunset Boulevard was referred to Mr. Mason per Mr. Bonner for recommended response and information as to number of citations issued in vicinity for a specific period of time.

#### AADJOURNMENT

The Meeting was adjourned at 12: 10 P.M.

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# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# May 6, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:15 A.M., Room 155 City Hall Annex. Present were President Mr. Pat Galati, Vice President Mr. George W. Beckley, Commissioners Charles K. Harrison, Mrs. Nina M. Dodsworth, and Mark Nathanson. Also present were Richard L. Bonner, General Manager and Robert I. Rush, Supervisor of Animal Shelters.

MINUTES FOR APPROVAL APRIL 30, 1968

<u>Correction...pg.3...West Valley Animal Shelter</u>: Commissioner Nathanson requested that the Minutes be corrected to reflect the Board's concern with the construction of permanent walls as opposed to making provisions that would facilitate expansion and further, that the Board is concerned with conserving costs in the future should it be necessary to expand the facility.

MOTION: It was moved by Commissioner Dodsworth, seconded by Commissioner Beckley and unanimously carried that the Minutes be approved as corrected.

#### VARIOUS CORRESPONDENCE

President Galati reviewed the letter from Mr. Pascal relative to unrestrained dogs in the Will Rogers Beach area stating that a response had been prepared by the Secretary.

With respect to the Petitioner's letter relative to a dog causing problems, the President stated that no response is necessary in that the dog has died.

# MOTION RE MINUTES 12/28/53

Board Members discussed briefly the motion of 12/28/53 relative to length and content of the Board's Minutes afterwhich, it was moved by Commissioner Dodsworth, seconded by Commissioner Beckley and unanimously carried that said action be rescinded.

Mr. Howard Zuck, Assistant General Manager, Personnel Department, and Mr. Jack Wilson, Recruitment Division, entered the Meeting at 10:25 A.M.

#### RECESS

The Board recessed at 10:25 A.M. into Executive Session to permit discussion of personnel matters and reconvened at 11:25 A.M.

#### May 6, 1968

# OGENERAL MANAGER EXAMINATION

The President asked if there were comments on the subject matter and brief statements were made to the effect that the examination should be held on both an Open and Promotional basis.

MOTION: It was moved by Commissioner Nathanson, seconded by Commissioner Harrison and unanimously carried that the examination for General Manager Animal Regulation be held on an Open as well as Promotional basis.

President Galati stated that it should be shown that the Board has considered this soubject in great detail and that all avenues of expression have been examined in cronsultations with the General Manager Animal Regulation, City Administrative Officer, representatives from the Mayor's Office, and General Manager Personnel Department and in the final analysis, it is felt that the City and the Department would best be served by making this recommendation.

The Secretary was instructed to direct a letter to the Mayor informing him of this recommendation as soon as possible.

# BBE KIND TO AANIMALS WEEK

The Mayor will present the Proclamation Wednesday, May proclaiming "Be Kind to Animals Week" and the Board suggested that the General Manager, Secretary, and Board President should be present to accept the Proclamation.

#### ALDJOURNMENT

The Meeting was adjourned at 11:30 A.M.

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# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# May 20, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:15 A.M., Room 155 City Hall Annex. Present were President Mr. Pat Galati, Commissioners Charles K. Harrison, Mrs. Nina M. Dodsworth, and Mark Nathanson. Absent: Vice President Mr. George W. Beckley. Also present were Richard L. Bonner, General Manager, and Robert I. Rush, Supervisor of Animal Shelters.

# MINUTES FOR APPROVAL MAY 6, 1968

It was moved by Commissioner Dodsworth, seconded by Commissioner Harrison, and unanimously carried that the Minutes of May 6, 1968 be approved as mailed.

#### VARIOUS CORRESPONDENCE

1. The President reviewed correspondence from Dixie Dean re inhumane treatment of animals at 11th Street Animal Shelter and discourtesy on the part of certain employees.

The Supervisor of Animal Shelters was asked to take whatever action deemed necessary and report at the next Meeting.

2. Copy of letter to Mayor from City Clerk requesting all Commissions of the City of Los Angeles to review their procedures and rules of order so as to bring into compliance with the Ralph M. Brown Act.

> The President stated, and the Board concurred, that no action was necessary inasmuch as the Board complies with the Brown Act. The Secretary was instructed to file said correspondence.

3. President Galati reported that Councilman Gibson's office had received a number of complaints relative to horses on sidewalks near 220th Street and Denker Avenue.

> The Supervisor of Animal Shelters stated that those who ride horses must comply with the State Laws governing the operation of motor vehicles and violators may be cited by the Los Angeles Police Department.

The General Manager stated that the matter will be discussed with Councilman Gibson's Field Deputy.

# GENERAL MANAGER'S REPORTS

- The General Manager briefly reviewed the Statement of Expenditures and Report for Period 11, April 7, 1968 to May 4, 1968 indicating an increase of 17,655 licenses issued over the same period last year increased license revenue \$52,965. The increase in total revenue is \$50,699.00. He reported that 897 permit applications were acted upon and 13 are under investigation.
- 2. New uniforms have been issued to all Animal Control Officers and License Enforcement Officers are being fitted for new uniforms.
- 3. Four alteration and improvement requests for the Valley Shelter which were requested for the 1968-69 Budget are being provided in the 1967-68 Budget due to available funds. Projects are chain link fence, storage bin, storage chest, and an enclosure for the Euthanaire motor.
- 4. Letter of appreciation has been received from the Council for Promotion of Boys' Welfare for participating in Boys' Week.
- The Mayor, at his Press Conference May 8, 1968, issued a Proclamation announcing "Be Kind to Animals Week". Pictures were taken of the Mayor, Mrs. Yorty, "Jet", the Secretary, and General Manager.
- A total of 259 applications have been filed for the Animal Control Officer examination due to the efforts of the Department and specifically, the District Supervisors.
- 7. The General Manager reported that Mrs. Morse appeared as the Department's guest on KCOP-TV, Channel 13, Thursday, April 25, 1968 and Councilman Snyder appeared on Thursday, May 9, 1968. As a result of Mrs. Morse's appearance, the Personnel Department has received many requests for the pamphlet, "Government Services in Los Angeles".
- Bids on the Equestrian Center were to be received by the Board of Public Works on May 8, 1968. The estimated cost is \$127,000. No further information has been received.
- Mr. Rush has been invited to attend the 1968 "Interchange"Seminar September 23, 24, 1968, St. Louis, Missouri as the guest of the sponsors, The Purina Company.

Mr. Zuck and Mr. Wilson entered the Meeting at 10:35 A.M.

# GENERAL MANAGER EXAMINATION

Mr. Galati stated that Mr. Zuck was attending the Meeting at the request of the Board to report the recommended bulletin requirements for the General Manager Animal Regulation examination.

Copies of the proposed bulletin were distributed to Members of Copies of the propertional and discussion purposes.

Mr. Bonner felt that greatest emphasis should be placed on administrative experience and education.

In the ensuing discussion, Mr. Zuck pointed out that under Require-In the ensuing discussion, and the provide for those with experience ments No. 2, "agency" was included to provide for those with experience ments No. 2, "agency was incompared, or related fields to qualify for in the fields of Humane, Zoological, or related fields to qualify for the examination.

In response to President Galati's question relative to "may be" as opposed to "will be", Mr. Zuck felt that perhaps it should be so stated, however, the City Attorney rules that once an application is accepted, it is final and the "may be" in this bulletin indicates that the application is being accepted pending review by an expert review board.

With respect to the question relative to written material and composition of the Oral Board, Mr. Zuck reported that written material would not be considered part of the examination score and further, that the Personnel Department tries to select representatives so as to include

Commissioner Harrison stated that specific requirements as to what would or would not be accepted insofar as providing sufficient

information detailing experience and education should be so stated.

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- Mr. Zuck stated that the requirements were written as such to provide the opportunity for as many potential candidates as possible to file and is not intended to be ambiguous, confusing, or to exclude anyone.

Mr. Bonner left the Meeting at 10:50 A.M. to attend the Mayor's Meeting. President Galati stated that the bulletin basically complies with the recommendations of the D

the recommendations of the Board and should the Mayor desire any changes, they will be made changes, they will be made subsequent to Board approval.

MOTION: It was moved by Commissioner Dodsworth, seconded by Commissioner Nathanson Commissioner Nathanson, and unanimously carried that the bulletin be accented as and unanimously carried that the bulletin be accepted as recommended by the Personnel Department.

Mr. Zuck and Mr. Wilson left the Meeting at 11:08 A.M. SUPERVISOR OF ANIMAL SHELTERS REPORTS

President Galati and Commissioner Nathanson inquired relative to the status of the Executive Officer position to the Mar Rush replied he had no knowled status of the Executive Officer Position to which Mr. Rush replied ask the General We of this at all which Mr. Rush replied to the formation t he had no knowledge of this at all. The Secretary was instructed to of the present status ask the General Manager to notify Commissioner Nathanson, in writing, of the present status and future plane for this resittion. of the present status and future plans for this position.

- 1. The Supervisor of Animal Shelters reported that he will attend a meeting of the Southern California Veterinary Medical Association relative to their providing free medical examinations for animals purchased from the animal shelters.
- It was reported that there was a large increase in the number of visitors to each Animal Shelter during "Be Kind to Animals Week" and exhibits were displayed at the various shelters. News coverage was excellent in the community newspapers.
- 3. An increase of about 8,000 animals handled over the same period last year represents an increase of 9% over last year.
- 4. Babe MacKenzie, under the auspices of Equestrian Trails Incorporated, is formulating suggested rules and regulations for conduct of those riding horses in parks.
- 5. The Contract with the SPCA has been forwarded to the City Attorney for approval. With respect to what supervision the Department has over SPCA Officers patrolling the trails, Mr. Rush stated that monthly activity reports must be submitted and Department Officers would be able to advise the SPCA Officers of correct procedures due to the close working relationship with Mr. Crosier.

The Supervisor of Animal Shelters reported that five (5) horses were taken out of rental last week at the Hansen Dam Stables due to the poor condition of the animals and the permittees were ordered to cease and desist this type of operation. In regard to Commissioner Nathanson's inquiry concerning method of enforcement of such an order, Mr. Rush stated that regular checks are made on the stables.

There was general discussion regarding stable owners outside the Los Angeles jurisdiction in that many people bring horses into the City from outside stables that are in poor health, afterwhich, President Galati suggested a program be established whereby a number of Animal Control Officers could check on this problem in order to draw attention to the necessity for all agencies to have the same regulations.

Commissioner Harrison suggested that action not be delayed pending development of the Equestrian Center and recommended that rules and regulations be drawn up for the horses using the City's trails.

Mr. Rush pointed out that any rules and regulations adopted by this Department would also have to be approved by the Board of Recreation and Parks Commissioners and secondly, "spot checking" throughout the Park would provide assistance until the rules are formulated and approved.

President Galati suggested that Mr. Rush might wish to spearhead a meeting with Equestrian Trails Incorporated, other agencies, and stable owners in order to discuss the subject matter and afterwards, the Board would be pleased to have them come to a Board Meeting to discuss the proposed rules and regulations.

The Supervisor of Animal Shelters will report on the progress of this suggested meeting at the Board Meeting June 3, 1968.

- 5. Mr. Rush reported that no problems are anticipated with respect to the Bureau of Public Buildings providing information relative to the Board's request for consideration of expansion for the West Valley Animal Shelter.
- 6. Reported on the proposed amendment to the Municipal Code which would provide exchange privilege for animals purchased from the Department's shelters.

#### ADJOURNMENT

The Meeting was adjourned at 11:45 A.M.

ATTEST: 6/17/68

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# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# June 3, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:20 A.M., Room 155 City Hall South. Present were President Mr. Pat Galati; Commissioners Charles K. Harrison, Mrs. Nina M. Dodsworth, and Mark Nathanson. Absent: Vice President Mr. George W. Beckley. Also present were Richard L. Bonner, General Manager, Duane Tuttle, Executive Officer, Robert I. Rush, Supervisor of Animal Shelters, Larry Batterman, and Walter Krause.

Also attending were Mr. Arriola, Mayor's Office, and Mrs. McIntyre, Mercy Crusade.

# MINUTES FOR APPROVAL MAY 20, 1968

It was moved by Commissioner Dodsworth, seconded by Commissioner Nathanson and unanimously carried that the Minutes of May 20, 1968 be approved as mailed.

#### GENERAL MANAGER'S REPORTS

- 1. The General Manager reported that the City Council adopted the Public Works Committee recommendation that the new City Hall be designated as City Hall East and the old Health Building be designated as City Hall South.
- It was reported that anti-rabies vaccination clinics will be held at 22 locations within the City of Los Angeles on August 1, 2, 6, 8, 15, 20, 22, 27, and the 29 from 7:00 P.M. to 8:30 P.M. Overtime has been provided therefor in the budget.
- Letter from Mrs. Earl P. Gorrel, 20700 San Jose, Chatsworth, California, expressing thanks for cooperation received from Officer Anderson.
- The Safety Gloves, Pilot Program Evaluation Report, was submitted to Members of the Board for their information and in accordance with their request.
- The General Manager repotted that the last issue of El Pueblo listed the Schedule of Examinations which included the General Manager Animal Regulation with the last day to file as June 28, 1968.

The President stated that Mr. Wilson of the Department of Personnel has asked that the Board suggest possible avenues which may be utilized in recruiting individuals outside City government as candidates for the General Manager examination.

The General Manager stated that he would be glad to provide the Department of Personnel with names of organizations and individuals they might wish to send information relative to the examination. The President referred the matter to the General Manager. At this point, Members of the Board briefly discussed the tentative bulletin for the General Manager Animal Regulation examination with the President reading from the "distinguishing features" section of the old bulletin (6/22/51) and comparing it with the new bulletin. It was the Board's feeling that the old bulletin was more in line with their thinking insofar as broad specifications is concerned.

Commissioner Harrison pointed out that he was disturbed in that knowledge of the City Charter, City government, administrative and budgetary ability was not a requirement, and felt that it is inconsistent with examinations given in the past for this level of management.

The President stated that the Board approved the tentative bulletin at its last Meeting and thus, no further discussion was held.

- 6. The General Manager reported that Mr. Crosier would not renew the contract for the ensuing year to patrol the bridle trails and that said contract expires June 30, 1968.
- Letter from City Administrative Officer to the effect that a Consultant is being included in the 1968-69 Budget to evaluate the salary structure utilized by the City of Los Angeles.
- 8. Arrangements to expand the West Valley Animal Shelter, should it be necessary, have been provided in the plans at no additional cost.
- 9. The General Manager reported on the revised financial reporting form with Mr. Krause pointing out that the Management Audit Team had recommended that the financial report be revised in order to make it a more effective management instrument.

Mr. Bonner suggested, and the Board concurred, that salaries, expense, and equipment expenditures be included in the report.

#### SAFETY (SEAT BELTS)

Commissioner Harrison pointed out that the information contained in the Mayor's Administrative Instruction relative to the use of seat belts in City cars should be disseminated to all employees. The Department has instructed employees driving City cars to use seat belts.

The Board suggested that this information again be given to the employees in order to emphasize the necessity of using seat belts.

#### EXECUTIVE OFFICER'S REPORTS

1. The Executive Officer is interviewing candidates for the position of Public Relations Representative.

#### June 3, 1968

 Dr. Aaron is scheduled to appear as the Department's guest on KCOP-TV to discuss the anti-rabies clinics and Mrs. Cardoni, from the Mercy Crusade will discuss spaying and neutering programs.

Because of the Department's mere involvement in the spaying and neutering program, it may constitute some degree of endorsement, however, it has not been determined whether the Department can legally endorse such a program.

Mr. Arriola left the Meeting at 11:20 A.M.

Mr. Bonner stated that a Report has been prepared in accordance with the Governmental Efficiency Committee's request. The President suggested that the Report be forwarded to the Committee as soon as possible, and that another letter be sent to the City Attorney.

With respect to publicity, Commissioner Dodsworth commented on the very fine job that is being done by Mr. Tuttle, Mr. Batterman, and Mr. Von Slomski.

- The Executive Officer reported that Mr. Parris, Chief License Inspector, is presently working in the Administrative Office on the procedural manual and revising the licensing laws.
- 4. Mr. Tuttle reported that he would not be a candidate for the General Manager Animal Regulation examination.

The President stated that it should be noted that action taken by the Board in past meetings involved no personalities and that Mr. Tuttle could be proud of his work record and further, that the Board has always felt that a City Department should provide for employees to promote from within.

# SUPERVISOR OF ANIMAL SHELTERS' REPORTS

 A draft of proposed rules and regulations with respect to bridle trails will be presented to the Board of Directors, Equestrian Trails, Inc., and discussed with them at their next regular meeting.

> There were brief comments relative to patrolling bridle trails with the President stating that the Board would like to see the trails patrolled seven days a week rather than only Saturdays, Sundays, and holidays.

Mr. Rush stated that the Department could patrol the trails with additional personnel and the Board indicated they would support this move.

Commissioner Harrison suggested that the Board vote in support of the Department patrolling the bridle trails, however, the President pointed out that the Board has previously gone on record in support of this program. 2. In reviewing the Safety Gloves Report, Mr. Rush stated that no definite guidelines had been set down for mandatory usage, however, the Board felt that some guidelines should be suggested to the employees.

> The President stated that this report will be discussed in more detail when Vice President Beckley returns at the next Meeting.

Mr. Rush stated that he is attempting to arrange for employees bitten by animals to receive free tetanus shots and will report on the status of this matter at a later date.

- 3. With respect to horses on the sidewalks in San Pedro, Mr. Rush was requested to discuss this matter personally with Mr. Goss.
- 4. There was some discussion relative to Dixie Dean's letter complaining of unsanitary conditions at the 11th Street Animal Shelter with Commissioner Nathanson stating that during his many visits to the Shelters, he has always found them to be clean.

Commissioner Nathanson inquired as to whether the Kennelmen may release animals from the Shelters after 5:00 P.M., and Mr. Rush stated that no animals could be released by the Kennelmen because they do not have access to the pound receipts.

# MERCY CRUSADE, INC.

Mrs. Marjorie McIntyre expressed thanks to the Board and Department for its cooperation and for asking Betty Cardoni to be the Department's guest on KCOP-TV to discuss their organization's neutering and spaying program.

She presented the ABC (Animal Birth Control) sign which is in Spanish as well as English and asked for any additions or deletions, however, the Board and General Manager were pleased with the sign.

The President thanked Mrs. McIntyre for her cooperation and stated that she will be notified as soon as the City Attorney determines whether the Department can legally endorse such a program.

#### ADJOURNMENT

The Meeting was adjourned at 12:20 P.M.

ATTEST: 7-15-68

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Secretary

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# June 17, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 A.M., Room 155 City Hall South. Present were President Mr. Pat Galati, Vice President Mr. George W. Beckley. Commissioners Mrs. Nina M. Dodsworth, Charles K. Harrison, and Mark Nathanson. Also present were Richard L. Bonner, General Manager, Robert I. Rush, Supervisor of Animal Shelters and Walter Krause.

# MINUTES FOR APPROVAL JUNE 3, 1968

It was moved by Commissioner Dodsworth, seconded by Commissioner Harrison and unanimously carried that the Minutes of June 3, 1968 be approved.

# VARIOUS CORRESPONDENCE

Commissioner Dodsworth read a letter from Rockwell Ames, Mayor's Executive Assistant, transmitting a letter from Mr. George C. Russell relative to a public spaying program.

The Secretary was instructed to write to Mr. Ames informing him that the subject has been under consideration but that no funds are available for such a program. Signs are posted in the Animal Shelters indicating those organizations having spaying and neutering programs.

#### GENERAL MANAGER'S REPORTS

 The General Manager reviewed the Statement of Expenditures and Report for Period 12, May 5 to June 1, 1968 indicating an increase in total revenue of \$51,747 over the same period last year. He reported that 903 permit applications were acted upon with 19 being denied.

> Vice President Mr. Beckley stated that he would like to know the total number of animals handled last year to compare with this year's figures. Mr. Krause stated that he would furnish this information to Mr. Beckley.

The Board agreed that the new reporting form would be easier to read and concurred in its usage, however, the President stated that Mr. Beckley should talk to Mr. Krause and Mr. Bonner should he have any additions or suggestions.

2. Mr. Bonner reported that the Department in a letter to the Mayor has requested funds in the amount of \$26,000 for the fiscal year 1968-69 in order to patrol the trails inasmuch as the SPCA does not wish to contract to do the work.

#### June 17, 1968

- 3. Animal Control Officer Walter Riley has been commended by the Los Angeles Police Department for his quick response, skill and bravery in capturing the mountain lion and for his dedication to duty. Said commendation will be filed in Officer's personnel file.
- Reported that the Public Works Department's press release of June 10, 1968 stated that preliminary plans for West Valley Animal Shelter were approved by the Board of Public Works.
- Senior Public Relations Representative, Hooper L. Fowler, has been appointed effective July 1, 1968. He placed No. 2 on the list and is a former employee of KGBS-Radio.
- Betty Cardoni appeared as the Department's guest on KCOP-TV last week and discussed a neutering program. Dr. Aaron will discuss the importance of the rabies clinics next week.
- 7. The General Manager reported that the Personnel Department has been provided a list of individuals and organizations to aid in their recruitment efforts with respect to the General Manager Animal Regulation examination.

# SAFETY GLOVES' REPORT

There was much discussion regarding safety gloves and it was the Board's consensus that specific guidelines should be prepared that would specify those instances requiring mandatory wearing of gloves. The Board also felt that gloves should be worn by those picking up animals on the street, employees should have more than one type of glove available, and that wearing of gloves should be made a part of the training program.

The Supervisor of Animal Shelters stated that mandatory requirement for such employees to wear gloves 100% of the time would not be conducive to good animal care and control inasmuch as each animal is different. He discussed the use of the heavy gauntlet and other types of gloves that might be considered.

<u>MOTION</u>: It was moved by Commissioner Dodsworth, seconded by Commissioner Nathanson, and unanimously recommended that animal care and control personnel have several types of gloves available, and that it be mandatory for employees to wear said gloves whenever there is potential danger.

# SUPERVISOR OF ANIMAL SHELTERS' REPORTS

 Mr. Rush reported that Equestrian Trails, Incorporated would be meeting this month and he will discuss with them the proposed rules and regulations for patrolling the bridle trails.

#### June 17, 1968

2. With respect to patrol of bridle trails, Mr. Sid Rhoades indicates that he is available on a parttime basis to augment departmental personnel at a cost of \$25.00 per day. He is affiliated with the Burbank Police Department.

> In the discussion that ensued, President Galati stated that Mr. Rhoades had indicated a willingness to volunteer his services and to recruit others for the formation of a volunteer corps if the Department had authority to deputize.

In response to Commissioner Harrison's question as to responsibility for patrolling the bridle trails, President Galati stated that the Department of Animal Regulation derives its responsibility from the City Charter and it is not necessary for the Department to perform said work in order to fulfill its Charter responsibility as long as the procedure used and results obtained is in accordance with the Department's regulations.

Mr. Bonner pointed out that Mr. McCarley, CAO's Office, is working on an arrangement whereby the Department of Recreation and Parks, Department of Animal Regulation, and the SPCA would cooperate in the bridle trails' contract.

MOTION: It was moved by Commissioner Harrison, seconded by Commissioner Nathanson, and unanimously recommended "that the Department of Animal Regulation take over responsibility of "policing" the equestrian trails as this responsibility is clearly delineated in the City Charter;

> that the Department of Animal Regulation has never repudiated this responsibility but has been curtailed through lack of sufficient funds;

that the City Administrative Officer, and the Mayor placed this responsiblity where it fittingly and properly belongs, ie., in the Department of Animal Regulation; and that

the City Administrative Officer give approval to funds requested by this Department in the amount of \$26,000 for the fiscal year 1968-69 for this activity."

#### ADJOURNMENT

The Meeting was adjourned at 11:55 A.M.

ATTEST: 7-15-68

in Beckley

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SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### July 1, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:25 A.M., Room 155 City Hall South. Present were Acting Chairman Mrs. Nina M. Dodsworth, Commissioners Charles K. Harrison, and Mark Nathanson. Absent: President Pat Galati and Vice President George W. Beckley. Also present were Richard L. Bonner, General Manager and Robert I. Rush, Supervisor of Animal Shelters.

Mr. Candelario Arriola, Mayor's Office, and Mrs. MacIntyre, Mercy Crusade were also in attendance.

MINUTES FOR APPROVAL JUNE 17, 1968

> It was moved by Commissioner Nathanson, seconded by Commissioner Harrison, and unanimously carried that the Minutes of June 17, 1968 be approved.

#### VARIOUS CORRESPONDENCE

- 1. The Los Angeles Police Department's Annual Report for 1967-68 was presented to the Board for its information.
- Invitation was received to attend "Salute to the Los Angeles City Fire Department" to be held at the Biltmore Hotel, Friday, August 2, 1968. Mr. Bonner pointed out that the luncheon is to honor the Fire Department's Medal of Valor recipients.

#### GENERAL MANAGER'S REPORTS

- 1. Letter received from Public Health Engineer of Fort Worth, Texas complimenting the Department and requesting information relative to the Department's procedures. Mr. Bonner stated that some of the work performed by the Los Angeles Department of Animal Regulation is normally a function of Health Departments in other cities.
- 2. The General Manager reported that 12 individuals have filed for the General Manager Animal Regulation Examination with one (1) application filed on an open basis. Filing for this examination closed Friday, June 28, 1968.
- Mr. Bonner reviewed Period 12 Financial Status Report received from Mr. McCarley of the CAO's Office. Receipts totaled \$665,477.10

#### July 1, 1968

May 31, 1968 and represents an increase of \$53,658.32 over the amount collected during the same period last year. Total expenditures were \$65,794 below planned expenditures of \$1,242,271.

At Commissioner Harrison's request, Mr. Bonner stated that copies of said report would be provided to members of the Board.

4. Mr. Bonner briefly stated that the deer shooting incident occurred Monday, June 24, 1968 and that the employee involved has 16 years service with the Department and based upon his experience and judgment shot the deer to relieve its suffering from injuries it had received.

> There was some discussion relative to the use of a tranquilizer gun in such instances but Mr. Rush pointed out that Animal Control Officers are prohibited by State Law from loading such guns and this can only be done by a Veterinarian.

Mr. Rush further reported that the stray deer injured itself by running into the chain link fence suffering multiple lacerations to the body and according to the Officer, a broken jaw.

- 5. The General Manager reported that the bridle trails in Griffith Park will be patrolled by the SPCA through a tri-party contract between the Department of Animal Regulation, Department of Recretion and Parks, and the SPCA. Said contract covers weekends and holidays.
- 6. The General Manager reported that he attended the Health and Welfare Committee meeting last week relative to the American Legion's request that the "bulldodging" provision of the Municipal Code be deleted in order to permit that organization to hold mock bullfights in the Coliseum July 4, 1968.

He further reported that the Health and Welfare Committee has recommended to the City Council that the Ordinance be amended to permit this Department to "exchange animals" within 10 days of purchase.

- 7. News articles relative to prohibition of dogs on beaches and capture of a four (4) month old African Lion were circulated.
- 8. The General Manager reported that the Mayor has appointed Mr. Pat Galati to the Library Commission and Mrs. William H. Parker to replace Mr. Pat Galati on the Animal Regulation Commission. Said appointments referred to the Recreation and Parks Committee and Health and Welfare Committee respectively.

Acting Chairman, Mrs. Dodsworth, commented on the fine leadership Mr. Galati has provided the Board of Animal Regulation. 9. Mr. Bonner read the report submitted to the Governmental Efficiency Committee at its request relative to ways to preclude the birth of any surplus animal population in this City. Report submitted without recommendation as City policy is determined by the City Council.

#### THE MERCY CRUSADE

Mrs. MacIntyre thanked the Department for its assistance and for asking Mrs. Cardoni to appear on Alan Sloane's show as the Department's guest. She displayed the ABC (Animal Birth Control) sign which everyone was very pleased with and stated that Mr. Bonner's report to the Governmental Efficiency Committee on breeding control is very helpful to her organization.

# SUPERVISOR OF ANIMAL SHELTERS REPORTS

- Mr. Rush reported that Animal Control Officer Walter Riley has been named "Employee of the Month" by the ACEA. A Resolution sponsored by Councilman Mills will be presented to Mr. Riley by the Los Angeles City Council.
- 2. Television will cover our release of animals to the Fish and Game at Ann Street Shelter July 2, 1968.
- 3. Mr. Rush reported that the Planning Committee of the City Council will meet July 2, to discuss keeping of horses in Los Angeles. Letters have been received by the Committee from Equestrian Trails, Incorporated requesting that the square footage be reduced from 75' to 35' for the purpose of keeping horses in Los Angeles. He further stated that no definite criteria has been established as yet.

Commissioner Dodsworth suggested that Mr. Rush discuss this subject with Mr. Galati inasmuch as he has a deep interest in horses and has been following this very closely.

#### ELECTION OF OFFICERS

Election of Officers will be held at the Meeting of July 15, 1968.

#### COLISEUM EVENT

Mrs. MacIntyre inquired relative to the wild animals race to be held at the Coliseum on Thursday and Mr. Rush stated that Departmental personnel will be available at both events.

# ADJOURNMENT

The Meeting was adjourned at 11:50 A.M ATTESTED

#### ATTEST:

### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### July 15, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 A.M., Room 155 City Hall South. Present were Vice President George W. Beckley, Commissioners Charles K. Harrison, Mrs. Nina M. Dodsworth, and Mark Nathanson. Also present were Richard L. Bonner, General Manager, Duane Tuttle, Executive Officer, and Robert I. Rush, Supervisor of Animal Shelters.

Mr. Dick Wollman, Local 347, was also present.

MINUTES FOR APPROVAL JULY 1, 1968

> It was moved by Commissioner Dodsworth, seconded by Commissioner Nathanson, and unanimously carried that the Minutes of July 1, 1968 be approved.

#### VARIOUS CORRESPONDENCE

- 1. Copy of notification to General Manager relative to Assembly Bill No. HR 389, Cruelty to Animals, that is before the House.
- Letter from City Administrative Officer responding to Board's letter of June 21, stating that the Department of Animal Regulation would fulfill its responsibility by contracting with the SPCA for patrol of the trails and that \$8,500 was included in the Budget for the contract providing weekend and holiday service.

In the discussion that ensued, Commissioner Harrison expressed regret that the Department was not permitted to patrol the trails and that it was necessary to contract with an agency whose past performances have been below the Department's standards.

Vice President Beckley, in summation, stated that even though the Department had to contract for the work this year, the funds were provided in this Department's Budget rather than Recreation and Parks'. He further stated, and the Board concurred, that a letter be sent to Dr. Piper reaffirming the Board's position with respect to patrol of the bridle trails.

MOTION: It was moved by Commissioner Nathanson, seconded by Commissioner Dodsworth, and unanimously recommended that the City Administrative Officer consider providing the Department of Animal Regulation with sufficient funds in the 1969-70 Budget to provide adequate policing of the bridle trails in Griffith Park on a seven day basis under the supervision of Departmental personnel, and that funds also be included in said Budget to purchase necessary equipment for use in patrolling the trails as this Department can provide better servicing of the bridle trails.

The Secretary was instructed to transmit this action to the City Administrative Officer and to express the Board's appreciation for his cooperation and for providing the Department with the \$8,500 in the current Budget for bridle trails policing.

#### GENERAL MANAGER'S REPORTS

- 1. Mrs. William H. Parker will appear before the Public Health and Welfare Committee Wednesday morning, July 17, 1968 afterwhich, she will go to the Council for confirmation.
- The Statement of Expenditures thru June 10, 1968 reflect an unencumbered balance of \$68,912.33 which reverted to the City's Reserve Fund.

With respect to Transportation Expense in the Statement of Expenditures, Mr. Bonner stated that this account is used to pay mileage used by those (the License Enforcement Division) driving their own cars on City business.

In response to Commissioner Harrison's inquiry relative to uniforms, Mr. Rush stated that very few uniform purchases would be recurring; that money is provided for the initial uniform consisting of two shirts, two pants, one cap, and one jacket. The City now provides no replacements Employees are provided with a Uniform Manual and determination as to whether uniforms should be replaced would be made by the Supervisor.

3. The Board discussed the subject of the City replacing employee's uniforms and Mr. Rush stated that the Department requested the initial purchase and one replacement, but was only granted the initial purchase. Mr. Rush also indicated that a monthly uniform allowance would be helpful and would cost approximately \$100 per year per employee.

> Mr. Bonner stated that he would be in favor of the City providing more uniforms for the employees and that a report would be prepared for the Board, therefore, the subject was tabled pending receipt of report.

- Listing of Department's five animal shelters in the Bureau of Public Buildings public facilities inventory was reported.
- 5. The General Manager commented on legislation which is before the State Legislature relative to cruelty to animals and soring of horses.

#### July 15, 1968

- 6. Mr. Bonner, in reviewing Assembly Bill No. 1036 which would set a maximum dog license fee in General Law Cities at \$5.00 depending on nature of dog, stated that the City Attorney has been requested to render an opinion as to the effect, if any, the Bill would have on the City of Los Angeles.
- Letter from ACEA noting Walter Riley's selection as Employee of the Month for July. Award to be presented at ACEA Board Meeting to be attended by Mr. Bonner, Mr. Rush, and Mr. Mason.
- January 1 to June 30, 1968, State Department of Public Health reports a total of 129 cases of rabies in the State consisting of 12 domestic and 117 wildlife cases. A total of 15 cases were found in the County of Los Angeles.
- 9. The General Manager reported that Mr. Hooper Fowler was to have attended the Board Meeting, but Councilman Wilkinson's Deputy requested a meeting with him to discuss publicity for the West Valley Animal Shelter.
  - The Board requested that Mr. Fowler attend the Board Meeting of August 5, 1968.

Mr. Bonner excused himself at 10:55 A.M. to attend the Mayor's General Manager's Meeting.

#### SUPERVISOR OF ANIMAL SHELTERS

Mr. Rush reported that the Planning Committee of the Council has referred the study regarding the keeping of horses in the City of Los Angeles to this Department for study and report. The Committee has requested a preliminary report in four months. A Public Hearing will be held before the final report is submitted to the Committee.

The Board discussed the subject with Mr. Rush, who stated that horsekeeping districts are comprised of not less than one million square feet of land area and 90% of residents in the area must approve the establishment of a horsekeeping districts.

Vice President Beckley requested that the report be submitted to the Board before transmitting to the Planning Committee.

#### EXECUTIVE OFFICER

1. The Executive Officer reported that efforts by the Public Relations Representative have been to impress upon the public the need to obtain a dog license, to acquaint them with the citation program, and the mailing procedure. Information to augment the Public Relations Representative's time has been placed in veterinary establishments, pet hospitals, and other places where dog owners congregate. 2. Reported the backlog in licensing is about one week and due mainly to the lateness in receiving the receipt books.

#### SAFETY GLOVES

In the discussion of safety gloves, Mr. Rush stated that employees are given tetanus shots in the event of cat scratches, but small abrasions are not always reported. He also stated that small rawhide gloves and long gauntlets will be used by the employees.

# ELECTION OF OFFICERS 1968-69

The Vice President declared all offices vacant and called for nominations for the Office of President.

Commissioner Dodsworth nominated Commissioner Beckley for President, seconded by Commissioner Nathanson. There being no further nominations, nominations were declared closed and by acclamation, George Beckley was elected President.

Commissioner Dodsworth nominated Commissioner Nathanson for Vice President, seconded by Commissioner Harrison. There being no further nominations, nominations were declared closed and by acclamation, Mark Nathanson was elected Vice President.

#### LUNCHEON

At Commissioner Dodsworth's suggestion, the Board agreed to hold a luncheon for Commissioner Galati and Mrs. Parker, August 19,1968 immediately following the Board Meeting.

#### OTHER ITEMS

- 1. Commissioner Nathanson suggested, and the Board concurred, that when it has been determined that the Mayor has made an appointment to the Board, an invitation be extended to the individual to attend the next scheduled Board Meeting.
- Commissioner Nathanson and President George Beckley have invited Mr. Jack Wilson, Personnel Department, to attend the next Board Meeting. Commissioner Nathanson stated that according to Mr. Wilson, 11 candidates have been accepted for the General Manager Animal Regulation Examination with three (3) applications filed on an open basis.
- Mr. Rush mentioned that Mr. Galati had asked his assistance in finding horses for the Saugus Camp, as requested by the Mayor.

July 15, 1968

# ADJOURNMENT

The Meeting was adjourned at 11:30 A.M.

ATTEST: y= 5-68

George W Beckley President Dise Danders Secretary Secretary

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# August 5, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson, Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. William H. Parker. Also present were Richard L. Bonner, General Manager, Duane Tuttle, Executive Officer, and Robert I. Rush, Supervisor of Animal Shelters.

Mrs. Muriel Morse, Mr. Howard Zuck, and Mr. Jack Wilson were also present.

MINUTES FOR APPROVAL JULY 15, 1968

> It was moved by Commissioner Dodsworth, seconded by Commissioner Harrison, and unanimously carried that the Minutes of July 15, 1968 be approved.

The President acknowledged Mrs. Parker's presence and welcomed her to the Board.

#### VARIOUS CORRESPONDENCE

 Letter from Dr. Piper responding to Board's letter of July 17, 1968 suggesting that any request for new or expanded service on the bridle trails be coordinated with the Recreation and Parks Department inasmuch as public safety, maintenance and access control are properly the responsibility of that Department.

Mrs. Morse, Mr. Zuck, and Mr. Wilson left the Meeting at 10:11 A.M.

- Administrative Instruction No. 29 from Mayor Yorty requesting General Managers to notify his office of all absences from the City and to identify the Acting Manager during period of absence.
- 3. Executive Directive No. 31 from Mayor Yorty reiterating that contracts and leases must be submitted to his office for review.

# GENERAL MANAGER'S REPORTS

- 1. The General Manager reported that he attended the Council Meeting when Mrs. Parker was confirmed and was present when she was sworn in by the City Clerk.
- Review of Period Report No. 13, June 2 to June 30, 1968 indicates an increase in revenue of \$44,978.65, expenditures increased \$28,993 for a net gain of \$15,986. Equipment expenditures increased \$17,717 and salaries were up \$13,688.

#### August 5, 1968

- 3. Received from Mayor Yorty, Administrative Instruction No. 31 requesting Current Level estimates on or before December 1, 1968 and Service Betterment estimates by January 1, 1969. This schedule will enable the Mayor to submit his budget to Council by May 1, 1969.
- 4. The Department has received proposed Ordinance amending various provisions of the Los Angeles Municipal Code relating to license and permit fees so as to provide a 10% increase thereof. The dog license fee would be \$3.30 so the General Manager plans to request an increase of \$1.00 in the license fee to facilitate field collection and the additional 70¢ would bring in \$150,000 more annually.

Commissioner Harrison pointed out that this would be an increase in fees of 25% while other Departments increase would amount to 10% only and further, that any increase should come in the 1969-70 Budget year.

The General Manager stated that the Department has gone on record in the past requesting a \$4.00 license fee which would be commensurate with the County and other agencies' dog license fee. The C.A.O. has also recommended the \$4.00 license fee in his revenue proposals.

<u>MOTION</u>: It was moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously agreed that the Board go on record reiterating its past recommendation for a \$4.00 dog license fee and supporting the Department's recommendation.

- 5. All Departments have been requested to submit Alteration and Improvement Project Requests for the 1969-70 Budget by September 27, 1968. The General Manager reported that Staff has been advised to submit all project requests before September 16, 1968 and this information will be presented to the Board.
- 6. Reported that the Finance Committee has recommended that an emergency freeze be placed on all hiring and promotions in Council controlled Departments, etc., except when such freeze would jeopardize the health and safety of the City. The C.A.O. has been requested to review the effect such a freeze would have on the services rendered by each Department to the public.

The General Manager reported that the Department has lost 10 positions and that six additional positions will be required to operate the new West Valley Animal Shelter. Mr. McCarley City Administrative Office, has been advised of the Department's need for additional personnel and has conferred with us on our needs.

#### August 5, 1968

 Reported that uniforms were first obtained in February of 1968 and April of 1968 for the Animal Control Division and License Enforcement Division and these uniforms are expected to last for two years.

The Clothing Standards Committee, under the direction of Dr. Piper, established the present City-wide uniform standards which includes Fire and Police.

Commissioner Dodsworth suggested, and the Board concurred, that the subject be held until such time as Fire, Police, and other Departments having uniformed personnel request an increase in the allowance for uniforms.

- A total of 8,686 citations were issued by the License Enforcement Division and Animal Care and Control Division during fiscal year 1967-68, providing an estimated \$79,000 in revenue.
- 9. Time Sheets are being received from the SPCA for patrolling the bridle trails in Griffith Park.

Mr. Arriola entered the Meeting at 10:35 A.M.

Commissioner Parker felt that there should be some control of rental stables to see that horses rented are in good condition. She also cited several instances of injury and abuse of those riding the trails.

It was brought out that the SPCA Officers have no authority to issue citations to those on the trails. Commissioner Nathanson felt that this subject should be discussed with Dr. Piper in more detail.

President Beckley instructed the Secretary to place this subject on the Matters Pending Agenda until such time as Mr. Rush reports on proposed rules and regulations for use of bridle trails in the City's parks.

#### EXECUTIVE OFFICER

Mr. Tuttle reported that 1800 vaccinations have been performed at three of the Department's clinics. He also stated that National Dog Week is September 22 - 28.

Mr. Hooper Fowler was introduced and spoke briefly about Mr. Wilkinson's appearance on Alan Sloane's show Thursday and also concerning the Meeting's with Mr. Wilkinson's representative. He further stated that as soon as the art work has been prepared, releases regarding Mr. Walter Riley will be planted in those papers that have had no release.

The President thanked Mr. Fowler and recommended that he attend each Board Meeting.

#### August 5, 1968

## SUPERVISOR OF ANIMAL SHELTERS

- Mr. Rush stated that the Department will provide a variety of wild and domestic animals for the Summer Educational Program at Saugus.
- 2. The Department is requesting, through the City Legislative Program, an amendment to the California Penal Code to permit the City of Los Angeles to receive the \$5.00 penal assessment levied by the Courts on each citation issued by this Department for criminal misdemeanor. It is estimated that approximately \$35,000 would be realized and said funds could be used for the purpose of developing and implementing a training program to increase the effectiveness of the Department's Animal Control Officers in law enforcement.

Currently, penalty assessments levied and collected is deposited in the California Peace Officer Standards and Training Fund for allocation to police officers and peace officer memebers of sheriff departments.

The Board unanimously agreed to support the recommendation to amend the State Penal Code as proposed by the Department of Animal Regulation and suggested that the Department contact Councilman Lindsay immediately to seek his support.

3. Mr. Rush pointed out that the City has no program for free tetanus shots. The Health Department, as a result of the merger, no longer provide this service. It will be recommended to the Personnel Department that arrangements be made to purchase tetanus shots.

#### OTHER ITEMS

Commissioner Harrison suggested that a Christmas Project be initiated that would give dogs to children as presents during the Christmas Season.

The General Manager stated that City property cannot be given away but would check with the City Attorney to see if someway can be worked out where such could be done legally.

#### POOR BOY FUND

It was moved by Commissioner Dodsworth, seconded by Commissioner Nathanson, and unanimously carried that the Secretary be granted permission to administer the Poor Boy Fund.

ATTESTED 9-3-68

#### ADJOURNMENT

The Meeting was adjourned at 11:25 A.M.

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### August 19, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson, Commissioners Nina M. Dodsworth, and Charles K. Harrison. Absent: Mrs. William H. Parker. Also present were Richard L. Bonner, General Manager, Duane Tuttle, Executive Officer, and Robert I. Rush, Supervisor of Animal Shelters, and Mr. Arriola, Mayor's Office.

MINUTES FOR APPROVAL AUGUST 5, 1968

Correction: Pg. 3. No. 8... A total of 8,686 citations were issued by the License Enforcement Division and Animal Care and Control Division.

MOTION: It was moved by Commissioner Dodsworth, seconded by Commissioner Harrison, and unanimously carried that the Minutes be approved as corrected.

## GENERAL MANAGER'S REPORTS

- Review of Period Report No. 13, July 1 to July 27, 1968 indicates expenditures were \$810.90 less than last year due principally to a decrease in salary expenses with an increase in revenue of \$1,181.96. Of 361 permit applications received, 68 were issued, one (1) denied, and 292 are under investigation. Total receipts from permits is \$5,505.
- 2. A total of 166, including Board Members, positions have been authorized in the current budget. The Department lost 10 positions as a result of the Management Audit Report. However, six (6) positions were added for the West Valley Shelter although financed only for the final two months of the year.

Mr. Tuttle stated that a report is being prepared to indicate the status of the License Enforcement Division and Animal Care and Control Division before and after the Management Audit and when completed, copies will be forwarded to Members of the Board.

- 3. Letter of commendation from Mrs. George E. Croy, Jr., thanking Mr. Rand, Animal Control Officer, for his prompt and courteous assistance in the rescue of her pony which was trapped in rocks in the Santa Sussana Pass area.
- 4. Reported that Mr. Wes Mason, District Supervisor, has recommended that Mr. Gilbert Erb be denied a permit in that he failed to comply

#### August 19, 1968

with permit regulations and has stated that he does not intend to comply. the Department has received complaints from Mr. Erb's neighbors concerning his pigeons, and inspections reveal that Mr. Erb's total number of pigeons at times exceed the 20 for which he was issued a permit.

After review of Mr. Erb's letter, the Board agreed to reiterate its previous limit of 20 pigeons and invite Mr. Erb and the complainants to a meeting of the Board.

5. Received monthly report of activities along the bridle trails in Griffith Park from the SPCA.

The Board agreed with Mr. Harrison that a letter be directed to the Board of Recreation and Parks Commission requesting that action be taken to alleviate the extremely dangerous condition existing in the Mineral Springs area as reported by the SPCA in its July report.

- 6. Reported that all supervisors have been advised that budget estimates should be in by November 1, 1968.
- Submitted report on proposed regulations to control equestrian activities in public parks. The proposed ordinance amendment will be transmitted to Equestrian Trails and to concerned stable operators as a basis for discussion.

The Board concurred with the action taken by the General Manager.

8. The proposed amendment to Ordinance Section 53.10 regarding abandoned and unwanted animals has been discussed with Mr. Gilbert Lindsay, Chairman of the Health and Welfare Committee, who was opposed to charging a fee for pickup of unwanted animals when requested by the owner or custodian. The proposed amendment would also give the Department authority to pickup animals left with a Veterinarian, to advertise found animals, and to dispose of unclaimed animals.

> It was felt that some provisions should be made to provide refuge for abandoned and unwanted animals, however, the Board felt that a pickup fee would probably cause citizens to abandon the animals rather than pay a fee to have it picked up.

- 9. Letter from Charter and Administrative Code Committee requesting that consideration be given to a proposal permitting the transfer by Ordinance of duties from one Department to another.
- Reported that J. L. Jacobs and Company has been selected to conduct an audit of City positions and to study and modernize the salary system for the City of Los Angeles.
- 11. With respect to Mr. Harrison's suggestion that the Department give away animals free at Christmas, a Deputy City Attorney states that the Department is not authorized to give animals away without charge and such to be done legally, would require an ordinance amendment.

#### August 19, 1968

It was recommended that the Mercy Crusade be enlisted to carry out such a project. The Board suggested that the General Manager discuss this matter with the Health and Welfare Committee with respect to a possible ordinance amendment.

#### EXECUTIVE OFFICER

 Mr. Tuttle reported that 12 vaccination clinics have been held to date and press coverage has been very good. He further reported that the Will Rogers clinic was canceled on advice of Police Officials, but would be rescheduled.

> The Board recommended that consideration be given to rescheduling the Will Rogers Clinic as soon as possible due to the need in the area.

2. The Department has been invited to participate in the "New Careers" program, which is funded by the Federal Government the first year and requires matching funds the second year. Twelve positions will be provided this Department and will be classified as Kennelmen Aid and Clerical Aid.

Commissioner Nathanson requested the name of the sponsoring agency of the Federal Government, the amount of the grant, and the starting date of the program.

3. Mr. Bonner represented the Department, Thursday, August 15, on Alan Sloane's "Dialing for Dollars" show.

## GENERAL MANAGER EXAMINATION

The President stated that the General Manager Animal Regulation Examination was held Friday night. He reported that he canceled the previously scheduled Meeting because he felt the Board should not be involved in the process of interviewing candidates.

The Board agreed with Commissioner Nathanson's recommendation that the following questions be asked the General Manager Personnel Department in order to clarify the present status of the examination:

- What will be the makeup of the five individuals selected to the Oral Board?
- 2. Would you like the Board to submit questions for possible use by the Oral Board?
- 3. What is your time schedule for the examination?
- 4. When will the list of candidates be available?

#### OTHER ITEMS

Commissioner Nathanson reiterated the Board's request that Mr. Fowler Public Relations, attend each Board Meeting. Mr. Fowler was excused from the Board Meeting by the General Manager because of a very heavy work load.

Commissioner Nathanson reported that Tempo II - Channel 11, has invited Mr. Harry Holland, Animal Control Officer, West Los Angeles, to attend the August 23 show at 3:00 P.M. He also suggested that Mr. Rush attend.

#### ADJOURNMENT

The Meeting was adjourned at 11:50 A.M.

ATTEST: 9-16-68

reley Idu Secretary

9/3/68

#### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### September 3, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson, Commissioners Nina M. Dodsworth, and Charles K. Harrison. Absent: Mrs. William H. Parker. Also present were Richard L. Bonner, General Manager, Duane Tuttle, Executive Officer, and Robert I. Rush, Supervisor of Animal Shelters.

Mrs. McIntyre and Mrs. Cardoni of Mercy Crusade were also in attendance. Lucy Gates, the Mayor's Office, was introduced to the Board by Mrs. Dodsworth.

MINUTES FOR APPROVAL AUGUST 19, 1968

> It was moved by Commissioner Dodsworth, seconded by Commissioner Harrison, and unanimously carried that the Minutes of August 19, 1968 be approved.

#### VARIOUS COMMUNICATIONS

- Letter from Mrs. Morse responding to questions asked by the Board with respect to the General Manager Animal Regulation Examination. (8/21/68)
- Announcement from Los Angeles City Charter Commission reporting on the Commission's progress and operating plans. (8/19/68)
- Letter from Mercy Crusade expressing appreciation for cooperation of the Board and the Department in placing and prominently displaying the ABC (Animal Birth Control) poster in each City animal shelter. (8/26/68)

#### GENERAL MANAGER'S REPORT

- Results of the General Manager Animal Regulation Examination ranks No. 1 - Mr. Ed Lamb, Personnel Department; No. 2 - Mr. Harry Johnson, Public Works Personnel; and No. 3 - Mr. Robert I. Rush, Supervisor of Animal Shelters.
- The "New Careers" program is funded by the Department of Labor, Bureau of Manpower Programs. The program for August is being operated on an extended basis pending negotiation of a new contract to be effective September 1, 1968 and call for financing in the amount of \$311,000.
- Communication from Manager-Secretary, City Employees' Retirement System, transmitting copy of letter to Mayor Yorty extending General Manager's date of retirement to November 1, 1968.

#### September 3, 1968

4. Ordinance increasing license and permit fees ten percent was published Thursday, August 29, 1968. The Department expects some difficulty in collecting the \$3.30 for dog licenses in the field due to the necessity of Inspectors' carrying and making change, and submitting a remittance report which must also be checked by the Inspector's Supervisor. The remittance must then be received and checked by Office Personnel.

The General Manager had recommended that the dog license fee be set at \$4.00 in lieu of \$3.30, thus bringing the City's fee in line with surrounding communities. Said Ordinance will become effective 9/29/68.

5. Read the City Attorney's opinion stating that the Department may not legally charge more for licensing spayed female and male dogs than it does for licensing unspayed female dogs. Such a tax may not discriminate between members of the same class and could not be justified as a revenue measure.

Copies of this Opinion will, when received, be forwarded to Health and Welfare, and Revenue and Taxation Committees and to Board Members.

- News article...L.A. Times...J.L. Jacobs and Company has been contracted to completely overall the City's salary system. All employees are now completing description of their duties.
- 7. A request has been made to transfer \$1,200 from the Salary Account to the Overtime Account for staffing the anti-rabies vaccination clinics. The Department had requested \$3,200 in the budget but was granted only \$2,000.

#### EXECUTIVE OFFICER REPORT

- The Watts Clinic (Will Rogers Park) has been rescheduled for Thursday, September 19, 1968 from 7 to 8:30 p.m. The Reseda Clinic has been rescheduled for Tuesday, September 17. These two clinics will complete the Department's program for the year.
- The Executive Officer requested that the Board submit its Budget requests for the ensuing year and the Department will cost them out. This amount will be included in the operating budget of the Department.
- Plans for the West Valley Animal Shelter should be completed between September 15 and October 1, 1968. One of the initial phases will be surface development of streets in the immediate vicinity.
- 4. Mr. Tuttle pointed out that the \$311,000 for the New Careers Program is subject to negotiation and that this amount will give the Department 10 positions. He further stated that the workers will work only 20 hours per week for a period of three months.

#### September 3, 1968

MOTION: It was moved by Commissioner Harrison, seconded by Commissioner Nathanson and unanimously carried that the Board endorse the concept of the Department's program for Student Workers.

#### SERVICE PINS

The Supervisor of Animal Shelters' request to present employees' service pins at Commission Meetings was unanimously approved by the Board.

#### PUBLIC RELATIONS--MR. FOWLER

- Specific programs will highlight "National Dog Week" and the Department's public relations program will also emphasize the relationship between various City Departments and other governmental agencies.
- A series of unpaid commercials will be used to educate the public on the responsibility of pet owners, special advancements in nutrition, and control of communicable diseases.
  - Commissioner Nathanson suggested that news clippings be presented to the Board once a month in order to inform them as to the extent of the publicity being received through the news media. He also stated that the Department's representative will again appear on Tempo II - Channel 11.

#### GILBERT ERB--PERMIT FOR PIGEONS

Supervisor of Animal Shelters - On June 6, 1968, 32 pigeons were observed in Mr. Erb's pigeon coop by the inspecting officer. This inspection was made because of a complaint from Mr. Stensgaard and Mr. Evans that Mr. Erb was not complying with conditions set forth in his permit. Mr. Erb's permit limited him to 20 pigeons.

The Supervisor of Animal Shelters pointed out that Mr. Erb, in his letter to the Department, indicated that he did not intend to adhere to the 20 pigeon limit. Further, Mr. Rush stated that the keeping of pigeons constituted an infringement upon property rights of Mr. Evans and Mr. Stensgaard and for these reasons, he recommended that Mr. Erb be denied a permit.

#### SPECIAL APPEARANCES

<u>Gilbert Erb</u> - Mr. Erb indicated that he was under the impression the 20 pigeon limit was the maximum he could permit to fly at any one time and that it is only during the three month breeding seasons that his limit exceeds the number set by the Board, but at no time would it exceed 36. He requested that the limit of 20 pigeons be the number allowed to fly and not just in the coop.

#### September 3, 1968

- C.P. Stensgaard Mr. Stensgaard submitted a petition (previously submitted in February) of 17 signatures stating that they are against the issuance of a permit for pigeons to Mr. Erb. He stated that Mr. Erb had violated the rules and regulations under which he was issued a permit, and that it is an infringement on his property to have to constantly content with Mr. Erb's pigeons and that this infringement prevents him from the normal use of his property.
- Richard Evans Mr. Evans stated that Mr. Erb's pigeons continually sit on his roof, litter his car, and that Mr. Erb has not adhered to the 20 pigeon limit. He felt that Mr. Erb should not be granted a permit because he has consistently violated the rules and regulations of the Department.

Mr. Arriola, Mayor's Office, entered the Meeting at 11:19 A.M.

#### Summary -

Mr. Rush read the regulations as set forth in the Municipal Code Requirements, Section 53.50 (c) and the section under which the Supervisor of Animal Shelters has recommended that Mr. Erb be denied a permit is quoted below:

"The keeping of the animals, or the conduct or operation of the business for which the permit is requested will not constitute a menace to the health, peace or safety of the community; .... "

#### **RECOMMENDATION:**

The President stated, with Board concurrence, that the subject matter will be taken under advisement and the individuals concerned will be notified in writing of the Board's decision. The matter was held over to the Meeting of September 16, 1968.

#### OTHER BUSINESS

Commissioner Nathanson recommended that the Board endorse in principle the concept of the Equestrian Center, however, the President suggested that the Board review all correspondence on the subject at the next Meeting.

#### ADJOURNMENT

The Meeting was adjourned at 11:35 A.M.

ATTEST: 10-7-68

Jengen Beckler President Jusie D Sanders

#### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### September 16, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 A.M., Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson, Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. William H. Parker. Also present were Richard L. Bonner, General Manager, and Robert I. Rush, Supervisor of Animal Shelters.

#### MINUTES FOR APPROVAL SEPTEMBER 3, 1968

It was moved by Commissioner Dodsworth, seonded by Commissioner Harrison and unanimously carried that the Minutes of September 3, 1968 be approved.

#### GENERAL MANAGER'S REPORT

- 1. Letter from Charter and Administrative Code Committee requesting that all Boards, Commissions, and Department Heads note that the Primary Nominating Election is April 1, 1969 and the deadline for submission of proposed Charter Amendments is November 1, 1968.
- Reported that the Auditing Division, Controller's Office, examination of the Department and activities related thereto as of June 30, 1968, states no material errors or deficiencies were noted.
- 3. Letter from Director, Bureau of Sanitation, stating that respective staffs have recently discussed the probability of transferring collection of dead animals service to Animal Regulation and requested information as to this Department's plans in this connection.

The General Manager stated that Mr. Rush will meet with representatives of the Bureau of Sanitation and will report on the progress of this subject at the next Board Meeting.

4. The Board of Supervisors has transmitted an adopted resolution to the City Council requesting that the CAO be instructed to work with the County Counsel with respect to an agreement to provide for an exchange of emergency animal control services in the San Pedro area for emergency animal control services in the West Hollywood area.

The General Manager pointed out that the Departmentof Animal Regulation maintains an Animal Shelter in San Pedro, therefore, would have no use for an exchange of service agreement in this regard.

5. Board Members were given copies of A.B. 1036 amending Section 38792 of the Government Code. This Bill would limit the annual license fee for spayed bitches to 50% of the license tax otherwise imposed.

#### September 16, 1968

The General Manager stated that the City Attorney maintains that if the Bill is a revenue measure, the City of Los Angeles is not subject to its provisions, however, if it is a regulatory measure, the City of Los Angeles would be affected in which event the tax would be based on costs.

6. Letter from the Executive Director of the American Humane Association expressing appreciation for receiving copies of the Board's Minutes and commending the Department for its leadership in the field of animal care and welfare.

Letters of appreciation were also received from Mr. Mark Dorsey and Mr. Charles W. Rittenhouse.

7. A class in Basic Animal Control Information, sponsored by the Belmont Adult School will be taught by Mr. Von Slomski this semester. Last year the class was taught by Mr. Rush.

Mr. Rush stated that the Spring semester class will probably be taught by another District Supervisor and is expected to be a regular class next year at East Los Angeles College.

 The 1968-69 Budget provides a total of 166 positions including the Board. Total Budget appropriation is \$1,378,287--\$65,000 of which represents funds provided for salary increases.

In response to Commissioner Harrison's question, Mr. Bonner explained that funds for purchase of automotive equipment are provided in the Bureau of Transportation Budget and are not a charge against this Department.

9. News clippings concerning the Equestrian Center and the Cat Care Club were submitted for information.

SUUPERVISOR OF ANIMAL SHELTERS

- Mr. Rush will attend the Purina Seminar in St. Louis September 22 25, 1968. He will be a guest of the Purina Company.
- 2. The Public Health and Welfare Committee, at its meeting Thursday, September 19, 1968, will consider the CAO's recommendation for an increase in the Department's fees for special services; the Department's request for a straight \$4.00 dog license fee in lieu of the \$3.30 fee; and the study of ways to preclude the birth of unwanted animals.

The Board briefly discussed the matter of the proposed \$10.00 fee for unspayed female dogs and felt it to be an unreasonable one, however, the Board agreed that the dog license fee should be increased to \$4.00 in lieu of the \$3.30 fee and took the following action supporting the General Manager's recommendation.

#### September 16, 1968

MOTION: It was moved by Commissioner Dodsworth, seconded by Commissioner Nathanson, and unanimously carried that a letter be directed to the Public Health and Welfare Committee reaffirming the Board's support of the \$4.00 dog license fee.

3. Mr. Hooper Fowler is in the Veterans Administration Hospital and is not expected back to work for approximately two weeks.

GILBERT ERB PERMIT FOR PIGEONS 9/3/68

> The Board discussed in detail the matter of Mr. Erb's request for a pigeon permit taking into consideration the information presented at the Meeting of September 3, 1968 afterwhich, the following recommendation was submitted to the General Manager:

MOTION: It was moved by Commissioner Harrison, seconded by Commissioner Nathanson, and unanimously recommended to the General Manager that the permit for keeping pigeons requested by Mr. Gilbert Erb be denied. Said action is based upon the constituting of a menace to the peace of the community, Section 53.50 (c) 2 Municipal Code.

The General Manager agreed that Mr. Erb's request for a pigeon permit should be denied for the reason stated and thanked the Board for its assistance in permitting the complainants and Mr. Erb to appear before the Board and express their views as he feels strongly that a citizen should be permitted to present his side of a case to a Board and not be dependent upon the opinion of one individual.

#### EQUESTRIAN CENTER

Commissioner Nathanson stated that plans for the proposed Equestrian Center in Griffith Park are going forward and requested that the Board notify the Mayor of its support of this project. He further indicated that the Center will be administered by a Board of Governors and Board of Directors and he would like to see a member of this Board participating on one of the Boards.

The Board agreed that the Department should be represented in the administration of the proposed Equestrian Center and after briefly discussing this subject, the following motion was adopted:

MOTION: It was moved by Commissioner Nathanson, seconded by Commissioner Harrison, and unanimously carried that, provisional upon the Department of Animal Regulation actively participating in the administrative operation of the proposed Equestrian Center, we reiterate our unanimous support as previously stated in our communication of April 20, 1967.

#### COMMISSION BUDGET 1969-70

The Board requested a list of conferences and meetings related to activities of this Department in order that funds could be requested in the Budget to permit the attendance of one Board Member at such meetings.

#### October 7, 1968

in the rabies clinics.

- 3. Reported that the Public Health & Welfare Committee deferred until November 21, 1968, the matter of increasing the dog licens fee to \$4.00 inasmuch as the Committee did not have sufficient time to complete all items on its agenda. Mr. Bonner, Mr. Rush, and Bill Jones of License Divison attended the meeting.
- 4. Reported that the newspapers are carrying an "Ad" notifying the public that the dog license fee has been raised to \$3.30. Mr. Bonner also indicated some of the difficulties being encountered collecting the \$3.30 fee.
- 5. President Beckley and the General Manager rode in the "National Dog Week" parade September 22, 1968. Mr. Bonner reported that although there was little publicity on the parade, a large number of spectators lined Hollywood Boulevard.
- 6. The dog and cat exchange procedure has been worked out with the Southern California Veterinary Medical Association whereby free examinations will be provided by the Association for dogs and cats purchased from City shelters.

#### SUPERVISOR OF ANIMAL SHELTERS

1. Alterations and Improvement requests for the 1969-70 Budget have been prepared excluding any capital project items.

The Board asked Mr. Rush to send them a condensed list of the requests for their review.

2. Reported on appearance before the Committee on Proposed State Legislation September 27, 1968, proposing that an amendment to the California Penal Code to permit the Department to establish a standards and training program utilizing funds collected through the Citation System be made a part of the City's 1969 Legislative Program.

As a result of Mr. Rush's presentation, Councilman Bradley requested the City Attorney to prepare a draft of the proposed legislation.

3. Mr. Rush reported that within a few weeks, the Department will institute a program utilizing "chloroform" as a means of disposing of skunks in the field and other small domestic and wild animals. This method will be both humane and quick.

He explained the method to be used stating that employees involved in the program will be instructed by Dr. Pastor in its proper usage. The "chloroform", when transported, will be under lock and key.

 Mr. Rush stated that the Purina Seminar was well attended and he gained considerable information from the conference in all areas of animal control.

#### October 7, 1968

- 5. The Department's recommendation regarding the transfer of dead animals collection from the Bureau of Sanitation to this Department will await the results of a study by the City Administrative Officer as recommended by the Management Audit Team to determine the economic feasibility of transferring this function to this Department.
- 6. Construction to improve the surface streets in the vicinity of the new West Valley Shelter will begin within a week.

#### CAPITAL IMPROVEMENTS

The General Manager reported that funds will be requested to purchase land in the East Valley area for an animal shelter. The Board inquired as to where the Department planned to build a shelter in the East Valley area and Mr. Rush stated that the Department had the Sunland-Tujunga area in mind.

The President felt that no animal shelter is needed in the Sunlandarea and asked the Board and the Department to reconsider the idea of building shelters all over the City inasmuch as taxes are rising ad each time a shelter is constructed, a staff of six is needed to operate it. He also pointed out that in some areas, it may be that only an office to issue licenses is needed.

Commissioner Harrison suggested that consideration be given to a consolidation of shelters into a central core area.

MOTION: Moved by Commissioner Harrison, seconded by Commissioner Dodsworth, and unanimously carried that the matter be placed on the Matters Pending Agenda for discussion November 18, 1969.

The President requested the Department to review the matter of locating an Animal Shelter in the Sunland-Tujunga area.

#### AMERICAN HUMANE ASSOCIATION

Mr. Bonner stated that he has been informed that the CAO will recommend to the Mayor and Council that the new General Manager be authorized to attend the American Humane Association Convention in San Francisco.

The Board concurred with the President that the Department should try to secure funds to permit the new General Manager only to attend the Conference, and that funds be requested in the 1969-70 Budget to permit the attendance of a Board Member at next year's convention.

#### GENERAL MANAGER APPOINTMENT

The Board briefly discussed the status of the appointment of a new General Manager and it was agreed that the President and Vice President should check with the Mayor's Office and inform the Board Members as to how the matter is to be handled. October 7, 1968

ADJOURNMENT

The Meeting was adjourned at 11:25 A.M.

ATTEST: 11/4/68

Beckley Landers President

Secretary

10

10/7/68

#### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### October 21, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:03 A.M., Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth and Charles K. Harrison. Absent: Mrs. William H. Parker. Also present were Richard L. Bonner, General Manager, and Robert I. Rush, Supervisor of Animal Shelters.

Mrs. Dodsworth reported that Commissioner Parker phoned and asked that she notify the Board that she would not be present due to illness.

#### MINUTES FOR APPROVAL OCTOBER 7, 1968

It was moved by Commissioner Harrison, seconded by Commissioner Dodsworth, and unanimously carried that the Minutes of October 7, 1968 be approved.

#### VARIOUS COMMUNICATIONS

- Notice that the Mayor has transmitted to the Governmental Efficiency Committee the CAO's report recommending that one additional City representative be authorized to attend the annual convention of the American Humane Association October 27 - 31, 1968, in San Francisco. (10/17/68)
- Letter from City Clerk transmitting report adopted by Personnel Committee of the City Council regarding Uniform Council Consideration Procedures - Appointments of Personnel Exempt from Civil Service including City Commissioners. (10/10/68)
- 3. Letter from Mr. Harry Johnson declining as a candidate for the position of General Manager, Animal Regulation and thanking the Board for its fine audience and consideration. (10/18/68)

Moved by Commissioner Harrison, seconded by Commissioner Nathanson, and unanimously carried that the Board of Animal Regulation acknowledge receipt of Mr. Johnson's letter dated October 18, 1968, in which he states he wishes to decline as a candidate for the position of General Manager Animal

Regulation; that this Commission approve Mr. Johnson's request to withdraw as a candidate, without prejudice; and that a copy of this action be forwarded to both the Mayor and the Personnel Department of the City of Los Angeles.

## GENERAL MANAGER'S REPORTS

 Mr. Bonner reported that no error was made in the number of animals processed during Period 3 (2,087), and that it was coincidental that the figure is identical to the same period last year.

#### October 21, 1968

- Letter received from Mayor offering the volunteer services of the Las Angelenas in any community or public activity in which the Department will be projecting.
- Reported receipt of Personnel Committee's report relative to uniform procedures for appointment of all Civil Service Personnel including City Commissioners.
- 4. A copy of the final examination administered to Animal Control Officers at the end of their In-Service Training was submitted for the Board's information.

In response to Commissioner Harrison's question about the examination, Mr. Bonner stated that information contained in the examinations is available to all grades of Animal Control Officer and the examinations are also checked and the grades are made a part of the Department's files.

Mr. Rush added that the examination is prepared in cooperation with the Personnel Department and should the individual fail to pass the examination, he would be watched closely in his work inasmuch as the results of the examination are used as a basis to determine whether the individual passes or fails his probation.

The President inquired as to promotional opportunities for Kennelmen and Mr. Rush stated that training is available to the Kennelmen to help them in their work, however, to become an Animal Control Officer, they must file for the examination in the usual manner. He also stated that about five Kennelmen have become Animal Control Officer within the last two years.

5. The General Manager reported that the Management Institute at Lake Arrowhead was informative and practical and he mentioned the various subjects discussed and some of the individuals participating in the sessions.

## DOG LICENSE FEE INCREASE

In reply to the President's question relative to the \$4.00 dog license fee, the General Manager stated that the matter is scheduled for the Health and Welfare Committee Hearing November 21, 1968 and Board Members will be notified in advance of the time and place.

## SUPERVISOR OF ANIMAL SHELTERS

 Mr. Rush will meet with Councilman Bradley and his constituents in the 10th District November 4, 1968 to discuss services provided by the Department.

#### October 21, 1968

- Reported that the fall issue of the Mercy Crusade Newsletter contains an article commenting on the placement of ABC (Animal Birth Control) signs in the City's animal shelters.
- 3. Reported that the Animal Health Foundation Committee of the SCVMA has invited him to attend its meeting October 21, 1968.
- 4. Plans for the West Valley Animal Shelter are expected to be ready either Wednesday or Thursday. Street grading in the area has been initiated and final street improvements are being completed now.
- 5. With respect to Alterations and Improvements for 1969-70, the Board had no questions or comments.
- 6. The use of envelopes in the metropolitan area with respect to the Citation Program has been excellent and reportedly has reduced the workload at Division 59 about 30%.

Mr. Rush reported that he has discussed the utilization of envelopes on a city-wide basis with the Chief Division Head, who is pleased with the success at Division 59, and authorization is expected to print envelopes for this purpose through a transfer of funds.

 Mr. Rush reported that Mr. Fowler addressed a letter to the General Manager stating his current physical condition and also that he expects to be off for an extended period of time.

> The Board discussed the need for the position to be filled until such time as Mr. Fowler is able to return, however, the Board decided to review all correspondence with respect to upgrading this position before making a recommendation.

The Department will communicate with Mr. Fowler to try and determine the probable length of time involved before he returns to work and report back to the Board.

#### NEW BUSINESS

Commissioner Nathanson pointed out that existing personnel problems within the Department should be resolved, however, it was moved by Commissioner Harrison, seconded by Commissioner Dodsworth, and unanimously carried that all matters concerning Departmental personnel be held inasmuch as a new General Manager will be appointed very soon.

Commissioner Nathanson requested that the Secretary notify him regarding the action taken by the Council with respect to an additional representative to attend the American Humane Association's conference in San Francisco.

The President instructed the Secretary to place the matter of "structure of the Department" on the Matters Pending Agenda for discussion at a later date and to provide the Board with correspondence regarding the position of Principal Public Relations Representative for the Department at the next meeting.

#### September 16, 1968

The General Manager stated that the American Humane Association meets in San Francisco October 27 - 31, and the H.S.U.S. meets in New Jersey October 4, 5, and 6. Mr. Bonner stated that if it were the Board's wish, as indicated, that a member of the Board and the new General Manager attend the conventions, a transfer of funds could be requested to finance their attendance.

The President stated, and the Board concurred, that funds permitting the attendance of one Board Member at conferences and meetings related to the Department's functions, should be provided in the 1969-70 Budget.

MOTION: It was moved by Commissioner Nathanson, seconded by Commissioner Harrison, and unanimously carried that a representative from the Board of Animal Regulation shall attend the American Humane Association's national meeting in San Francisco, October 27 - 31, 1968, and that the newly appointed General Manager shall also attend this meeting; further, that necessary funds to cover this request be provided through a transfer of funds.

#### OTHER ITEMS

- 1. President Beckley inquired about the "opening in" door on the animal pickup trucks as opposed to the conventional door.
- 2. Mr. Rush stated that the problem concerns the cleaning factor and the trucks have a greater carrying capacity with the "opening in" door because there is less loss of space. He also pointed out that the trucks are actually equipped with three doors.
- 2. "National Dog Week", September 22 28, 1968, will be celebrated with a parade down Hollywood Boulevard on Sunday. President Beckley and Mr. Bonner will ride in the parade.

#### ADJOURNMENT

The Meeting was adjourned at 11:45 A.M.

ATTEST: 10/21/68

President J. Janden

#### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### October 7, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President- Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. William H. Parker. Also present were Richard L. Bonner, General Manager and Robert I.Rush, Supervisor of Animal Shelters.

#### MINUTES FOR APPROVAL SEPTEMBER 16, 1968

It was moved by Commissioner Dodsworth, seconded by Commissioner Harrison, and unanimously carried that the Minutes of September 16, 1968 be approved.

#### VARIOUS COMMUNICATIONS

Received and filed letter transmitting copy of Charter Amendment adopted by the Council providing a means of appointing successors to Commissioners whose terms have expired. (9/13/68)

#### GENERAL MANAGER'S REPORTS

 Reviewed Period Report No. 3, August 25 to September 21, 1968 indicating total receipts to date of \$232,594.48, an increase of \$22,699.61 over the previous year and an increase in expenditures of \$8,651.86.

Of 655 permit applications received to date, 280 have been issued, three denied, and 372 are under investigation. Total licenses and applications issued to date is 68,002 as compared to 60,697 for the same period last year.

In response to Commissioner Harrison's question regarding the length of the investigation period, Mr. Rush stated that said period is usually 30 days.

In the discussion regarding the Personnel Budget, Commissioner Harrison felt that the personnel report would be more understandable if the five Commissioners were listed separate from the 161 regular positions. Mr. Bonner explained that the report followed the budget form, but hereafter the Board will be shown separately.

With respect to the six positions allocated for the West Valley Shelter, Mr. Rush stated that the positions are frozen until May and June of next year, and that approximately 12 positions have been filled since the period report was prepared for a total of about 155 employed.

2. Letter from Dr. Heidbreder, Health Officer of the County of Los Angeles, expressing appreciation for the Department's cooperation

#### OTHER BUSINESS

The President stated that this is Mr. Bonner's last meeting with the Board and he expressed the Board's appreciation to Mr. Bonner for his assistance and congratulated him for his many years of dedicated and loyal service to the Department and the City.

The General Manager expressed his thanks and appreciation for the Board's help and consideration as well as its courtesies and friendship.

#### ADJOURNMENT

The Meeting was adjourned at 11:20 A.M.

ATTEST:

11-18-68

President

Sander Secretary

11/21/68

received copies of

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## November 4, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:07 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. William H. Parker. Also present were Robert I. Rush, General Manager, and Wes Mason, District Supervisor.

#### MINUTES FOR APPROVAL OCTOBER 21, 1968

Moved by Commissioner Dodsworth, seconded by Commissioner Nathanson, and unanimously carried that the Minutes of October 21, 1968 be approved.

Commissioner Parker expressed regret for being absent from the Meetings and further stated that she was absent due to illness.

The President and Board Members welcomed Mr. Rush as the General Manager and expressed pleasure in the Mayor's selection.

#### VARIOUS COMMUNICATIONS

 Received and filed communication from City Clerk regarding the City Council's adoption of the CAO's report authorizing an additional representative to attend the American Humane Association's Conference in San Francisco. (10/24/68)

> The funds were not used inasmuch as the appointment of General Manager was made the same week of the Conference.

 Letter from State, County, and Federal Affairs Committee transmitting copy of the City's tentative Legislative Program for the 1969 Session of the State Legislature. (11/1/68)

> The General Manager stated that the State, County, and Federal Affairs Committee will send its recommendation to the Council for the City's 1969 program. Said listing includes the legislation initiated by the Department to receive and disburse monies derived from penalty assessments on fines resulting from law enforcement activities.

- Received and filed copy of 1968 State Legislation affecting the City of Los Angeles.
- 4. Board Members received copies of the Annual Report for 1967-68.

#### GENERAL MANAGER'S REPORTS

- Letter from CAO stating that specific salary recommendations be submitted to the Jacob's Company for its evaluation. The General Manager and Board discussed specific areas where attention is needed in order to recruit and hold personnel afterwhich, Mr. Rush stated that he will submit a list of recommendations in writing to the Jacob's Company.
- 2. Rex Layton has been appointed City Clerk, effective November 1, 1968 replacing Walter Thiel who retired.
- 3. The General Manager referred to his letter of October 22, 1968 to the Public Relations Representative in which forms were enclosed to request an extended sick leave in order to protect his Civil Service status and so that the Department will know how to proceed.

Commissioner Nathanson suggested that as Christmas draws near, the Department should contact the radio stations, TV, and other news media in order to secure as much publicity as possible regarding the "give a dog for Christmas" project.

4. The Board was advised that the Executive Officer is ill and a request for extended sick leave form has been forwarded to him in order to provide for authorized absence.

The President requested a status report at the Board Meeting scheduled for November 18, 1968.

5. The General Manager pointed out that the Period Report now distinguishes between the regular positions and the regular positions not included in the regular authority.

> In response to the President's inquiry relative to the turnover rate, the General Manager discussed those factors involved in the turnover rate as well as what could be done to lower the rate. He further pointed out that the problem is apparent not only in the Animal Control Officers' classification, but in the clerical classes as well and because of the difficulty in keeping supervisory personnel at the Shelters, it may be necessary to eventually employ female Animal Control Officers to supervise the offices.

The Board agreed with the General Manager that distribution of Period Reports be limited to Mayor, Council Members, Mercy Crusade, and Pet Assistance League and further, that the Period Report would be reviewed at future Board Meetings only if some significant deviation from the financial and work program statistics occur.

- 6. The Mayor was sent a list of the Department's accomplishments since July 1, 1968 together with photographs depicting the Department's activities and a picture of the West Valley Animal Shelter for inclusion in a report to the citizens of Los Angeles.
- 7. Plans for the West Valley Animal Shelter have been received by the Department for review and approval. Mr. Rush will meet Wednesday with Public Buildings and representatives of Deasy and Bolling to discuss the plans in detail, however, Mr. Rush stated that the plans look extremely good.
- The City Attorney has been requested to render an opinion relative to the effect an amendment to the California Penal Code defining "peace officer" will have on the Department's activities.
- 9. The Department has prepared a summary of "animals permitted and prohibited" by zones from Al-M3 and forwarded this information to City Planning for verification afterwhich, it will be transmitted to Equestrian Trails for use in its study of horsekeeping and domestic animals in the City of Los Angeles.
- 10. The General Manager stated that the Department must adopt an "Employee Complaint and Grievance" procedure because of the State Law and the position the City has taken in this regard. The procedure will be prepared in cooperation with the Personnel Department and submitted to the Board for its review.

He further stated that a member of the Personnel Department will be present at the next Board Meeting to discuss the procedure and some of the technical matters pertaining thereto.

 Mr. Rush stated that he expected to work very closely with the Board on all matters concerning the Department.

## SUPERVISOR OF ANIMAL SHELTERS

The President and Board Members discussed the matter of filling the position of Supervisor of Animal Shelters and other personnel matters within the Department with the General Manager afterwhich, it was agreed that the matter of personnel be given top priority at the November 18 meeting.

#### CHRISTMAS PROJECT

Commissioner Nathanson reiterated that the Department begin contacting the news media requesting their aid in informing the public to give a dog as a pet for a Christmas present rather than wait for them to contact us.

Commissioner Harrison stated that the Department should be permitted to give the dogs to those unable to purchase them at Christmas and the President indicated that the City Attorney stated that the Department could not legally give City property away.

## November 4, 1968

The Secretary was requested to review the files for a copy of the City Attorney's letter regarding this matter.

#### ADJOURNMENT:

The Meeting was adjourned at 11:35 A.M.

ATTEST:

12-2-68

ye n President

Indere Secretary

11/4/68

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### November 18, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. William H. Parker. Also present were Robert I. Rush, General Manager, C. Arriola, Mayor's Office, and Martin Beckel, Personnel Department.

MINUTES FOR APPROVAL NOVEMBER 4, 1968

> Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried that the Minutes of November 4, 1968 be approved.

#### VARIOUS COMMUNICATIONS

- The Board received and filed notice of meeting concerning 1969 Proposed State Legislative Program with the knowledge that the Department has submitted a proposal to establish a Commission on Animal Control Officer Standards and Training. (11/6/68)
- Referred Mr. Backstrom's request to receive copies of Board Agenda and Minutes to General Manager for recommendation. Mr. Backstrom is General Manager of Local 347.

#### GENERAL MANAGER'S REPORT

Employee-Management Relations Proposed Personnel Policy No. 1

The General Manager stated that the purpose of the Employee Management Relations policy is to strengthen employee-management relations in City Government.

This policy has been reviewed and approved by the Personnel Department and has also been adopted by a number of City departments. It does not provide for appeals inasmuch as such are covered under City ordinances and Charter provisions.

It was noted that No. 3A and 4B have been reversed. After adoption of the procedures, copies will be sent to all employees and in addition, supervisors will receive guidelines setting forth the items covered by the Department.

Commissioner Harrison entered the Meeting at 10:15 A.M.

#### November 18, 1968

Employee Complaint and Grievance Procedure Proposed Personnel Policy No. 2

The General Manager stated that this procedure will provide a means by which employees can get their complaints considered promptly, fairly, and without fear of reprisal. The procedure sets forth time limits in which a grievance should be handled and points up the importance of supervisors handling problems as promptly as possible.

This procedure also provides for the establishment of a Grievance Advisory Committee (may also be established at employee's request) consisting of one member designated by the Personnel Department and two members from the Department of Animal Regulation.

With respect to charges of discrimination, the General Manager stated that such would be handled under this procedure and even though the General Manager's decision would be final, this does not prevent the employee from appealing his case.

Commissioner Harrison suggested that under Section II-A, either "qualified" or "recognized" be inserted where reference is made to employee organizations.

Mr. Beckel pointed out that the State Law uses the word "recognized" and the Personnel Department uses "qualified", however, it is expected that the City will eventually change its policies to read "recognized".

The General Manager had no objection and "qualified" was inserted in before employee organization.

Inasmuch as the Board was concerned with whether the unions, representing City employees, had reviewed the Policies, the General Manager stated that the policies are not new in that other Departments have previously adopted similar policies after approval by the unions, and therefore, it is not necessary to submit these for their review.

<u>MOTION</u>: Moved by Commissioner Harrison, seconded by Commissioner Dodsworth, and unanimously carried that the Board of Animal Regulation approve Personnel Policy No. 1 and No. 2 with the understanding that the local unions have reviewed similar policies and have approved them, therefore, the Board goes on record approving the aforementioned policies.

## PUBLIC HEALTH & WELFARE COMMITTEE MEETING

The General Manager notified the Board that November 21, 1968 at 2:00 P.M. the Public Health and Welfare Committee will discuss the Department's recommendation to increase the dog license fee to \$4.00

#### November 18, 1968

The Board reiterated its previous support to increase the dog license fee as recommended by the General Manager.

#### CHRISTMAS PROJECT

The General Manager reported that the City Attorney has not rendered an opinion regarding the legality of giving dogs away at Christmas, but verbally, it was indicated that this could not be done because of City ordinance restriction.

#### PUBLIC RELATIONS

Mr. Rush stated that Larry Batterman has been assigned to public relations on a full time basis.

Commissioner Nathanson indicated that arrangements had been made for the Department's Kennelmen to take pictures with "Laugh-in" stars.

Commissioner Dodsworth suggested that Commissioners not make definite plans or arrangements concerning the Department until such items have been discussed with and cleared by the General Manager.

#### ADJOURNMENT

The Meeting was adjourned at 10:55 A.M.

ATTEST

Deckley

Secretary

11/18/68

#### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## December 2, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:35 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager and Larry Batterman, License Enforcement Division.

#### MINUTES FOR APPROVAL NOVEMBER 18, 1968

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried that the Minutes of November 18, 1968 be approved.

#### GENERAL MANAGER'S REPORT

- Period Report No. 5--A new column indicating the number of animals exchanged as provided for in the recent ordinance amendment has been added to the report.
- The General Manager recommended that in line with policies followed by other Departments, Mr. Backstrom's request to receive copies of Board Minutes and Agenda be approved.

The Board concurred with this recommendation.

3. Proposed Budget 1969-70--Proposed Budget Request was discussed with Board Members with the General Manager pointing out that the Service Betterment portion contains a request to utilize seasonal personnel to assist in canvassing the City and the collection of dog license fees.

Personnel to effect the reorganization of the Department, provide sufficient supervisory personnel, and to augment the Valley area when the West Valley Animal Shelter is placed in operation has been requested in the Budget.

The General Manager advised the Board that funds permitting the attendance of one (1) Board Member at the American Humane Association's convention and regional conference were included in the Budget request. He also stated that at the next meeting of the Board, he will have a determination as to present authority to allocate funds to purchase coffee for Commission Meetings.

The General Manager was excused at 10:55 A.M.

## EMPLOYEE POLICIES AND PROCEDURES

Copies of Employee-Management Relations and Employee Complaint and Grievance Procedures as adopted by the General Manager were distributed to Board Members.

#### PUBLIC RELATIONS

Mr. Batterman summarized recent public relation activities concerned with publicizing the "Give a Dog for Christmas" program which consisted of press releases, photo previews, spot announcements on radio, and picture stories carried by Channel 5 and Channel 7 television stations. He also stated that Mr. Rush will tape a segment concerned with the same subject to be played on Station KTLA Radio between now and Christmas.

Commissioner Nathanson inquired relative to emphasizing the purchase of pets as "gifts" as opposed to "toys" and he suggested that Mr. Batterman arrange for Mr. Martin to take pictures with an Animal License Inspector for use in our public relations program.

Commissioner Harrison suggested that next year, the Department consider using a "mobile unit" containing dogs and cats available for purchase to be circulated to various shopping centers in order to facilitate the purchase of pets.

The Board instructed the Secretary to place this subject on the Matters Pending agenda, afterwhich, it was recommended that the General Manager look into the possibility of a "mobile unit" going from one area to another and report back to the Board.

The President thanked Mr. Batterman for a good report and expressed the Board's gratitude for the fine job he is doing. He asked that all suggestions concerned with public relations be referred to Mr. Batterman.

#### OLD BUSINESS

- 1. <u>New Animal Shelters</u>--The President stated and Board concurred that the matter of constructing new animal shelters be held until such time as the Board has had an opportunity to review the proposed budget.
- 2. <u>Horsekeeping</u>--The Board requested that the General Manager present a status report on the subject of horsekeeping in the City of Los Angeles.
- Commissioner Dodsworth's suggestion relative to inviting Councilmen's wives to visit the Animal Shelters was placed on the Matters Pending agenda.

#### ADJOURNMENT

The Meeting was adjourned at 11:45 A.M.

ATTEST:

1-6-69

### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### December 16, 1968

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth and Charles K. Harrison. Absent: Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager, C. Arriola, Mayor's Office, and Jo Ann Perry, Acting Secretary.

MINUTES FOR APPROVAL DECEMBER 2, 1968

Moved by Commissioner Dodsworth, seconded by Commissioner Harrison, and unanimously carried that the Minutes of December 2, 1968 be approved.

#### VARIOUS CORRESPONDENCE

 Letter from Councilman Lindsay stating that it is his understanding that the Department can legally waive a portion of the fees required when a person takes a dog from the Pound. He also asks whether the Board would see fit to make this an annual public relations program. (12/4/68)

The Board approved the General Manager's recommended response advising Councilman Lindsay that specific fees the Department shall charge and collect are provided in the City Ordinance and the waiver of a portion of said fees would require an ordinance amendment; however, due to the lateness of the date, the Department will make this a part of its tentative program for next season.

Mr. Rush advised the Board that the "Tailwaggers" will purchase animals for anyone desiring a dog or cat. Representatives will be stationed at 11th Avenue, West Los Angeles, and Valley Shelters on December 23 and 24, 1968.

- Received and filed Board of Airport Commissioners letter advising that Martin Pollard and Lemoine Blanchard have been elected President and Vice President respectively for the fiscal year 1968-69. (12/5/68)
- Received and filed City Clerk's letter advising that Nina M. Dodsworth and Mark Nathanson were confirmed by the City Council as Members of the Board on December 2, 1968 and have taken the necessary oaths of office as members. (12/2/68)

## GENERAL MANAGER'S REPORT

## PROPOSED BUDGET 1969-70

Personnel needs as proposed in the Budget were discussed at length by the Board with the President pointing out that the General Manager will have to perform his duties while training new personnel in two positions.

The concept of Division Heads and Assistant General Manager was felt to be a good one with the General Manager indicating that he would like the positions to be filled from promotions keeping in mind the need for someone with administrative skills as well as technical knowledge of animal care and control. The deadline for submitting supplemental budget request is January 1, 1969.

Commissioner Nathanson entered the Meeting at 10:45 A.M.

#### Travel Expense

Funds have been requested in the Budget to permit the attendance of one Commissioner at the American Humane Association's conference October 1969 Twin Cities, Minnesota and January 1970 in Seattle, Washington (tentatively).

It was the consensus of the Board that funds be requested to permit the attendance of a Board Member at the American Humane Association's Conference February 20 - 21, 1969 at Fresno.

#### Commission Meetings

Mr. Rush advised the Board that the Department can expend funds to purchase coffee for meetings and to cover costs for luncheon meetings if desired by the Commission.

#### Service Betterment

In response to Commissioner Harrison's question relative to salary of the proposed Field Collector positions, Mr. Rush stated that the amount is an approximate figure and it is understood by the CAO that the figure is subject to change.

MOTION: Moved by Commissioner Harrison, seconded by Commissioner Dodsworth, and unanimously carried that the General Manager's Budget Estimate the approved as submitted with the understanding that the "organizational chart" is subject to change at the discretion of the General Manager.

#### PROPOSED CHARTER AMENDMENT

The General Manager reviewed report from City Attorney with respect to the problem of "barking dogs" and pointed out that the Police Department should not have the responsibility of investigating said complaints inasmuch as the Department must check them for humane reasons. Further, he recommended that the City Charter or Municipal Code be amended to give the Department legal authority to enter the premises for the purpose of inquiring about the "barking dog".

#### December 16, 1968

MOTION: Moved by Commissioner Harrison, seconded by Commissioner Dodsworth, and unanimously approved the General Manager's recommendation that the Charter or Municipal Code be amended to make it permissive and obligatory for the Department of Animal Regulation to investigate and act upon complaints of "barking dogs" as well as other disturbing noises by animals.

Commissioner Harrison was excused at 11:15 A.M.

#### RALPH M. BROWN ACT

General Manager has received a report from City Attorney with respect to recent developments in the Ralph M. Brown Act. Copies will be forwarded to Board Members.

#### DOG LICENSE FEE INCREASE

Mr. Rush reported that the City Council will consider the matter of increasing the Dog License Fee from \$3.30 to \$4.00 next week.

#### REQUEST TO DESTROY OBSOLETE RECORDS

Moved by Commissioner Dodsworth, seconded by Commissioner Nathanson, and unanimously granted approval to destroy obsolete Commission Records as requested.

#### HORSEKEEPING REPORT

The General Manager reported that on November 12, 1968, he presented a preliminary report to the Planning Committee of the Council in accordance with instructions contained in Council File No. 135161. At that time, he reported that the Department's representatives had met several times with representatives of Equestrian Trails and had discussed many of the problems with respect to horsekeeping in the City of Los Angeles, however, an additional six months would be required to prepare a final report because of the complexities involved in such a study.

On November 6, 1968, the Department submitted a summary of permitted and prohibited animal use by zones Al - M3 to the Planning Department for verification of the information compiled in the summary and we are awaiting reply.

Commissioner Nathanson requested that Mr. Gill be sent a copy of the status report on horsekeeping.

## COMMISSIONER'S COMMENTS

The Board agreed with Commissioner Nathanson that signs should be displayed at the shelters to the effect that visitors should not put their hands in the cages in order to protect the City in case of a lawsuit. The General Manager was asked to seek a ruling from the City's Safety Engineer with respect to this matter.

#### MATTERS HELD

Commissioner Nathanson's question relative to the Minutes was held until January 6, 1969.

#### ADJOURNMENT

The Meeting was adjourned at 11:45 A.M.

ATTEST:

1-20-69

Beckley President

Secretary

12/16/68

#### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### January 6, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager, Larry Batterman, Acting Public Relations Representative, Ernest Jensen, District Supervisor and Acting Secretary, Miss Jo Ann Perry.

# MINUTES FOR APPROVAL DECEMBER 16, 1968

Moved by Commissioner Dodsworth, seconded by Commissioner Harrison, and unanimously carried that the Minutes of December 16, 1968 be approved as mailed.

#### PUBLIC RELATIONS ACTIVITY

Larry Batterman, Acting Public Relations Representative, summarized recent public relations programs sponsored by the Department from November 29, 1968 to the present. He related the splendid cooperation received from the various news media, specifically, during the Christmas program of"Pets for presents".

Many stories were carried in the newspapers, Radio and TV, including a specially taped announcement for Radio KLAC by the General Manager relative to the Christmas program.

He further reported that Bill Selesky, Public Relations Representative, Los Angeles Police Department, participated in the taping of "Do Not Give A Burglar an Even Break" which was carried by most of the television stations. Commissioner Nathanson was present when pictures were taken of Mr. Dick Martin, "Laugh-in" television star, with a Department Animal License Inspector.

Commissioner Harrison suggested that with respect to "Do Not Give a Burglar an Even Break", racks displaying brochures on the subject should be set up in the various shelters.

The General Manager stated that the Department plans to install racks at the Shelters for use in displaying various brochures and literature, some of which will be provided by the Police Department and State Fish and Game.

## TAILWAGGERS' FOUNDATION

Mr. Ernest Jensen, District Supervisor, informed the Board that although the Tailwagger Foundation had made arrangements with the Department to be present at the West Los Angeles, 11th Avenue, and Valley Shelters on December 23 and until noon on the 24th of December for the purpose of pur-

## January 6, 1969

chasing dogs for those unable to pay the necessary fees, representatives were present only a fraction of the time on December 23 at West Los Angeles and Valley Shelters, they did not appear on December 24 at West Los Angeles or Valley Shelters.

After discussing the matter briefly, the President and Commissioners concurred with the General Manager that the following action be taken"

ACTION: That the General Manager direct a letter to Tailwaggers' Foundation apprising them of the fact that their recent action caused considerable ill feelings toward the Department, inquire as to their failure to follow through on their commitment, and invite them to attend the next Board Meeting should they wish to discuss the matter.

### GENERAL MANAGER'S REPORT

- 1. Mr. Rush reported that December 30, 1968, the City Council unanimously adopted a report increasing the dog license fee from \$3.30 to \$4.00.
- The American Humane Association's California conference will be held February 20 - 21, 1969, Fresno, and funds have been provided in the budget to permit the attendance of the General Manager and one staff member.
- 3. Commencing January 15, 1969, the Department will be authorized to employ, in the class of Animal Keeper and for the purpose of training 10 - 12 individuals classified as unemployable for a period of six (6) months. The program is funded by the Federal Government and the Department's participation is through the City's Special Impact Program.

In response to Commissioner Harrison's question relative to assignment, the General Manager stated that the "employees" will be assigned to the West Los Angeles, Ann Street, and 11th Avenue Shelters, they will be provided transportation vouchers, and the Mayor's Office will screen all individuals for the program.

President Beckley was interested in whether the training received by the individuals would qualify them to apply for a "Kennelman" position with the City of Los Angeles.

The General Manager pointed out that while the training does not necessarily qualify the individual for City service, should they take the "GED" Test, it would aid them in qualifying for the Kennelman examination.

4. In accordance with the Board's suggestion at its meeting of December 16, 1968, the General Manager reported that some "Don't Touch the Animals" signs are now posted in Shelters. The Safety Engineer will submit a report on this matter at the next Board Meeting which will indicate his suggestions for reducing possible injury to citizens visiting the Shelters.

## January 6, 1969

- Mr. Louis Dodge Gill, President, Board of Public Works, has been provided with a copy of the Horsekeeping Status Report as requested by Commissioner Nathanson at the Meeting of December 16, 1968.
- 6. Board Members were advised that a letter has been sent to the J. L. Jacobs Survey Team regarding a proposed organizational change in the Department. Said consolidation of positions proposed will assure that the Shelters are adequately staffed.

#### BARKING DOGS

The Board and General Manager discussed the matter of "barking dogs" complaints and the problems that would be encountered (personnel, enforce-ment, etc.,) should this responsibility be transferred to this Department.

The General Manager pointed out that the Police Department currently refers "barking dog" complaints to this Department, however, the Department of Animal Regulation is limited to "entering the premises for inhumane treatment of animals".

The Board made no recommendation on this matter.

#### SUMMER PROJECT - SPECIAL

The Board discussed Commissioner Parker's suggestion that a program to place pets in homes during the summer months be initiated and promoted similar to the Christmas project emphasizing "dogs in homes" and generating public relation activity for the Department.

Commissioner Dodsworth was excused at 11:25 A.M.

<u>MOTION</u>: Moved by Commissioner Parker, seconded by Commissioner Harrison, and carried that the Department should study and activate a program to be known as "Community Pets for Children" and to submit a report within 45 days to assure activation by the end of the school term.

## Commissioner Nathanson voted NO

The Board then discussed the method to be utilized in spearheading the proposed project with the President stating that the General Manager's suggestion that a list of public relation objectives and goals be drawn up was a good one and requested that each Board Member submit a list of objectives at the next Board Meeting.

#### ADJOURNMENT

The Meeting was adjourned at 11:30 A.M.

ATTEST:

) Seck

Secretary

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

### January 20, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President, Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager and Larry Batterman, Acting Public Relations Representative.

## MINUTES FOR APPROVAL JANUARY 6, 1969

Moved by Commissioner Harrison, seconded by Commissioner Dodsworth, and unanimously carried that the Minutes of January 6, 1969 be approved as mailed.

#### VARIOUS COMMUNICATIONS

<u>1-14-69</u> Letter from A. C. Estes for the Committee on Proposed State Legislation transmitting copy of the Legislative Program of the City of Los Angeles as adopted by the Council December 4, 1968 for the 1969 session of the State Legislature.

(See General Manager's Report)

## GENERAL MANAGER'S REPORT

Public Safety--Shelters Survey Minutes 12/16/68 Pg. 3 & 1/6/69 Pg. 2

A survey of the Department's animal shelters prepared by the City's Safety Engineer with a view toward reducing the possible incidence of injury to the public was reviewed by the General Manager. He pointed out that some of the suggestions included in the survey were not applicable to the Shelters but that the direction of visitors through the Shelters could be helpful. He also stated that all Shelter signs, including the "warning" signs are being modernized and updated and this should aid in reducing the incidence of injury to the public.

After review and discussion with the General Manager, the Board concurred with Mr. Rush that the injury rate was quite low and protection of the public is adequate, therefore, the President requested the General Manager to convey the Board's appreciation to Mr. Somerfield for his preparation of such a thorough report.

In response to President Beckley's question as to whether the survey was considered with regard to West Valley Shelter, Mr. Rush stated that safety had been taken into consideration.

### January20, 1969

## Tailwaggers' Foundation Minutes 1/6/69--Pg. 1

The General Manager reviewed letter to Mr. James G. Lindsay inviting him to appear before the Board, advising him that the Department received many complaints as a result of his representatives failure to appear at the Shelters as scheduled and further, that the Department would not authorize such projects at any City Shelter in the future.

#### 1. Peace Officer Status

The General Manager reported that the Committee on Proposed State Legislation met January 8, 1969 to discuss the status of "peace officers" restoration. Senator Carrell has introduced a Bill providing for restoration of "peace officer" status to Animal Control and other officers, however, the Committee on Proposed State Legislation has not decided whether to support Senator Carrell's Bill or sponsor new legislation.

The General Manager then emphasized the importance of this legislation to the Department's duties and responsibilities and further that the loss of "peace officer" status seriously affects the control of rabies and quarantining of animals. Officers may not demand identification from individuals, cannot enter property, and the Department is unable to provide any effective law enforcement activities.

## 2. Statement of Expenditures

Funds have been encumbered for the purchase of necessary equipment for the new West Valley Animal Shelter, which purchase has not been made due to lack of storage space.

# 3. Dog License Fee Increase

Reported that the City Council will consider the matter of increasing dog license and other related fees Thursday, January 23, 1969. He also stated that Mercy Crusade has indicated that they will support the increased fee.

## 4. Positive News Items

Mr. Tom Jardine, Executive Assistant to the Mayor, has requested that the Department submit positive news items to his office weekly and in accordance with this request, the Department has transmitted a report relative to its participation in the Special Impact Program.

## Animal Regulation 5. <u>Proposed College Course</u>

The General Manager reported results of meeting with Dr. Tolegian, Dean of Evening Division, East Los Angeles College, which meeting was to enlist his support for the establishment of a curriculum in Animal Regulation Science.

## January 20, 1969

A tentative curriculum in Animal Regulation Science has been discussed with Dr. Tolegian and representatives from other agencies. It is expected that upon completion of the two (2) year course (64 units), the individual(s) could obtain employment with the City and other agencies in this field. The establishment of such a curriculum would aid in the recruitment of qualified applicants to work for the City.

<u>ACTION:</u> The Board concurred with Commissioner Harrison's request that the General Manager submit a written report setting forth the curriculum proposal, course of study, and general layout at the Board Meeting of February 3, 1969.

6. Letter from Councilman Wilkinson commending the Department and Officers Kenneth Williams and Gary Felegy for their efficiency and dedicated service in response to calls involving injured animals. Copies of this letter will be made a part of each employee's file.

The General Manager was excused at 10:55 A.M. to attend the Mayor's Department Heads Conference.

Vice President Nathanson entered the Meeting at 10:55 A.M.

#### PUBLIC RELATIONS

- 1. Mr. Batterman, Acting Public Relations Representative, reported that reaction to publicity seeking applicants for the position of "Animal Control Officer" has been evident in the large number of phone calls received by the Personnel Department.
- An agreement has been reached with the Air Force Base Personnel Office in Oxnard whereby the need for Animal Control Officers in the City of Los Angeles will be brought to the attention of base personnel prior to their "separation from service".
- Recently, Mr. Dale Richards, member of the Mounted Police, was the Department's guest on "Dialing for Dollars", Channel 13, and discussed "horsekeeping" in the City of Los Angeles.
- 4. Reported that "Foster and Kleiser" and "Pacific Outdoor" would donate billboard space to the Department which might be utilized to remind dog owners to purchase their dog license July 1 or to carry the Department's message of "spaying". The Department would have to pay labor and printing costs.

Commissioner Harrison stated that neither the Commission nor the Department have taken a firm position concerning a spaying program and felt it would be more proper to do so before embarking on such a project.

The Board indicated that funds to cover the labor and printing costs would best be secured from an agency such as Mercy Crusade.

### January 20, 1969

The President pointed out that the Pasadena Humane Society has established a spaying program and instructed the Secretary to write the Pasadena Humane Society requesting information relative to their program to control the birth of unwanted animals.

Further, the Secretary was instructed to place the following matters on the Agenda for its Meeting of February 3, 1969.

- 1. Ways to preclude the birth of unwanted animals.
- 2. Organization Chart.

Mr. Batterman noted that starting Monday, January 27, he will be devoting most of his attention to the Licensing Division inasmuch as Mr. Parris will be retiring effective January 31, 1969, but that he will attempt to complete those projects he is currently working on.

55. Reported that the Valley News and Green Sheet has invited the Department to submit articles concerning the Department's activities and objectives for publication in its annual "Achievement Edition" to be released in February.

#### ADJOURNMENT

The Meeting was adjourned at 11:30 A.M.

ATTEST: 2-17-69

Beckley

1/27/69

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

February 3, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager and Dave Oliphant, Deputy City Attorney.

MINUTES FOR APPROVAL JANUARY 20, 1969

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Moved by Commissioner Nathanson, seconded by Commissioner Parker, and unanimously carried that the Minutes of January 20, 1969 be approved as mailed.

#### VARIOUS COMMUNICATIONS

- <u>1-19-69</u> Copy of letter from <u>H. Richard Kraemer to Los Angeles Times</u> relative to handling of opossum by departmental employee. General Manager wrote Mr. Kraemer advising that animals having prehensile tails such as the opossum use their tails to hang by, thus the opossum did not suffer when picked up in this manner.
- 1-20-69 Letter from Porter Smalley, Director, Pasadena Humane Society, responding to Board's letter of January 20, 1969, which requested information concerning their method of animal birth control.

Mr. Smalley stated that the program applies only to female dogs and cats adopted from the Shelter, and the person adopting the animal must agree to the program and leave a \$10 spay deposit in return for a spay certificate which must be used within one month for mature females and up to five months for puppies or kittens.

Further, that the Society pays \$11 towards the total spaying fee and upon receipt of the veterinarian's bill, the \$10 spay deposit is returned to the owner. The program is financed by donations and bequests.

## GENERAL MANAGER'S REPORT

## Animal Collection Vehicle

Mr. Rush invited Board Members to view one of the Department's recently modified Animal Collection Vehicles. Compartment is designed to accommodate animals of various sizes, storage space is provided for equipment utilized by the Animal Control Officer, and the vehicle is vented by a forced air unit. Space is also provided for carrying dead animals.

### February 3, 1969

### Animal Birth Control

The General Manager reviewed his report to Councilman Lindsay relating to more rigid birth control measures than are now in effect, as requested by the Councilman November 25, 1968. He discussed each proposal on the basis of its practicality and further recommended that "the General Manager be authorized to exercise greater selectivity in the sale of animals to the public".

He stated that such ordinance, if enacted, would not be in conflict with current animal regulations, but would provide a means of reducing the number of females sold from the Shelters.

Commissioner Harrison felt that such action would be difficult to enforce and the question of liability would be apparent inasmuch as the owner has a right to retrieve his animal within a specified time limit.

The President and Commissioners discussed the many facets of animal birth control touching on such things as "surplus of animals", the number of animals destroyed each year, and the Department's regulations relative to pickup of "stray" animals as opposed to animals given to the Department which Mr. Oliphant briefly discussed.

Mr. Oliphant pointed out that the Department must now file a written complaint with the City Attorney relative to violations of the animal laws inasmuch as the Department's employees no longer have "peace officer" status.

Commissioner Dodsworth suggested greater control of females during the breeding season and Commissioner Parker felt that an "advertising and educational" compaign would be helpful in encouraging the public to have their animal spayed.

<u>ACTION</u>: The President, with Board concurrence, requested that the General Manager provide each Commissioner with a copy of his report to Councilman Lindsay together with a copy of the City Attorney's Opinion on this subject; and that the Secretary place this matter on the Board's Agenda for February 17, 1969.

Organization Chart 1969-70

> The President in reviewing the proposed Organization Chart for the Department of Animal Regulation, emphasized the need for decreased costs and pointed out that the addition of employees should occur whereabsolutely necessary--the need to maintain adequate clerical help in the district offices and for additional field officers.

He reviewed and discussed with the General Manager the proposed Budget as it compares with recommendations contained in the Management Audit Report prepared by the City Administrative Officer relative to the Department's employment level.

#### February 3, 1969

The General Manager stated that the Management Audit Report's recommendation of an employment level of 148 included the addition of the West Valley Shelter and the deactivation of 11th Avenue Shelter. Further, he stated that the 17 additional personnel requests are for eight (8) Field Collectors, four (4) Clerk-Typists, five (5) Animal Control Officers (2 for Equestrian Patrol), and that eight (8) employees currently at the Valley Shelter will be transferred to the West Valley Shelter upon its completion.

ACTION: The Board concurred with the President that this matter is placed on the Board's Agenda for February 17, 1969 for the purpose of reviewing the recommendations of the Management Audit Team.

#### Dog License Fee Increase

The City Council unanimously approved the ordinance increasing dog license fees from \$3.30 to \$4.00. Said ordinance is now in the Mayor's Office for signature.

#### Other Items

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- Reported that on November 25, 1968, requested the County Health Department to inspect the Department's animal shelters to determine the extent of the insect and rodent problem. In accordance with this inspection, several suggestions were made in connection with the elimination of the "fly" problem during the summer months.
- Mr. Rush reported that the matter of "peace officer" status is still being evaluated by the Committee on Proposed State Legislation.
- General Manager reviewed Senate Bill No. 171, which provides for the establishment of a Commission on Animal Control Officer Standards and <u>Training</u>. He indicated that support of this legislation has come from humane societies, unions, and employee organizations.

ACTION: The Board took no formal action but agreed to individually support the passage of this legislation.

- 4. Reported receipt of preliminary report on "salaries" prepared by the Jacobs Survey Team. Said Report is being reviewed and discussed with employee organizations and plans are being formulated to explain the report to all city employees.
- 5. General Manager advised the Board that the "Departmental Guidelines" are in the process of being updated afterwhich, unions and employee organizations will be invited to attend a Board Meeting (60 days) for the purpose of review and discussion.
- 6. Reported that the current Senior Public Relations Representative list will expire March 9, 1969.

## RESOLUTION FOR ADOPTION

Moved by Commissioner Dodsworth, seconded by Commissioner Harrison, MOTION: and unanimously carried that Resolution for Mr. Parris be adopted, and that the Secretary invite Mr. Parris to the Board Meeting for presentation to him.

## ANIMAL REGULATION CURRICULUM

General Manager reviewed his letter to Dr. Tolegian relative to the establishment of a curriculum in Animal Regulation Science. He also stated that Dr. Tolegian requested the appointment of a Steering Committee. He further advised the Board that he will submit a full report on this matter on or before the next Board Meeting.

## . AJOURNMENT

Meeting was adjourned at 11:30 A.M.

AATTEST:

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Secretary

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

### February 17, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager, C. Arriola, Mayor's Office.

Also present was Mrs. Betty Denny Smith, Pet Assistance Foundation.

MINUTES FOR APPROVAL FEBRUARY 3, 1969

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Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried that the Minutes of February 3, 1969 be approved.

#### VARIOUS COMMUNICATIONS

Secretary informed Board that Mr. Parris would not be present at today's meeting inasmuch as he is out of the City, however, upon his return he will be scheduled to appear before the Board to accept its Resolution commending him for his many years of service to the Department.

### GENERAL MANAGER'S REPORT

Animal Birth Control Minutes 2/3/69 Page 2

The General Manager reviewed his report of January 16, 1969 to the Public Health and Welfare Committee of the Council concerned with more rigid ways to control birth of unwanted animals. As an alternative to spaying, the General Manager discussed his recommendation that he be given authorization to curtail the number of female dogs and cats made available for sale to the public from the animal shelters.

Commissioner Nathanson entered the Meeting at 10:10 A.M.

The General Manager pointed out that this proposed policy has been discussed with the City Attorney's Office and Betty Cardoni, Mercy Crusade, who supports the Department's recommendation. He read a letter from Mercy Crusade to this effect and added that an Ordinance amendment would be necessary to effect the recommended program.

Commissioner Harrison felt that there should be an alternative to this proposal and stated that the General Manager should

### February 17, 1969

continue to look into other programs including the possibility of the Council appropriating funds for a "spaying" program as indicated in Paragraph 4 of said report.

Mr. Rush stated that the Public Health and Welfare Committee will consider this report at its meeting Thursday, February 21, 1969 and representatives from Mercy Crusade have indicated that they will be present to offer support.

ACTION: The Board made no recommendation.

Management Audit Report Organization Chart Minutes 2/3/69 Page 2

The President discussed at length the recommendation contained in the Management Audit Report concerned with employment level. He pointed out that 17 positions the previous General Manager determined to be deleted from the Budget were maintained giving the Department 187 employees rather than 170.

He further pointed out that said reduction was not based on deactivation of 11th Avenue, however, the Audit's recommendation of 148 employees was based on deactivation of this Shelter.

The General Manager stated that clerical personnel has been reduced 25% at the shelters since the Management Audit Report Further, he stated that he would prepare a complete breakdown of personnel by Shelter for discussion purposes so that a review may be made with a view towards where reductions may be made.

<u>ACTION:</u> Requested that the General Manager prepare and furnish the Board with a list of those items implemented as a result of Management Audit Report; indicate current and proposed assignment of personnel in the 1969-70 Budget.

Instructed the Secretary to place the above items on the Agenda for March 3, 1969 and that the Board be prepared to fully discuss the proposed 1969-70 Budget.

#### Proposed Care and Feed Charges

General Manager reported that effective March 9, 1969, as a result of Council action, feed and care charges for impounded animals will be increased. Additionally, he recommended that those feed and care charges under his jurisdiction be increased to more nearly cover the costs incurred for impounded animals. (Copy of proposed charges on file in General Manager's Office).

MOTION: Moved by Commissioner Dodsworth, seconded by Commissioner Parker and unanimously carried that the General Manager's recommendation to increase certain feed and care charges be approved.

## Animal Regulation Science Curriculum Minutes 2/3/69 Pg 4 - 1/20/69 Pg 2

The Proposed Animal Regulation Science curriculum, copies of which have been provided Board Members, has been referred to Dr. Tolegian, Dean of Evening Instruction, East Los Angeles College, for his consideration.

The Board was very pleased with the curriculum and expressed its appreciation to the General Manager for such an excellent and well written report.

#### Various Reports

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- Reported that Mayor Yorty requested that the City Council amend Section 89,100 setting forth a policy defining the duty of General Managers, fulltime officers of the City, etc., with respect to attendance.
- The Department rescued a number of ducks from the oil slicked lake at Hollenbeck Park. This information was released to the press be the Mayor's Office.
- 3. Mrs. Kraemer's suggestion of a "Pet of the Week" photo was felt to be a good one, however, the General Manager stated that a public relations representative is needed to handle this project.

Senate Bill No. 171 Minutes 2/3/69 Page 3

The General Manager informed the Board that support of Senate Bill NO. 171, which establishes the Commission on Animal Control Officer Standards and Training, has come from other governmental agencies and humane societies. He requested that the Board notify him of any support they are able to secure toward the passage of this Bill.

Special Impact Program Minutes 1/6/69 Pg 2 - Item 2

Reported that three (3) employees are currently employed under the Special Impact Program and it is expected that three (3) more will be added soon.

General Manager was excused at 11 A.M. to attend Mayor's Department Head Conference.

#### SPECIAL APPEARANCE

Mrs. Betty Denny Smith, Pet Assistance Foundation, discussed the organization's current project of obtaining sufficient number of signatures on a petition to be presented to the City Council asking for spay and neutering clinics.

### February 17, 1969

The Board suggested that Mrs. Smith forward a copy of the Petition to the Commission to which they will attach a letter of endorsement.

The President advised Mrs. Smith that she may request a copy the General Manager's report to the Public Health and Welfare Committee on "Animal Birth Control" if her organization received no copy.

## SUMMER PROJECT PETS FOR CHILDREN

Commissioner Parker stated that the purpose of the program is to place pets in homes prior to the summer months for the children and it would be similar to the Christmas project. The Board discussed selection of a proper name, afterwhich, they would solicit assistance from various organizations in this program.

ACTION: That the Public Relations Representative be requested to attend the Meeting of March 3, 1969 for the purpose of providing ideas and assistance in this project.

## SPECIAL RESOLUTION

The Secretary was instructed to draw up a Resolution commending Mr. Tuttle, Executive Officer for his many years of devoted service to the City of Los Angeles.

### COMMISSIONERS' COMMENTS

Commissioner Harrison inquired relative to the Animal Importation Center at the Airport and Harbor and was advised by the President that Mr. Rush is still working on this matter.

#### ADJOURNMENT

The Meeting was adjourned at 11:20 A.M.

ATTEST: 3/17/69

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## March 3, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present: Robert I. Rush, General Manager, and Larry Batterman, Acting Public Relations Representative.

The President acknowledged the presence of former general manager Richard L. Bonner, Mrs. Marjorie MacIntyre, Mercy Crusade, and Mrs. Betty Denny Smith, Pet Assistance Foundation.

MINUTES FOR APPROVAL FEBRUARY 17, 1969

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Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried that the Minutes of February 17, 1969 be approved.

#### VARIOUS COMMUNICATIONS

2-20-69 Note from Mrs. Chris Laird, Pet Assistance Foundation, transmitting copy of petition which endorses the "spay and neutering" clinics for presentation to the City Council. (See Page 4)

#### GENERAL MANAGER'S REPORT

Donation for Publication of Stray Animals Impounded

On February 25, 1969, Mr. Rush met with Mrs. Rex Ross to discuss how she might assist the Department in reuniting stray animals with their owners. It was proposed that a list of all stray animals impounded by the Department of Animal Regulation be published weekly in a large metropolitan newspaper--the cost of which might be contributed by Mrs. Ross. Said program would in no way incur cost or liability to the Department or the City.

The Board felt that the proposal had a lot of merit and adopted the following motion of approval:

MOTION: Moved by Commissioner Dodsworth, seconded by Commissioner Harrison and unanimously carried that the General Manager proceed with regard to setting up this program inasmuch as no cost will be incurred by the Department.

#### Personnel

Reported that Duane L. Tuttle, Executive Officer, retired from City service effecective March 1, 1969.

#### Dog License Fee

Notice has been published concerning the increase in dog license fee to be effective March 9, 1969 from \$3.30 to \$4.00.

#### Senate Bill No. 171

The General Manager stated that Senate Bill No. 171, which establishes the Commission on Animal Control Officer Standards and Training, has not been scheduled for hearing; however, on Tuesday, February 25, Senate Bill No. 44 pertaining to "peace officer" was scheduled for hearing but was postponed in order to be considered in conjunction with Senate Bill No. 171. The Judiciary Committee has on file a letter of opposition to both Bills from the "Peace Officers Association".

#### 8th District Coordinating Council

Reported on attendance at meeting of the 8th District Coordinating Council where the Department's accomplishments and future plans for the District were reported. Councilman Mills expressed his appreciation for this report and invited the Department to send representatives to each quarterly meeting.

Commissioner Nathanson entered the Meeting at 10:20 A.M.

#### Emergency Rescue of Animals

General Manager stated that under emergency conditions as proclaimed by the City Council, the Department rescued many animals from the Big Tujunga Wash area. At the request of owners who could not care for their pets, some of the animals were impounded at the Shelters and others were placed with individuals willing to look after them until such time as the owners could adequately provide therefor.

Further, he stated that Animal Control Officers are patrolling the beaches occasionally inasmuch as there has been evidence of oil along the beaches.

#### Good Dog Neighbors

Mr. Rush reported that the February issue of INTERCHANGE included the final examination utilized by the Department recently in the selection of Animal Control Officers.

<u>MOTION</u>: Moved by Commissioner Harrison, seconded by Commissioner Dodsworth, and unanimously carried that the Secretary send a letter to the Editor of Good Dog Neighbors expressing the Board's gratitude and appreciation for printing the "examination"in Interchange.

## ADOPTION OF RESOLUTION

<u>MOTION</u>: Moved by Commissioner Dodsworth, seconded by Commissioner Harrison, and unanimously adopted a Resolution commending Duane L. Tuttle, Executive Officer, for his many years of devoted service to the Department and the City.

### March 3, 1969

ACTION: The Secretary was instructed to invite Mr. Tuttle to the meeting of March 17, 1969 for presentation of the Resolution.

#### BOARD PRESENTATION

The President, on behalf of the Board of Animal Regulation, presented Mr. Parris with a Resolution of Commendation for his many years of service to the Department and the City. Mr. Parris retired after 33 years of service with the Department of Animal Regulation.

#### SPECIAL PROJECT

"Pets for Pals" was adopted by the Board as the theme of the special project to place animals in homes. Said project to be directed by Larry Batterman and should commence prior to school vacations.

#### BUDGET 1969-70

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The General Manager reviewed "basis for the Department's Budget" which was prepared by the City Administrative Officer. In discussing the 1969-70 Budget with the Board, he stated that the Department will be authorized 159 regular positions and it has been requested that two (2) positions of Animal Control Officer be added back to free officers assigned to wildlife control.

Mr. Rush indicated that "seasonal workers" are not included in the regular authority. Seasonal workers, if approved by the CAO, would be assigned to canvass those areas not previously designated for canvassing and they would not be used where License Inspectors are normally assigned.

It is anticipated that management and supervisory personnel for 1969-70 will be as follows: General Manager, Executive Officer, Chief Animal License Inspector, and District Supervisor (5).

### MANAGEMENT AUDIT REPORT

Commissioner Harrison pointed out that providing licensing information on a daily 24-hour basis is an example of over-servicing and he suggested that this recommendation be set back.

The General Manager stated that this information is presently available on an emergency basis.

There being no further discussion, the President thanked Mr. Rush for the status report.

### STAFFING - ANIMAL SHELTERS

The General Manager reviewed the staffing of each Animal Shelter including the West Valley Shelter and pointed out the positions that will be transferred to the new shelter upon its completion.

### March 3, 1969

MOTION: Moved by Commissioner Dodsworth, seconded by Commissioner Harrison and unanimously carried that the Board of Animal Regulation concurs with the General Manager and City Administrative Officer's staffing recommendation.

#### BREEDING CONTROL

The President read the note from Mrs. Chris Laird, Pet Assistance concerned with their petition supporting the establishment of "spaying clinics" by the City Council.

The General Manager reported that on February 20, Mrs. Cardoni and Mrs. MacIntyre of Mercy Crusade, appeared with Mr. Von Slomski at the Public Health and Welfare Committee meeting at which time the Committee approved and transmitted to the City Council a "selectivity program" requested by the General Manager.

Mrs. MacIntyre stated that she assisted in drafting the wording used in the petition, however, it was her understanding that the petitions would be submitted to the City Council at some later date when all the petitions have been filled. Further, she stated her support of the General Manager's "selectivity program" and thanked the Board for its continued cooperation.

With respect to Mrs. Smith's inquiry relative to why the matter of spaying clinics should not be considered, it is felt that this would not be the proper time to request spaying clinics.

ACTION: The Board concurred with the General Manager's recommendation that action not be taken on spaying clinics at this time, therefore, the Secretary was instructed to place this subject on the matters pending agenda for consideration when this subject is placed before the City Council.

#### MATTERS PENDING AGENDA

The Board instructed the Secretary to remove the item concerned with free tetanus shots for employees from the Agenda.

#### ADJOURNMENT

The Meeting was adjourned at 11:50 A.M.

ATTEST: 4-7-69

President

Secretary

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

### March 17, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 a.m., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth and Mrs. Wm. H. Parker. Absent: Commissioner Harrison. Also present: Robert I. Rush, General Manager and Robert W. Phillips, Executive Officer.

Mrs. Serena Sande and Mrs. Betty Denny Smith, Pet Assistance Foundation, were also in attendance.

## MINUTES FOR APPROVAL MARCH 3, 1969

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried that the Minutes of March 3, 1969 be approved.

#### EXECUTIVE OFFICER APPOINTMENT

Mr. Rush introduced Mr. Robert W. Phillips, newly appointed Executive Officer Animal Regulation, to Board Members. Mr. Phillips is serving on an emergency appointment.

#### VARIOUS COMMUNICATIONS

- <u>3-6-69</u> Letter from Bernard Tolk, Good Dog Neighbors, stating that he is flattered and most appreciative of the Board's motion expressing its gratitude and appreciation to the staff of <u>Interchange</u> and that he is advising his boss in St. Louis of the Board's action.
- 2-28-69 Letter from Chief Legislative Analyst advising that SB 395, introduced by Senator Stiern February 24, 1969 refers to the importation of animals.

The General Manager stated that this legislation concerns the importation of animals into the State of California and proposes controls by establishment of laws governing the importation and the transportation of all wild animals within the State of California.

Further, Mr. Rush stated that the Department is studying this Bill and the City Attorney has been requested to set up a meeting to discuss the subject afterwhich, he will prepare a letter to the Chief Legislative Analyst, copies of which will be provided the Board.

### March 17, 1969

#### GENERAL MANAGER'S REPORT

#### Animal Health Foundation

The General Manager stated that the Animal Health Foundation of the Southern California Veterinary Medical Association plans to operate on a pilot program an "Animal Information Center" in the Highland Park area. Volunteers will staff the "Center".

Mr. Rush stated that the Department has offered to assist and will provide applications for license, rules and regulations, and other items of information to the center.

#### Rabies Clinics

The Southern California Veterinary Medical Association advised the Department in a letter received today that it proposes to increase the fee to inoculate dogs at the rabies clinics from \$1.50 to \$2.00. The General Manager indicated that he will review this proposal and make a report at the next Board Meeting.

Commissioner Nathanson entered the Meeting at 10:20 A.M.

### Animal Regulation Curriculum

Letter received from Lt. Gov. Reinecke to Commissioner Harrison advising of his support of the proposed curriculum and stating that he will emphasize to East Los Angeles College the need for such a course of study.

Mr. Rush pointed out that the Los Angeles Times (3/17/69) featured a story on the success of the animal husbandry class presently being offered at Crenshaw High School as part of the Project APEX program. (Area Program for Enrichment Exchange) It is expected that such courses will eventually be offered in other high schools.

#### Estimated Revenue

Mr. Rush reported that receipts for the first 8 months of this year total \$556,767.25 and estimated receipts for March thru June are \$291,630 for a total actual and estimated revenue of \$848,397.25; estimated revenue for 1969-70 is \$1,016,250. The estimate does not take into consideration additional personnel, however, the increase does cover the cost of special services offered by the Department.

Statement of Expenditures Cumulative - March 8, 1969

The General Manager indicated that funds in the equipment account are to cover the purchase of equipment for the West Valley Shelter and that purchase orders will probably be placed for the equipment within the next few weeks.

### March 17, 1969

improvements. Further, that funds may be secured from private sources as a means of financing some of the improvements.

In response to Commissioner Dodsworth's inquiry as to the legality of using private sources, Mr. Rush stated that it is legal and currently the Department has a legacy and will soon receive funds which are now held up in court.

#### Special Impact Program

The General Manager stated that the Southern California Veterinary Medical Association has been asked to comment as to the acceptability of the individuals being trained under the Special Impact Program in private veterinary hospitals, estimated number they may be able to use, and salary they would consider paying them. Further, that Leon Whaley Human Relations Director, has consented to work very closely with the Department in securing placement of these employees in pharmaceutical companies and related agencies.

A training class for Animal Control Officers is being held at the 11th Avenue Shelter. Six Officers are now enrolled in the class and seven more will be added soon. Mr. Rush indicated that 13 Animal Control Officers are now employed on an emergency basis.

### PRESENTATION OF RESOLUTION

The President on behalf of the Board thanked Mr. Tuttle for his service to the Department and wished him many more productive years. Mr. Tuttle expressed his pleasure in having been associated with the Department and the many diligent employees therein and that he was pleased that the Board presented him with the Resolution.

#### MATTERS PENDING

<u>ACTION</u>: The Secretary was instructed to remove the item from the agenda pertaining to "Councilmen wives visiting the Animal Shelters".

> The President requested the General Manager to furnish him with a copy of the new organization chart and work schedules. The General Manager stated that copies would be available after July 15, 1969 and will be provided to Board Members at that time.

The General Manager stated that he had no plans to build more animal shelters, therefore, this matter was removed from the Agenda.

#### NEW BUSINESS

The President and Board Members discussed the matter of an article in the San Diego Union concerned with "Birth Control Pills" for animals.

It was generally felt that the idea had merit, however, the General Manager will check into the matter and Mrs. Sande, Pet Assistance, felt

### March 17, 1969

that the effect the pill would have on the animals would have to be determined before it could be used widespread.

The General Manager will meet with members of Pet Assistance at their next meeting to discuss his report to the City Council on ways to control the birth of unwanted animals.

### COMMISSIONER'S COMMENTS

Commissioner Nathanson stated that he had suggested that an investigation be made of the Beverly Hills Pet Shop in view of the fact that they were selling sick dogs. Further, that the owner has written letters concerning this matter to the Mayor and City Councilmen.

The President of the Board advised that he would not be present at the meeting scheduled for April 7, 1969.

## ADJOURNMENT

The Meeting was adjourned at 11:05 A.M.

ATTEST 4-21-69

Becklung President,

Secretary

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## April 7, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:25 a.m., Room 155 City Hall South. Present were Vice President Mark Nathanson, Commissioners Nina M. Dodsworth, and Charles K. Harrison. Absent: President George W. Beckley and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager and Larry Batterman, Public Relations.

MINUTES FOR APPROVAL MARCH 17, 1969

> Moved by Commissioner Dodsworth, seconded by Commissioner Harrison, and unanimously carried that Minutes of March 17, 1969 be approved.

#### VARIOUS COMMUNICATIONS

3-17-69 Received and filed memo from Ann Street Shelter advising that Sister Sharon and Sister Carmen of the Society Devoted to Sacred Heart received a donation of \$7.98 from the Poor Boy Fund for the purchase of one dog and dog license.

### PUBLIC RELATIONS REPORT

- Mr. Batterman reported that plans to hold the Department's annual rabies clinics during the month of August will commence shortly. Signs identifying locations of the clinics should be completed by Public Buildings on July 1.
- The week of May 4 10 is <u>Be Kind To Animals Week</u> and the Mayor will issue a Proclamation on April 23. Posters will be displayed at the shelters and spot announcements have been mailed to several radio stations for use during Be Kind To Animals Week.
- 3. The <u>Animal Information Center</u>, sponsored by the Southern California Veterinary Medical Association, will begin services Wednesday, April 9 and continue each Wednesday during the month of April. Departmental information pamphlets and license applications will be made available to the center.
- 4. A billboard will be provided to the Department through funds donated by a private citizen. It will be utilized to call attention to 'Adopt-A-Pet' project which is a nationwide program sponsored by the American Humane Association. Foster and Kleiser have been requested to provide the Department with a list of available locations.
- 5. The Board concurred with Mr. Batterman's suggestion that the Pets for Pals project be delayed until after Be Kind To Animals Week is over so that the two programs do not conflict.

## April 7, 1969

At Commissioner Nathanson's suggestion, it was agreed that the picture of Dick Martin be used in connection with Be Kind To Animals Week and Mr. Batterman stated that he would prepare an appropriate release for April 23.

### GENERAL MANAGER'S REPORT

## CAO Salary Recommendations 1969-70

Mr. Rush reported that the City Administrative Officer will present his annual salary recommendations to the City Council on April 10 and copies will probably be made available to the Departments at that time. He pointed out that the recommendations will not be based on the Jacobs Salary Study which is not expected to be completed for another eight months. It is hoped that salary problems with respect to District Supervisor and Executive Officer will be considered in the City Administrative Officer's recommendation.

## Section 53.50 - Amended

An ordinance amending Section 53.50, which pertains to permit fees for riding academies and stables, has been approved by the City Council. Said permit fees were inadvertently omitted last September when fees were increased 10% in all city licenses.

## SB 171 and 44

General Manager reported that SB 171 and 44 relative to Commission on Animal Control Officer Standards and Training and restoration of <u>peace officer</u> status were defeated at the meeting of the Senate Judiciary Committee on March 25. He pointed out that the City has taken no position with respect to restoration of <u>peace officer</u> status. Mercy Crusade, in a recent newsletter, indicated strong support of both bills.

#### West Valley Animal Shelter

Mr. Rush advised the Board that bids for the West Valley Shelter were 11.9% over estimates, therefore, it was necessary to request an additional \$60,000 in construction funds. The City Administrative Officer has indicated he will approve the request and it is anticipated that funds will be authorized within the next few weeks.

### Scheduled Examinations

The Chief Animal License Inspector examination is open for filing and the last day to apply is Tuesday, April 22. The examination for Senior and Principal Public Relations Representative is also open for filing.

In response to Commissioner Nathanson's inquiry relative to the Executive Officer attending Board Meetings, Mr. Rush stated that

## April 7, 1969

Mr. Phillips will attend the next Board Meeting to observe the order of business, however, he will not be at each meeting as this only takes him away from other duties.

# Ordinance No. 134,571 (lobbyists)

The General Manager reviewed letter from Mr. Bowers, City Clerk's Office, which transmitted a communication from the Governmental Efficiency Committee regarding the administration and application of Ordinance No. 134,571. This ordinance established Municipal Code Sections relating to the registration of lobbyists.

He further stated that copies of the ordinance will be provided Board Members and Mr. Oliphant, Deputy City Attorney, has been requested to attend the Board Meeting April 21 to answer questions about the ordinance.

## Incentive Program - Animal-Control Officers

Mr. Rush advised the Board that he is preparing a comprehensive report on an incentive program for the Animal Control Officer series. It is hoped that the incentive program will be accepted as a means of alleviating the turnover problem. The Department will also review this problem with the Personnel Department.

Commissioner Nathanson indicated the Board's support of whatever the General Manager can do to alleviate this problem.

### Ann Street Legacy

General Manager stated that a request for an expenditure of funds will be submitted to the City Council very soon. Funds from the Ann Street Legacy will be used to provide a training room at the Ann Street Shelter.

General Manager advised the Board that he would be absent on vacation Thursday and Friday, April 10 and 11, 1969. Mr. Phillips will serve as Acting General Manager.

#### ADJOURNMENT

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The Meeting was adjourned at 11:05 A.M.

ATTEST 5-5-69

Secretary

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## April 21, 1969

The Board of Animal Regulation Commissioners, City of Los Angeles convened in regular session at 10:20 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager, and Robert W. Phillips, Executive Officer.

Dave Oliphant, Deputy City Attorney and Betty Denny Smith, Pet Assistance Foundation, were also in attendance.

MINUTES FOR APPROVAL APRIL 7, 1969

> Moved by Commissioner Dodsworth, seconded by Commissioner Harrison and unanimously carried that the Minutes of April 7, 1969 be approved.

#### GENERAL MANAGER'S REPORT

#### Senate Bill No. 1024

General Manager reported that SB 1024 provides that animals left at pet hospitals, kennels, or other private agencies over 21 days and not claimed by the owner, may be turned over to the public pound for disposition. Further, this this bill would standardize provisions for abandoned animals statewide and provide for correct and legal disposition of abandoned animals. The General Manager stated that he has recommended to the Legislative Committee that the City of Los Angeles support SB 1024.

### Assembly Bill No. 1394

The General Manager reported that he has recommended that the City of Los Angeles oppose AB 1394 inasmuch as this legislation is designed to license only one firm by establishing the number of sentry dogs necessary to qualify for a license (50 or more) and the legislation does not include the entire field of sentry dog.

## Assembly Bill No. 1322

General Manager reported that Assembly Bill No. 1322 would remove local control of pet shops and boarding kennels. The City would lose approximately \$10,000 in revenue annually and could be required to continue current programs without additional funds; therefore, the General Manager has recommended to the Legislative Committee that the City of Los Angeles oppose AB 1322. Additionally, no expression, either pro or con, has been received from the humane organizations.

#### April 21, 1969

#### Senate Bill No. 395

The General Manager reported that SB 395 provides for State control of importation of wild animals. It appears to assume responsibility for importation of wild animals which is and should remain the responsibility of the Federal Government. Aside from requiring both State and local governments to expend large sums of money, the legislation has no provisions of appropriations which would be required. Inspections would be required of all wild animals entering the State.

Mr. Rush reported that Clifton Moore, General Manager, Department of Airports, will host a meeting to be held in May. Officials from all levels of government, airline representatives, and interested associations will be invited to attend to discuss this subject in detail.

Commissioner Harrison stated his opposition to the Bill pointing out that all of the bills thus far seek to place greater responsibility upon local governments with no provisions for funding. Further, that the Department of Airports and Harbor should pay the expense of our departmental personnel or assume the responsibility & enforcement of the regulations.

#### CAO Salary Recommendations 1969-70

The General Manager reported that most city employees were recommended for a 5.5% salary increase beginning July 1. Copies of his report to the CAO concerned with further review of salaries for District Supervisor, Assistant District Supervisor, Executive Officer, and Senior Animal Control Officer were given to Board Members.

ACTION: The President instructed the Secretary to place this matter on the Board's Agenda for May 5, 1969.

#### SPECIAL APPEARANCE

The President introduced Mrs. Zoll, Mrs. Rhein, and Mrs. Fink stating that they were invited to attend the meeting by him to permit Mrs. Zoll to state her facts concerning the death of her dog.

### Mrs. Zoll, 13903 La Maida, Sherman Oaks, California

Mrs. Zoll advised the Board that her dog, when it ran out of the house, Saturday March 1, 1969 was wearing a flea collar and sweater, but was not wearing its dog tag. She stated that it was not until Thursday, March 5 that she learned that Mrs. Fink had found the dog and turned it over to the Valley Shelter. She stated that members of her family visited the Shelter Sunday night and were told that the dog was not there. No one went to the Shelter Monday, Tuesday, or Wendesday, but she did call each day. Mrs. Zoll further stated that she called the Shelter Thursday March 5 after learning that the dog had been found and was told she could not pick the dog up until March 10, when it would be up for adoption. She stated that she went to the Pound on March 6 and the

### April 21, 1969

dog had been put to sleep on March 5. Mrs. Zoll stated that the veterinarian advised her that the dog was ill, couldn't see because of cataracts, and had internal bleeding. She further stated that there was nothing wrong with her dog when it left home and if the dog was sick, either it had been hit by a car or was injured while in the Shelter.

Mrs. Zoll indicated that this matter had been previously discussed with Mr. Jensen and Mr. Rush. She said she knew there was nothing that could be done now, but hoped others would be spared this experience. She charged Dr. Pastor and Mr. Jensen with inefficiency and accused office personnel of not telling the full story.

### Mrs. Reva Fink, 12831 Friar Street, North Hollywood, California 91606

Mrs. Fink stated that she took the dog to the Pound and told personnel there that if the owner did not claim the poodle, she would like to adopt it.Also, she stated that she placed a found dog ad in the Valley News and Green Sheet, which Mrs. Zoll saw. Mrs. Fink indicated that the dog was not sick or injured when she found it and stated that the Veterinarian told her the dog had a severe case of diarrhea and had to be destroyed. She made various accusations against office personnel.

The General Manager was excused at 11:08 a.m. to attend the Mayor's Meeting of Department Heads.

### Staff Reports

The Executive Officer read into the record reports concerning this matter from Dr. Pastor, Veterinarian, and Mr. Jensen, District Supervisor, Valley District.

Briefly, both reports pointed out that the poodle was booked into the Shelter March 1, 1969 as noted on Kennel Tag #710. Mr. Jensenstated the dog had eye cataracts, was senile, and was suffering from an acute case of gastro-enteritis. It was only after examination and the fact that the dog became progressively worse that Dr. Pastor made the decision to put the dog to sleep on March 5 to relieve its suffering.

The President thanked Mrs. Zoll and Mrs. Fink for bringing this matter to the Board's attention. He assured them that Mr. Jensen and Dr. Pastor would be requested to attend the next Board Meeting so that they might present their facts prior to any determination by the Board in this matter.

<u>ACTION</u>: General Manager was requested to ask Mr. Jensen and Dr. Pastor to attend the Board Meeting of May 5, 1969.

# ORDINANCE NO. 134,571

Dave Oliphant, Deputy City Attorney, advised the Board that this ordinance pertains to the procedure used to carry out provisions of this ordinance

## April 21, 1969

with respect to registration of individuals appearing before the Board on matters of policy and does not apply to public officials.

The Board briefly discussed this ordinance and instructed the Secretary to advise the Governmental Efficiency Committee that the Board's present procedure is as follows:

ACTION: The Board holds open meetings, secures names and addresses of individual(s) appearing before the Commission, and records Minutes of the proceedings. The Board made no suggestions as to procedure, but suggested that the Governmental Efficiency Committee develop a standarized procedure, including the necessary forms, for the registration of lobbyists.

## BE KIND TO ANIMALS WEEK

MOTION: Moved by Commissioner Dodsworth, seconded by Commissioner Parker and unanimously carried that President George W. Beckley be present on Wednesday, April 23, 1969 to accept the Proclamation proclaiming May 4 -10, Be Kind to Animals Week from Mayor Yorty.

### ADJOURNMENT

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The Meeting was adjourned at 11:40 A.M.

ATTEST: 5-19-69

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Secretary

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## May 5, 1969

The Board of Animal Regulation Commissioners, City of Los Angeles, convened in regular session at 10:05 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, and Mrs. Wm. H. Parker. Absent: Commissioner Charles K. Harrison. Also present were Robert I. Rush, General Manager, and Robert W. Phillips, Executive Officer.

Betty Denny Smith, Pet Assistance Foundation, was also in attendance.

MINUTES FOR APPROVAL APRIL 21, 1969

> Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried that the Minutes of April 21, 1969 be approved.

VARIOUS COMMUNICATIONS

<u>SB 1069</u> General Manager reported that SB 1069 reiterates SB 44 in that it provides for restoration of peace officer status to animal control officers.

ACTION: Moved by Commissioner Dodsworth, seconded by Commissioner Parker and carried that the Board of Animal Regulation hereby support the passage of SB 1069.

- <u>AB 1806</u> The Board reviewed this legislation but took no action inasmuch as the City of Los Angeles does not enforce the Agriculture Code.
- <u>SCR 98</u> <u>SB 1210</u> The Board reviewed both bills as a matter of record The President noted the Board's support of Be Kind to Animals Week.

Commissioner Nathanson entered the Meeting at 10:10 A.M.

<u>SB 395</u> 4/21/69 The General Manager reviewed Mercy Crusade's letter with the Board in which Mrs. MacIntyre advises that said organization supports SB 395 inasmuch as they feel pet shops need to be under stronger laws and policing and present Federal laws are inadequate.

> Mr. Rush noted his opposition to SB 395 stating that the Federal Government should be requested to strengthen its laws concerning importation of animals rather than the State assuming this responsibility.

May 5, 1969

The President, on behalf of the Board, expressed thanks to Mercy Crusade and other humane organizations for bringing such legislation to the Board's attention and that the Board appreciates their continued interest in the welfare of animals.

### OLD BUSINESS

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## 4/21/69

Complaint of Mrs. Zoll - Euthanasia of Black Toy Poodle Appearance of Ernest Jensen, Valley District Supervisor

Mr. Jensen reported that on March 1, 1969, a lady called the Shelter and reported that she had found a dog and was advised to bring it to the Shelter (Valley). Mr. Jensen stated that he personally did not see the dog inasmuch as he doesn't examine each and every dog that is impounded.

Further, Mr. Jensen stated that Dr. Pastor's examination of the dog on March 5 showed it to be suffering from a severe case of gastroenteritis, had cataracts, and was senile; therefore, the dog was put to sleep on March 6, 1969.

Mr. Rush pointed out that the Executive Officer's check of the files indicated that Mrs. Zoll did not have a current dog license.

Mr. Jensen advised the President that when an individual tells the Clerk that he wishes to purchase a "found animal", the Clerk makes a notation on the impound slip in the remarks column and a printed information sheet is provided the individual concerning how to adopt a pet, when the animal will be available, bidding, etc., but the Department does not follow-up on those individuals who express a wish to adopt an animal.

Mr. Jensen also reported that no such notation was made on the impound slip in question and that the Clerks could not have told Mrs. Zoll nor Mrs. Fink that the dog was doing fine inasmuch as such information is not readily available to them.

ACTION: The Secretary was instructed to place this matter back on the Agenda for May 19, 1969 in order to permit the attendance of Dr. Pastor.

4/21/69 Salaries 1969-70 <u>General Manager's Report</u>

The General Manager reported that he and the Executive Officer met with Dr. Piper to discuss salary increases above that which has been recommended for the fiscal year 1969-70 for the classes of Senior Animal Control Officer, District Supervisor, Assistant District Supervisor, and Executive Officer.

## May 5, 1969

for the record, Mr. Rush stated that he did not inquire of employees as to whether they were satisfied with the salary recommendations, but submitted his report to the City Administrative Officer after a careful review indicated that the proposed increase for certain classes did not seem to be in line with the nature and responsibilities of the various positions.

Further, he reported that on May 2, 1969, filing closed for the examination of Executive Officer Animal Regulation. The salaries of General Managers and their assistants are being considered by the Jacobs Salary Team.

### GENERAL MANAGER'S REPORT

### Period Report No. 10

General Manager reported an increase in revenue over last year of \$82,623.51 which he attributed to the increase in pound fees, dog license fees, and feed and care charges.

Commissioner Nathanson mentioned that the number of animals destroyed is less than for the same period last year and the General Manager felt this was a result of departmental advertising which served to increase the number of animals sold.

## Personnel

General Manager reported that the list for Chief Animal License Inspector will probably be established in 30 days. Further, that the Supervisor of Animal Shelters and Principal Animal License Inspector positions will be deleted from the budget as of July 1, 1969. It is anticipated that efforts by the Personnel Department to secure a large number of applicants for the Senior Public Relations Representative examination will be successful.

An ordinance concerning working hours for Department Heads became effective April 6, 1969.

## Ordinance No. 138,509

Ordinance No. 138,509 amends Section 53.50 of the Municipal Code regarding riding academies, livery stables, etc. This section was inadvertently omitted from publication recently when fees were increased.

## Commendation Letter

Letter from Eleanor Moore, 14 Latimer Road, Santa Monica, commending Officer John Little for his calm, diplomacy, and understanding while being subjected to a very unpleasant situation. General Manager stated that said letter will be made a part of Officer Little's personnel file.

## West Valley Animal Shelter

General Manager reported that CAO's report recommending that \$60,000 be transferred to the West Valley Animal Shelter Account will probably go to the City Council for approval next week afterwhich, it is anticipated that the Board of Public Works will assign the bid prior to June 17 when such bids shall become inactive.

## Mercy Crusade

Mr. Rush reviewed letter from Mercy Crusade in which Mrs. MacIntyre stated that in the recent Valley Times article on the West Valley Animal Shelter, no mention was made of the animal population explosion and the need for spaying. He pointed out that the Department provided the Valley Times with several pages of material--extracts of which were used in the article.

## Animal Health Information Clinic

General Manager reported that the Animal Health Information Clinic sponsored by the SCVMA (So. Calif. Vet. Med. Assn.) received little public response which might be attributed to the fact that no animals were permitted.

## Damage Suit - Leopards

General Manager reported that Carol Wendel's suit for \$250,000 against the City of Los Angeles with respect to the death of four (4) leopards was brought to trial April 30, 1969.

### Special Impact Program

Mr. Rush reported that the trainees employed under this program are working out fine. He has discussed possible placement programs with the SCVMA and requested the assistance of the President in securing the participation of medical and pharmaceutical firms.

### PUBLIC RELATIONS

The General Manager, in response to Commissioner Parker, stated that "pets for pals" project should be commencing soon and the Department was waiting until Be Kind to Animals Week was over.

Vice President Nathanson suggested that the Department consider an educational program for parents on a year round basis encouraging parents to purchase a pet for a child instead of a toy.

ATTESTED 6-2-69

## ADJOURNMENT

The Meeting was adjourned at 11:25 a.m.

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## May 19, 1969

The Board of Animal Regulation Commissioners, City of Los Angeles, convened in regular session at 10:10 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners: Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager, Robert W. Phillips, Executive Officer, and Larry Batterman, Chief Animal License Inspector.

MINUTES FOR APPROVAL MAY 5, 1969

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and carried that the Minutes of May 5, 1969 be approved.

MINUTES - CORRECTION APRIL 21, 1969 - Page 1

Moved by Commissioner Harrison, seconded by Commissioner Parker, and carried that Minutes of April 21, 1969 be corrected to show SB 1324 to read AB 1394 and SB 1322 to read AB 1322.

## OLD BUSINESS

4/21/69(Cont. 5/5/69) Complaint of Mrs. Zoll - Euthanasia of Black Toy Poodle Appearance of Dr. John Pastor, Department Veterinarian

It was noted that the Board reviewed both the Form 30 and Kennel Card concerned with this matter at the Board Meeting held May 5, 1969 when Mr. Jensen, Valley District Supervisor, appeared before the Board.

Dr. Pastor stated that the dog was brought to the Shelter on March 1, about 7 P.M. and that he examined the animal on Wednesday, March 5, and found it to be ill. He stated that the dog was suffering from gastroenteritis, cataracts and was senile. Further, Dr. Pastor expressed his reluctance to believe that the dog belonged to Mrs. Zoll because she had indicated that her dog was a <u>miniature poodle</u> and the dog in question was a toy poodle as well as the fact that Mrs. Zoll was unsure, at first, as to whether the sweater, which was removed from the sick dog, actually was her dog's sweater. Dr. Pastor also stated that Mrs. Zoll said her dog had been recently groomed and the dog at the Shelter had not been groomed for a month. 時で

Dr. Pastor also related that the dog had been impounded for five (5) days before Mrs. Zoll visited the Shelter and she did tell him that it was common for her to allow the dog outside.

The Board discussed with Dr. Pastor the question of senility and how it is determined in dogs and it was concluded that an evaluation of the overall condition of the dog would reveal the presence of senility. The Board also discussed treatment administered by Dr. Pastor.

The General Manager reported that because of similar problems in this regard, the Department is now posting the notice of sale auction list at each Shelter in addition to the usual three public places; Clerks have been instructed to refer to the actual date of lost on the impound sheet and check forward in looking for lost animals; and a standard format concerned with type, color, description, and breed of dog is now being completed.

ACTION: The Board requested the General Manager direct a letter to Mrs. Zoll advising that the Board finds that the Department followed the proper procedure and did everything humanely possible to save her dog. Also, inform her of new measures instituted to assist in preventing this type of occurrence and express the Board's appreciation for her consideration.

The President thanked Dr. Pastor for appearing before the Board and expressed the Board's appreciation for the fine job he is doing.

Commissioner Parker left the Meeting at 11:05 A.M.

## GENERAL MANAGER'S REPORT

### Damage Suit - Leopards

General Manager reported that the Jury brought in a verdict awarding Carol Wendel \$45,000 in her suit against the City of Los Angeles with respect to the death of four (4) leopards. The City Attorney has been requested to appeal this decision.

## Boys' Day in Government

As part of the Boys' Day in Government Program, Eugene Hayashibara, Senior at Banning High School, served as General Manager of the Department on April 29, 1969.

## Dead Animal Pickup

The number of dead animals picked up by the Department is now recorded for publication in the period report. The Department picks up those dead animals when it is in the publics' interest or when animals are destroyed in the field.

## Mrs. Parker returned to the Meeting at 11:10 A.M.

## Personne1

General Manager notified the Board that Mrs. Margaret Miller, Chief Accounting Employee for the Department, is ill.

## May 19, 1969

## West Valley Animal Shelter

The Board of Public Works awarded the construction contract for the West Valley Animal Shelter on May 16, 1969 to the firm of Gattman and Mitchell in the amount of \$563,000. After insurance is secured, construction may commence in ten days. Groundbreaking ceremonies should be held the first part of June and all Board Members were asked to attend.

## PUBLIC RELATIONS

## Pets for Pals

General Manager reported that space is available for advertisement with the Metropolitan Transit Authority and that a private citizen has offered to donate the funds for such space as well as for the printing costs. It is planned to use the space for publicizing the "Pets for Pals" project.

Commissioner Nathanson was excused at 11:19 A.M.

## Advertising - Animals

General Manager reported that there is an ordinance that permits the General Manager to advertise impounded animals for sale. He also reported that he had met with representatives of KGIL Radio and their sponsors to discuss the possibility of expanding Pet Patrol to other stations since the program has proven so successful.

General Manager noted the Board's suggestion pertaining to the Joint Council of Food Processors and dog food companies in securing sponsorship of some of the Department's programs.

## Publicity (Mr. Batterman)

Mr. Batterman reported that he had attempted to reach Efrem Zimbalist, Jr., National Be Kind to Animals Week Chairman, to request his assistance in the Pets for Pals project, however, he is presently out of the City.

Rabies Clinics will be held during the month of August. Mr. Batterman reported the possible awarding of a prize for perhaps the one millionth or two millionth dog to be vaccinated. He will report on this as plans progress.

ACTION: The Board took no formal action but felt that this was a good suggestion and expressed its approval thereof.

ATTESTED 6-16-69 Group Beckly PRESIDEN

## ADJOURNMENT

The Meeting was adjourned at 11:45 A.M.

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## June 2, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners: Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present was General Manager, Robert I. Rush

Mrs. Marjorie MacIntyre, Mercy Crusade, Inc., and Mrs. Betty Denny Smith, Pet Assistance Foundation, were also in attendance.

MINUTES FOR APPROVAL MAY 19, 1969

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Moved by Commissioner Dodsworth, seconded by Commissioner Nathanson, and carried that the Minutes of May 19, 1969 be approved.

GENERAL MANAGER'S REPORT

Equestrian Trails Convention

The 21st Annual Equestrian Trails Convention will be held June 20 - 21, 1969 at Earl Warren Showgrounds in Santa Barbara.

BOARD ACTION: Authorized Mrs. Parker to represent the Department as a Member of the Board of Animal Regulation inasmuch as she plans to attend the Convention.

Assembly Bill No. 1394 Minutes 4/21/69 Page 1

General Manager reported that he had opposed this bill as originally introduced, however, he has now been advised by Mr. Jack Galvin, Administrative Assistant to Assemblyman Briggs, that this bill is being substantially revised which may make it possible for the Department to support.

Assembly Bill No. 1394, which provides for licensing of sentry dogs establishments, was originally written in such a manner that only one firm would qualify for a license. It is anticipated that this bill will be amended and will not come before the legislature until next year.

Draft Letter - Mrs. Zoll Minutes 5/19/69 Cont.

> BOARD ACTION: Requested the General Manager to revise said Tetter as suggested by the Board and forward to Mrs. Zoll.

#### Public Relations

General Manager read letter from Mr. Bert Pegram, KGIL Radio, which stated that Kal Kan has renewed its contract to sponsor "Pet Patrol" for an additional year. This program advertises dogs impounded by the Department and has been of tremendous success in placement of dogs in homes.

# Exchange of Services

General Manager reported that the Board of Supervisors requested that the City of Los Angeles provide certain animal control services in West Hollywood in exchange for the County providing service to the San Pedro Strip. Said proposal was discussed in a report submitted by the City Administrative Officer to the State, County, and Federal Affairs Committee. An agreement to exchange services under these conditions would result in a loss to the City. However, the City might consider servicing the West Hollywood (Los Angeles County) area in return for reimbursement from the County.

## Personne1

General Manager reported that he has reviewed the applications for Senior Public Relations Representative and has talked with several individuals but has been unable to find someone to fill the position as yet.

The examination for Executive Officer Animal Regulation will be held June 5, 1969 and approximately five applicants have filed for the examination.

The examination for Chief Animal License Inspector is in progress with the essay portion of the test now being graded. There are seven applicants for this position.

#### ANNOUNCEMENT

The Patsy Awards, sponsored by the American Humane Association, will be held June 14, 1969 at Universal Studios in Universal City. General Manager will request tickets for Board Members who wish to attend.

# MERCY CRUSADE, INCORPORATED

Mrs. MacIntyre discussed Senate Bill No. 1024, which pertains to animals left at private agencies, pet hospitals, kennels, etc. She' requested the Board's support of an amendment to SB 1024, sponsored by Mercy Crusade and affiliates, which would prohibit private agencies from turning these "pets" over to experimental institutions. She pointed out that although Mercy Crusade is supporting the passage of SB 1024, should they be unable to get the amendment approved, they will work to defeat the legislation.

#### June 2, 1969

MOTION by Commissioner Harrison that the Board of Animal Regulation support this proposed amendment to SB 1024 did not reach the floor for lack of a second.

BOARD ACTION: The President and Commissioners concurred that the Board will consider the proposed amendment to SB 1024 when and if such amendment is attached to the original bill.

The President acknowledged receipt of copy of Mercy Crusade's letter to the General Manager noting their support of SB 171 which was defeated; SB 1024 which was discussed today; SB 395, importation of wild animals; and the proposed amendment to AB 1394 which pertains to licensing of sentry dog firms.

Further, he expressed the Board's appreciation to Mrs. MacIntyre for the understanding and cooperation that exists between the Department and Mercy Crusade.

#### COMMISSIONERS' COMMENTS

Vice President Mark Nathanson reported that he taped a show for Francis X. Lohmann, which was played on KTYM Radio and was heard by a large number of people, many of whom called to tell him how much they enjoyed the program.

BOARD ACTION: That the Secretary send a letter of appreciation to Mr. Francis X. Lohmann and thank him for his assistance and public service spirit in inviting Mr. Nathanson to tape a program concerned with the many services provided by the Department of Animal Regulation.

#### ADJOURNMENT

The Meeting was adjourned at 11:45 A.M.

ATTEST: 7/7/69

Secretary

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# June 16, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:15 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners: Nina M. Dodsworth and Charles K. Harrison. Absent: Commissioner Parker. Also present was Robert I. Rush, General Manager.

Mrs. Betty Denny Smith, Pet Assistance Foundation, was also in attendance.

MINUTES FOR APPROVAL JUNE 2, 1969

Moved by Commissioner Dodsworth, seconded by Commissioner Harrison and carried that the Minutes of June 2, 1969 be approved.

# GENERAL MANAGER'S REPORT

West Valley Shelter Ground Breaking Ceremonies

General Manager reported that ground breaking ceremonies have been scheduled for the West Valley Animal Shelter on Friday, July 11 at 2:00 P.M. Both Mayor Yorty and Councilman Wilkinson have confirmed that they will be present. News releases will be coordinated with the Mayor's Office and movies will also be taken of the ceremonies.

BOARD ACTION: Members present acknowledged the scheduled date and advised the General Manager that they would be present.

Commissioner Nathanson entered the Meeting at 10:20 A.M.

## Executive Officer Examination

General Manager reported that this examination was recently held, the results of which will probably go to the Board of Civil Service Commissioners for its review and adoption Friday, June 27, 1969. There were six applicants taking the examination and all six passed.

With respect to the examination held recently for the position of Chief Animal License Inspector, the results have not been announced.

Period Report No. 12 5/4/69 to 5/31/69

General Manager reported salary savings for the period ending May 31, 1969 of \$23,684.90. He further reported increases over last year as follows:

#### June 16, 1969

Revenue - \$132,107.11; Licenses - 14,882; Animals handled - 6,263; and Animals sold - 3,030.

In response to President Beckley's question relative to the number of licensed animals that are picked up by the Shelters, the General Manager stated that of all animals caught, approximately three per cent (3%) of those impounded are licensed. He also noted that in canvassing the City door to door for unlicensed dogs, we will probably be able to license 60% of these animals.

In the discussed that ensued regarding communications, the General Manager stated that some changes are necessary and he has, therefore, requested both the Bureau of Public Utilities and Transportation and Pacific Telephone Company to make a study of the Department's system.

# Equestrian Trails Convention

General Manager advised the Board that Mrs. Parker has been assigned sponsorship of #92 - Saddle Seat Equitation for 12 and under, at the Convention to be held Sunday morning, June 23, 1969 in Arena No. 2.

#### Public Relations

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General Manager reported that spot announcements on the "Pets for Pals" project were mailed to all the news media and in this regard, the Department has received a letter of thanks from Penny Biondi, Public Service Director for KRLA Radio.

The Mayor's Office, on June 9, 1969, released information concerning the Department's pariticipation in the "special impact" training program which is specifically designed for unemployed or underemployed males in South Central Los Angeles and East Los Angeles.

#### Personnel

Mr. Rush reported that a continuous examination is being held daily for Animal Control Officers.

#### Senate Bill No. 1122

General Manager reported that SB 1122 introduced April 8, 1969 by Senators Stevens and Carrell, amends Section 12031 of the Penal Code relating to carrying of firearms. Said amendment restores to Animal Control Officers authority to issue citations. This bill is supported by the City in its 1969 Legislative Program. June 16, 1969

# ELECTION OF OFFICERS 1969-70

The President advised that the Board will be required to elect Officers for the year 1969-70 at its meeting of July 16, which is the last meeting during the month of July.

# PET ASSISTANCE FOUNDATION

Mrs. Betty Denny Smith, Pet Assistance Foundation, spoke regarding the possible distribution of pamphlets, concerned with spaying of animals, by departmental personnel as they canvass the City for unlicensed dogs. She further inquired as to whether the City would finance the printing of such pamphlets.

BOARD ACTION: The Board took no official action but felt it was too late in the year to start work on such a project inasmuch as funds would have had to be included in the current budget and any such pamphlet must be approved prior to printing by the City Attorney.

ADJOURNMENT

The Meeting was adjourned at 11:05 A.M.

ATTEST: 7/7/69

President Buckley Ausie S, Panders

Secretary

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# July 7, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10 A.M., Room 155 City Hall South. Present were Mark Nathanson, Vice President. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Absent: George W. Beckley, President. Also present were Robert I. Rush, General Manager, Juanita Marusich, Acting Secretary, and C. Arriola, Administrative Assistant to the Mayor.

# MINUTES FOR APPROVAL JUNE 16, 1969

Moved by Commissioner Dodsworth, seconded by Commissioner Harrison and carried that the Minutes of June 16, 1969 be approved.

#### WEST VALLEY ANIMAL SHELTER

In response to Vice President Nathanson's inquiry, all Commissioners present confirmed attendance to the West Valley Animal Shelter groundbreaking ceremonies to be held Friday, July 11, 1969 at 2 P.M.

# GENERAL MANAGER'S REPORT

#### Public Relations Representative

General Manager reported appointment of Mr. Jim McNamara as Public Relations Representative on an emergency basis for the next two months. Mr. McNamara will help train one of our Jr. Administrative Assistants as Public Relations Representative. He will also help establish a Public Relations program for the next 12 months. Susan Bryant will take charge of the TV program on Channel 13 which has been assigned to the Chief Animal License Inspector.

# License Application

General Manager reported approximately 50 newspapers in the City were contacted and asked that they run a cut-out dog license application. First coverage appeared in the Valley News. Other newspapers are running exactly the same thing. Response was very good from the standpoint that the newspapers have been very cooperative. The Los Angeles Times was the only newspaper that declined our invitation. We will be able to advise the newspapers of the response received by the Department. The Department now has a marked increase in license income and 33% in mailing operation. If this proves to be a success, we will try to continue the program.

# July 7, 1969

## Poster and Billboard Advertising

General Manager reported that the Department has developed a poster to be placed in metropolitan buses and on billboards using a straight forward message - "Give This Tail a Happy Ending". The poster will carry a credit line, donated by such and such a firm as a public service. We hope to be able to have this or a similar poster placed in buses within two weeks and on 25 billboards in September, 1969.

The Board suggested that a telephone number be added to the poster so the public will know where to obtain information regarding pets.

In response to the Board's inquiry relative to cost of the program, the General Manager stated that the cost would approximate \$1,500 each month and added that the Department anticipates very little problem in obtaining required funds from private sources.

#### Alan Sloane

General Manager reported Alan Sloane is leaving Channel 13 to go with Channel 7 on the Wide World of Sports. He suggested that the Board send a letter of appreciation to Mr. Sloane for his public service to the Department.

BOARD ACTION: The Board concurred with the General Manager's suggestion and instructed the Secretary to write a letter of appreciation to Alan Sloane.

#### Dog Licenses

General Manager reported 227,660 licenses were issued in fiscal year 1968-69. For fiscal year 1969-70, the Department will try to issue 265,000 licenses. Revenue for the same fiscal year could approximate \$1,100.00. General Manager indicated a need to establish a special fund to advertise animals for sale in local newspapers.

# Venice Beach Animal Problem - July 4

General Manager reported that at the request of the Los Angeles Police Department, Animal Control Officers were utilized to assist anticipated hippie problems at the Venice Beach. Two shifts were assigned to early patrols of the beach. A total of 60 stray animals were impounded in the area. One hippie attempted to steal a dog from the West Los Angeles Animal Shelter but was apprehended.

# End of Fiscal Year

General Manager reported the end of fiscal year report will be mailed out shortly. A letter of commendation will be sent to employees. In particular, Eleventh Avenue District will be commended for a fine job in handling 23,000 animals with no change in boundaries. Commissioner Dodsworth commended Mr. Rush for a fine report.

#### DAILY JOURNAL ADVERTISING

General Manager reported that he received a letter from Joseph M. Quinn. Mayor's Office, who stated that he had discussed with Mr. Telford Work. Publisher, Daily Journal, a request that community newspapers publish the license application as a public service. Mr. Work felt this should more properly be classified as paid advertising.

BOARD ACTION: Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and carried that a letter be sent to the Publisher of the Daily Journal requesting that he send a letter to their membership asking its cooperation in publishing the dog license application.

#### LOW COST SPAYING CLINICS

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General Manager reported that a petition was submitted to the Los Angeles City Council on March 19, 1969, requesting that the City of Los Angeles establish low cost spaying and neutering clinics. However, approximately 25,000 signatures on petitions will be presented to the Board at the meeting of July 21, according to Pet Assistance Foundation.

General Manager reported meeting with S.C.V.M.A. relative to above subject and further discussions will be held on July 23 relating to the following:

- Feasibility to provide persons on State Aid and low income with 1. low cost spaying service.
- 2. Consider the establishment of a pilot program for two months to determine public reaction to a low cost program.

#### **ELECTION OF OFFICERS 1969-70**

Election of Officers will be held at the meeting of July 21, 1969.

#### ADJOURNMENT

The Meeting was adjourned at 11:50 A.M.

ATTEST: 8-4-69

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# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# July 21, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:15 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners: Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager, and Jim McNamara, Senior Public Relations Representative.

# MINUTES FOR APPROVAL JULY 7, 1969

# Corrections and Amendments

- ....Page 1....Amend Minutes of July 7, 1969 to reflect the attendance of Candelario Arriola, Administrative Assistant to the Mayor, and Mrs. Juanita Marusich, Acting Secretary.
- ....Page 3....Delete items enumerated as unfinished business with the exception of #4 and place on the Matters Pending Agenda. (See motion on page 3 concerning Item #3)

MOTION: Moved by Commissioner Dodsworth, seconded by Commissioner Parker and carried that Minutes of July 7, 1969 be approved as amended.

BOARD ACTION: The Board concurred in the President's instructions that "Old Business" be placed on the Board's Agenda subsequent to the General Manager's Report.

Commissioner Nathanson entered the Meeting at 10:25 A.M.

#### GUEST APPEARANCE

The President acknowledged the presence of Mrs. Shirley Mae Wolk, who is a member of Mercy Crusade, Inc., and Principal of James J. McBride School, Los Angeles City School District.

# GENERAL MANAGER'S REPORT

# Communications to the Board from Mayor Sam Yorty

- <u>7-1-69</u> Administrative Instruction No. 33 was noted by the General Manager as procedural in that all departmental requests for Federal and State Grants, etc., must be submitted to the City Administrative Officer for his review and followup.
- 7-8-69 The General Manager advised the Board that Amendment No. 1 to Executive Directive No. 31 states that all contracts and leases

#### July 21, 1969

and personal service contracts must be submitted to the Mayor's Office for review by the City Administrative Officer.

7-10-69 General Manager stated that Administrative Instruction No. 34 requests that one copy of all proposed legislation be submitted to the Mayor's Office.

A brief discussion regarding "peace officer" restoration to Animal Control Officers ensued with the General Manager pointing out that the Legislative Analyst is still working to secure passage of this legislation which is designed to restore this power, however, it is doubtful that the Legislature will act on this legislation prior to adjournment.

Period Report No. 13 6/1/69 - 6/30/69

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The General Manager reported an increase in revenue over last fiscal year of \$159,971 with total revenue for the fiscal year amounting to \$878,282.32. The number of animals processed totaled 126,967--an increase of approximately 10,000 over the previous fiscal year.

The General Manager pointed out that the recently revised Daily Animal Report provides space to record the number of animals exchanged, dead animals picked up, and number of animals given emergency treatment by private veterinarians. Space has also been provided to record the number of citations issued, when this power is restored to officers.

Further, the General Manager reported that the Department sold 21,046 animals, an increase of 3,000 over last year which he attributed, in part, to the Department's active public relations program. He advised the Board that the Department will begin its budget preparation for 1970-71 in August.

The Board was pleased with the General Manager's report. The President reiterated that commencing the budgetary process in August should provide sufficient time to secure background information with which to justify the Department's program.

#### Alterations and Improvements

General Manager reported that a hot water chlorine wash system will be installed at all five animal shelters which will be of much assistance in keeping the shelters clean.

## Personne1

Mr. Rush reported that all Summer Worker positions are filled. In addition to the eight positions provided the Department, two positions

# July 21, 1969

have been borrowed from the Library to assist in processing licenses at 11th Avenue Shelter. He indicated that the 30% increase in license applications was probably a result of the mail-in form recently printed in various newspapers.

# Low Cost Spaying Clinics

The General Manager reported that he will meet with SCVMA Wednesday to discuss the possibility of private enterprise establishing low cost spaying clinics. He noted, that if adopted, a pilot program would be conducted on a voluntary basis in order to secure the public's reaction He also stated that representatives of Mercy Crusade and Pet Assistance were not present to present their petitions on this subject to the Board as they had informed him they would.

BOARD ACTION: Moved by Commissioner Harrison, seconded by Commissioner Dodsworth, and carried that the Board concur in the General Manager's proposal pertaining to low cost spaying clinics.

#### Public Relations

The General Manager introduced Mr. Jim McNamara, Senior Public Relations Representative (emergency appointment) to the Board and expressed his satisfaction with Mr. McNamara's work.

Commissioner Nathanson spoke well of Mr. McNamara's background and stated that he was pleased with the appointment as was other members of the Board. Mr. McNamara thanked the Board for its confidence.

Mr. Rush displayed the "sign" donated by a private citizen which will be posted inside MTA buses.

#### Equestrian Trails

President Beckley read letter from Mr. Glen Haschenburger expressing gratitude for the sponsorship of a Horseshow Class at the Equestrian Trails Convention recently held at Santa Barbara.

# DAILY JOURNAL ADVERTISING MINUTES 7/7/69 Page 3- Item 4

BOARD ACTION: Moved by Commissioner Dodsworth, seconded by Commissioner Harrison, and carried that Board Action of 7/7/69 directing that a letter be sent to the Publisher of the Daily Journal be rescinded.

# NOTICE - BOARD MEETINGS

The Board considered the matter of whether to post Minutes or Agenda at each Animal Shelter afterwhich, the following motion was adopted setting forth the Board's policy:

#### July 21, 1969

BOARD ACTION: Moved by Commissioner Harrison, seconded by Commissioner Dodsworth, and carried that posting of Board matters be limited to notice of Board Meetings indicating date, time, and location of each meeting.

# ELECTION OF OFFICERS 1969-70

The President declared all offices vacant and called for nominations for the Office of President.

Commissioner Harrison nominated Commissioner Beckley for President, seconded by Commissioner Dodsworth. There being no further nominations, nominations were declared closed and Commissioner George W. Beckley was unanimously re-elected President of the Board.

Commissioner Dodsworth nominated Commissioner Nathanson for Vice President, seconded by Commissioner Parker. There being no further nominations, nominations were declared closed and Commissioner Mark Nathanson was unanimously re-elected Vice President of the Board.

# STATEMENT BY MRS. SHIRLEY M. WOLK PRINCIPAL, JAMES J. MCBRIDE SCHOOL

Statement: Mrs. Wolk, who is a member of Mercy Crusade, stated that she was pleased with the interest and concern for animals expressed by the Board in its meeting and that Mr. Rush, General Manager, had been very helpful to her.

Mrs. Wolk suggested that larger cages be utilized for holding cats which would permit them to stand up as well as move around. She also suggested that an educational program should be instituted for use in schools.

The General Manager reported that the Department is currently studying the "cat colony" type cage which is now in operation at one of the Shelters. Further, that all operations in the Department are being carefully reviewed.

The President and Board Members were most receptive of the suggestion to establish an educational program for schools which would teach children animal responsibility.

Commissioner Nathanson suggested that Mrs. Wolk discuss such a project with the Parent-Teachers Association and all Board Members agreed that the Board would be most pleased to cooperate in such a program.

#### ADJOURNMENT

The Meeting was adjourned at 12:05 P.M.

ATTESTED 8-4-69 SurgenBuck

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# August 4, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:03 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, Chardes K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager and C. Arriola, Administrative Assistant to the Mayor.

Mrs. Nellie Newman, Mr. Edward Newman, and Mrs. Shirley Wolk were also in attendance.

MINUTES FOR APPROVAL JULY 21, 1969

Moved by Commissioner Dodsworth, seconded by Commissioner Parker and carried that Minutes of July 21, 1969 be approved as read.

VARIOUS COMMUNICATIONS (SEE PAGE 2)

#### GENERAL MANAGER'S REPORT

Communications from the following Commissions advising the Board of newly elected Officers for 1969-70

Cultural Heritage Board	Mrs. Senaida Sullivan, President Mr. Carl S. Dentzel, Vice President
Harbor Commission	Mr. Robert A. Day, President Mr. Frank C. Sullivan, Vice President
Pension Commission	Mr. Stanley M. Brummel, President Mr. Alfred P. Lowy, Vice President
Public Utilities	Mr. Morton M. Silverman, President Dr. Robert D. McNutt
Police Commission	Dr. R. J. Carreon, Jr., President Mr. Emmett C. McGaughey, Vice President

# Operation Second Chance

General Manager reported that the Department participated in a program with the March of Dimes whereby several disabled children were given pets that were provided through the Department's Poor Boy Fund. He August 4, 1969

stated that the purpose of the program was to draw attention to the March of Dimes Campaign and to inform the public that animals are available for adoption from the City's Animal Shelters. The program was held at the Ann Street Shelter on Thursday, July 31.

Commissioner Nathanson entered the Meeting at 10:10 A.M.

#### Notice of Sale--Animals (Form)

General Manager reported that the notice of sale form has been revised to provide for use of standardized terms and descriptions and to simplify recording specific information. Several copies may be made of the listing due to the ease of reproduction and further, he is attempting to have the listing printed in newspapers.

BOARD ACTION: President and Members of the Board concurred with the revisions made by the General Manager to the Notice of Sale Form.

#### Correspondence - Mercy Crusade

The Secretary read a letter from Marjorie McIntyre pertaining to a female Shepherd Mixed, which was turned in at the West Los Angeles Animal Shelter on July 16, 1969 and later put to sleep on July 24,1969 The General Manager reported that his investigation revealed that the dog was put to sleep on July 24, at 11 a.m. Although Mr. Gary Fazio stated that an employee advised him that the dog would be available on July 25, the impound notice signed by Mr. Fazio clearly stated the available date of July 24, 1969 at 8 a.m.

Further, the General Manager noted that animals are not released to Medical Research until the 9th Day of impoundment, subsequent to their availability to the public.

Mr. C. Arriola entered the Meeting at 10:25 A.M.

The President and Members of the Board discussed the problem at length and determined that there was a misunderstanding. Several suggestions to consider which might prevent a re-occurrence were made to the General Manager such as providing the person with a copy of the impound notice and/or extending the number of days animals may be sold.

BOARD ACTION: Moved by Commissioner Harrison, seconded by Commissioner Nathanson and unanimously carried that the General Manager conduct a survey to determine the feasibility of extending the length of time' animals may be sold.

The Secretary was instructed to send a letter to Mrs. Marjorie McIntyre, Mercy Crusade, Inc. advising that the Board is continuing to look for ways to avoid a re-occurrence such as happened to Mr. Fazio.

#### Wild Animal Permit Hearing

The General Manager requested the Board to conduct a hearing with respect to an application for renewal of a permit to keep cheetahs inasmuch as several neighbors and others have written letters opposing the issuance of said permit.

BOARD ACTION: That the hearing be scheduled for Monday, August 18,1969 at 10 a.m. and that all interested parties be advised thereof.

#### Personne1

Board was advised that Larry Batterman is No. 1 on the list for Chief Animal License Inspector.

# Low Cost Spaying Clinics

General Manager reported that he will meet next Thursday with officials of the Southern California Veterinary Medical Association to discuss the feasibility of the Association's participation in low cost or no cost spaying and neutering clinics as well as providing veterinary care for animals belonging to indigent persons. He also mentioned that the meeting will involve members of the Animal Health Foundation.

#### Public Relations

Mr. Rush peported that a dog food firm, as a public service, is providing the funding for posters for MTA buses and for the billboards. He also advised the Board that the program has been approved as a public service effort by both the Metropolitan Transit Authority and the billboard companies involved.

# OLD BUSINESS

#### 7/21/69

Mrs. Shirley Wolk's Statement re Cat Cages at Animal Shelters

7/30/69 Letter from Mrs. Wolk with respect to remedial action to relieve the situation of crowded cat cages at the Shelters.

Mrs. Wolk reiterated that something immediate should be done to relieve the cat cage situation at the Shelters as an intermediary measure; rather than wait for the completion of a study. Mr. Edward Newman concurred in this statement.

The General Manager reviewed the cages presently in use and further discussed the cages the Department is now studying.

August 4, 1969

The Board felt that any change in cat cages would have to be studied with consideration being given to those animals that come to the Shelters sick; further, that as stated at the last Board Meeting, this subject is being carefully considered.

ACTION: The General Manager advised that he would report on "cat cages" in 30 days and would contact Animal Health agencies regarding recommended standards and other information for inclusion in the report.

ADJOURNMENT

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The Meeting was adjourned at 11:15 A.M.

ATTEST: 9-2-69

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Secretary

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# August 18, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 A.M., Room 155 City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager and Robert W. Phillips, Executive Officer.

# MINUTES FOR APPROVAL AUGUST 4, 1969

Correction....Delete the word "all" from Line 2, Page 3 - Public Relations.

MOTION: Moved by Commissioner Dodsworth, seconded by Commissioner Nathanson and carried that the Minutes of August 4, 1969 be approved. as corrected.

## SPECIAL ORDER OF BUSINESS

The President stated that regular business of the Board would be held to permit the holding of a hearing into the matter of Mr. Gardner McKay's application for renewal of his wild animal permit to keep cheetahs.

#### RECESS

The Board recessed at 11:30 and recovened at 11:40 to consider the regular business of the Department.

#### GENERAL MANAGER'S REPORT

#### Dog Kennel Permit Hearing

General Manager reported that the Department is investigating activities of the Holiday Humane Society who have recently applied for a renewal of its Kennel Permit. He further advised the Board that he anticipates a hearing in this matter and will further advise them when all reports have been submitted.

## Public Relations

The General Manager reported that after the dog food firm reviewed the artist's posters, which are to be placed inside RTD buses and on billboards, they decided to use the idea originally submitted by the Department.

# OLD BUSINESS

#### Equestrian Center

Commissioner Nathanson requested that the General Manager provide him with a report on the status of the Equestrian Center. in the discussion that ensued, it was felt that more funds would be needed, however, in anticipation that the Summer Olympics may come to Los Angeles, it is expected that the Center will be constructed.

### NEW BUSINESS

Commissioner Harrison, in stating that this is probably his last Board Meeting, expressed thanks to the Board Members for the cooperation that he has enjoyed and that it has been a tremenduous amount of satisfaction to serve as a member of this Board.

The President and Commission Members expressed their appreciation to Commissioner Harrison and wished him much happiness.

#### ADJOURNMENT

The Meeting was adjourned at 11:50 A.M.

ATTEST: 9-15-69

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# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# September 2, 1969

The Board of Animal Regulation Commissioners of the City of Los Angelese convened in regular session at 10:05 A.M., Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners: Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager, Robert W. Phillips, Executive Officer, and C. Arriola, Administrative Coordinator to the Mayor.

Dave Oliphant, Deputy City Attorney, Wes Mason, District Supervisor, and Gardner McKay were also in attendance.

MINUTES FOR APPROVAL AUGUST 18, 1969

> Amendment....Add "It has been a tremendous amount of satisfaction to serve as a member of this Board". - Page 2, Line 3 - New Business.

MOTION: Moved by Commissioner Dodsworth, seconded by Commissioner Parker and carried that the Minutes of August 18, be approved as amended.

#### OLD BUSINESS - OUT OF ORDER

8/18/69 Request for Renewal of Wild Animal Permit - Cheetahs

The General Manager reported the following information resulting from further investigation as requested by the Board at a hearing held on August 18, 1969.

- 1. Mr. Gardner McKay does not use a foreign language when training, handling, or speaking to his cheetah.
- October 1, 1969, is the approximate date on which the fence surrounding Mr. McKay's property will be completed. Further, that Mr. McKay realizes that the issuance of a permit is contingent upon the installation of a high fence.
- 3. Mr. McKay has indicated that the two (2) cheetahs will be removed by September 15, 1969.
- 4. The Bureau of Standards had no accurate testing method for the wire utilized by Mr. McKay; however, it was felt that the loose slack in the 16 strand woven wire provides additional absolution of the pull power at any point. The Los Angeles Zoo has a 6' turn in type fence around the moat where cheetahs are exhibited.

Mr. McKay advised the Board that the estimated completion date of the fence surrounding his property is October 1, 1969.

RECOMMENDATION: Moved by Commissioner Nathanson, seconded by Commissioner Harrison and carried that Mr. Gardner McKay be granted a wild animal permit.

It was pointed out by Dave Oliphant, Deputy City Attorney, that the Board's action was a recommendation to the General Manager and did not represent a final decision.

ACTION TAKEN: General Manager, on recommendation of the Board, granted a permit to Mr. McKay with the understanding that failure to fulfill requirements as stipulated will result in the revocation.

General Manager also reported that on August 27, 1969, Mr. McKay obtained licenses for three (3) dogs and the fourth dog will be removed from the premises in two weeks upon the return of the owner.

## GENERAL MANAGER'S REPORT

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#### Wildlife Conservation (Deer)

General Manager reviewed a City Attorney Opinion with respect to wildlife in the City of Los Angeles. He pointed out that the opinion was requested due to several complaints from citizens concerning deer causing damage to their property. Further, that the Department has no power or authority to destroy or remove deer from private property because of damage as this area of responsibility rests with the State Department of Fish and Game.

He reviewed with the Board the procedures citizens may use in removing deer from their property but noted that regulations by the Police Commission which forbid the issuance of a permit to kill deer with firearms leaves the homeowner with little relief.

Dave Oliphant, Deputy City Attorney, stated that the Department of Fish and Game has the power to regulate this matter by making provisions therefor in the Administrative Code.

The General Manager advised that while a homeowner may secure a "depradation permit", he must comply with local regulations concerning firearms and Policemen are not permitted, as a matter of procedure, to provide assistance and Animal Control Officers are excluded according to the Administrative Code.

ACTION TAKEN: No action was taken on this matter, however, the General Manager stated that he will keep the Board informed on this problem.

#### 8/4/69 Report on Cat Cages

General Manager reported that the smallest cat cage (16") is gradually being phased out, all metal cages are being replaced, and with respect to space in the cages, the important factor here is the location of the food and water pans. Replacements for the 16" cages are made of fiberglas and measure  $20\frac{1}{2}$ " x 20" x 25" which is an adequate size for cats.

Mr. Rush also stated that the plastic and aluminum food and water pans will be replaced with stainless steel bowls that will be attached to the cage door thereby providing additonal space for the animals.

Commissioner Dodsworth and Commissioner Parker both visited the Ann Street Animal Shelter and found the cat cages to be adequate with respect to the cages having sufficient space for the animals to stand up as well as move around.

Commissioner Nathanson as well as President Beckley reported that they found the cages adequate at the Shelters they visited and would like to see the small cages replaced as soon as funds are available.

BOARD ACTION: Moved by Commissioner Nathanson, seconded by Commissoner Harrison and unanimously recommended that the General Manager:

- Proceed with securing the new food and water pans for small animals (dogs and cats).
- Write Mrs. Shirley M. Wolk and advise her of the various cages sizes, what is anticipated in terms of future cages, and include the Commissioners' reports on their inspections of the cat cages at the various animal shelters.

Impoundment of Large Lion

General Manager reported the impoundment of a 400-pound lion from an abandoned truck in Hollywood. The owner was cited for violation of Section 53.38, Los Angeles Municipal Code, and fined \$50 plus \$15 in penalty assessments.

# Public Relations Activity

General Manager reported that during the month of August, specific emphasis was placed on the rabies program and coverage received was excellent. Other highlights include the assistance of Councilman Mills and Councilman Edelman in the rabies program and the appearance of Councilman Gibson and also Mrs. Sam Yorty on "Dialing for Dollars" television program.

National Dog Week is September 22 - 26, and posters denoting this activity are being distributed to all City schools, libraries, animal shelters and recreation facilities.

<u>COMMENT</u>: President and Members of the Board stated that they were very pleased with the outstanding job of public relations carried out by the General Manager and his staff.

#### Minutes - Board Mailing List

BOARD ACTION: Moved by Commissioner Dodsworth, seconded by Commissioner Nathanson, and carried that the General Manager use his discretion in the distribution of Board Minutes.

#### Low Cost Spaying Clinics

General Manager reported that the Southern California Veterinary Medical Association is seriously considering the establishment of a program to provide the indigent person with veterinary care and it is anticipated that this program will be set up in the near future.

#### Equestrian Center

General Manager reported that Mr. Chappell, Board of Public Works, advised him that there is no activity in progress at the present time with respect to the Equestrian Center and further, that Mr. Frederickson, Recreation and Parks, has been requested to study and prepare a report on the basis of a City-County Agreement.

BOARD ACTION: Moved by Commissioner Nathanson, seconded by Commissioner Parker, and carried that the General Manager:

- 1. Follow-up on the Equestrian Center
- Confer with Mr. Frederickson as to the present status of the Center and advise him that the Board is deeply interested in this Center.

#### NEW BUSINESS

#### Pettigrew Center

Commissioner Parker reported that the Pettigrew Center at Griffith Park has a Mobile Unit large enough to hold several animals and the Department might be interested in looking at the Unit with a view towards borrowing or leasing it during summer vacation when school would not be in session and it would be available.

RECOMMENDATION: President Beckley suggested that the Public Relations Representative visit the Mobile Unit at teh Pettigrew Center and report back to the Board on its use for the Department's purpose of taking animals from one area to another.

# Safety - Signs

Commissioner Nathanson expressed concern that many people continually put their hands in the cages at the Shelters and feared that someone may eventually get hurt and file a claim against the City.

General Manager reported that the warning signs are presently being painted by the Bureau of Public Buildings and may be completed in approximately three or four weeks.

#### ADJOURNMENT

The Meeting was adjourned at 11:25 A.M.

ATTEST: 10/6/69

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Secretary

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### September 15, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:07 A.M., Room 155 - City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners: Nina M. Dodsworth, Charles K. Harrison, and Mrs. Wm. H. Parker. Also present were Robert I. Rush, General Manager and Robert W. Phillips, Executive Officer.

Mrs. Fred H. Lorenzen, guest of the Board, and Betty Denny Smith of Pet Assistance were also in attendance.

## MINUTES FOR APPROVAL SEPTEMBER 2, 1969

<u>Correction (as follows)....Page 4, Line 3 - Pettigrew Center</u>...The Department might be interested in looking at the Unit with a view towards borrowing or leasing it during summer vacation when school would not be in session and it would be available.

MOTION: Moved by Commissioner Dodsworth, seconded by Commissioner Harrison and carried that the Minutes of September 2, 1969 be approved as corrected.

#### SPECIAL APPEARANCE

Mrs. Kaye Scherrer, professional dog trainer, was introduced to the Board by the General Manager. On behalf of the Board of Commissioners and the Department, Mr. Rush presented Mrs. Scherrer with a Community Service Award for her work in providing free animal training for those dogs adopted from the animal shelters.

#### GENERAL MANAGER'S REPORT

#### City Charter Hearings

The General Manager advised the Board that the Charter and Administrative Code Committee of the City Council have invited Department Heads and Commissioners to attend the hearings for the purpose of discussing the proposed City Charter as it relates to the Department of Animal Regulation.

After discussion, the Board agreed to delay any comment at the present time so that they may study the report before taking a definite position. They did, however, suggest that the General Manager review the report further in order to make his decision and to advise the Board of his position.

BOARD ACTION: Moved by Commissioner Dodsworth, seconded by Commissioner Parker and carried that the matter be tabled until the Board has

## September 15, 1969

reviewed the report and obtained additional information from the Council.

#### Budget 1970-71

The General Manager reported that a list of alteration and improvement items is being completed which consists of those items needed to improve the animal shelters. Copies of the alteration and improvement list will be forwarded to Board Members.

The necessity for soundproofing the West Los Angeles Animal Shelter was also discussed as well as the completion of the second kennel runs that were not constructed when the shelter was built in 1958. He pointed out that the runs would be needed in about five years.

With respect to expansion of certain animal shelters, the President suggested that the matter be postponed until maps of the City are available so that the locations may be readily noted.

BOARD ACTION: The General Manager was requested to have maps of Los Angeles City available at the Meeting of October 6, 1969.

#### Public Relations

General Manager reported that Mayor Yorty will express his appreciation to representatives of Pacific Outdoor Advertising, Friskies Division of the Carnation Company, and the Rapid Transit District for their public service spirit demonstrated by the donations of time and space in terms of signs and billboards in order to assist the Department in informing the public of the many animals available for adoption.

#### Animal Emergency Treatment

General Manager reported that the Department is working on a project concerned with emergency treatment of sick and/or injured animals. The Southern California Veterinary Medical Association will be requested to establish a five-member Committee to work with the Department for the purpose of setting up guidelines as to:

- What constitutes an animal emergency sick, injured, extent of injury, etc.
- A fee schedule for the various types of treatment that would ultimately result in fixed billing by the veterinarians.

The Board was concerned with the large number of animals requiring emergency treatment and the fact that many of these animals are injured as a result of their owners not complying with the Leash Law.

## September 15, 1969

The General Manager stated that additional personnel would provide more enforcement in this area and that the Citation Program is the best method of controlling animals. He also advised the Board that "peace officer" status has been restored to Animal Control Officers and the law should become effective in 90 days.

#### Low Cost Spaying Clinics

General Manager reported that the Southern California Veterinary Medical Association has not, as yet, forwarded cost figures on the establishment of low cost spaying and neutering clinics. Petitions signed by several hundred citizens have been received requesting the establishment of municipal spaying and neutering clinics. No response will be prepared until all information from the Southern California Veterinary Medical Association has been received. The report will then be prepared and forwarded to Mercy Crusade, humane societies, and Board Members prior to formal report to the City Council.

#### National Dog Week

The General Manager reported that the Department will provide two units in the Doggie Parade Monday evening, September 22, 1969 on Hollywood Boulevard.

Commissioner Nathanson advised that Mrs. Sam Yorty plans to ride in the parade and urged the Department's participation.

The General Manager was excused to attend the Mayor's Department Heads meeting.

# ANNUAL CAT CONVENTION

At the request of the Board, Commissioner Parker agreed to attend the 1st Annual Cat Convention as the Mayor's representative. The Convention is scheduled to be held at the Los Angeles Hilton, October 3 and 4, 1969.

#### OLD BUSINESS

8/4/69 Report re feasibility of extending length of time animals may be held for sale to the Public

The President stated that consideration should be given to the time of day animals are available for sale inasmuch as mothers usually pick up the animals and eight in the morning is quite early to begin this sale.

BOARD ACTION: That the General Manager report Monday, October 6, 1969, re feasibility of extending length of time animals may be held for sale to the public.

#### PUBLIC RELATIONS ACTIVITY

Jim McNamara, Senior Public Relations Representative, reported that several

#### September 15, 1969

releases, spot announcements, etc., on the subject of National Dog Week which is September 21 - 27, have been distributed to the various news media. The Mayor is also issuing a Proclamation, pictures will be taken of various departmental activities, and the Department will participate in the Doggie Parade September 22, 1969, down Hollywood Boulevard.

Mr. McNamara also reported that the October issue of San Fernando Valley Cue Magazine will feature an article depicting a day in the life of an Animal Control Officer and the varied duties he must perform.

In connection with National Dog Week, the Board suggested that the Councilmen's wives be invited to the Animal Shelters on Wednesday and Thursday. This will enable the pictures taken on those days to be available for publication the first part of next week.

BOARD ACTION: That the Public Relations staff contact the Councilmen's offices relative to the above and schedule a Commissioner to appear at each shelter with the Councilmen's wives.

#### COMMISSIONER'S COMMENTS

#### Christmas Project

Commissioner Nathanson suggested that the public relations staff might wish to enlarge on the idea of a "pet" for Christmas instead of a "toy". He pointed out that the program was a very successful one last year.

#### Shelters Tour

The Board agreed with Commissioner Dodsworth that Councilmen's wives be taken for a firsthand tour of the Animal Shelters

BOARD ACTION: No specific date was established for the shelters tour, with the exception of the visits to be made in connection with National Dog Week.

#### ADJOURNMENT

The meeting was adjourned at 11:40 A.M.

ATTESTED 10,

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# October 1, 1969

PERMIT HEARING IN THE MATTER OF HOLIDAY HUMANE SOCIETY'S APPLICATION FOR DOG AND CAT KENNEL PERMITS

Applicant: Mrs. Nels Gross, President Holiday Humane Society, Inc. 7301 Fulton Avenue North Hollywood, California

President Beckley called the Hearing to order at 10:00 a.m., in Room 155, City Hall South. Present were Mark Nathanson, Vice President; Commissioners Nina M. Dodsworth and Mrs. William H. Parker. Also attending was Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; Dave Oliphant, Deputy City Attorney, et al.

#### PURPOSE OF HEARING

President Beckley stated that the Hearing was called in the matter of the Holiday Humane Society. This is a Special Board Meeting for the purpose of providing Mrs. Gross with an opportunity to show cause why her permits should be renewed.

# DEPARTMENT OF ANIMAL REGULATION

Mr. Ernest Jensen, District Supervisor Valley Animal Shelter, presented the Department's evidence. He called Dr. John Pastor, Department Veterinarian as his first witness.

Dr. Pastor gave his testimony, and the meeting was continued until October 22, 1969.

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# October 6, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:07 a.m., Room 155 -City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson, Commissioners Mrs. Nina M. Dodsworth and Mrs. William H. Parker. Also present were Robert I. Rush, General Manager; and Robert W. Phillips, Executive Officer.

Betty Denny Smith, Pet Assistance Foundation, was also in attendance.

# MINUTES FOR APPROVAL SEPTEMBER 15, 1969

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and carried that the Minutes of September 15, 1969, be approved as read.

# SPECIAL BOARD MEETING

The President expressed concern that the hearing in the matter of the Holiday Humane Society is being continued to October 22, 1969 rather than being held at an earlier date. His concern was basically for animals and specifically the sick ones that are being housed at the Society pending disposition of the matter.

The General Manager advised that the permittee has a right to counsel in this matter, and October 22, 1969 is the earliest possible date that Mr. Herbert L. Reff, Attorney for the Holiday Humane Society, could be present.

President and Members of the Board stated that their primary concern is for the animals housed in the kennels; and further, that the matter should be expedited as soon as possible.

BOARD ACTION: Moved by Commissioner Nathanson, seconded by Commissioner Parker, and unanimously carried that the Board of Animal Regulation wishes to expedite the Hearing in the matter of the Holiday Humane Society as a result of facts brought forth in the previous hearing session held on October 1, 1969.

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BOARD OF THE CITY OF LOS ANGELES

# October 6, 1969

Ine Board of Antmal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 a.m., Acom 155 City Hall South. Present were President George 4. Beckley, Vice President Mark Mathanson, Commissioners Wrs. Mins 7. Dockerron and President Mark Mathanson, Commissioners Wrs. Mins 7. Dockerron and President Mark Mathanson, Commissioners Wrs. Mins 7. Dockerron Manager; and Robert W. Philips, Executive Officer.

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# NOTICE OF SPECIAL BOARD MEETING OCTOBER 22, 1969

Board of Animal Regulation will convene October 22, 1969 at 10:00 a.m., Room 155, City Hall South, 111 East First Street, Los Angeles 90012. The matter of the Holiday Humane Society will be continued at that time.

General Manager advised the Board that notices of the special meeting will be sent to all interested parties.

#### PUBLIC RELATIONS ACTIVITY

Jim McNamara, Public Relations Representative, reported that coverage of the Department's activities during National Dog Week was excellent. Posters were posted at several public places and the Department participated in Francis X. Lohmann's "Doggie Parade". He suggested that Councilmen's wives be invited next year to participate, for it was very successful; however, the visits should be scheduled at least two weeks in advance.

Approximately 16,000 dogs were inoculated during the 30-day rabies clinics and the success of this program could be attributed to the excellent publicity the Department received from the news media. The General Manager made tapes for several radio programs, and appeared on television on behalf of the Department.

Future public relations programs will seek to concentrate publicity on the opening of the new West Valley Animal Shelter as well as the Department's conservation program. In connection with the Department's Conservation program, Miss Bryant will continue to take pictures of the release of animals in Angelus National Forest.

The General Manager reported that Mayor Sam Yorty will participate in this program, and requested the participation of the Board President in this effort. He noted that the story is planned for release the first part of November.

# PETTIGREW MOBILE UNIT

Mr. McNamara reported that the Pettigrew Center has four mobile units at the Center, and that they are 24 feet long, with space for four large cages as well as 18 small animal cages. The units are constructed of a fiberglas material; however, they are not air conditioned. Mr. McNamara indicated that the units appeared to be adequate for transporting animals.

#### DOG TAGS 1970-71

Larry Batterman, Chief Animal License Inspector, reviewed the material and design for the proposed new dog tags. He reported that the tag is anodized aluminum, comes in several colors, and could be made into any design. He also reported that the Bureau of Standards conducted a test on the anodized tags from which they recommended the specifications for the Department's dog tags. It was found that the tag is durable, easier to identify, and its ability to wear is much greater than the brass tag.

The Board was pleased with the idea of using the "City Hall" of Los Angeles as the design for the dog tag. A comparison of costs was discussed after which the following action was taken:

BOARD ACTION: Moved by Commissioner Nathanson, seconded by Commissioner Parker and carried that the dog tags for 1970-71 be constructed of anodized aluminum, and in the design of the Los Angeles City Hall, with the lettering to be filled with white enamel be approved.

#### GENERAL MANAGER'S REPORT

# Period Report 7/27/69 to 8/23/69

General Manager reported that the format of the period report has been revised in order to make it easier to read. Detailed reports concerning animals processed and disposition thereof has been eliminated from the period report; however, this information is available from the Department's files. Revenue is up 31.7% over last year, which the General Manager attributed to the increase in dog license fees.

General Manager also reported that the Citation Program will become effective sometime in November. A refresher course will be conducted for Animal Control Officers and Animal License Inspectors in the issuance of citations.

BOARD ACTION: Moved by Commissioner Nathanson, Seconded by Commissioner Dodsworth and unanimously carried that the General Manager's revised Period Report be approved.

#### Letter of Commendation

General Manager reported receipt of letter of commendation to the Department from Dr. Heidbreider, Health Officer of the County of Los Angeles. He stated his appreciation for the Department's assistance in quarantining an animal that had bitten a citizen.

# CITY CHARTER HEARINGS

The President advised the Members of the Board that Councilman Edelman, Chairman of the Charter and Administrative Code Committee,

has requested the Board's opinion with respect to the new proposed City Charter as it relates to the Department of Animal REgulation.

BOARD ACTION: After discussion, it was moved by Commissioner Nathanson, seconded by Commissioner Dodsworth, and unanimously carried that the Secretary transmit the following statements to the Committee; and further, advise Councilman Edelman that the Board would like to meet with him in order to present its ideas and suggestions with respect to the advisory role of the Commissions.

- The Board agreed that the Board of Animal Regulation should remain advisory, however, it was their recommendation that the term "advisory" be more fully defined.
- 2. The Board of Animal Regulation Commission has not lost members as a result of its advisory role.
- 3. The Board of Animal Regulation has worked well in an advisory capacity due to the cooperation of the General Manager in consulting the Board on pending matters pertinent to the Department.
- 4. With respect to whether the functions of the Department of Animal Regulation should be removed from the City Charter and designated by ordinance, the Board with the General Manager's statement which points out that because of the many organizations and individuals requesting changes, modifications and expansion of existing departmental responsibilities, it may be difficult to reject such proposals if the functions and responsibilities are defined by ordinance rather than by City Charter.

#### CAPITAL PROJECTS

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General Manager reported that the Department is not requesting funds for capital projects. The Board was provided with copies of the alteration and improvement requests for 1970-71 which provide for the correction of major maintenance items at the animal shelters.

These items will be more fully discussed at the next Board meeting.

# APPOINTMENT OF BOARD SECRETARY

General Manager reported that Secretary, Susie Sanders, has accepted an emergency appointment as Secretary of the Library Commission, and Mrs. Peggy Bodfish, Principal Clerk Stenographer, has been appointed as her replacement.

# ADJOURNMENT

The meeting was adjourned at 11:57 a.m.

ATTEST: 11- 3-69

George MBeckley President

Peggy Brefick for Secretary Jusie Vandere

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# October 20, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 a.m., Room 155, Cith Hall South. Present were President George W. Beckley, Vice President Mark Nathanson, Commissioners: Nina M. Dodsworth, Mrs. Fred H. Lorenzen, and Mrs. William H. Parker. Also present were Robert I. Rush, General Manager; and George W. Mason, Jr., Acting Executive Officer.

# MINUTES FOR APPROVAL SEPTEMBER 15, 1969

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and carried that the Minutes of September 15, 1969, be approved as read.

#### MRS. LORENZEN

President Beckley reported that Mrs. Fred Lorenzen was sworn in by Rex Layton, City Clerk, at 9:35 a.m., October 20, 1969, and that she is now a Commissioner of the Board of Animal Regulation.

#### **BOARD PRESENTATION:**

Mr. Aeolus Hall, Animal Control Officer, Harbor Animal Shelter, was introduced to the Board by the General Manager. Personnel Department records show that Mr. Hall started with the Department of Animal Regulation on October 14, 1944. He has been a conscientious, loyal employee, with a good attendance record for the past 25 years. Mr. Hall was commended for this in 1965. The President presented Mr. Hall with a service pin.

# GENERAL MANAGER'S REPORT

#### City Charter Hearings

The General Manager advised the Board of the request of the Mayor to furnish him with an evaluation of the proposals contained in the report of the Los Angeles City Charter Commission dated July, 1969.

Discussion was held as to whether a response should be sent individually or collectively. Commissioner Dodsworth suggested that the same letter as was sent to Councilman Edelman regarding this matter be sent to the Charter Commission.

BOARD ACTION: Moved by President Beckley, seconded by Commissioner Dodsworth, and carried, that a copy of the letter sent to Councilman Edmund Edelman, dated October 6, 1969, be sent to the Charter Commission; and that if the Commission has the right to express views on any part of the Charter, that they would like to.

Commissioner Mark Nathanson arrived at the meeting at 10:10 a.m.

#### Special Appearance:

The General Manager introduced Dr. Sigmund Rich, a gentleman of national renown, who is affiliated with UCLA. Dr. Rich gave a brief description of what was current in the world of medical research.

Dr. Rich reported that the process of obtaining unwanted animals has gone very well in the past few years, and commended the Department of Animal Regulation for their cooperation and consideration.

Dr. Rich said that there have been misunderstandings about the numbers of animals used in research, and quoted some statistics taken from a survey made 1 1/2 years ago by the Institute of Laboratory Animal Resources in Washington, D. C., which, he said, were surprising. He also stated that people think there are a great many cats and dogs used in medical research, and while they are very important, they constitute only a minor portion of research being conducted from the standpoint of contribution.

Dr. Rich stated that the Mongolian Jerboa, a desert rodent, was found to be a very promising animal; that it resembled a hamster, and that it was extremely useful in the study of atheriosclerosis. He stated that this type of rodent can be fed foods containing high levels of cholesterol and never develops atheriosclerosis.

About five years ago, this animal was prohibited in the State of California. Dr. Rich contacted three state departments and they made the Mongolian Jerboa a restrictive animal, rather than a prohibitive one, since these animals are carriers of the plague, etc.

Dr. Rich left two bulletins by the National Society for Medical Research.

Proposed State Legislation Elimination of Sales Tax:

The General Manager reported that the proposed legislation has been submitted to the Committee on Proposed State Legislation,

and that the Department objected to the requirement that they have been singled out as one of the two governmental animal control agencies in the State of California, to their knowledge, where the collection of a sales tax has been made a requirement by the State Board of Equalization. The Committee adopted the proposal to exempt the Department from the sales tax on behalf of the following proposal:

"In order to establish uniform application of tax code provisions, it is requested that the California Revenue and Tax Code, Section 6358, be amended to exempt from sales tax requirement the sale of animals by any governmental animal control agency where the amount charged for each animal sold is in direct proportion to the cost of impounding and maintaining said animal."

The General Manager reported that we pay a sales tax on animals we sell. We are not making a profit on the basis of cost relationship. The matter will be presented to the Los Angeles City Council as a part of the proposed City's legislative program for 1970.

The General Manager, as a matter of record, sent a letter to the Board of Equalization requesting that they relieve this Department from the responsibility of collecting a sales tax on animals sold, or apply this requirement on a uniform basis to all governmental animal control agencies throughout the State of California.

#### Rabies Advisory Committee:

The General Manager stated he would attend the Rabies Advisory Committee to be held on November 7, 1969.

# Southern California Veterinary Medical Association:

The General Manager reported that a copy of a letter from the Southern California Veterinary Medical Association to Councilman Bradley was received regarding low cost spaying and neutering clinics.

They responded to the effect that the Association has been working on the problem for a few months. They were opposed to public and tax supported ovariohysterectomy clinics available to the pet owning public regardless of the owner's ability to pay, and were interested in discussing the establishment of a formal program whereby animals of indigent owners can obtain required veterinary care for any persons receiving aid from the County Welfare Department. Veterinary care would include medicines, treatment, and etc.

This will be a landmark accomplishment by SCVMA and should be fairly "locked up" by the Association and the City of Los Angeles by the

29th of this month; and will be done at no cost to the taxpayers, inasmuch as no funds have been budgeted for this program provided by SCVMA. This will be presented to the Los Angeles City Council in November.

## Alterations and Improvements: (Postponed from Last Meeting)

The General Manager, at the last meeting, sent out copies of the Alterations and Improvements listing. The Department is not requesting any capital projects, but merely a modification of existing shelters.

BOARD ACTION: Moved by President Beckley, seconded by Commissioner Nathanson, and motion carried that the Alterations and Improvements listing be accepted.

## Budget Request - 1970-71:

The General Manager reported that the budget request for 1970-71 should be submitted by the first two weeks of November, and that the Commission should consider budget requests for its Commission and its activities, and make its needs known to the Department.

Commissioner Nathanson asked about sending a Commissioner to conventions, and the General Manager stated that this request was included in the budget, but was turned down, and that it will be requested again.

President Beckley stated he would like to postpone any requests until such time as we can have an outline of what the budget will be. Mr. Rush said there will be changes in personnel due to the Jacobs Survey which will be rendered on November 3. Budget request, therefore, will reflect these changes.

The General Manager asked President Beckley to meet with him sometime during the next couple of weeks to talk about some of the budget areas.

#### State Law:

The General Manager reported that the State recently signed into law the authorization to issue citations. This comes into effect November 10. Mr. Rush stated that we have to have an enabling ordinance to make it possible to implement the State law, which provides that the City must adopt an ordinance to implement it. The Department is preparing an ordinance to operate under the new State law on November 10. A preliminary draft is being prepared by the City Attorney's Office.

#### Training Program:

The General Manager reported that a comprehensive refresher course is required to implement the new State law, that the Department has a citation program and new citation manuals to reflect the changes in the State law.

The General Manager reported that Dr. Piper indicated that if we needed additional training funds, we would have to request it subject to approval by the City Council. With the turnover in the Department, we have had one man doing nothing but training. That is a funded position. The Jacobs Company may make a recommendation for the establishment of a Training Officer.

President Beckley suggested that with the fines collected, we should be included in that training program, or at least have some kind of class.

Mr. Rush stated that a \$35,000 a year contribution to this fund was required; that the City introduced a request for the establishment of a State law under Senate Bill 171 that would establish a commission and reimbursement to this group. The Committee on State Legislation turned down our request for resubmission to the State Legislature on the basis of two items which could be handled administratively from a training standpoint.

Senate Bill 171 is still in Committee in Sacramento. Mr. Rush said he believes that it will probably be introduced by another animal control agency.

President Beckley stated that with some of the money we do get, we should be able to have an educational program, and suggested that Mercy Crusade, or similar organizations, could introduce Bill 171.

## PUBLIC RELATIONS:

Jim McNamara, Senior Public Relations Representative, reported that the major project last month was the publication of a story in Cue Magazine on a day in the life of an animal control officer. This was to show the various aspects of what an animal control officer must do, and tried to point this out in the article.

Susan Bryant, Junior Administrative Assistant, reported that the major project coming up in November was the animal air lift. Animals would be taken on the helicopter on the City Hall roof and flown to various sites. Mr. Rush suggested that President Beckley be involved in the animal air lift.

Mr. Rush was excused from the meeting at 10:55 a.m. to attend a General Manager's Meeting with the Mayor.

Susan Bryant showed photographs she had taken of how animals are picked up and taken to the heliport. She reported that our Friskies poster won an award this year.

Susan Bryant invited Commissioners Dodsworth, Parker and Lorenzen on behalf of the Las Angelenas, to meet at 3:00 p.m. on Thursday in the Mayor's Conference Room, and along with Mrs. Rush and Mrs. Ziegler, all will go to Ann Street and take pictures for the tour.

## WEST VALLEY ANIMAL SHELTER:

Mr. Wes Mason, Acting Executive Officer reported that the block work on the administrative building is complete and looks very attractive. Construction has started on the block work for the shelter building.

#### ADJOURNMENT:

The meeting was adjourned at 11:08 a.m.

ATTEST: Lec. 1, 1969

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BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# October 22, 1969

CONTINUATION OF OCTOBER 1, 1969 PERMIT HEARING IN THE MATTER OF HOLIDAY HUMANE SOCIETY'S APPLICATION FOR DOG AND CAT KENNEL PERMITS

Applicant: Mrs. Nels Gross, President Holiday Humane Society, Inc. 7301 Fulton Avenue North Hollywood, California

President Beckley called the hearing to order at 10:06 a.m. in Room 155, City Hall South. Present were Mark Nathanson, Vice President; Commissioners Nina M. Dodsworth, Mrs. William H. Parker, and Mrs. Fred Lorenzen. Also present were Robert I. Rush, General Manager; and Dave Oliphant, Deputy City Attorney, at al.

<u>Note</u>: Mrs. Fred Lorenzen was not required to vote, since she had not been present at the October 1 meeting. Mrs. Lorenzen was sworn in as a Commissioner for the Board of Animal Regulation on October 16, 1969.

## **PURPOSE OF HEARING:**

This meeting was a continuation of the October 1, 1969 meeting to permit Mrs. Nels Gross, President of the Holiday Humane Society, to show cause as to why her permits should be renewed.

# DEPARTMENT OF ANIMAL REGULATION:

Mr. Ernest H. Jensen, District Supervisor, Valley Animal Shelter, presented the Department's evidence.

Mr. Jensen gave a lengthy testimony of the conditions at the Holiday Humane Society stating that the kennels were overcrowded, that he counted 278 dogs on the premises, when there should have been no more than 200. He counted 47 cats, and the maximum allowed was 20. He stated that conditions were unsanitary; that 50% to 85% of the dogs were sick. He also showed movies of attendants abusing the dogs, of emaciated dogs, of a mixture of dogs in one kennel, and actual breeding of dogs that were boarded there.

The Department received an independent report from Dr. Phil Desmarteau, a licensed veterinarian, who operated a veterinary hospital next door to the Valley Animal Shelter. He was hired

by the Department to inspect the Holiday Humane Society, since so many complaints were received. His report is on file.

A letter was also received by Dr. McElroy, a licnesed veterinarian, and he stated he had treated the animals at the Holiday Humane Society, but had never visited the kennels. This letter is on file.

Mr. Jensen contacted Dr. Pitts, a veterinarian on Ventura Boulevard. He indicated he did not intend to become involved, although he had treated the animals.

Mr. Jensen was cross-examined by the attorney for the Holiday Humane Society at this time.

The meeting adjourned at 12:00 noon for lunch, and convened at 1:45 p.m.

Max Goar, 8001 Hesperia Avenue, Reseda, a ghost writer for the Green Sheet, was called as the first witness for the Holiday Humane Society. He said he was a member of the Holiday Humane Society, the Mercy Crusade, the Animal Society of the United States, and may other humane organizations. He disagreed with the Department's evidence as presented by Mr. Jensen, and thought that the Holiday Humane Society was better operated than most, and that only 5% of the animals were sick.

Dr. Ursula Ulrich, phd, of 2730 Iva Court, Los Angeles, was the second witness called. Dr. Ulrich teaches German and Spanish at Los Angeles City College. She became acquainted with the Holiday Humane Society when she adopted a dog from them in December, 1967. She does office work and bookkeeping for the Holiday Humane Society. She admitted that the facilities were overcrowded, that 10% of the animals were sick, and that the main problem was mange.

Mrs. Nels Gross, President of the Holiday Humane Society, was called to the witness stand and testified that she was associated with the organization since about 1966; that she was active in humane work all her life, and formerly ran a kennel in El Monte. She said that of major importance was how a kennel was run; that some kennels could be overcrowded, yet be efficiently operated; that dogs don't need much room to run. She disagreed with Mr. Jensen's testimony, and stated she would like to see the place closed down if conditions were as bad as Mr. Jensen presented. Mrs. Gross invited the Commission to visit the Holiday Humane Society.

President Beckley asked the people in the audience to make a statement. Five people rose, gave their names, and stated how they had become acquainted with the Holiday Humane Society. President Beckley then had to call the meeting to order and asked that no more statements from the audience be given.

Mr. Nathanson moved that the Board of Animal Regulation, after having heard all the evidence, finds that the permittee, the Holiday Humane Society, 7301 Fulton Avenue, North Hollywood, has failed to provide the animals housed with the proper and sufficient food, drink, shelter, protection; and further, that the permittee has failed to maintain the premises in a clean and sanitary condition.

This motion failed of adoption due to lack of a second.

BOARD ACTION: Mr. Nathanson again moved that the Board of Animal Regulation, after having heard all the evidence, finds that the permittee, the Holiday Humane Society, 7301 Fulton Avenue, North Hollywood, has failed to provide the animals housed the proper and sufficient food, drink, shelter, protection; and further, that the permittee has failed to maintain the premises in a clean and sanitary condition.

This motion was seconded by Mrs. Parker and carried.

Mrs. Dodsworth recommended that the permit not be revoked, that the General Manager of the Board of Animal Regulation at the next meeting, present and discuss specific conditions under which the Holiday Humane Society could have a permit, yet provide for the care and comfort of the animals housed.

This motion was seconded by Mrs. Parker and amendment carried on the main motion.

ADJOURNMENT:

The meeting was adjourned at 5:40 p.m.

ATTEST: December 1 1969

Georgen Beckler President Deggy Bodfiel Secretary

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# November 3, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:12 a.m., Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners: Nina M. Dodsworth, Mrs. William H. Parker, and Mrs. Fred Lorenzen. Also present were Robert I. Rush, General Manager; and Robert W. Phillips, Executive Officer.

MINUTES FOR APPROVAL October 6, 1969

> Moved by Commissioner Dodsworth, seconded by Commissioner Parker and carried that the Minutes of October 6, 1969, be approved as read.

#### SPECIAL APPEARANCE:

Harry Humphries, reporter for the Valley News, was present throughout the meeting.

# GENERAL MANAGER'S REPORT:

The General Manager reported that at the special meeting held on October 22 regarding the Holiday Humane Society, the Board took the following action:

The Board of Animal Regulation, after having heard all the evidence, found that the permittee, the Holiday Humane Society, 730l Fulton Avenue, North Hollywood, has failed to provide the animals housed the proper and sufficient food, drink, shelter, protection; and further, that the permittee has failed to maintain the premises in a clean and sanitary condition; further, that the General Manager, at the next meeting, present and discuss specific conditions under which the Holiday Humane Society could have a permit, yet provide for the care and comfort of the animals housed.

Accordingly, the following conditions have been prepared for their consideration.

- 1. That the number of dogs kept or maintained shall not exceed 100.
  - <u>Comment</u>: The reductions of dogs to the permitted 100 shall be accomplished on or before December 4, 1969. When pertinent conditions stated herein have been met, the Department will review request for removal of limitation.
- 2. That the number of cats kept or maintained shall not exceed 15.

## November 3, 1969

- <u>Comment</u>: The reduction of cats to the permitted 15 shall be accomplished on or before December 4, 1969, When pertinent conditions stated herein have been met, the Department will review request for removal of limitation.
- That all dogs and cats shall be separated according to size, sex, age and temperment.
- 4. That solid type partitions shall be installed in all kennel runs.
  - <u>Comment</u>: This installation will reduce the number of dog fights, and curtail the spread of disease. Installation to be completed on or before February 3, 1970. Until that date, dogs shall be kenneled in alternate runs until solid partitions are installed.
- 5. Small wood cages shall not be used to house any type of animals.
- 6. No water pans with sharp or jagged edges shall be used.
  - <u>Comment</u>: Water buckets and pans shall be washed at least once each day.

Suggestion: It is recommended that all water buckets be replaced with bowl type water pans to prevent injury, and facilitate cleaning.

 No animals shall be maintained in the open compound area except for exercise, and then no more than two compatible dogs at any one time.

Comment: Area is not properly constructed with drains or shelter.

8. All sick, injured, or diseased animals shall be isolated from healthy animals at all times.

9. Dead animals shall be removed by the Bureau of Sanitation, Department of Public Works.

<u>Comment</u>: Dead animals must be disposed of in accordance with Section 53.62 of the Los Angeles Municipal Code.

10. No further animals may be boarded for private parties or members of the Society until specifically authorized by the Department of Animal Regulation.

<sup>&</sup>lt;u>Comment</u>: A record of diagnosis and treatment shall be kept for each animal and be available for review at all times.

# November 3, 1969

Numerous requests from Councilmen for a greater degree of service has caused pressure to mount.

The General Manager brought to the Commission's attention that a budget request should be made to cover the cost of attendance at certain national meetings by staff members of the Department not heretofore requested, such as, the Humane Society of the United States.

#### PERSONNEL:

An examination was held for Senior Public Relations Representative and a list established. The General Manager concluded the interviewing and essentially ended up with two categories: failed to report, and declined. Since there is no list now, Jim McNamara will be continued on an emergency basis. Another examination will be held.

The General Manager reported that Patricia Brock will soon be promoted from Junior Administrative Assistant to Administrative Assistant, and will probably be retroactive as of last Thursday, October 30, 1969.

The General Manager reported that the Department received a report from the Personnel Department regarding minority persons in the Department and the Board members requested a copy of this report.

There is a new method of evaluation of executive positions in City Government according to an administrative instruction by the Mayor. No specific dates for response have been set. There will be some comment as to the General Managers' salaries, and the General Manager must respond before the next meeting. The General Manager requested a meeting with President Beckley and Vice President Nathanson before the next Commission Meeting to discuss this matter.

# ESTABLISHMENT OF MUNICIPAL SPAYING CLINICS:

The General Manager stated that a report will be submitted in the next two weeks; that something can be put together that will be agreeable to the City, animal organizations, and the general public.

The SCVMA has not yet finalized the free veterinarian care for all people receiving aid from the County Welfare Department. The General Manager reported that very serious consideration is being given to the release of female dogs subject to spaying requirements.

#### November 3, 1969

## WEST VALLEY ANIMAL SHELTER:

The General Manager reported that construction on the West Valley Animal Shelter facility was moving forward; that there are a few problems which are technical problems, but they are being worked out.

#### **PUBLIC RELATIONS:**

Jim McNamara, Public Relations Representative, stated that the Department had a good reaction from the story that went out on Friday morning regarding the Department of Animal Regulation's activity in the Granada Hills fire. Department staff members also appeared on KHJ, and had a guest from the Fire Department complimenting the task force of animal control officers in the field.

Mr. McNamara reported that during the past month, a story was prepared for a magazine entitled, "A Day in the Life of an Animal Control Officer", and that during the past week, Jack Smith, Los Angeles Times columnist, did a full story regarding our barking dog story.

Mr. McNamara stated that the airlift story will hinge on the arrival of Mayor Yorty; that the Mayor may even make the announcement that this Department is launching the airlift.

Susan Bryant stated that the Hollywood Citizen News will run a picture of a dog a week, and that Bell Helicopter Firm will do a story on the Department in their magazine.

#### **NEW BUSINESS:**

President Beckley announced that the Board would like to congratulate the General Manager on serving his year's probation, and on his official appointment as General Manager of the Department of Animal Regulation.

#### ADJOURNMENT:

The meeting was adjourned at 12:12 p.m.

ATTEST: Lec. 15, 1969

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# November 17, 1969

The Board of Animal REgulation Commissioners of the City of Los Angeles convened in regular session at 10:07 A.M., Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson. Commissioners: Mrs. Nina M. Dodsworth, Mrs. William H. Parker, and Mrs. Fred H. Lorenzen. Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer, and Dr. John Pastor, D.V.M.

#### **GUEST APPEARANCE:**

The President introduced his son, Mark Beckley, who was home from Vietnam.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker and carried that the Minutes of October 20 and 22, 1969, be approved.

#### GENERAL MANAGER'S REPORT

#### Sale of Dogs and Cats

The General Manager discussed the proposal to reinstate ordinance provisions which would allow the Department to make dogs and cats (strays) under the age of four months available for sale to the general public after three days (72 hours) of impoundment.

The General Manager explained that the reason for this proposal is due to a problem of disease among puppies and kittens; that the Department does not immunize these animals at time of impoundment or time of sale; that they are very susceptible to disease when under the age of four months, and that the longer the animals are held, the more they are in danger of contracting some type of disease.

The General Manager stated that the three days of impoundment would lessen the amount of animals that would have to be put to sleep; that the owners of the animals, upon purchase after three days, should immediately give the animals the required shots, since the animals would have been exposed to disease.

The General Manager stated that no ordinance change would have to be made; however the existing procedure of the Department of Animal Regulation which required all stray dogs and cats over the age of four months to be kept seven days from the date of impoundment would not be changed. In 1952 the Department was handling about 70,000

## November 17, 1969

or 80,000 animals a year, against 138,000 at the present time. The General Manager stated that all that was necessary to put the 72-hour impoundment provision into effect was to make a rule and publish it.

Dr. Pastor, in a report to the General Manager, listed several reasons why this reduced impoundment would be beneficial to the City.

Discussion was held as to the feeling of the general public of such a rule, and the General Manager read a letter from Mercy Crusade which revealed that they read a different meaning into the results of a shorter impoundment period.

#### BOARD ACTION:

A motion was made by Mrs. Dodsworth, seconded by Mrs. Parker and carried, that the impoundment period be reduced to 72-hours.

The Board recommended that a report be sent to them in six months so that the progress of the reduced impoundment may be reviewed.

### RESTORATION OF THE POWERS OF ARREST:

The General Manager sent a letter to Mayor Yorty requesting that Sections 836.5 and 12031 of the California Penal Code be implemented as soon as possible to provide this Department with the authority to carry out assigned responsibilities and restore to Animal Control Officers and Animal License Inspectors the authority to make arrests and issue citations for certain misdemeanors and authorize Animal Control Officers to carry loaded firearms.

#### HOLIDAY HUMANE SOCIETY STATUS REPORT:

The General Manager reported that the appearance of the kennels from a sanitation standpoint is improved; but there has been no reduction in the number of animals kept; also, that he is scheduled to reinspect the premises on December 5, which is the day after certain key recommendations were to have been complied with.

At this time Mr. Phillips left the meeting to attend the Mayor's General Managers Meeting.

#### JACOBS SURVEY:

The General Manager agreed to send the members of the Board a list of positions and salaries that he anticipated would be problem areas, and asked that he receive any comments or suggestions from the Board before 5:00 p.m., Friday, November 21.

## BUDGET:

The General Manager reported that the Department is asking for additional personnel in the fiscal year 1970-71. Included are two clerk typists for License Enforcement in the Valley and 11th Avenue. Period Report #4 shows a 32.2% increase in the number of licenses and applications processed by the clerical staff in the License Enforcement Division.

The General Manager stated that last year the Department had a large turnover in the class of Animal Control Officer; that there were 28 appointments and 27 terminations, and that to date, there have been seven appointments and eight terminations. The major cause of the turnover is that employees are leaving to go into private enterprise for greater opportunities. However, when turnover is high, it takes more supervisory time to train personnel.

The General Manager stated that our citation program will pay for some of the extra personnel needed; that we are receiving unsolicited requests from Councilmen and petitions to improve enforcement levels.

The General Manager suggested meeting with the President sometime this week to go over the budget.

#### PUBLIC RELATIONS:

Mr. McNamara, Public Relations Representative, reported that there is a big drive going on for issuing licenses and increasing the sale of puppies and kittens; that KBIG did a three spot announcement on Friday at the Ann Street Shelter, KHJ-TV also did a very good spot announcement at the Ann Street Shelter asking that everyone get their puppies and kittens now so that they can be better acclimated when the holidays arrive. We have sent out spot announcements to three or four radio stations in the Southern California area urging everyone to get their pets now.

Mr. McNamara stated that the General Manager has put out a memo to all shelters that as soon as someone comes in and claims a dog, and that they were able to claim their dog due to the information shown on the license, that they would be asked to wait until a picture could be taken of them being reunited with their dogs.

Mr. McNamara reported that KHJ Radio used 36 spot announcements; that if the Department had to pay for them, they would have cost \$1,445. He reported that he released the story on Mrs. Lorenzen

# November 17, 1969

joining the Department of Animal Regulation Commission; also, that nothing was heard regarding the J. Paul Getty story for the Los Angeles Magazine.

# ADJOURNMENT:

The meeting was adjourned at 11:40 a.m.

ATTEST: Lec. 15, 1969

President Je

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# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# December 1, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:17 a.m., Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson, Commissioners Nina M. Dodsworth, Mrs. William H. Parker, and Mrs. Fred Lorenzen. Also present were Robert I. Rush, General Manager; and Candelario Arriola, Mayor's Administrative Coordinator.

#### MINUTES FOR APPROVAL

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried, that the Minutes of November 3 and November 17, 1969, be approved.

#### VARIOUS COMMUNICATIONS:

1. A letter was received from Mrs. Winnie Prince asking that license fees be waived for dogs she buys from the shelters and finds homes for, since the new owners buy licenses for these dogs within a few days.

The General Manager stated that there is no provision for the waiver of fees for licenses for those dogs purchased from the Department.

President Beckley stated that he spoke with Mrs. Prince, and that she will be writing a letter to the Board which may contain some valid claims; and that the matter will be brought before the Board for further action.

2. A letter was received from Mrs. Harriet Wieder, Mayor's Office, thanking the General Manager for his interest and assistance on behalf of Las Angelenas (the Mayor's Volunteer Corps); and commending Susan Bryant for her talent and efficiency in the development of the brochures of city tours, which Mrs. Wieder very much appreciated.

# GENERAL MANAGER'S REPORT

The General Manager sent a letter to Mr. Dave Harris of the Jacobs Company regarding the job evaluation and pay survey for the Department in which he stated that the final report and proposed classification plan had his full support, and

# December 1, 1969

that some problems connected with recruitment, training, and retention of employees could be solved through salary allocations.

Mr. Rush explained the problems in the clerical series; i.e., the extremely high rate of turnover in the branch offices, and the reasons why. He also explained the problems in the Animal Control Officer series, listing eleven basic reasons for the extremely high rate of turnover; and also for Animal Regulation Training Officer.

Discussion was held, and it was stated that in addition to the above, of major importance in keeping down the turnover for Animal Control Officers was an incentive program; that this is not possible under the present Civil Service Program, and that an attempt should be made to initiate a change in the Civil Service Program so that an incentive program could be effectuated.

The General Manager stated he would give this matter his consideration.

#### Budget:

## Current Level Summary

The General Manager stated that the total budget allocation for 1969-70 was \$1,419,724, and that the current level request total is \$1,588,287. This represents an increase of \$168,563 which is requested as follows:

\$35,458 for general salaries; \$5,244 for overtime; \$5,995 for equipment items; and \$21,866 for expenses.

# Position Request Summary - Current Level

Dept. Priority	<u>No</u> .	Title	Activity
Regular 2 4 5 8 10 11 12	1 3 1 2 1 1 1 10	Animal Control Officer Animal Control Officer Training Officer Clerk Typist Administrative Assistant Clerk Typist Kennelman	Field Operation Field Operation Administration License Enforcement Administration Administration Shelter Operation

# December 1, 1969

### Seasonal

7

9

8 Student Worker 2 Clerk Typist License Enfcmt. & Shelter Shelter Operation

10

#### Reallocations

- 1 Senior Storekeeper
- (1) Storekeeper
- 1 Senior Administrative Assistant Administrative Assistant

Total amount for current level position requests is \$103.440. Service Betterments to be submitted later with appropriate priorities assigned.

#### Printing:

The General Manager stated that the Department is asking for \$1,000 for a pamphlet to depict the services of the Department; for example, how to find a lost dog, how to purchase a dog, information about the Leash Law, rabies control, etc.

#### Low Cost Clinics:

The General Manager stated that we have three clinics as a pilot program for 1970 on a mid-year basis; one in the central area, and two in North Hollywood.

#### Holiday Humane Society:

The General Manager stated he has a meeting scheduled with Councilman Bernardi and Mrs. Nels Gross on December 3, 1969.

## Welcome Wagon:

The General Manager stated that dog license applications are now being delivered by the Welcome Wagon throughout the City. Pamphlets on the Leash Law and Good Dog Neighbor are also being given out.

## Commendations:

The General Manager stated that at the next Board Meeting, December 15, that he would like to have two district supervisors present to receive a commendation for service in the Department; one for handling wild steers in Van Nuys, and one involving a lion in the 11th Avenue District.

# December 1, 1969

### PUBLIC RELATIONS

## Animal Airlift:

Mr. Jim McNamara stated that he received the copy back from the Mayor marked "good": that it has been approved; and that the date of December 9 was requested.

## Los Angeles Magazine:

The story regarding the J. Paul Getty Conservation Program was published by Los Angeles Magazine.

#### Westways Magazine:

This story should come out in February.

#### Westways Magazine:

This story should come out in February.

### Radio Spot Announcements:

Spot announcements should start today, December 1, 1969, regarding two major stories: the lios caught in South Central Los Angeles, and the boa constrictor at 11th Avenue. The story will be on KNBC on December 1, and the United Press is also covering these stories. KFWB also wants to use spot announcements.

#### ADJOURNMENT:

The meeting was adjourned at 12:00 noon.

ATTEST: 1-5-

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### December 15, 1969

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m., Room 155, City Hall South. Present were Vice President Mark Nathanson, Commissioners Nina M. Dodsworth, Mrs. William H. Parker, and Mrs. Fred Lorenzen. Also present were Robert I. Rush, General Manager; and Robert W. Phillips, Executive Officer.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried, that the minutes of December 1, 1969 be approved.

#### COMMENDATIONS:

The General Manager presented commendations for services performed to:

Ernest Jensen, Supervisor, Valley Animal Shelter, for the capture of two, wild, 900-pound steers; and

Robert Kraus, Supervisor, Eleventh Avenue Animal Shelter, for the capture of a 50-pound, dangerous, mountain lion.

Commissioner Mark Nathanson arrived at the meeting at 10:30 a.m.

## GENERAL MANAGER'S REPORT:

The General Manager asked that the matter regarding the proposed ordinance relative to political campaign statements and/or disclosure of assets and incomes of persons seeking or holding elected City office, Council File 146056, be postponed until the next Board Meeting, January 5, 1970, when President Beckley will be present.

## Budget:

The General Manager asked the Commissioners to look through their copies of the Budget for 1970-71, and that it will be discussed at the next Board Meeting on January 5, 1970.

## December 15, 1969

# PUBLIC RELATIONS

# Animal Airlift

Mr. Jim McNamara, Public Relations Representative, said that the Animal Airlift Project was a "smashing success," and that the Mayor was extremely pleased. Channels 4,5,7,9, and 11 were present; and representatives of Channels 4 and 9 took the tour by helicopter to the Angelus National Forest to get pictures. The Herald Examiner and Green Sheet covered the story on the scene. The Department sent out 220-230 press releases to the Community Press.

The Associated Press did a national feature which will go all over the Country. The program received national exposure. Recently, queries were received from World Features, Inc. They plan to do a feature story.

The American Humane Society Magazine will do a story with pictures. Westways Magazine will come out with a story in January or February. Jerry Dumphy did an editorial on the Animal Airlift Program, and KCET wants to do a documentary on the program.

Los Angeles Magazine used the J. Paul Getty story called, "Secret Zoo of J. Paul Getty."

The Los Angeles Times sent a reporter to interview Mr. Rush in depth on the City's dog and cat problem. He is coming back for another interview and will use a radio tape recorder.

Mr. Rush appeared on KMET on puppies and kittens for Christmas.

A press release was prepared for Councilman Mills to be used in his newsletter. It was released to the press.

The Department sent out 28 letters to General managers of radio and television stations asking for editorial support for the Animal Airlift Program. Some responses were received and they were very enthusiastic.

Susan Bryant stated that the Mayor wanted to take the airlift trip some afternoon.

The General Manager stated that Mr. Jim McNamara and Miss Susan Bryant did an outstanding job on the entire public relations program for this month. December 15, 1969

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ADJOURNMENT:

The meeting was adjourned at 11:00 a.m.

ATTEST: 1- 5- 70

SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# January 5, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson; Commissioners Nina M. Dodsworth, Mrs. William H. Parker, and Mrs. Fred Lorenzen. Also present was Robert I. Rush, General Manager.

Betty Denny Smith, Pet Assistance Foundation; Mr.and Mrs. McIntyre, Mercy Crusade; and Mr. and Mrs. Edward Newman, representing various humane groups in the City, were also in attendance.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and carried, that the minutes of December 15, 1969, be approved.

#### GENERAL MANAGER'S REPORT

#### Petition Regarding Boarding Stables and Riding Academies:

The General Manager stated he received a petition requesting consolidation of several permit categories; that presently the City has 27 permits for boarding stables, and 11 permits for riding academies. The petitioners requested having one permit in the amount of \$27.50, rather than two permits at \$55, which they are paying now.

The General Manager stated that this matter is under study, and that it is a limited classification; that changes will be made as they are warranted as of July 1, 1970. This will require an ordinance amendment.

#### Proposed Ordinance Relative to Political Campaign Statements:

The General Manager stated that the Governmental Efficiency Committee has under consideration a draft of a proposed ordinance relative to political campaign statements and/or disclosure of assets and incomes of persons seeking or holding elected City office; that the positions within this Department were reviewed by the Committee and it was felt that the listed class titles of Commissioner, Executive Officer, and General Manager, which are applicable to the persons, could be sensitive or open to improper activity.

The General Manager stated that in his opinion there was merit to the proposed ordinance as it related to the General Manager and Executive Officer positions.

Discussion was held and it was recommended by the Board that the matter be postponed until the next meeting when each Commissioner will have had a chance to talk to his Councilman, and report back to the Commission, at which time the Commission will make an official reply.

The General Manager stated he would make inquiry regarding the date that this matter would be heard.

#### City of Los Angeles Legislative Program - 1970:

The General Manager stated that a proposal was recommended for the City of Los Angeles to sponsor legislation to exempt from sales tax requirements the sale of animals by any governmental animal control agency where the amount charged for each animal sold is in direct proportion to the cost of impounding and maintaining said animal.

At the present time, the Animal Regulation Department is required to collect a state sales tax on the sale to the general public or to certified medical research agencies of animals, which it has impounded and maintained. This tax is levied, and must be collected by the Animal Regulation Department even though there is no profit involved in these animal sales, but merely a recovery of the costs of impounding and maintaining the animals. The schedule of prices which most animal control agencies may charge for sales of animals is arrived at purely by computing the approximate costs of impoundment care and feeding, and advertising.

The bookkeeping costs to local agencies involved in fulfilling this tax collection requirement often equal or exceed the revenues realized by local governments from the tax. For example, in the fiscal year 1969, the Los Angeles Department of Animal Regulation collected about \$3,425 in sales taxes from over 24,000 animal sales, averaging about \$3 per sale. Under the Bradley-Burns sales tax formula, the City's share of this revenue would only be \$685.

Current provisions of the Revenue and Taxation Code do not provide an exemption from the sales tax to public animal control agencies which sell impounded animals to the public. Los Angeles is seeking legislation to provide such an exemption where the price charged for the sale of an animal is based upon the costs of impounding and maintaining it, and there is no profit realized by the agency on such sale.

The General Manager stated he wrote a letter to the State Board of Equalization asking them to exempt this Department, or require that sales tax be uniform throughout the State. They replied that they could not exempt the Department of Animal Regulation, but they would attempt to secure uniformity. There will be support from other communities in favor of this tax exemption.

### Budget - 1970-71:

The General Manager stated that the total budget request for fiscal year 1970-71 was 22.1% over the current fiscal year, 1969-70.

The General Manager discussed the problems concerning Animal Control Officers, and the high rate of turnover consisting of 27 terminations out of a class of 34; that it takes 4 weeks to train an Animal Control Officer; that in the past five months one employee had been shot, and one stabbed in addition to countless other assaults.

The General Manager suggested that the members of the Commission be present to participate with him when the City Administrative Officer holds his budget hearing; and President Beckley appointed Vice President Nathanson to appear with him when the Budget Committee meets.

#### PUBLIC RELATIONS:

Mr. Jim McNamara, Public Relations Representative, stated that the Animal Airlift Project was a long range major program; that many cards were received, also letters, from people all over the Country, praising the Department. Spearheading the number of quotes was one from Bing Crosby who heartily endorsed the program.

Mr. McNamara stated that the Valley Greensheet did not use this story because they believed the program was too costly to use helicopters to transport animals. Mr. McNamara explained the cost of transporting animals by helicopter versus land vehicles, and showed that the latter was more expensive. The Greensheet then used the story which was published on January 1, 1970. Bill Burrud's representative made the trip and took some photos that will be released in the spring, sometime in April.

KCET, Channel 28, will release film coverage on January 6, 1970, at 7:30 p.m.

Bill Kennedy devoted his entire column to the animal conservation program on December 30.

Pets for Christmas:

KFWB used 42 spot announcements. "Pets for Christmas" had good coverage on exotic animals.

Mr. Rush was lengthily interviewed on the "Pet Population Boom", and the enormity of the problem facing Los Angeles and Southern California was discussed.

Another major operation is the Vet Aid Program. A general press conference will be held on January 12. Three councilmen, veterinarians and all those involved in the program will be there.

Mr. McNamara congratulated Susan Bryant on the excellent photographs, and stated they were certainly the best animal photos in town.

Susan Bryant wrote a press release on Mrs. Lorenzen and sent it to Germany. Mrs. Lorenzen congratulated Susan for her "beautiful letter which she wrote in German."

## OLD BUSINESS:

#### Low Cost Municipal Spay and Neuter Clinics:

A petition was received from Mr. Edward Newman, representative of various humane groups in the City requesting the City Council to establish low cost municipal spay and neuter clinics.

Mr. Newman and the representatives of the humane societies asked the Board when the matter would come before Council.

Mrs. Beulah Edmiston, housewife, former school teacher, and wife of an engineer, stated she was tremendously interested in the money expended in the rounding up and destroying of animals, but that the only way to get at the source of the problem was to immediately initiate a low-cost spaying clinic.

Emily Maclure stated she viewed it "as a situation of respect for life; a matter of feeling toward a living creature." She felt that society does not view the animal with respect.

Mrs. Marjorie McIntyre stated that their phones "ring off the hook all the time," and that people are getting impatient.

Mr. Rush stated that the City of Los Angeles Health and Welfare Committee has scheduled January 15, 1970 to hear this proposal.

Mr. McIntyre, President, Mercy Crusade, congratulated the Commission and the Department on the work they had done and expressed the hope that they will consider this request.

BOARD ACTION: A motion was made by Mrs. Dodsworth, seconded by Mrs. Parker, and carried that a letter be sent to the City of Los Angeles, Health and Welfare Committee, strongly recommending that they give their deepest concern to the establishment of a pilot program for a spaying and neutering clinic, which is urgently needed due to an over population of animals.

ADJOURNMENT:

The meeting was adjourned at 12:27 p.m.

ATTEST: 2-2-70

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## January 19, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:15 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson; Commissioner Mrs. Fred Lorenzen. Also present were Robert I. Rush, General Manager; and Robert W. Phillips, Executive Officer.

Betty Denny Smith, Pet Assistance Foundation was also present.

# MINUTES FOR APPROVAL:

Moved by Vice President Nathanson, seconded by Commissioner Lorenzen, and carried, that the minutes of January 5, 1970 be approved.

#### GENERAL MANAGER'S REPORT:

The General Manager stated that the following items will be up for discussion on Wednesday, January 21, 1970.

- A meeting of the Governmental Efficiency Committee and elected officials and commissioners to discuss the proposed ordinance relative to political campaign statements and/or disclosure of assets and incomes of persons seeking or holding elected City office.
- A meeting of the Finance Committee regarding the Department's budget. (The General Manager invited President Beckley and Vice President Nathanson to attend.)
- A meeting of the Personnel Committee regarding the Jacobs Survey second review. (Mr. Phillips, Executive Officer, will represent the Department.)

## OLD BUSINESS:

Regarding the matter of the proposed ordinance relative to political campaign statements, no action was taken by the Board at this time, since it will be done individually.

## Low Cost Spaying and Neutering Clinics:

Betty Denny Smith stated that the General Manager did a "beautiful report on the over population of animals"; also, that the General

# January 19, 1970

Manager gave a report which "we all concurred with". She stated that, "We, and everyone else, appreciate what this Commission and what Mr. Rush has done."

President Beckley stated that Mr. and Mrs. Newman sent a letter to him congratulating the Board of Animal Regulation on their recommendation.

**PUBLIC RELATIONS:** 

Miss Susan Bryant stated that Mr. Rush is scheduled to appear on the Boutique Show, Channel 2, on January 21, 1970.

Last week, Caroline Strickler of Westways Magazine prepared an article about the wildlife conservation program.

Regarding the January 12 press conference at the Ann Street Shelter, the Department received good press coverage. Channels 2, 5, and 11 were there; four radio stations were there and various other newspapers picked up the news.

We had an article on the first page of the Los Angeles Times. That was the first time in many years that a dog has been on the first page of the Los Angeles Times.

Next week we are starting our "Dog of the Week" story in the Hollywood Citizen News.

February 3, 1970, is the date of our "winter" low-cost anti-rabies clinic.

ADJOURNMENT:

The meeting was adjourned at 10:51 a.m.

ATTEST: Selverary 16 1970 Serry n PRESIDENT

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## February 2, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:08 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson; Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Fred H. Lorenzen. Also present were Robert I. Rush, General Manager; and Robert W. Phillips, Executive Officer.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried, that the minutes of January 18, 1970 be approved.

### GENERAL MANAGER'S REPORT:

#### Mayor's Midyear Budget Review

On January 13, 1970 the General Manager submitted the Department's Midyear Review of 1969-70 Budget Programs and Finances, which included the status of significant actual work accomplishment and personnel utilization variations from that programmed; the factors which may affect work accomplishments over the balance of the fiscal year; the significant deviations and adjustments to the expenditure program; and economies implemented.

Items of concern included the increasing animal population; Alteration and Improvement Requests submitted for the next fiscal year which related to increasing animal handling capabilities; additional positions requested to cope with the public demand for more rigid enforcement of all laws pertaining to animals; and additional personnel to complete staffing for the West Valley Animal Shelter, scheduled to go into operation on June 1, 1970.

Due to the increase of physical assaults on Animal Control Officers the Department may have to consider assigning two Animal Control Officers per field unit in the South Central and Venice areas unless our communication system can be improved to provide requests for assistance via radio units when the Officer is away from the vehicle.

Overall response by the general public to the Department's Wildlife Conservation Program, which underwent a substantial change by the utilization of a helicopter to carry wildlife into wilderness areas, has been favorable.

Discussion was held regarding the Department's Midyear Review Budget Program and Commissioner Parker suggested that community volunteers

## February 2, 1970

could be utilized in helping Animal Control Officers to obtain a better public image. The General Manager stated he would look into the matter.

Vice President Nathanson arrived at the meeting at 10:25 a.m.

### Low-Cost Municipal Spay and Neuter Clinics:

President Beckley stated that the Mercy Crusade, Pet Assistance, and other humane organizations have given the Department full credit for starting the low-cost spaying and neutering clinics. The General Manager stated that no complaints have been received by the Department regarding the program. In fact, the Department has received many inquiries about the program as well as support for the program.

#### Governmental Efficiency Committee Report:

The Department's report was received and filed, and Councilman Snyder commended the Department for the report and the cooperation that the Department has shown.

### Animal Care Center:

A report prepared by the City Administrative Officer relative to the establishment of an Animal Care Center at the International Airport will be submitted to the City Council within the next few weeks.

#### Attendance at Meeting:

The General Manager stated that both he and Larry Batterman, Chief Animal License Inspector, will attend the American Humane Association Western Regional Conference in Monterey on February 25 through 27.

### Jacobs Survey - Second Review:

The Executive Officer stated that on January 21 he appeared before the Personnel Committee of the Los Angeles City Council to discuss our Department request. The City Administrative Officer, in a subsequent report dated January 28, 1970, recommended that the City Council adopt the Jacobs Report and made effective July 1, 1970. However, the Personnel Committee recommended that a 5 1/2% pay increase be approved for the balance of the current fiscal year.

The Department has kept departmental personnel informed as to what has been recommended, and a memo was sent to all personnel showing the current and proposed salary recommendations of the Jacobs Survey.

#### NEW BUSINESS:

Vice President Nathanson asked that a press conference be set up and pictures taken of the Mayor, Mrs. Yorty, and their dog receiving the

# February 2, 1970

#1 dog license. It was suggested that the picture be released around July when dog licenses will be up for renewal.

#### PUBLIC RELATIONS:

Favorable press coverage was received on several projects. The Hollywood Citizen News published a dog photo with a reminder that pets are available for adoption at shelters. The Los Angeles Enterprise used a feature on a bear impounded at the Eleventh Avenue Shelter. The Los Angeles Times and Valley Green Sheet used the story on the trapped Tayarane, a South American mammal.

The Department cooperated with KTTV on a report regarding coyotes. Don Payn was interviewed.

Mr. Rush was interviewed on "Boutique", Channel 9. He discussed animal population and spaying program.

"Close Up," an NBC-TV feature released a re-run on Department activities filmed a year ago. Most of the footage taken at Ann Street Shelter.

Dr. Snortum appeared on KCOP as guest of the Department. The Department also hosted an eye-dog demonstration on the same station.

Received information that the Department received very good coverage in Philadelphia on Animal Airlift Program. This indicates coverage was national in scope.

KMEX, Channel 34, released film coverage of Animal Airlift.

Press conference on Vet-Aid program.

ADJOURNMENT:

The meeting was adjourned at 11:25 a.m.

ATTEST: Mar. 2, 1970

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## February 16, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Fred Lorenzen. Also present was Robert I. Rush, General Manager.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and carried, that the minutes of February 2, 1970, be approved.

# GENERAL MANAGER'S REPORT:

The general Manager stated that the Department of Animal Regulation has experienced significant increases in a number of activities, their attendant costs, and the finalization of plans for the new West Valley Animal Shelter. The Department has attempted to cope with these increases by emphasizing productivity of each employee, deferring purchases and cutting inventory levels.

However, the General Manager stated that the Department could not fulfill its obligations within the current budgetary framework unless departmental activities are curtailed for the balance of the fiscal year. To avoid this course of action, additional personnel and additional appropriations of funds will be requested for the following:

- Additional personnel authority and funds for six student trainee workers - \$2,500.
- 2. Additional appropriation for salaries, overtime \$5,000.
- 3. Additional appropriation for printing and binding \$5,000.
- Additional appropriation for operating supplies and expenses - \$5,000.
- 5. Additional appropriation for equipment items \$2,500.

# VARIOUS COMMUNICATIONS:

A letter was received from Mrs. Marion Beckert of Saugus, California, asking that the work hours be extended each night

## February 16, 1970

so that people who work could have a chance to adopt a dog.

Conversation was held and the General Manager stated that he had received a few letters regarding this subject, and that to extend the work hours would be an added expense to the City.

A letter was received from Mr. and Mrs. H. J. Hoover of Sherman Oaks regarding wild deer depredation and control, stating that something should be done to control wild deer constantly depredating and running over private property.

President Beckley suggested that the General Manager write a letter to Mr. and Mrs. Hoover, with copies to Assemblyman McGee and the Department of Fish and Game asking for a Bill to correct the situation here in Los Angeles; this letter to be signed by President Beckley.

A motion was made by Mrs. Dodsworth, seconded by Mrs. Parker, and carried, that a letter from the Board of Animal Regulation Commissioners be sent as stated above.

#### PUBLIC RELATIONS:

Shooting for the Bill Burrud TV Show has been completed. The program will present the Department's conservation program for wild animals and will be released in May. Bill Burrud's program has an audience of several million viewers.

The story regarding the release of the deer in the Benedict Canyon area was sent to five publications including the Valley Greensheet, Que Magazine, as well as some of the other national magazines; for example, the Sierra Club in San Francisco.

The Department picked up a dog from Portsmouth, Virginia. The dog is being reunited with its owners. This points out the need for licensing.

On KTLA, a couple of weeks ago, the Department had a seeing eye dog. A woman viewed the program just before she became blind. She called the Department and asked where she could obtain a seeing eye dog.

A Los Angeles Times reporter will go out with one of our vehicle patrols and will do a story on the activities of an Animal Control Officer.

# February 16, 1970

Mr. McNamara stated he is doing a feature story on presidential dogs down through history since George Washington.

## ADJOURNMENT:

The meeting was adjourned at 10:40 a.m.

ATTEST: Mar. 16 1970 George MC PRESIDENT Beck

Teggy spich SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## March 2, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mark Nathanson, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Fred Lorenzen. Also present were Robert W. Phillips, Executive Officer; Candelario Arriola, Mayor's Office; and James McNamara, Public Relations Director. Absent: Robert I. Rush, General Manager.

#### MINUTES FOR APPROVAL:

Moved by Vice President Nathanson, seconded by Commissioner Lorenzen, and carried, that the minutes of February 16, 1970, be approved.

# GENERAL MANAGER'S REPORT:

#### Request for Additional Appropriation

The Executive Officer stated that on February 24 the General Manager submitted a request for additional appropriation to meet current level requirements due to an increase in a number of work activities.

The total amount actually requested had been reduced from \$20,000 to \$16,200 as was indicated in the preliminary estimate reported at the last Board Meeting. It is possible that this may be reduced even further if some alternatives can be worked out with the City Administrative Officer.

#### Rancho Park

As the result of numerous complaints, a special patrol was made Sunday, February 22. Most of the complaints were regarding the Leash Law. The patrol estimated that at various times 150 to 170 people and 60 to 70 dogs were in the park. Twenty-two warnings were issued. Mr. Phillips stated that the General Manager intends to talk with the Councilman in that district to request the Recreation and Parks Department to provide an enclosed exercise area.

#### Jacobs Plan:

The Executive Officer stated that the C.A.O. was studying certain proposals of the Jacobs Plan for inclusion in the present salary structure. Among these proposals was the provision that a premium

## March 2, 1970

be paid to certain employees who were required to work split shifts, and/or Saturdays and Sundays.

He stated that he believed that if this proposal were adopted, it would be beneficial to the Department. He believes that this matter would go back to the Personnel Committee on March 18.

President Beckley stated that no opinion was expressed by the Board as far as the premium pay for weekend work, and that the matter should be studied further before giving their recommendations.

## Model Cities Program:

The Executive Officer stated that at the request of the General Manager he would be attending a meeting of the Model Cities Program on March 4.

Vice President Nathanson stated that a copy of the Model Cities Program should be sent to each Commissioners.

# Revised Parking Procedures for City Hall Garage:

New parking permits will be issued to all Commission members in March, and must be secured by April 1, 1970.

## PUBLIC RELATIONS:

Jerry Dunphy used the story on "Presidential Dogs", and made a full report. The Department also had some press coverage on it. The Valley News and Green Sheet used the story.

Mr. Roy Kabat has a new animal installation in Chatsworth. He formerly owned Jungleland. He has been on our TV show twice. He wants to help Mr. Jensen in the Valley Shelter.

Mrs. Beverly Ziegler, Mayor's Las Angelenas Volunteer Corps, was on the show and she described the visits made to the new shelter and to all facilities of the City.

The Department released three deer in the Benedict Canyon area with the permission of the Department of Fish and Game, and had good coverage - with the Times, with the downtown and Van Nuys News.

Last Thursday, on Channel 4, Dragnet released a program regarding dognapping - people stealing dogs and keeping them until a reward was offered. Then the dog would be released to the owner.

# March 2, 1970

Mr. McNamara did a story for the Santa Monica Clinic on the inoculation of dogs, and also did the publicity on it. He stated that the reaction was good and that 750 dogs were inoculated and 350 licenses sold.

The Department had good belated publicity on the Vet-Aid Program in national magazines.

Mr. Candelario Arriola contacted friends of his in Washington. He is trying to bring to the attention of Mr. Finch, Health and Welfare Department, our Animal Airlift Program, since it is the only one in the Country.

The Department is continuing to transport animals via helicopter every week.

ADJOURNMENT:

The meeting was adjourned at 10:40 a.m.

6 1970 ATTEST:

all SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## March 16, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Fred Lorenzen. Also present were Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Lorenzen, seconded by Commissioner Parker, and carried, that the minutes of March 2, 1970, be approved.

# VARIOUS COMMUNICATIONS:

A letter was received from Mrs. Emily Mettler, 8329 Stephen Lane, Canoga Park, California, requesting that the animal shelters remain open until 7:00 p.m. for the convenience of working people; and that some form of heating be installed in the shelters to be used when it rains.

Discussion was held and President Beckley stated that a letter be sent to Mrs. Mettler informing her that the Department has asked for a feasibility study to find out what it would cost, etc., to stay open until 7:00 p.m., and that any information would be forwarded to her as soon as it was available.

#### GENERAL MANAGERS REPORT:

Retired employee, Otis Taylor, former District Supervisor for Eleventh Avenue, died Thursday night, March 12, 1970. The funeral will be held on March 17, 1970.

#### Annual Report:

The Annual Report for 1968-69 will be issued within two weeks.

## Disclosure of Assets:

President Beckley suggested the City Attorney be invited to the next meeting on April 6 to discuss the disclosure of assets which must be filed prior to April 15, 1970.

## March 16, 1970

# Los Angeles Technical Services Corporation:

A letter was sent to Deputy Mayor Joseph Quinn requesting assistance from the Los Angeles Technical Services Corporation, since the expertise that the Department requires is not available in City service.

The General Manager stated that this matter is now before the Board of Los Angeles Technical Services for review, and suggested that President Beckley attend the meeting with him when the matter comes up for discussion.

## Legislation:

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Legislation was introduced to make licensing a requirement every two years. The Department has submitted a request for amendment to continue the present requirement. Legislation was introduced to provide emergency care for injured animals, and that all injured animals receive immediate veterinarian care. The City is currently providing such a service, but has submitted requests for amendment.

## League of California Cities:

The League of California Cities is holding an institute on employeremployee relations on March 18, 1970, at the Biltmore Hotel. Department heads and their assistants are invited. The General Manager and the Executive Officer will attend.

#### West Valley Animal Shelter:

The General Manager invited the Board to tour the West Valley Animal Shelter.

At this time the General Manager left to attend the Mayor's Meeting.

#### **PUBLIC RELATIONS:**

The Department released a story on wild animal permits and listed the names of wild animals which could be kept in the home, how many permits were issued in the City of Los Angeles, and cautioned people to be careful of wild animals at all times.

Commissioner Dodsworth requested that the Board be brought up to date on wild animals approved for permits in the City of Los Angeles.

The Pasadena Independent published a story on "Keep Wild Animals at Home."

The Public Relations Director arranged a press conference at the Actors Animal Compound, owned by Roy Kabat, who sold out Jungleland. Channels 5, 9, and 11 were there and coverage was good.

March 16, 1970

The General Manager appeared on "Tempo", also on "Let Me Talk to You," a half-hour program, on Sunday night, March 8.

During the past three months, December, January, and February, the Valley Animal Shelter picked up 29 horses.

The Department is awaiting a letter from Mr. Finch of the Department of Health and Welfare regarding our Animal Airlift Program.

The Public Relations Director stated he is still working on and off with the Personnel Department in setting up a public relations program in that department; also, that he is working with a new columnist who is starting an animal column. Stories to come will be an Easter story, the cat season, and found pets.

Mr. McNamara would like to be alerted when the Board of Animal Regulation Commissioners visit the West Valley Animal Shelter.

ADJOURNMENT:

The meeting was adjourned at 11:30 a.m.

ATTEST: May 1/ 1970

#### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## April 6, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Fred Lorenzen. Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; and Wes Mason, District Supervisor.

Dave Oliphant, City Attorney; Betty Denny Smith, Pet Assistance Foundation; Winnie Prince, and Jacqueline Haskell were also in attendance.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Lorenzen, seconded by Commissioner Parker, and carried, that the minutes of March 16, 1970, be approved.

#### VARIOUS COMMUNICATIONS:

The Annual Report of the Holiday Humane Society was reviewed, and it was noted that there was an increase in expenditures. Expenses from January to June, 1969, totaled \$29,112.04; July to December, 1969, expenses totaled \$38,049.29.

Capital improvements, as requested by the Department of Animal Regulation, were complied with.

According to past reports, the animals were decreased in number; yet, the food costs had increased from \$6,900 to \$8,200. Veterinary and medical expenses decreased from \$2,716.50 during January to June to \$1,457.40 during July to December. The report showed an increase in repair and maintenance expense of \$3,463.29 for the last half of the year over \$1,252.33 for the first half of the year.

There were 235 dogs and cats admitted in 1969. (This figure is 100 dogs and cats less than when the Department made its inspection.) Total amount of dogs and cats placed in 1969 was 331, at a cost of \$67,161.33.

These figures indicate that the recommendations of the Department of Animal Regulation are being carried out by the Holiday Humane Society. The Annual Report also included a letter to members telling about past events and future plans.

## April 6, 1970

# Twenty-Second Annual E.T.I. Convention:

Notice of the 22nd Annual E.T.I. Convention and Horse Show to be held in Santa Barbara on June 18, 19, 20, and 21 was received. Each Commissioner wished to comply and indicated a desire to participate in the sponsoring of the program.

President Beckley made a suggestion to deviate from the minutes so that Dave Oliphant, City Attorney, could be heard.

A motion was made by Commissioner Parker, seconded by Commissioner Lorenzen, and carried, that the Board deviate from the minutes in order that Dave Oliphant be heard.

### Disclosure of Assets:

Dave Oliphant stated that the public disclosure law has been thrown out of the courts and nothing has been put in to replace it. He stated that this would not affect any conflict of interest, and that the communication from Mr. Arnebergh was self-explanatory. The reason for the court's decision was that the public disclosure law was too broad, too vague, and an invasion of privacy.

#### GENERAL MANAGERS REPORT

## Salary Increase:

A salary increase was passed by Council, signed by the Mayor, and went into effect on April 5. This increase will be made retroactive to the first of the year, and the first increase should be included in the April 23 paychecks. No date has been specified for payment of the retroactive pay. When this is known, employees will be notified. A memo was sent to all employees listing their former salary schedules and the new salary schedule.

# Powers of Arrest and Citation:

The Los Angeles City Council adopted by unanimous vote the ordinance regarding powers of arrest and citation, and referred it to the Mayor for approval.

This is an enabling ordinance of State law which restores powers that the Department had previously, and which we are operating under now. No change in existing practices and procedures of the Department will be necessary.

# April 6, 1970

## Wild Animal Permits:

The Executive Officer stated that an amendment was passed in 1968 adding the "gorilla" and "gnu" to the Department's wild animal permit list. Zoning allows wild animals to be kept in M-2 and M-3 zones, and this Department permits wild animal keeping only for primary use.

#### UCLA Research Assistance:

The City Administrative Officer advised the Department that UCLA staff were interested in assisting City Government in certain problem areas, and requested a number of topics that should be studied by UCLA personnel. As suggested by the Department, the CAO included a request for a comprehensive land use plan for keeping wild and domestic animals.

## Los Angeles Technical Services Corporation:

Our request for assistance will be heard by the Los Angeles Technical Services Board on April 17, 2:00 p.m. If approved, Los Angeles Technical Services will help identify possible applications of advanced methods and/or technologies that would strengthen the operational capability of Animal Regulation.

## Attendance at Meeting:

The General Manager and Executive Officer attended the 25th Management Institute on March 25, which was held at the Saddleback Inn; also, the League of California Cities Employer-Employee Institute which was held at the Biltmore Hotel on March 18, 19 and 20.

The General Manager attended the Mayor's Conference on Environmental Management, "Urban Blight Workshop", on March 7.

#### Budget:

The General Manager and the Executive Officer met with the City Administrative Officer to discuss proposed budget for fiscal year 1970-71. Although some recommendations were made, it is unknown what will actually be included in the proposed budget by the City Administrative Officer. This information should be available by the end of this week. The General Manager stated he would submit a copy of the recommendations in detail if available; or on a general basis if not available.

#### NEW BUSINESS:

President Beckley requested that the Commission elect a Vice-President to fill the vacancy created by Mark Nathanson's appointment to the Board of Building and Safety Commissioners; that said Vice-President to hold office until the last week of July, when new elections will take place.

Commissioner Dodsworth nominated Commissioner Parker for Vice-President, seconded by Commissioner Steinberg. There being no further nominations, nominations were declared closed and Commissioner Mrs. William H. Parker was unanimously elected Vice-President of the Board.

## Guest Appearance:

Betty Denny Smith, Pet Assistance Foundation, appeared at the meeting and expressed her approval of the effectiveness of the new Leash Law.

#### ADJOURNMENT:

The meeting was adjourned at 11:44 a.m.

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### June 1, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:09 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth and Mrs. Fred Lorenzen. Absent: Commissioner Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; and James McNamara, Public Relations Director.

#### MINUTES FOR APPROVAL:

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Moved by Commissioner Dodsworth, seconded by Vice President Parker and carried, that the minutes of May 18, 1970 be approved.

At this time the General Manager asked Mr. McNamara to give his report so that he may immediately be excused to work on an assignment regarding the Savings Bond Drive.

#### PUBLIC RELATIONS:

Mr. McNamara stated that he was working on two projects, one being the Savings Bond Program. The Department has had two successful meetings so far. The major meeting will be coming up on June 4, and the Department hopes to better its record by using a different approach on the savings bond aspect by advising personnel that this is an opportunity to invest their savings in a fine program of security.

Mr. McNamara stated he used the modus operandi of "Put quotations in their Mouths." As a result, eight or nine pictures of animals are in the hands of the Citizen News.

One of our current stories that has to do with the warm season is the snake story, which was published in the Valley Green Sheet.

The General Manager was on KLAC a week ago last Sunday, May 24.

The next major drive will be the selling of dog licenses; also, a story will be released regarding Mrs. Parker's hobby of raising horses.

#### INVITATION:

The General Manager stated that the Commission was invited to attend the safari in Orange County, where animals would be roaming the site

#### June 1, 1970

of several hundred acres. No specific date was set. The Commission indicated they would like to attend, and the General Manager stated a request would be sent in.

#### GENERAL MANAGER'S REPORT:

#### Budget:

The final committee hearings for 1970-71 are scheduled for today. At 2:00 p.m. today the CAO will give a resume of the budget to the Finance Committee. At 3:00 p.m. various departments are scheduled to appear. The Department of Animal Regulation is listed for 3:00 p.m. and is number six on the agenda. The General Manager discussed some of the items that were included in the budget.

#### Low-Cost Spaying and Neutering Clinic Proposals:

On June 8, Monday, at 1:00 p.m. a meeting will be held with the various humane societies, the SCVMA, and interested parties to discuss the proposals of the City Administrative Officer and the Southern California Veterinary Medical Association. A report of the findings will then be given to the Public Health and Welfare Committee. The Commission discussed the subject at length.

# Period Report:

Citations issued by the Department from April 20 to May 2 totaled 325.

### State Division of Highways:

Regarding the complaint of Mrs. Jacqueline Haskell that her white Afghan dog was buried on the freeway by the State Division of Highways, the General Manager stated that they were told we have a local ordinance against this, and that a letter will go to the Division Engineer. The Commission will receive copies of this letter and their answer.

#### ADJOURNMENT:

The meeting was adjourned at 11:40 a.m.

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# June 15, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 A.M. in Room 155, City Hall South. Present were President George We. Beckley; Vice President Mrs. William H. Parker; Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen, and Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; Candelario Arriola, Mayor's Office; and James McNamara, Public Relations Director.

## MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Vice President Parker, and carried, that the minutes of June 1, 1970 be approved.

#### GENERAL MANAGER'S REPORT

#### Lion Country Safari

The General Manager stated that those invited to attend the Animal Safari in Orange County would leave by bus at 12:30 p.m. District Supervisors and Chief Animal License Inspector were invited to attend.

# Model Cities Program

The Executive Officer stated the Department submitted two projects to be considered in the Model Cities Program. These projects envision the construction of modern animal service centers in the General Watts and East/Northeast Neighborhood to increase the care and control of the animal population as well as provide employment and educational opportunities for residents and reduce health and safety hazards.

#### Animal Importation and Exportation Report

The Executive Officer stated the City Administrative Officer submitted a report, dated June 8, 1970, to the Public Health and Welfare Committee concerning the establishment of a facility in the City of Los Angeles for the purpose of holding animals arriving by air or water. This report will be considered by the Public Health and Welfare Committee on June 18, 1970.

# April 6, 1970

#### PUBLIC RELATIONS

Jim McNamara, Public Relations Director, stated that the General Manager appeared on KHJ-TV, KLAC and KNX; that KLAC was especially good, wherein the statement was made, "You've got two things going for you: Mr. McNamara, and a boss that really knows public relations."

KNX used the theme of lost dogs, "Get Them Back as Soon as Possible."

News Story: A story was built around the Mayor concerning National Wildlife Week. There was a story about a missing horse named "Opportunity", owned by a 15 1/2 year old girl, which was finally identified by a tattoo on the horse's upper lip; also, the conventional story on Easter chicks; a story on recruitment of Animal Control Officers, which did some good. (About 100 applicants for Animal Control Officer were interviewed by Mr. George W. Mason.) Released an Easter story about an armadillo, also, a penguin story. Photos were exhibited at the Los Angeles Press Club during Easter Sunday. A story was released on cats, since this is cat season.

<u>Spot Announcement</u>: "Be Kind to Animals Week" occurs from May 3 to 9. A story will be released during the last week of this month.

## NEW BUSINESS

The Board decided that because of the projected absenteeism and vacations during April, that there will be no meeting on April 20, 1970. Next meeting will take place on May 4.

#### SPECIAL APPEARANCES:

<u>Mrs. Jacqueline Haskell</u> appeared before the Board and reported that she was a lost dog owner; that she has been searching and advertising for her dog extensively, and that she heard her dog was killed on the freeway; that the dog was buried on the freeway by the State Division of Highways. Mrs. Haskell's dog was a white Afghan.

Mrs. Haskell stated she thought it was a "crime against the people" when they are not told where their dogs are, since she would like to recover her dog. She questioned the use of dog licenses, and stated that dog owners do not have information on how to find their animals. Mrs. Haskell made three suggestions:

- 1. That there be a dead dog list made up.
- That when licenses are issued, pamphlets giving information on how to find lost animals, etc., should be distributed.

# April 6, 1970

3. That the animal shelters must stay open at a time when working people can find their animals.

President Beckley stated that letters would be sent to the Division of Highways and to the Department of Sanitation asking if it would be feasible to keep a list of dead animals.

Regarding the request for an information pamphlet, the General Manager stated that the Department has made a request for funds in the budget to issue such a pamphlet.

President Beckley stated that regarding the animal shelters staying open until a later time, that feasibility studies were presently being conducted.

Mrs. Winnie Prince stated that she would like to see the shelters stay open until Z:00 p.m. or later; that there should be someone in attendance at all times at the shelters, other than the clerical staff, to assist people in finding their pets. She also wanted to know what the new injured animal policy was.

The General Manager stated that the Department has an established procedure for accelerated treatment of injured animals; that the procedure requires that any animal requiring first aid emergency treatment be taken to Dr. Pastor, and if he is not available, then the animal is to be taken to a private veterinarian for emergency service.

At this time Mrs. Haskell asked if the Department of Animal Regulation Shelters would honor a tattoo on an animal, since a license worn around the animal's neck would show signs of wear on the animal, which owners of show dogs object to.

President Beckley stated it would be necessary to get a ruling from the City Attorney regarding the tattoos; that it must be put in writing; and that the Department would have to ask for a City Attorney Opinion.

ADJOURNMENT:

The meeting was adjourned at 12:28 p.m.

ATTEST: June 1 1970

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# May 18, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioner Mrs. Nina M. Dodsworth and Robert K. Steinberg. Absent: Commissioner Mrs. Fred Lorenzen.

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; Susan Bryant, Administrative Assistant; Robert Kraus, District Supervisor, Eleventh Avenue Shelter; James Beridon, Assistant District Supervisor, Eleventh Avenue Shelter; Margaret Miller, Principal Clerk Animal Regulation.

Special Guest: Betty Denny Smith, Pet Assistance Foundation.

## MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and carried, that the minutes of April 6, 1970, be approved.

## GENERAL MANAGERS REPORT

# Savings Bonds:

Mayor Sam Yorty appointed Mr. Rush chairman of the City's U. S. Savings Bond Drive to take place from June 8 to June 12, 1970. The purpose of the drive is to encourage City employees to invest in savings bonds.

# Annual Report:

The Annual Report was reviewed and there were no corrections. The General Manager stated that the report was prepared by Susan Bryant.

## Presentation of Service Pins:

President Beckley presented a 20-year pin to each of the following employees:

Mrs. Margaret Miller, Principal Clerk Animal Regulation

# Mr. James Beridon, Assistant District Supervisor, Eleventh Avenue District Shelter

# Mr. Robert Kraus, District Supervisor, Eleventh Avenue District Shelter

## Period Report and Statements of Expenditures

Period Report 10, and Statements of Expenditures through March 7 and April 4, 1970, will be discussed at the next meeting. The Commission were given copies of the reports to look over.

## Communications:

A letter was received from Councilman James Potter requesting recommendations from City departments regarding staggering the working hours between 8:00 and 10:00 a.m. in order to help the traffic problem. The General Manager stated that the recommendations of the Department would be sent to Councilman Potter.

#### August, 1964 Permit Rule

A complaint was received by the General Manager regarding distance requirements for the keeping of animals, wherein the property owner met all the requirements for the keeping of pigeons prior to August 1964, but was in violation after that date when a new rule went into effect. The General Manager recommended that the rule be amended to provide a grandfather clause that conditions existing before August, 1964 be allowed until change of ownership, etc., takes place which would then nullify the permit.

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried that the General Manager amend Section 50.05 - Pigeons or Doves, Page 5, Permit Requirements Booklet, by adding Subsection 3, to provide "That any person keeping or maintaining pigeons or doves on August 24, 1964 in compliance with the minimum distance requirements as established by the Los Angeles City Health Department, is not now made subject to the more restrictive distance requirements adopted by the Department of Animal Regulation. However, any change in ownership, change of location, or increasing the number of pigeons or doves over that amount specified on the permit application shall cause that permit to be declared void. Further, that any person who fails to file a permit application by June 30, 1971, is required to comply with distance requirements in effect on July 1, 1969."

## West Valley Shelter:

The facility is coming along very nicely. The final coat of paint is being finished on the inside. The shelter should be completed sometime between July 1 and mid-July.

#### Acting Executive Officer:

Mr. Larry Batterman, Chief Animal License Inspector, will be the acting Executive Officer in the absence of Robert W. Phillips who will be on vacation from May 25 to June 8, 1970.

#### Attendance at Meeting:

The General Manager attended an IBM Meeting in San Jose on May 15, 16, and 17.

# Security of Personnel in the Field:

A license inspector was so badly beaten up that hospitalization was required. Two assaults on Animal License Inspectors were made in a period of three months. The physical assaults on Animal Control Officers is also a continuing problem and certainly of great concern to the Department and the City.

This problem was discussed in detail with the Mayor and the City Administrative Officer on January 23, 1970, and the Mayor has directed the Department of Public Utilities to work with the Department in increasing the efficiency of the radio and monitoring systems, etc. In conjunction with this effort, the Department is reviewing procedures to determine methods in which problems can be averted or curtailed.

#### Personnel Guidelines:

Personnel guidelines were prepared by the Department and reviewed by the Personnel Department. When they are prepared in final form they will be returned to the Commission for their review and recommendations.

#### Legislation:

The General Manager stated that the Department is in support of the law signed by the Governor regarding the licensing of dogs once a year, or every two year.

# Public Health and Welfare Committee:

On May 21 the Public Health and Welfare Committee will consider the matter of public spaying and neutering clinics. Other organizations will be present.

#### **PUBLIC RELATIONS:**

A dog called "Jip", taken out of the Valley Shelter, was made into a movie star in the picture, "Dr. Doolittle." The reaction was very good when the dog was brought back to the shelter. Mr. McNamara stated a story was written on the Headstart children, on dog licenses, and seeing-eye dogs.

Interchange Magazine, a national publication, as well as the San Jose News, used out story on the Animal Airlift. The story was written four months ago and is still being used.

Bill Burrud, ABC Channel 7 will feature the Animal Airlift Story on June 25 at 7:30 p.m. This program will reach approximately 250 million people across the Country.

Westways Magazine's June or July issue will show Susan Bryant's pictures of the Animal Airlift.

Equestrian Trails Magazine's July issue will have a story about the amount of horses picked up in the Valley.

Dog Licenses: The Ecuadorian Consul General, enjoying diplomatic immunity from animal licensing wished to conform to the Municipal Code in order to protect his dog and paid the \$4 fee.

Phyllis Diller was made queen of "Be Kind to Animals Week," and national publicity was received; also, UPI carried the picture.

KHJ used the story of a long time dog in the Valley.

Dolly Reid of "Beyond the Valley of the Dolls" took pictures with dogs and cats.

KNX radio interviewed Mr. Rush on "Be Kind to Animals Week."

Animal Airlift: The Department has had 37 flights to date, and has relocated 350 animals.

The General Manager commended James McNamara and Susan Bryant for their work in public relations.

## June 15, 1970

President Beckley requested that copies of Model Cities Program Projects and Animal Importation Report be sent to Board members.

## Low-Cost Spay and Neuter Clinics

At the request of the Public Health and Welfare Committee, the Department of Animal Regulation conducted a meeting on June 8, 1970, with representatives of Mercy Crusade, Pet Assistance, and Southern California Veterinary Medical Association.

The S.C.V.M.A. proposed to provide ovariohysterectomies and castrations at cost to animals of indigent owners.

#### Proposed Rate Schedule

	Male	Female
Canine	\$24.50	\$24.50
Feline	\$10.00	\$21.00

The Department proposed to provide low-cost ovariohysterectomies and castrations without regard to financial status of pet owner as part of a pilot program.

#### Proposed Rate Schedule

	Male	Female
Canine	\$11.50	\$17.50
Feline	\$11.50	\$17.50

Representatives of Mercy Crusade and Pet Assistance indicated dissatisfaction with the proposal as submitted by the S.C.V.M.A. and indicated support of the pilot program proposed by the Department of Animal Regulation.

Report of the meeting held on June 8, 1970, has been submitted to the Public Health and Welfare Committee. However, all interested persons and organizations will be invited to attend the Committee meeting of June 18, 1970, when the proposed establishment of low-cost spay and neuter clinics for dogs and cats will be considered.

BOARD ACTION: The Board took no action on these two proposals as they had previously taken their position.

Mr. Arriola inquired as to the possibility of having a mobile clinic operation in the City of Los Angeles.

The General Manager stated the S.C.V.M.A. took this matter under consideration but gave up the idea because of lack of money.

## June 15, 1970

#### Budget

All positions included in the Mayor's Budget were eliminated with the exception of one Animal Control Officer. However, positions may be added back by the City Council or Mayor.

#### PUBLIC RELATIONS:

Major stories during the past two weeks included interview with Commissioner Parker on horses; dog licenses and animal permit stories; Supplement "California Living" of San Jose Mercury Newspaper used photo-text on the Department's Animal Airlift; stories also were distributed on the Department's 20-Year Pin Awards and on appointment of new Commissioner Steinberg.

Mr. McNamara reported spirited activity in the City Employees United States Savings Bonds Drive. The Public Relations Unit recorded numerous calls were received each day concerning the campaign.

Commissioners were reminded that the Department's Animal Airlift story will be featured on Bill Burrud's television program Thursday, June 25, at 7:30 p.m., on Channel 7.

Mr. McNamara reported the next major Public Relations Program will be publicizing the opening of the new West Valley Animal Shelter which includes new telephone numbers and district boundaries.

President Beckley asked if a date had been set for the opening of the new West Valley Shelter.

The General Manager reported that a definite opening date had not been established yet, but would be done so after June 26, 1970.

#### MRS. JACQUELINE HASKELL COMPLAINT:

President Beckley suggested that a letter be sent to Mrs. Haskell, informing her what we were doing regarding her complaint and that a copy of a letter sent to State Division of Highways be sent to her.

BOARD ACTION: A motion was made by Commissioner Steinberg, seconded by Commissioner Dodsworth and carried, that a copy of the letter to the State Division of Highways be sent to Mrs. Haskell, and stating that we are looking into the matter and this is what we have found out so far, according to this letter. Further, that she will be kept advised of any progress that is accomplished.

## June 15, 1970

# PROPOSAL TO CHANGE BOARD MEETING DATE AND TIME:

Commissioner Steinberg asked the General Manager if the Board Meeting time could be changed closer to the noon hour because of his commitments to be in court about the same time as Board meetings.

The General Manager indicated that the fixing of Board meeting dates and time was a matter of Board responsibility.

President Beckley indicated that it would be considered at the next regular meeting.

#### ADJOURNMENT:

The meeting was adjourned at 11:45 a.m.

ATTEST:

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afting) SECRETARY P.B.)

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## July 6, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:08 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen, and Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried, that the Minutes of June 15, 1970, be approved.

#### GENERAL MANAGERS REPORT

#### Public Relations Monthly Report for June:

Mr. McNamara, Public Relations Director, stated that stories were released on the new animal quarantine facility to be established here in Los Angeles either at the airport or the harbor. The reaction received as a result of these stories was very good.

Another story was released regarding the Record Ledger in the Valley. About a month ago the Record Ledger came out with a story intimating that the Department of Animal Regulation was lax in patrolling the area of Tujunga-Sunland. Mr. Ernie Jensen, District Supervisor, Valley Shelter, wrote a reply; and the General Manager also wrote a reply summing up the entire picture. The Record Ledger used the story.

Another story was released on licenses, and a good reaction was received from the Times and the Examiner. Pictures centered around the Mayor and Mrs. Yorty receiving the #1 license for their dog, Astro-Jet.

A story was also released on permits stating that commercial animal shops must have a permit. The reaction on the permit story was very good.

## July 6, 1970

Material was furnished to a freelance writer on how to find lost dogs.

Spot announcements have gone out on the rabies clinics. The Department has two phones at the Eleventh Avenue Shelter and has put out a story that full information on all rabies programs in August may be obtained by calling those numbers.

Spot announcements on licensing are out.

Routine summer stories have gone out such as how to care for a dog while on a trip.

The Bill Burrud show came off very well and it was reported by a person visiting in the Philippine Islands that he saw the show televised there.

Que Magazine had a picture of Phyllis Diller as Queen of "Be Kind to Animals Week."

Commissioner Steinberg arrived at the meeting at 10:20 a.m.

## Beach Enforcement:

One of the positions authorized in the budget is for Animal Control Officer for a beach position. Mr. Phillips, Executive Officer, stated that on Thursday afternoon the Police Captain asked for assistance for July 4, since a "Dog-In" (beached inundated with dogs) was anticipated. A schedule was made up with West Los Angeles personnel, staffing on an overtime basis, with Eleventh Avenue and the Valley Districts alerted for additional assistance. The Police Department had the assistance of the District Supervisor.

The Department's four-wheel drive was used along the beach in Venice, and two units along the perimeters; the plan being to warn people, issue citations, but not to extend themselves to the possibility of adding to the situation.

Although the paper statistics were not impressive, many warnings were given, four citations and sixteen written warnings were issued, and seven animals impounded. One arrest was made. An Animal Control Officer was jumped by three individuals. Two got away.

The Police Officer accompanying the Animal Control Officer stated that at the next roll call he would inform his people that Animal Control Officers are under extreme pressure and exposed to assaults.

# July 6, 1970

Councilman Pat Russel sent a letter to this Department stating her congratulations and desire to follow the activities of this Department via a monthly report.

## West Valley Shelter:

The West Valley Shelter will be open to the public on August 3. Opening ceremonies will be held on Wednesday, August 5, at 2:00 p.m. at which time animals will be on the premises. Board members were asked to send in, as soon as possible, the names and addresses of people they wished to invite to the opening ceremonies.

#### Personnel Guidelines:

Copies of rules and regulations as recommended by the Personnel Department were given to the Commission. The Commission, after having had an opportunity to read the material, will then discuss it at the next regular meeting.

#### Budget:

Three Animal Control Officer positions were added to the budget for regular activities; one Animal Control Officer for beach enforcement and one position of Veterinarian to improve the care of impounded animals.

One position of Administrative Assistant was reallocated to Senior Administrative Assistant and one position of Storekeeper was reallocated to Senior Storekeeper.

There will be 46 rabies clinics this year as opposed to 23 in the past. This will enable the Department to spread clinics to four quarters (August, November, February and May).

#### Alterations and Improvements:

The chlorine wash systems is a continuing project and still needs to be installed. The existing counter at the West Los Angeles Shelter will be remodeled. The Ann Street wild animal compound is to be enlarged and partitioned with a chain link fence.

Additional lighting will be installed in the Valley and at Eleventh Avenue. A sheet metal wash rack will be installed in the Valley.

## Proposed City Charter:

The Charter and Administrative Code Committee will be conducting meetings starting July 6 through July 15. Meetings start at 2:00 p.m.

# July 6, 1970

President Beckley stated that a date and time be set up so that the Commission may attend the meeting and be heard.

A motion was made by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried that the President appoint someone to attend the Charter and Administrative Code Committee meeting.

# Spaying Clinics:

No information has been received.

#### Animal Quarantine Center:

The resolution for the animal holding center should be before Council this week. June 2, 1970 - Federal Law was established for five ports of entry in the United States: New York, Miami, Chicago, San Francisco, and Los Angeles.

## **OLD BUSINESS:**

Proposal to Change Board Meeting Time:

The Commission postponed the matter until the next meeting.

#### ADJOURNMENT:

The meeting was adjourned at 12:00 noon.

ATTEST: august 3, 1970 George M Beckler

Leggy Soutish SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# July 20, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 409, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Fred Lorenzen and Robert K. Steinberg. Absent: Commissioner Nina Dodsworth.

Also present were C. Arriola, Administrative Assistant to the Mayor; Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Lorenzen, seconded by Commissioner Parker, and carried, that the minutes of July 6, 1970 be approved.

#### ELECTION OF OFFICERS 1970-71:

The President declared all offices vacant and called for nominations for the Office of the President.

Commissioner Parker nominated Commissioner Beckley for President, seconded by Commissioner Lorenzen. There being no further nominations, nominations were declared closed and Commissioner George W. Beckley was unanimously re-elected President of the Board.

There being only three Commissioners in attendance at this time, the President turned his gavel over to Commissioner Parker who then called for nominations for the Office of Vice-President.

Commissioner Lorenzen nominated Commissioner Parker for Vice-President, seconded by Commissioner Beckley. There being no further nominations, nominations were declared closed and Commissioner Parker was unanimously re-elected Vice-President of the Board.

Vice-President Parker then returned the gavel to President Beckley, and the General Manager gave them his congratulations.

At 10:10 a.m. the General Manager was excused from the meeting to attend a meeting in the Council Chambers.

#### July 20, 1970

#### HEARING OF VERDUGO PET SHOP:

This hearing was postponed until August 3, 1970.

#### **PUBLIC RELATIONS:**

James McNamara stated that Equestrian Trails Magazine printed a story about a horse named Kimberly Lee; and that McCalls Magazine, in a column by John Hunt, printed a story about a dog at Ann Street named Oliver. The article pointed out that dogs of mixed breeds were sometime more intelligent than dogs of the same strain.

Two Chinese Oriental dogs were picked up by the Harbor Shelter and held for several days. After publicizing in the newspaper, the dogs were adopted.

A Gresson animal (a badger type animal native to South America) was picked up, and the story was publicized in the Valley Green Sheet. The animal was reunited with its owners.

A good reaction was received on the License Story, which was picked up by United Press International.

A picture of the Mayor and the General Manager regarding the Animal Airlift Program was printed in the Senior Citizen News.

A big story coming up today is the animal quarantine facility. The story has received favorable publicity, and the Mayor is in support of the program. Tom Jardine, Mayor's Office, is writing a story on the project.

# Continuing Public Relations Projects:

The West Valley Shelter will open on August 3, and opening ceremonies will be held on August 5.

Rabies clinics will be held August 4 through August 27.

The March of Dimes operation for orthopedic children will be held at the Ann Street Shelter. Councilman Ferraro will be the major guest.

# GENERAL MANAGERS REPORT:

The Department is considering amending Rule 50.02 regarding pigeons and doves to provide a "grandfather clause." That conditions existing before August, 1964 be allowed until change of ownership, etc., takes place which would then nullify the permit. This would not change current practices, but would clarify and formalize existing procedures.

# July 20, 1970

Commissioner Steinberg arrived at the meeting at 10:15 a.m.

#### OLD BUSINESS:

Proposal to change Board Meeting time has been postponed. No specific date was set.

## Personnel Guidelines:

This matter was postponed and no action taken until the City Attorney could advise the Commission regarding their powers and duties. President Beckley requested that the City Attorney be invited to attend the next meeting.

#### NEW BUSINESS:

## Proposed Charter Administrative Code Committee Meeting:

President Beckley and Commissioner Steinberg attended this meeting on Friday, July 10. It was pointed out that the City Council has the right to put in an ordinance stating what the duties of the Commission are; that if the Charter were to pass as it is now, the only matters that could be discussed at the Commission Meetings would be those that were brought up by the General Manager. Regarding any appeals to the Board, this would have to be done by ordinance.

BOARD ACTION: A motion was made by Commissioner Steinberg, seconded by Commissioner Lorenzen, and carried, that a letter be sent to the City Attorney requesting a legal interpretation of the powers and duties of the Commission as they relate to the Charter that is already in force.

## TOUR OF HARBOR:

Commissioner Steinberg indicated a desire to tour the animal shelters and Vice-President Parker suggested that the Commissioners meet at the Harbor to take the tour. No specific date was set, but Mr. Arriola stated he would make all the arrangements as per President Beckley's suggestion. A directive will be sent to Mr. Arriola as soon as a date and time is set for the tour.

#### ADJOURNMENT:

The meeting was adjourned at 10:40 a.m.

ATTESTED aug. 17 1 George & Beckle Peggy Bose fick

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# August 3, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 A.M. in Room 155, City Hall South. Present were President George W. Beckley, Vice-President Mrs. William H. Parker, and Commissioner Mrs. Fred Lorenzen. Absent: Commissioner Nina Dodsworth, who is on vacation; and Commissioner Robert K. Steinberg due to trial commitments.

Also present were Dave Oliphant, City Attorney's Office; Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; and Everett L. Skillman, Sr. Administrative Assistant.

## MINUTES FOR APPROVAL:

Moved by Commissioner Lorenzen, seconded by Commissioner Parker, and carried, that the minutes of July 20, 1970, be approved.

## CHARTER AMENDMENT NO. 6

At the request of the Board, Mr. Dave Oliphant gave a legal interpretation of Charter Amendment No. 6 of existing Charter, relating to the powers and duties of the Board of Animal Regulation, specifically Item 4 of the City Attorney's Opinion dated July 23, 1965.

The Board expressed thanks to Mr. Oliphant for his advice and he was excused at 11:00 A.M.

#### GENERAL MANAGER'S REPORT:

The General Manager introduced Mr. Everett L. Skillman, new staff member. Mr. Skillman was appointed Sr. Administrative Officer for the Department and will be in charge of the Administrative Office.

## Guidelines

Mr. Rush asked the Board if they had any questions pertaining to the Personnel Guidelines that had been presented at an earlier meeting. He also indicated that two additional sections of the Guidelines were being prepared - Political Activities and Tuition Reimbursement.

# August 3, 1970

#### Public Relations

Jim McNamara, Public Relations Director, reported the major public relations thrust in the past two weeks has been directed toward publicizing the opening of the West Valley Shelter. He stated that press exposure so far has been good. We expect that coverage of the dedication program will also be very good.

Publicity on the proposed animal care center and quarantine facility has been most encouraging with stories appearing in the Citizen News, the Green Sheet, and Community Press. Publicity so far has generally been based on the unanimous adoption of a resolution by the Council urging Federal, State and local officials to cooperate in developing a feasibility study for the proposed facility. The project also has the full support of the Mayor who expressed his support in a letter the Departments of Agriculture and Health, Education and Welfare, with a copy to President Nixon.

Radio K.N.X. supported the Department's Public Spaying Program in an unsolicited editorial.

Newspaper clippings of the past two weeks were presented to the Board.

## Animal Importation

Mr. Rush stated he had a copy of the resolution adopted by the City Council on July 20, 1970, regarding the establishment of an Animal Care Center and Federal Quarantine Facility, and a copy of the letter to the Departments of Agriculture and Health, Education and Welfare from the Mayor, expressing his support of the facility.

#### Training Room

The General Manager informed the Board he had received a copy of the City Administrative Officer's report to the City Council, recommending approval of our request for expenditure of money from the Irene McDowell Fund to construct a training room in the Ann Street District Animal Shelter.

#### Period Report No. 13

The General Manager reviewed Period Report No. 13, May 31 through June 30, 1970, indicating total receipts to date of \$1,126,677.72, as compared to past year total of \$878,282.32, an increase of \$248,395.40.

## Vaccination Clinics

Mr. Rush informed the Board that the Department had arranged with the S.C.V.M.A. to provide a third copy of the rabies certificate that is

## August 3, 1970

issued at the vaccination clinics. This copy is a notice to secure a dog license. A pilot program was approved to test the effectiveness of mailing these renewal notices to those individuals that have not secured a license at the clinics.

#### Spaying Program

The General Manager informed the Board that on August 12, the City Council will consider the pilot program of a low-cost spaying and neutering clinic for dogs and cats at the Ann Street Animal Shelter.

## New Sick Leave Ordinance

The new sick leave program, approved by the City Council on July 24, 1970, standardizes and liberalizes the sick leave benefits of all employees in the Council-controlled departments.

## New Garnishment Law

Effective July 1, 1970, new garnishment law limits amount of wages that can be garnisheed.

ADJOURNMENT:

The meeting was adjourned at 12:10 P.M.

ATTEST: Sept. 14, 1970

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eting) SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## August 17, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:07 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mr. Nina Dodsworth, Mrs. Fred Lorenzen, and Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Lorenzen, seconded by Vice President Parker and carried, that the Minutes of August 3, 1970, be approved.

## **GENERAL MANAGERS REPORT:**

The General Manager congratulated Vice President Parker on her reappointment to the Board of Animal Regulation Commission.

#### Senate Bills 648 and 658:

Senate Bill 648 provides that no cat under the age of six months may be released without being spayed or neutered. The General Manager stated that this would pertain to cats released for medical research as well as injured and sick cats.

Senate Bill 658 provides that licenses sold by city government for spayed female dogs shall be 50% less than the regular fee. This affects all cities, and excludes counties. However, since the license is a tax in the City of Los Angeles, this would not affect this Department.

#### Spaying and Neutering Clinics:

Council considered spaying and neutering clinics on August 12, and voted 14 - 0 in favor of the clinic. The City Attorney has been instructed to prepare an ordinance authorizing and directing the Department to conduct and operate a clinic at the Ann Street Shelter.

## August 17, 1970

#### Public Hearing:

Public Hearings regarding distance requirements for pet shops and proposed amendments to Rules and Regulations of the Department will be held on September 14, 1970, at 9:00 a.m., in Room 155, City Hall South.

## Commission Meeting Dates for September:

Since the first Monday in September is a holiday, and since the Commission will hold a meeting on September 14, Vice-President Parker suggested that the next meeting be held on September 28, rather than on the regular meeting date of September 21. The Commission agreed to meet on September 28, and the Commission Hearing Room 155 was reserved for September 14 and 28, 1970, at 10:00 a.m.

## Bill Burrud TV Show:

The Department has a print of the Bill Burrud TV Show regarding Animal Airlift. The General Manager stated that the Commission could view it at one of the regular meetings; that it was a six minute film.

#### Tempo Show:

On August 26, Channel 9, Mr. Phillips will be on the Tempo Show to discuss the spaying and neutering clinic.

## Training Room Facility:

The General Manager stated that he appeared before the Finance Committee and approval was received to expend funds from the Irene McDowell Ann Street Legacy for a Training Room Facility at Ann Street.

# PUBLIC RELATIONS REPORT

James McNamara stated that TV coverage regarding the opening of the West Valley Shelter was very good, also coverage from all metropolitan newspapers in this area. Most of the coverage took place prior to opening day.

The Department has been receiving letters from across the Country. Letters from two people from the New York Times wanted more information about the shelter, also, readers from Pittsburgh and Stockton.

KNX AND KABC-TV did an editorial on our Spaying Program. Both were in favor of the program. Stories on the Spaying Program were very good in all the metropolitan papers. Mr. Phillips appeared on Channel 5 regarding the Spaying Program.

# August 17, 1970

The Rabies Clinics are coming along fine. The General Manager, along with James McNamara and Susan Bryant attended one of the clinics which was held in Highland Park, and the results were sensational. People were lined up nine or ten blocks long, and 35% to 40% had two or more dogs. There were approximately 1,000 people who attended the clinic that evening.

TV coverage on Channels 2, 5, 9, and 11 was excellent regarding Operation Second Chance. Orthopedic children received dogs paid for by private citizens.

The Department also participated in the Watts festival.

Commissioner Steinberg arrived at the meeting at 11:00 a.m.

#### **NEW BUSINESS:**

Vice President Parker requested that the following items be replaced under "Matters Pending" on the agenda:

- Department consider using mobile unit to circulate in various areas facilitating the sale of pets.
- 2. Report regarding feasibility of extending length of time animals may be held for sale to the public.

ADJOURNMENT:

Meeting was adjourned at 11:10 a.m.

ATTEST: Sept. 28, 1970 Leoyen

Bodfish SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# September 14, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen. Absent: Commissioner Robert K. Steinberg.

Also present were Dave Oliphant, Deputy City Attorney; Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; and pet shop owners and pigeon club members, their representatives and interested parties.

A public hearing was held in the matter concerning proposed amendment to the Permit Requirements of the Department of Animal Regulation as follows:

Section 50.05 - PIGEONS - DOVES (The following to be inserted after Subsection No. 2.)

EXCEPTION: Any person keeping or maintaining pigeons or doves on or before August 24, 1964, in compliance with the minimum distance requirements as established by the Los Angeles City Health Department and who has continued and shall continue to keep and maintain said pigeons or doves in compliance therewith, shall not be subject to the more restrictive distance requirements set forth hereinabove, provided that:

- There is no change in ownership, location, or number of pigeons or doves from that permitted by the Los Angeles City Health Department;
- Such persons obtain by June 30, 1971, and renew annually thereafter, a permit to keep said pigeons or doves;
- 3. Such persons have maintained pigeons or doves continuously at such location since August 24, 1965; and,
- Such persons comply with all other rules and regulations of the Department of Animal Regulation applicable to the keeping of pigeons and doves.

Section 50.05 - ANIMAL STORES NEAR DWELLINGS (to be amended to read as follows)

## September 14, 1970

No person shall establish, conduct or maintain any store or place of business in which dogs, monkeys, cats, guinea pigs, mice or rats are sold or kept for sale, or carry on the business of dealing in any such animals, within fifty (50) feet of any residence, dwelling house, hotel, school house, theater or church.

# Section 50.02 - Pigeons - Doves

President Beckley called Mr. David A. Parker, Attorney at Law, 5670 Wilshire Boulevard, Los Angeles, 90026, who stated that when the merger of the County Health Department came about, the Department of Animal Regulation was permitted to set up its own rules, and minimum distance requirements were set up at that time. No one came in and objected. As a result, the average pigeon loft in operation prior to August, 1964, is now illegal. Mr. Parker also stated he was in favor of the proposed amendment, and will notify all groups as to the revised requirements.

The General Manager stated that the entire section was not revised because this would not constitute equal enforcement of the law, since we have denied several applications on the basis of the existing distance requirements, and this is the only way we could correct a very serious problem.

At this time President Beckley asked if anyone was not in favor of the amendment, and no one responded negatively.

Anthony Sanzo stated he had a permit for the last seven years and is within the code. He asked what the requirements would be if a person had a permit (under the conditions prior to August, 1964) and moved to a new location. Dave Oliphant, Deputy City Attorney, stated that he would not be covered by the grandfather clause, that a new application would have to be made for a new permit, subject to the existing requirements.

Louis Baskin stated that "Pigeons and homing pigeons are different. Pigeons are messy. Homers are not left to walk around roofs, and are just let out once or twice for exercise. Homers are kept clean."

The General Manager stated that Websters dictionary was used and that the care of pigeons and homing pigeons depended upon the persons keeping them.

Mr. Ostromecki stated that there are a lot of junior members in California; that some would not apply under the grandfather clause even if it did pass. He stated that his permit is now under investigation by the Department and that he had to go through his Councilman to obtain a permit the last time.

#### September 14, 1970

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by Vice President Parker, and carried, that the proposed amendment to Section 50.02 be approved.

# Section 50.05 - Animal Stores Near Dwellings

Mr. Phillips, Executive Officer, stated that the County Health Code has no restrictions for business establishments such as pet shops being located in shopping centers, etc., that removing the restrictions from "theater" would be compatible with the L. A. County Health Code. Presently, the requirement is that all pet shops cannot operate within 50 feet of any residence, dwelling house, hotel, school house, theater, or church. The proposed amendment would delete the word theater.

Mr. Robert Solomon, Attorney, 8366 Topanga Canyon Boulevard, recently purchased Nemoy's Pet Pad. He stated that at no time has there been any complaint from residents or the theater manager.

BOARD ACTION: A motion was made by Vice President Parker, seconded by Commissioner Lorenzen and carried, that the proposed amendment to Section 50.05, Animal Stores Near Dwellings, be approved.

The General Manager asked to place on the next agenda, subject to verification, the adoption by the Department of Animal Regulation of the Los Angeles County Health Code as it relates to distance requirements for pet shops in the City. The Department would have to send notices out to all pet shops in the City advising them of this proposed change and print a notice of public hearing in the newspaper.

# MINUTES FOR APPROVAL AUGUST 17, 1970

#### Correction

....Page 3, under "New Business".... Amend Minutes to read: "that the following items be replaced" (rather than "placed").

MOTION: It was moved by Commissioner Lorenzen, seconded by Commissioner Dodsworth, and carried that the Minutes be approved as corrected.

#### GENERAL MANAGERS REPORT

# Public Relations

James McNamara, Public Relations Director, stated that the major exposure was the story in the New York Times on the Animal Airlift Program.

Mr. Rush had an interview with Mr. Richard Buffum, L. A. Times, who will write a story in the New York Times on the Animal Airlift Program.

## September 14, 1970

Mr. Rush received a call from Animal Education Publication, Middletown, Connecticut. They want the entire Animal Airlift Story and a set of pictures for their publication.

The public relations on handicapped children at Ann Street was very good. Rabies Vaccination Clinics - 16,477 dogs were vaccinated. A resolution was sent to Councilman Braude regarding the conservation efforts of Mr. Bill Burrud. Presentation of resolution received wide coverage. A story was published on the dog nuisance problem, and a good reaction was received. An annual district report was sent to Councilman Wilkinson, who, every year, sends a report to the people of his councilmanic district.

A story was published on the new image of the Animal Control Officer in the hope that the press will catch onto the idea that the day of the dog catcher is ended, and the duties of an Animal Control Officers are difficult, responsible, and hazardous. The story was tied in with the Animal Control Officers graduating from the Animal Control Officer Training program.

# Training Center:

The legacy left by Irene McDowell was approved by Council, forwarded to the Mayor, who subsequently authorized expenditures of funds in the amount of \$16,149.43 for a Training and Conference Room.

#### Spaying and Neutering Clinic:

A schedule of fees will be set up to charge people who are late in picking up their animals from the spaying and neutering clinic; also, an animal will be deemed abandoned when left at the clinic 15 days or more.

### Attendance at Meetings:

The General Manager will attend a meeting in St. Louis on August 26 or 27, and will return on October 1.

On September 19 and 20 the General Manager will attend the California Conference of the Humane Society of the United States at which time he will participate in a panel discussion.

#### ADJOURNMENT:

The meeting was adjourned at 11:26 a.m.

ATTEST: Och. 5, 1970 George Body Bodyich

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# September 28, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:03 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, and Mrs. Fred Lorenzen. Absent: Commissioner Robert K. Steinberg.

Also present was Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

## MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Vice President Parker and carried, that the Minutes of September 14, 1970, be approved.

#### GENERAL MANAGERS REPORT

## Public Relations Activity:

James McNamara stated that the major story was the fire, and that stories were hand carried to the press.

A dog parade was held on Hollywood Boulevard in observance of National Dog Week.

Interchange Magazine published a story concerning our public relations operations and also a picture of our Commissioners.

Valley problem: People in the community of Chatsworth still bring their animals to the East Valley Shelter instead of the West Valley Shelter.

Piers Anderton, KNBC, did a story on the new image of the Animal Control Officers.

A magazine published in Frankfurt, Germany, is interested in our Animal Airlift Program.

#### Permit Changes:

A letter was submitted to the Mayor containing proposed amendments to the permit requirements of Section 50.02 Pigeons and Doves; and Section 50.05, Animal Stores Near Dwelling.

## September 28, 1970

## Report to Health and Welfare Committee:

Regarding Council File No. 70-2092, Low-Cost Anti-Rabies Vaccination Clinics, a report was sent to the Health and Welfare Committee concerning the communication received from the Los Angeles County Health Officer and Los Angeles County Veterinarian, wherein they expressed opposition to any plan by the Department of Animal Regulation to conduct low-cost vaccination clinics not under the direction and supervision of the Los Angeles County Health Officer, or any other plan which, in their opinion, would fractionate the rabies control program and cause a decrease in its effectiveness.

The report to the Health and Welfare Committee recommended that the Los Angeles City Council advise the Los Angeles County Board of Supervisors of the following determination:

- That the General Manager of the Department of Animal Regulation has full responsibility for the direction and supervision of the low-cost anti-rabies vaccination clinics for dogs in the City of Los Angeles.
- That the General Manager of the Department of Animal Regulation will continue to review and evaluate all services and activities performed by said Department.
- 3. That the General Manager of the Department of Animal Regulation will, unless otherwise determined by the General Manager, continue to cooperate with the Los Angeles County Health Officer and Southern California Veterinary Medical Association in the conduct of low-cost anti-rabies vaccination clinics for dogs.

These recommendations were made on the basis of the City Attorney report dated October 10, 1957, which clearly defines the responsibility for carrying out the provisions of Section 1920 (f) of the Health and Safety Code (that it shall be the responsibility of each city, county, or city and county, to provide dog vaccination clinics) to be that of the Department of Animal Regulation because Section 155 of the City Charter requires the Department to enforce ordinances and state laws relating to the care, treatment or impounding of dumb animals.

BOARD ACTION: Vice President Parker moved, seconded by Commissioner Lorenzen, and carried, that the report to the Health and Welfare Committee be accepted.

#### Mobile Units:

The Department of Public Utilities and Transportation has on loan from Motorola, two, new mobile units which are presently assigned to the Eleventh Avenue and West Los Angeles Shelters to be tested for one month. If they are satisfactory, requests will be made for each Animal Control Officer to be provided with one of these units where necessary.

# September 28, 1970

# Budget Request - 1971-72:

The Board asked that the same amount as was requested in last year's budget, to send one Commissioner to national and local conferences, be requested again this year.

The Board expressed their concern and hope for recovery of Commissioner Dodsworth's husband.

### ADJOURNMENT:

The meeting was adjourned at 10:21 a.m.

ATTEST: Oct. 19, 1970 Jung Duckle

Peggy Bodfish SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# October 5, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker and Commissioner Mrs. Fred Lorenzen. Absent were Commissioners Mrs. Nina Dodsworth and Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; James McNamara, Public Relations Director; and Candelario Arriola, Mayors Office.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Lorenzen, seconded by Vice President Parker, and carried, that the Minutes of September 28, 1970, be approved.

#### GENERAL MANAGERS REPORT

#### Public Relations Activity:

The major stories have been the exploits of the Animal Control Officers in the recent fire.

Mayor Yorty commended the Department on the work of the employees during the fire.

Due to promotion of the Animal Airlift Program, a story was published in the Portland Oregonian through the New York Times. Approximately 450 animals have been relocated since the program started.

The El Pueblo used pictures of the opening of the West Valley Shelter and also a picture of our Animal Control Officers.

National Humane Shop Talk carried the story on puppies on our March of Dimes children.

## American Humane Association Meeting:

The General Manager attended the meeting on September 27 and stated he found the program of interest, offering an opportunity to exchange ideas. He stated that the New York SPCA facility has recently implemented a program to automate dog licensing. It was also brought out at the meeting that the fee for a dog license in New York is \$6.00; that there is a \$2.00 penalty for not securing a dog license

## October 5, 1970

by the due date; that dog owners are summoned into court and fined \$10.00 if they do not comply to past due notices.

## Vaccination Clinic Program:

Over 16,000 dogs were vaccinated during the August clinics.

New schedules have been set up for the weeks of November 2, February 1, and May 3. Invitations will be sent to the Councilmen of the districts in which the clinics are held.

### Legislative Program - 1971

The Department, in accordance with Council instructions, prepared the following legislative matters to be sponsored by the City of Los Angeles for 1971.

- Amend the Penal Code to provide that animal control officers, designated by any local governmental agency, are peace officers; provided that the primary duty of any such peace officer shall be the enforcement of laws pertaining to animals.
- Sponsor legislation to provide that if a person has an animal capable of loud noise and if such animal causes a nuisance through a loud noise the owner is guilty of a misdemeanor.
- Sponsor legislation amending Section 399 of the Penal Code relating to vicious animals by updating and clarifying language of these provisions.
- 4. Sponsor legislation to amend the Penal Code to provide that it is a felony rather than a misdemeanor to poison an animal.
- Sponsor legislation to amend the Penal Code to clarify provisions relating to cruelty to animals and specify penalties for violation of such provisions.
- 6. Sponsor legislation to amend the Penal Code to provide that any person who permits an animal to be used in some type of fight with another animal or human being for amusement or gain is guilty of a misdemeanor.
- 7. Sponsor legislation to amend the Penal Code to prohibit any person from selling, bartering, or giving away or owning, possession or keeping any game cock with the intent that such animal be used for fighting is guilty of a felony rather than a misdemeanor, as is now the case for any person who owns, possesses or keeps such an animal for fighting.

## October 5, 1970

- Sponsor legislation to add provision to the Penal Code to permit an individual to keep any game cock for a show clip comb under specific circumstances when such game cock is to be used for purposes other than fighting.
- 9. Sponsor legislation to require that any registered game cock and facilities in which such cocks are kept shall upon demand be opened to any peace officer or animal control officer and making it a felony for any such registered game cock to be used for a fighting exhibition.
- 10. Sponsor legislation amending the Health and Safety Code to provide that sentry dog companies must register each sentry dog with the local animal control agency as well as the local law enforcement agency and fire department as is now the case.
- 11. Sponsor legislation to amend the Civil Code to provide that authority to carry weapons and to enforce the law relating to animals by humane society officers is not applicable in areas served by governmental animal control agencies.
- 12. Sponsor legislation providing that no individual shall be appointed as a humane officer until the appointing authority has determined that the officer has full knowledge of the laws of the state relating to animals.
- Sponsor legislation to amend the Agriculture Code to extend the period for which an animal must be impounded prior to its destruction.
- Sponsor legislation to amend the Agriculture Code clarifying statues as they regard notice of impoundment to owner prior to disposal.

#### Animal Quarantine Facility and Care Center:

The Humane Society of the United States at its meeting of September 20 adopted a resolution approving the Animal Quarantine Facility and Care Center for Los Angeles. A similar resolution from the American Humane Society should be forthcoming.

## Automated Licensing:

A letter was sent to Dr. Piper, Chairman of the Board of Administration, Data Services, requesting electronic data processing for dog licensing.

There has been a 20% increase in licenses issued since the first of the year. The Department is now issuing more licenses than any other city in the United States.

October 5, 1970

Our present system has reached a point where additional personnel would be required next year if licenses are to be issued manually.

Mr. Candelario Arriola Commended the Department on its fine work during the fire.

ADJOURNMENT:

The meeting was adjourned at 10:55 a.m.

ATTEST: Nov. 2, 1970 Sengen Beckler

Peggy Bodfich SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# October 19, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker and Commissioner Mrs. Fred Lorenzen. Absent were Commissioners Nina Dodsworth and Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; James McNamara, Public Relations Director.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Lorenzen, seconded by Vice President Parker, and carried, that the Minutes of October 5, 1970, be approved.

#### GENERAL MANAGERS REPORT

## County Health Code Section 608:

The General Manager stated that he is seeking to have Section 608 of the Los Angeles County Health Code revised. Further, that this proposal was discussed with the Health Officer who has agreed to issue instructions for said revisions.

This Code section allows only the keeping of dogs, cats, and birds, but prohibits the keeping of any other type of animal including such things as a rodent, lizard, hamster, goldfish, etc., within 35' of a residence. Presently, Section 608 does in fact prohibit the keeping of certain type animals, which appears to be too broad and too general.

#### Budget:

The General Manager read a letter from Mayor Yorty regarding budget requests for the coming fiscal year, which listed many reasons why the City must set up an Austerity Program.

Discussion was held at length regarding the Department's needs, obtaining maximum productivity from all personnel, etc.

#### Matters Pending:

Regarding the request of Mrs. Winnie Prince to have the shelters stay open until 7:00 p.m. or later, there is a group preparing a petition

#### October 19, 1970

to go before the Board and the City Council. However, there is now a group countering this proposal by petition.

# Commendations:

The General Manager will send a letter commending uniform personnel involved in the recent fire.

ACTION: The Board requested that letters of commendation be sent from the Board of Animal Regulation Commissioners to uniform personnel working in the fire area.

# Public Relations Activities:

Jim McNamara read a letter from Marjorie McIntyre, Secretary, Mercy Crusade, which appeared in the Sunday edition of the Valley News and Greensheet, dated October 11. The letter was written to the Department of Animal Regulation and Mr. Rush, General Manager, commending the efforts of the General Manager "in cooperation with the Board of Commissioners of the Department, and the City Council, and with our own nonprofit humane organization's officers and members and others who are working for animal care and control in best humane and public interests."

She stated that "On August 12, 1970, the first municipally supported low-cost public pilot spay and neuter clinic in the nation was unanimously voted by the Los Angeles City Council, with the support and cooperation of Bob Rush and the Commission in a giant step forward," that "Another first and only in the Country, instituted by Los Angeles Animal Regulation Department, is 'Operation Airlift'."

## Rabies Program:

Jim McNamara stated that the Rabies Clinic Program was coming up the first week in November at seven locations in the City, and that all Councilmen involved have been invited to be present. The program has been increased to operate quarterly: August, November, February, and May.

## Special Citation:

Mayor Yorty presented Mr. Rush with a special citation for his services as Chairman of the U. S. Savings Bond Campaign for 1970.

Major stories went out on the leftover animals as a result of the fire, and coverage was received from two TV stations.

<u>Equestrian Trails Magazine</u>: Received good coverage on our West Valley Shelter.

# October 19, 1970

Animal Airlift: A call was received from Washington last week for our Animal Airlift story.

Herald Examiner: Published a story on our major project during the past few days - the abandoning of dogs by people forced to move due to construction of the Century Freeway. The people were requested to turn in their animals to the shelter.

ACO Activities during the Fire: Jim McNamara stated that a 2,200 word story has been written on this.

Forty Ducks: The Department has 40 ducks at the West Valley Animal Shelter which will be advertised via news media.

#### Commissioner's Comments:

President Beckley asked if he could have a report at the next meeting on barking dogs, bites, hippies and their dogs, etc., in the Venice area.

ADJOURNMENT:

The meeting was adjourned at 11:20 a.m.

ATTEST: November 16,1970 George

Peggy Andfis SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# November 2, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:16 a.m. in Room 155, Cith Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen and Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; and James McNamara, Public Relations Director.

### MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Vice President Parker, and carried, that the Minutes of October 19, 1970, be approved.

### GENERAL MANAGERS REPORT:

Discussion was held at length regarding the various animal problems in the City and their possible solutions.

Commissioner Steinberg arrived at the meeting at 10:30 a.m.

#### Legislation:

The General Manager stated that there are two Senate Bills which will go into effect on November 23, 1970.

Senate Bill No. 648 provides that any cat over the age of six months, male or female, must be spayed or neutered prior to such sale. State law provides that the Department must secure from persons purchasing a cat under the age of six months a deposit to cover the cost of spaying or neutering. This deposit is to be forwarded to the vet after spaying or neutering has been achieved.

Senate Bill No. 179 provides for medical services for injured animals. Animals may be taken to private vets for emergency treatment; the vets to bill the City for services performed on any stray dog or cat within the City, or any dog or cat within the State who is licensed by the City of Los Angeles

## Capital Projects:

Estimates were received from Public Buildings regarding the cost of modernizing the Ann Street Shelter (\$278,000), Eleventh Avenue Shelter (\$576,850), and the East Valley Shelter (\$588,200).

## November 2, 1970

Vice President Parker and Commissioner Dodsworth were excused from the meeting at 11:45 a.m.

# Cost of Fire in Valley:

A report was sent to the City Administrative Officer on October 30, 1970, regarding the total costs of \$1,918.42 expended by the Department for expense, personnel and equipment as a result of the fire.

# Public Relations:

James McNamara stated that the major project is the Rabies Clinics; that Councilman Braudie will attend tonight's clinic at the Mar Vista Recreation Center; and that good exposure was received as far as the metropolitan press and spot announcements are concerned regarding the clinics.

#### ADJOURNMENT:

The meeting was adjourned at 12:12 p.m.

ATTEST: lec. 7 1970 Augu Miler

Feggy Bod fich SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# November 16, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, and Mrs. Fred Lorenzen. Absent: Commissioner Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

#### MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Vice President Parker, and carried, that the Minutes of November 2, 1970 be approved.

## VARIOUS COMMUNICATIONS:

The Board accepted copies of a letter to Councilman Snyder from Mr. John Prough, and insofar as the General Manager answered said letter, the Board took no action on the matter.

#### GENERAL MANAGER'S REPORT

# Public Relations:

James McNamara stated that the major effort has been the rabies clinics, that during the period of the first week in November, 2,618 dogs were vaccinated and 937 licenses were issued. Starting next year, antirabies clinics will be held quarterly - in February, April, August, and November.

A picture of a dog wearing a Los Angeles City Hall License tag will be published in eight papers across the nation.

Animal Airlift story and photographs will be published in an Educational Magazine for young people. The magazine is published in Middletown, Connecticut.

The Senior Citizen News published a picture of Mr. Rush and Mrs. Yorty.

### November 16, 1970

During the fire, Animal Control Officers worked hand in hand with members of Equestrian Trails, and the Department sent them a letter thanking them. The letter was used on the inside cover of their magazine.

The story on the change of image of Animal Control Officers was published by Francis Lohmann, and it went to 75 papers throughout the State.

#### Budget:

The General Manager stated that the budget is to be submitted to the CAO on December 1, 1970

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#### Senate Bill 648:

This bill becomes effective on November 23, 1970, and provides that any cat over the age of six months, male or female, must be spayed or neutered prior to sale. Since State Law provides that the Department must secure from persons purchasing a cat under the age of six months a deposit to cover cost of spaying or neutering, the General Manager stated that a Medical Veterinarian Trust Fund will have to be established to handle monies placed on deposit with us by the public when they purchase a cat in the amount of the spaying or neutering fee. Also, that an enabling ordinance will be needed to handle private monies.

### Senate Bill 179:

This bill also becomes effective on November 23, 1970, and provides for medical treatment for injured animals. Animals may be taken to private veterinarians for emergency treatment and the City to be billed for services performed on stray dogs or cats within the City, or any City of Los Angeles licensed dog or cat within the State.

The General Manager stated that the costs for the additional services called upon by the State Laws should not be passed on to the general taxpayer; that they should be paid for by the pet owners, possibly by raising license fees of unspayed female dogs from \$4 to \$8 (since licenses for spayed dogs must be 50% less); and also, by issuing cat identification tags which will be good for the life

#### November 16, 1970

of the cat, for an initial fee of \$5. These tags to be purchased on a voluntary basis.

## **BOARD ACTION:**

A motion was made by Vice President Parker, seconded by Commissioner Dodsworth, and carried, that the Board cooperate with the ideas of the General Manager on perpuating funds for Senate Bills 648 and 179.

President Beckley abstained from voting pending further knowledge of where the increase of revenue would go - into a trust fund, or into the General Fund.

## Permit Rules and Regulations Amendments:

Permit Rule 50.05 - Animal Stores Near Dwellings - became effective on November 16, 1970.

# Spaying and Neutering Clinics:

All requisitions have been submitted and work is currently being done on the clinic at the Ann Street Shelter.

## Veterinarian:

The Department is still trying to fill a third position of Veterinarian.

## Emblems:

The new emblem is descriptive and does not resemble the Police Department emblem.

## Requests of Local 347:

The Union requested that we establish premium pay for weekend work for personnel as was requested by the Fire Commission; and also,

# November 16, 1970

that all overtime be paid within the next pay period following the date in which the overtime was worked; and that a uniform allowance be provided.

### ADJOURNMENT:

The meeting was adjourned at 12:05 p.m.

ATTEST: Dec. 21 1970 Sergen Beckler

Leggy Bodge SECRETARY ch

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# December 7, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:35 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Commissioners Mrs. Fred Lorenzen and Robert Steinberg. Absent: Vice President Mrs. William H. Parker and Commissioner Mrs. Nina Dodsworth.

Also present were Robert I. Rush, General Manager; James McNamara Public Relations Director; and Candelario Arriola, Mayor's Office.

Special Guest: Betty Denny Smith, Pet Assistance Foundation

# COMMENDATION:

The Board met in the Council Chambers and joined with the San Pedro Chapter of B'nai Brith in honoring Councilman John S. Gibson, Jr., as "Man of the Year", and commended him for his interest in the care and welfare of animals. The Board then convened in regular session at City Hall South.

### MINUTES FOR APPROVAL - November 16, 1970

Addition to Minutes - last page, second sentence: "President Beckley abstained from voting" ...add: pending further knowledge of where the increase of revenue would go - into a trust fund, or into the General Fund.

MOTION: Moved by Commissioner Lorenzen, seconded by Commissioner Steinberg and carried, that the minutes of November 16, 1970, be approved as amended.

# VARIOUS COMMUNICATIONS:

A letter was received by the Board from Councilman Stevenson regarding a petition from the Humane Conference requesting that a special evening session be held, since daily work hours preclude daytime attendance by many individuals.

President Beckley stated that a special meeting be held in the evening somewhere in the Hollywood area. It was also suggested that this meeting be held sometime during the week of January 25, probably on Tuesday, Wednesday or Thursday evening.

MOTION: Commissioner Lorenzen moved, seconded by Commissioner Steinberg, and carried, that a special meeting be held in the evening.

#### December 7, 1970

A letter was received by the Board from Mr. Newman who complained about the spaying and neutering clinic not opening until February or later. The General Manager stated that this Department and all other concerned departments have put the spaying and neutering clinic on a top priority basis, that everything has been done up to date, and that the big hold up is the air conditioning system.

Betty Denny Smith stated that her main concern was that this clinic was put on a nine-months basis, and wanted to know if any further delay in the opening of the clinic would shorten that time. Mr. Rush stated that the Council and Mayor agreed to nine months from date of opening.

Mr. Beckley suggested a letter be written to Mr. Newman stating the Department of Animal Regulation's concern; that the Department is ready to go as soon as the other Departments in the City complete their part of the project; that they are proceeding with all haste because they have top priority from City Council; that the Board understands and appreciates his concern in the matter and hopes that they can be of service to him in the future; that he be congratulated on his appointment to the chairmanship by Councilman Stevenson; and that the General Manager is doing a wonderful job in regard to the spaying clinic, and that his part is ahead of schedule.

Betty Denny Smith stated, "We do appreciate this Commission, particularly President Beckley who went down to the Health, Welfare and Environmental Committee."

MOTION: A motion was made by Commissioner Steinberg, seconded by Commissioner Lorenzen, and carried, that a letter be written to Mr. Newman in answer to his letter regarding the opening of the spay and neuter clinic.

#### GENERAL MANAGERS REPORT:

The General Manager stated that a letter was received from the Division of Highways stating that they have instructed their superintendents that all dead animals are to be delivered to one of our six animal shelters. The Board gave its permission to the General Manager to send a letter to Mrs. Jacqueline Haskell, 4046 Shady Glade, Studio City; whose dog was buried wearing its license tag near the freeway.

## Budget:

The budget was submitted to the CAO on December 1. The General Manager stated that any questions on any particular item could be discussed at the next meeting. A report will be expected back from Dr. Piper sometime in February. The Midyear Budget Review will be coming up sometime in January.

#### Senate Bill 648:

The General Manager stated that the comments from the public were that they were very pleased; other comments were that they were pleased until they found out what it amounted to, then they were very upset. Others objected on the basis of moral and religious grounds, since the Bill requires mandatory spaying and neutering. The ordinance authorizing the Department to accept private moneys may be ready for publication next week and will be effective upon date of publication.

#### Senate Bill 179:

The City Attorney Opinion has not yet been received regarding fee schedules for emergency treatment. The Southern California Veterinary Medical Association came up with a policy that their members are authorized to negotiate with any city for establishment of fees. The veterinarians in the City of San Francisco came out with a fixed fee of \$20 plus during non-office hours; San Diego also came out with a minimum fee.

### Public Relations:

Jim McNamara, Public Relations Director, stated that the major projects were the legislation out of Sacramento, the spaying and neutering of cats; the Christmas story, and the new image of the Animal Control Officer, which received national coverage from the Francis X. Bushman column, as well as several magazines and newspapers. The Valley Greensheet did a special feature on the new image of the Animal Control Officer.

The General Manager was interviewed on KABC-TV, radio, and the Los Angeles Times. The Christmas Story was covered by TV, and KTLA interviewed the General Manager regarding dogs available as pets.

One of the major stories was a story about dog licenses, that some 8,000 dogs may be destroyed this coming year. There has been a 15% increase in licensing as compared with the past year.

<u>Animal Airlift</u>: Stories are still being published around the Country. In a Connecticut magazine designed for young people a story was featured on the Animal Airlift Project.

#### Period Report #4:

This report reveals that the number of licenses and applications increased 17.3%. The Department of Animal Regulation report concerning fee revisions will indicate that well over a quarter of a million dollars can be obtained by increasing compliance follow-up through clerical efforts.

# December 7, 1970

### Attendance at Meeting:

The General Manager attended the Rabies Advisory Committee Meeting for Region I, representing Mayor Yorty. The City of Los Angeles as well as the County has been redeclared a rabies area. The General Manager asked the Rabies Advisory Board to join him in requesting that some method of evaluation be established to determine the effectiveness of rabies control in this State. There were no rabid dogs in the City of Los Angeles in the past four years; and only one in the past eight years.

## OLD BUSINESS:

A discussion was held regarding starting the Commission Meetings at 10:30 a.m. instead of 10:00 a.m. Commissioner Lorenzen, who had previously talked with Vice President Parker and Commissioner Dodsworth, stated that they would be willing to start the meetings at 10:30 a.m.

MOTION: Commissioner Steinberg moved, seconded by Commissioner Lorenzen, and carried, that the Commission Meetings in the future commence at 10:30 a.m.

#### ADJOURNMENT:

The meeting was adjourned at 11:45 a.m.

ATTEST: Jun. 4 1971 Jeorge n Becklog PRESIDENT

Leggy Fordfish SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## December 21, 1970

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m.in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen, and Mr. Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; James McNamara, Public Relations Director; and Susan Bryant, Administrative Assistant.

#### MINUTES FOR APPROVAL - December 7, 1970

Moved by Commissioner Dodsworth, seconded by Vice President Parker, and carried, that the Minutes of December 7, 1970, be approved.

## VARIOUS COMMUNICATIONS:

The Board acknowledged receipt of a Christmas Card greeting from Mr. Richard Bonner, former General Manager of the Department of Animal Regulation.

#### Letter from Arthur A. Brin

Mr. Arthur A. Brin sent a letter to Mayor Yorty requesting that a local ordinance be established to alert the great number of dog owners to "Curb Your Dog."

Mr. Candelario Arriola sent a letter to Mr. Brin stating he would refer the letter to the Board of Animal Regulation Commissioners "to see if special bumper stickers reflecting the words 'Curb Your Dog' might be approved for use on automobile bumpers."

The Board referred the letter to James McNamara and requested that he obtain information regarding the bumper stickers.

The General Manager stated that private money would have to be obtained to cover the cost of the bumper stickers, since there was nothing allocated in the budget to cover such an expense.

### Charter Revision:

The Board received a letter from the Charter and Administrative Code Committee requesting that suggestions and/or criticisms of the revised Charter be submitted to them not later than December 28, 1970. The Board took no action on the City Charter.

#### December 21, 1971

#### GENERAL MANAGERS REPORT:

The General Manager and the President presented Certificates of Achievement and 20-year service pins to the following employees:

George W. Mason, Jr., Dist. Supervisor and James Johnson West Valley Animal Shelter Animal License Inspector

#### Public Relations:

Jim McNamara, Public Relations Director, stated the major project was the public relations program regarding spaying and neutering of cats. The picture of Mayor Yorty signing the Ordinance, and Mr. Rush, was sent to 23 newspapers and wire services.

A story was sent out warning people that if they don't license their dogs they become strays and face extermination. Last year such a story upgraded the license program.

A story was written on the seasonal "Get Your Christmas Pets Early," and on positions open for Animal Control Officers. The Greensheet printed four columns on it.

KABC and KFI did a story on Christmas cats, spaying, etc. A story was written in depth about animal bites and what to do about them. Christmas greetings were sent to all members of the press.

Jim McNamara and Mayor Yorty will appear on Juvenile Jury on January 13 or 23.

#### Budget:

The General Manager asked the Board if they had any questions regarding the budget. Discussion was held and it was decided that no action be taken until the recommendations of the City Administrative Officer are received.

#### Advertising:

The Department of Animal Regulation is now advertising in two newspapers that unwanted animals may be turned into the animal shelters at no cost.

ADJOURNMENT: The meeting was adjourned at 11:40 a.m.

ATTEST: Jaw. 4, 1971 Scorgen Beckler PRESIDENT Deggy Boafish SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# January 4, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen, and Mr. Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; James McNamara, Public Relations Director; and Candelario Arriola, Mayor's Office.

Absent: Vice President Mrs. William H. Parker

#### MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried that the Minutes of December 21, 1970 be approved.

#### VARIOUS COMMUNICATIONS:

A letter was received from City Attorney Roger Arnebergh extending Season's Greetings to the Board. The Board expressed their thanks and good wishes for a happy and prosperous New Year to the City Attorney.

# GENERAL MANAGERS REPORT:

The General Manager asked the Board if they planned to have an agenda for the special meeting to be held on February 9. The Board stated that there will be no agenda for this meeting.

# Organization Chart:

Copies of the Department's Organization Chart dated 12-1-70 were given to the Board, who stated they would reserve any discussion until the City Administrative Officer has an opportunity to review the proposed budget.

#### Period Report #5:

The General Manager stated that revenue was up 17.1% over the previous fiscal year and that licenses and applications issued were 15% over last year. Animals processed by this Department increased 5.2% over last year.

## January 4, 1971

# Animal Control Officer Testing:

The Department has advertised on both radio and television for Animal Control Officers. A large number of applicants have responded.

#### West Valley Shelter:

The number of animals processed in the West Valley Shelter is running comparable to the East Valley Shelter. The major portion of the workload has been shifted from East Valley to West Valley.

#### Federal Grants:

The Department will file a grant application to secure funds for the Department for enhancement of certain programs such as conservation, wild life control, etc.

#### New Federal Law:

The Department will request a City Attorney's Opinion to determine what effect HR Bill 98544 will have on the Department of Animal Regulation as it relates to licensing dealers and medical research laboratories. Included are circuses, roadside zoos, selling animals at public auction, etc.

#### Senate Bill 648:

Veterinarian fees for spaying a cat run from \$25 to \$50. The higher prices are not restricted to the affluent areas of the City. SCVMA instructions are that the Department deals with vets independently on fair market prices. The Department is in the process of making a survey of veterinarians, and citizens will have a choice of 36-40 names in the City. Eventually, the Department will have a list of every veterinarian in the City including the fees charged by each which will be available to the Department and the public.

# Prohibition of the Bow and Arrow:

Councilman Stevenson introduced a motion calling for prohibition of the bow and arrow in the City of Los Angeles for hunting. This may mean that a bow and arrow can be used by a person, if he can secure a permit from the Department of Fish and Game, to destroy a deer.

## Public Relations:

Jim McNamara, Public Relations Director, stated that the action has been on feature stories to let people know that the Department is operating

# January 4, 1971

during the holiday season. The March of Dimes newsletter featured a story on giving away a dog, paid for from the Poor Boy Fund, to a child from the March of Dimes Orthopedic Hospital. This newsletter is circulated in 3100 cities throughout the United States.

The major feature story was a story about animal bites. Approximately 30,000 occur in the City each year. KNBC, the Valley News, and the Herald Examiner used the story.

Don Payn, Supervisor, Ann Street Shelter, was featured on a morning show on Channel 7 concerning Christmas pets during Christmas week. The Department inherited 200 ducks from the Department of Recreation and Parks, and all ducks were sold within 24 hours.

An in-depth story by Mr. Rush on animal bites was released on New Years Eve or New Years Day.

The story written about the donkeys, hogs and pigs we had was well received.

At this time the Board congratulated Jim McNamara on the outstanding job he is doing.

ADJOURNMENT:

The meeting was adjourned at 11:30 a.m.

ATTEST: Jeb. 1 1971 Seorgen Beckly

Peggy Bodjish Jeser Secretary

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# January 18, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m. in Room 155, City Hall South. Present were Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen, and Mr. Robert K. Steinberg.

Absent: President George W. Beckley

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

Special Guest: Betty Denny Smith, Pet Assistance Foundation

### MINUTES FOR APPROVAL - January 4, 1971

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried, that the Minutes of January 4, 1971, be approved.

# GENERAL MANAGERS REPORT:

#### Attendance at Meeting:

The General Manager attended a meeting of the California Humane Council on Saturday, January 16, 1971, in Room 651A, City Hall.

#### Annual Report:

The Commission received copies of the Annual Report. The General Manager will answer any questions after the Commissioners have had a chance to read the report, possibly at the next meeting.

#### Mayor's Midyear Budget Review:

Copies of the Mayor's Midyear Budget Review were distributed to the Commissioners, and the General Manager discussed the various items in the report.

#### Spay and Neuter Clinic:

The General Manager invited the Commissioners to see the Spay and Neuter Clinic at Ann Street on the next Commission Meeting date, February 1, 1971.

## January 18, 1971

## Veterinarian:

The Department is still attempting to hire a veterinarian for the Spay and Neuter Clinic. Requests for salary adjustments for Veterinarians are being made by the Department.

#### Identification Emblems:

Identification emblems will be available shortly for all uniformed personnel including Veterinarians, Animal Control Officers, Animal License Inspectors and Kennelmen.

#### Public Relations:

James McNamara, Public Relations Director, stated that the major thrust is the Rabies Program coming up in February; that although people know they have to have their dogs inoculated every two years, they have to be reminded. Spot announcements were sent to radio stations as well as the entire news media, and special releases were sent to the locations where the clinics are to be held during the first week of February in various locations throughout the City.

A letter was sent to the Bureau Chief of Life Magazine suggesting he take another look at the Animal Airlift Program. The program is in its 17th month and has relocated 724 animals in 58 helicopter flights.

The General Manager did an in depth program with KBBQ regarding various facets of the Department and will be released on Sunday.

KNX did a story last Friday on a human interest story supplied by Jim McNamara.

City News Service called and said a child had been bitten by a rattlesnake. A story on prevention of snake bites will be released this week.

Regarding the case of Mrs. Morris, owner of 31 wire haired terriers which were impounded on September 11, 1970, Mrs. Morris has been informed that she must redeem her animals prior to January 26 and that impound fees will be approximately \$2,700. Mrs. Morris may file a complaint against the Department with the Commission for "exhorbitant" impound fees charged her.

# Pet Assistance Foundation:

Betty Denny Smith asked how the Department ascertained whether a cat over the age of six months had been spayed. The General Manager stated that if someone says the cat had been spayed, then the Department will pursue that information; otherwise, no medical examination will be made.

#### January 18, 1971

Mrs. Smith asked about cat identification tags and Mr. Rush stated that this will be submitted to the Mayor for his determination shortly. Mrs. Smith stated that the Pet Assistance Foundation considered such tags dangerous, since cats hurt themselves when climbing over fences and they catch on objects, etc;; that she had letters to back up the fact that they were dangerous. She wanted to go on record as opposing the tagging of cats.

Mrs. Smith asked if the Commission had sanctioned the tagging of cats, and Mr. Rush stated that this matter was discussed with the Commission and that the Commission agreed in principal that the program should be investigated and a report submitted to the City Council, at which time everyone could be heard.

#### ADJOURNMENT:

The meeting was adjourned at 11:45 a.m.

ATTEST: March 1, 1971 Seorge Deckla

eggy Brefich SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## February 1, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth and Mrs. Fred Lorenzen.

Absent: Commissioner Robert K. Steinberg

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; and Susan Bryant, Administrative Assistant.

Special Guests: Mr. and Mrs. Edward Newman, California Humane Council; Mrs. Fairchild, President, Pet Assistance Foundation; Mrs. Margaret Poley and Ruth Foster, Pet Assistance volunteer workers.

## MINUTES FOR APPROVAL - January 18, 1971

Moved by Commissioner Dodsworth, seconded by Vice President Parker, and carried, that the Minutes of January 18, 1971, be approved.

The General Manager stated he would put in an amendment at the next meeting regarding animals now handled at the West Valley Shelter as opposed to the East Valley Shelter.

### AWARD - CERTIFICATE OF APPRECIATION:

The General Manager stated that on December 26 a letter was received from Mr. Edward Newman regarding Mrs. Margaret Poley and her contribution in the community in saving the lives of small animals. The General Manager and Mr. Newman discussed Mrs. Poley's work, and Mr. Rush met with Mrs. Poley.

At this time the General Manager awarded Mrs. Poley a certificate of appreciation on behalf of the City of Los Angeles, Members of the Board, and the Department of Animal Regulation.

Mrs. Poley stated she was very elated; that she would like to accept the honor on behalf of all the volunteer workers and members in general of the Pet Assistance Foundation. She stated that, "We should all try and do our best in accordance with what we think is best to do." She commended the Pet Assistance Foundation for their fine work.

# February 1, 1971

#### MRS. FAIRCHILD, PRESIDENT, PET ASSISTANCE FOUNDATION:

Mrs. Fairchild stated that they have three phone answering services, and receive about 100 calls a day; that their Valley office receives about the same number of calls; that to get eleven people, week in and week out, is a job, but that they are meeting the challenge.

She stated she was extremely grateful to Mr. Rush and the Department for referring to the Pet Assistance Foundation those people who cannot afford to pay high fees to have their animals spayed. She stated that she understands that some animals have to be put to sleep, but "If they are not born, they cannot be kicked around." She stated that the Pet Assistance Foundation gave out 10,000 leaflets regarding having dogs vaccinated; and that the Pet Assistance Foundation was saving the taxpayers a lot of money.

## PUBLIC RELATIONS:

Mr. James McNamara stated that announcements regarding rabies clinics were sent to various radio stations to inform the public as to the time and places of these clinics.

The Animal Airlift continues to get good coverage; national, as well as local. The Long Beach Press Telegram is interested and is going to do a story. The Chicago Tribune has used the story. The Animal Airlift Program has been in operation for 17 months, and 60 flights have been made and 748 animals relocated.

The story on the tawney eagle was on Channels 2, 5, 9 and 13; was published by the Associated Press, Herald Examiner, and Los Angeles Times. The story pointed out that District Supervisor Joseph Von Slomski, West Los Angeles Shelter, had gone to great lengths to identify the owner, finally boiling it down to two individuals; one stating the eagle was a male, the other, a female. The eagle was taken to the Los Angeles County Museum of Natural History to determine its sex, which they found to be a male; and then given to its owner, a marine on leave, who had paid \$74 for the eagle.

#### Press Conference:

James McNamara stated there will be a press conference regarding the Spay and Neuter Clinic; tentative date - February 15 at 9:30 a.m.

Dogs on Beaches: A story was written regarding dogs being prohibited on beaches due to the recurrent problem.

The National Humane Review published the story about rattlesnakes.

# February 1, 1971

### Period Report #7:

Copies of Period Report #7 were distributed to the Commissioners.

#### **NEW BUSINESS:**

The President, with the concurrence of the Board, requested Action: that the February 9 meeting take the place of the February 15 meeting because of the holiday.

President Beckley congratulated Mr. Newman again, as he had done previously by letter, and thanked him for taking an interest in the spay clinic. He also thanked Mrs. Fairchild for coming to the meeting; and congratulated Mrs. Poley on her outstanding work, and considered it an honor to be nominated by such a man as Mr. Newman.

Commissioner Dodsworth stated that in her 17 years as a commissioner she has found Mr. and Mrs. Newman "the nicest people to work with," and commended them for the work they are doing.

#### ADJOURNMENT:

The meeting was adjourned at 10:55 a.m.

ATTEST: February 15 1971 Storg uBeckler PRESIDENT

Peggy British SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

### March 1, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m., in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen, and Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

Special Guest: Ted McGruder, Local 347

# MINUTES FOR APPROVAL - February 1, 1971

Moved by Commissioner Dodsworth, seconded by Vice President Parker, and carried, that the Minutes of February 1, 1971, be approved.

#### PUBLIC RELATIONS:

James McNamara stated that the Spay and Neuter Clinic brochure is Susan Bryant's artistry; that she did a splendid job. All councilmanic offices have been sent the brochure. The Spay and Neuter Clinic opened on February 17, 1971. A press conference was held at that time and very good coverage was received from the Chicago Tribune, the Rocky Mountain News and local TV. On the morning of the press conference Mr. Rush met with Ralph Story. Also present at the press conference were Councilmen Snyder and Lindsay.

The Chicago Tribune devoted two columns to the Spay and Neuter clinic and the Animal Airlift Program.

Earthquake: Animal Control Officers visited 62 homes in the area below Van Norman Dam and fed domestic pets left behind, in addition to impounding and caring for hundreds of other animals.

Rabies Clinics: During the first week in February, 3,219 dogs at seven clinics were vaccinated.

West Valley Shelter: 576 children and 85 adults visited the shelter. San Fernando Valley and Que Magazine used the picture of Mayor Yorty and Mr. Rush relative to the spaying of cats.

The Los Angeles Times used 1/8 page and picture on the sheep story.

## March 1, 1971

#### GENERAL MANAGERS REPORT

## Spay and Neuter Clinic:

#### Appointments are booked through April.

A request was submitted to the Southern California Veterinary Medical Association that they and some of their members be invited to serve on the Veterinary Advisory Board for the Department of Animal Regulation; that they request their members to volunteer their time to work at the clinic.

## Rule Change - Personal Appearance:

The rule change regarding personal appearance of employees as it relates to haircuts, moustaches, and beards will be sent out this week.

# Salary Adjustments:

A letter was sent to Dr. Piper requesting salary adjustments for uniformed personnel. A salary adjustment was also requested for clerks working in the shelters due to the working conditions.

A copy of the salary adjustment requests will be sent to the Commissioners for their information.

# Earthquake Disaster:

A report was submitted to the Mayor and City Council regarding the amount of money spent by the Department on regular time and overtime. The earthquake damage to the shelters amounted to about \$400.

## Annual Training - Firearms:

Classes are being held at the present time.

### Banning of Bows and Arrows:

The General Manager attended the meeting of the Police, Fire and Civil Defense Committee regarding the use of bows and arrows in the City of Los Angeles. The Committee adopted a motion to have an ordinance drafted for banning of bow and arrow usage in the City of Los Angeles.

# California Regional Conference, AHA - San Diego

The General Manager attended the American Humane Association Conference on Friday, February 19. The panel discussed the problems and legislation needed to make Senate Bills 648 and 179 more liveable.

# March 1, 1971

# Sale of Cats:

The Department is now able to sell cats under six months of age by accepting a deposit for spaying; and by spaying cats over the age of six months in the Spay and Neuter Clinic at Ann Street.

# ADJOURNMENT:

The meeting was adjourned at 11:46 a.m.

ATTEST: March 15 1971 Jeog MBeckley PRESIDENT

Peggy Bodfich SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# March 15, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:35 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen, and Mr. Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

<u>Special Guests</u>: Mrs. Betty Denny Smith, Pet Assistance Foundation; Mrs. Alice Grant and Mrs. Betty Harla.

### MINUTES FOR APPROVAL - March 1, 1971

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried, that the Minutes of March 1, 1971, be approved.

# GENERAL MANAGERS REPORT:

At 10:00 a.m. today the Los Angeles City Council adopted a resolution commending the Department of Animal Regulation and its General Manager for the activities stemming from the February 9 earthquake. The resolution stated:

WHEREAS, all concerned public service departments of the City of Los Angeles performed at peak levels during the great earthquake of February 9, 1971; and

WHEREAS, in a dimension of rescue and succor related to the paramount concern for human life and property, the Los Angeles City

# DEPARTMENT OF ANIMAL REGULATION

responded with the highest degree of efficiency in initiating and expediting means for the rescue, feeding and protection of distressed animals in stricken urban areas of our city; and

WHEREAS, during the critical days of emergency in evacuated regions imperiled by a potential flood, Animal Control Officers, at calculated risk, cared for stranded household pets and other valuable and cherished domestic animals; and

#### March 15, 1971

WHEREAS, the East and West Valley Animal Shelters provided food and care for many hundreds of dogs, cats, horses, monkeys, sheep, rabbits and other animals;

NOW, THEREFORE, BE IT RESOLVED that by the adoption of this Resolution, the City Council of the City of Los Angeles, in behalf of all our citizens, does hereby salute and highly commend the DEPARTMENT OF ANIMAL REGULATION, under the able direction of its

GENERAL MANAGER ROBERT I. RUSH

for the dedicated rescue, protection and care of numerous helpless animals left homeless by the great earthquake of February 9, 1971, in the best interest of public health, safety and welfare.

Resolution by

Robert J. Stevenson Councilman 13th District I HEREBY CERTIFY that the foregoing resolution was adopted by the Council of the City of Los Angeles at its meeting held March 15, 1971.

Seconded by

James B. Potter, Jr. Councilman 2nd District

Attest: Rex. E. Layton City Clerk John S. Gibson, Jr. President of the Council

Salaries Report:

A copy of the letter to Dr. Piper regarding adjustment of salary inequities was given to each Commissioner. This matter will be discussed around April 10 at which time the City Administrative Officer will make his salary recommendations.

Commissioner Steinberg arrived at the meeting at 10:50 a.m.

#### March 18, PHWE Committee Meeting:

The General Manager stated he would appear at the Public Health, Welfare and Environmental Committee Meeting regarding animal problems and methods of increasing level of enforcement programs.

In addition to the above, the General Manager will discuss:

1. The 40-hour work week with provisions for a 10-hour workday.

# March 15, 1971

- 2. Increase level of compliance to dog license requirements.
- 3. Increase number of Animal Control Officers.
- 4. Retention of Animal Control Officers
  - a. Increase level of salaries
  - b. Increasing promotional opportunities
  - c. Increasing level of field security

## Public Relations:

The General Manager stated that spot announcements will be sent out advertising the low cost clinic. Comments regarding the clinic by SCVMA visitors and other veterinarians have been very commendable.

#### MRS. ALICE GRANT:

Mrs. Grant stated that a group of people asked her to appear at this meeting to discuss a January news release on the Baxter Ward News in which a biology teacher in Van Nuys requested the carcass of a dog from the shelter. The carcass was picked up by a Van Nuys student, and the dog came alive while the student was transporting it from the shelter to the school. Mrs. Grant wanted to know whether proper precautions are taken to see that animals are dead, that rigor mortis has set in. She stated that two things were wrong, the equipment and the personnel.

The General Manager stated that the Department of Building and Safety checks the equipment annually, and that it had been checked just recently; that the cause was due to employee negligence.

Commissioner Dodsworth stated that she has been with the Board of Animal Regulation for 16 years and has never had this happen before.

Mrs. Grant asked if a sign could be put up at the 11th Avenue Shelter advertising the spaying clinic, and was told that the Department has been informing the public via radio and advertising, and that the Pet Assistance Foundation and Mercy Crusade are passing out this information; that brochures are being handed out by some of the councilmanic offices, and that with appointments booked through April, there has been no problem getting people to the clinic.

## Betty Denny Smith:

Mrs. Smith stated she has been to the clinic and that it is "just beautiful." She asked if the clinic could open an hour earlier or stay open an hour later a few days a week to accommodate people who work, and also one-car families where the car must be used for transportation to and from work.

The General Manager stated that to extend the work hours would cost money, and that special problems should be worked out with the clinic.

Mrs. Grant asked if volunteer workers would be permitted to help out in the clinic, and Mr. Rush stated that he has asked veterinarians to donate their time evenings and weekends and holidays with the understanding that their contribution would not be entered into the pilot program.

#### Betty Harla:

Mrs. Harla objected to the noise of the euthanair chamber at the Ann Street Shelter and wanted to know if something could be done to soundproof it. Mr. Rush stated that this would be a major construction job, that he had plans to change the chamber when and if the money were available to do it. The Board is on record as approving the Capital Improvements Project, and it is in the budget request for 1971-72.

President Beckley stated that any mail could be addressed to the Board of Animal Regulation Commissioners and that he would see that the Councilmen get it.

# OLD BUSINESS:

### Matters Pending:

The Commission requested that item #1 (Request Department of Sanitation to keep list of dead animals.) and item #3 (Department to consider using mobile unit to circulate in various areas facilitating the sale of pets.) be removed from the agenda, since item #1 has been taken care of, and item #3 will be replaced at a later date.

#### ADJOURNMENT:

The meeting was adjourned at 12:00 noon.

ATTEST: <u>1-19-71</u> PRESIDENT <u>PRESIDENT</u> <u>PRESIDENT</u> <u>PRESIDENT</u> <u>PRESIDENT</u>

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# April 5, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:35 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen and Mr. Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; and James McNamara, Public Relations Director.

Absent: Vice President Mrs. William H. Parker.

#### MINUTES FOR APPROVAL - March 15, 1971

Amendment: Page 2. Change last paragraph to read: The General Manager stated he would appear at the Public Health, Welfare and Environmental Committee Meeting regarding animal problems and methods of increasing level of enforcement programs.

Moved by Commissioner Dodsworth, seconded by Commissioner Steinberg, and carried, that the Minutes of March 15, 1971, be approved as amended.

#### GENERAL MANAGERS REPORT

Emblems:

The new emblems of the Department were shown to the Commissioners. These emblems are to be worn by all uniformed employees. Emblem denotes the classification of the employee wearing it.

# Fee Revisions and Ordinance Changes:

Pursuant to procedures set forth in Administrative Instruction No. 25, the Department submitted its findings and recommendations concerning fee adjustments, requirements for complaince with recent State Legislation, etc.

A lengthy discussion was held regarding the following revisions and ordinance changes:

- 1. Sale of Female Dogs Spaying Requirement.
- Dog License Tax (\$3.00 for each spayed female or neutered male dog over 4 months; and \$6.00 for each male or unspayed female dog over four months, \$3.00 of which to be refunded upon presentation of a spay or neuter certificate within a certain time period.)

## April 5, 1971

- 2. Pound Fees (to cover costs for medical services).
- 3. Dog License Tax (\$3.00 for each spayed female or neutered male dog over 4 months; and \$6.00 for each male or unspayed female dog over four months, \$3.00 of which to be refunded upon presentation of a spay or neuter certificate within a certain time period.)
- 4. Spayed and Neutered Dogs Certificate Required (before any dog license may be issued under the provisions of this Article.)
- 5. Cat Identification Tag (Voluntary System)
- Duty of Persons Performing Vaccinations (Veterinarian to sign certificate in triplicate, sending duplicate copy to Department of Animal Regulation for official recording.)

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by Commissioner Steinberg, and carried, that the Board are in agreement with the General Manager on the proposed Municipal Code amendments and fee adjustments.

#### CAO Salary Recommendations:

Salary recommendations should be out by April 9, and the Commission will receive copies of that information.

### Spay and Neuter Clinic Veterinarian:

Dr. Willis Vansell was appointed as Veterinarian in charge of the Ann Street Spay and Neuter Clinic as of April 1, 1971. Dr. Vansell joins the department as a licensed veterinarian with considerable experience in small animal practice, and as an educator in Veterinary Schools of Medicine.

#### Public Relations:

Jim McNamara stated the feature story on the albino tyra was picked up by UPI.

The Weekly Reader, a Connecticut publication for young students aged 6 to 12 years, published many pictures and stories on Animal Airlift.

The General Manager appeared on Channel 7, KABC, regarding selling of baby chicks and rabbits for Easter. Program will be released this week.

Jim McNamara stated he attended a meeting on the Convention Center exhibit to be held July 10-13 regarding the opening of the new Convention Center.

# April 5, 1971

Stories Pending:

Animal Calvacade - Activities during the fire.

<u>California Living</u> - Review of Department activities during the last fiscal year.

Long Beach Independent Press Telegram - Animal Airlift

Cat Fancy Magazine - Spay and Neuter Clinic Story.

The General Manager stated we have had a number of inquiries regarding the spay and neuter clinic. The facility has been inspected by many people and all of the comments were favorable. The clinic is booked through May.

VARIOUS COMMUNICATIONS:

A letter was received from Bill's Tropical Imports offering to groom any dog (primarily poodles) whose owner presents to Bill's Tropical Imports within three days of purchase os same, a receipt for said dog for the sum of \$3.25.

The Board considered the letter and turned it over to the General Manager for reply.

ADJOURNMENT:

The meeting was adjourned at 12:07 p.m.

ATTEST: May 3 1971 Lear

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# April 19, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:35 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Commissioners Mrs. Nina Dodsworth, and Mrs. Fred Lorenzen.

Also present were Robert I. Rush, General Manager; and James McNamara, Public Relations Director.

Absent: Vice President Mrs. William H. Parker, and Commissioner Robert K. Steinberg.

#### MINUTES FOR APPROVAL - April 5, 1971

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried, that the Minutes of April 5, 1971, be approved.

#### GENERAL MANAGERS REPORT:

#### Salary Recommendations:

A three-schedule increase was recommended for Animal Control Officer, Animal License Inspector and Kennelman series.

A two-schedule increase was recommended for clerical employees; a four-schedule increase for veterinarians; and a two-schedule increase for veterinarians working in the spay and neuter clinic.

### Management Audit Team:

The Management Audit Team will survey the Department on April 27, 1971. They will appraise the operations of the Department and make suggestions for improvements to the General Manager and the Mayor.

#### Period Report:

Field investigations were up 4.9%; permit applications were up 5.4%; license applications were up 8.8%. There were 4,434 citations issued to date. Amount of animals processed was 7% over last year.

### Public Health, Welfare, and Environmental Committee:

The Barking Dog Ordinance was approved by the Public Health and Welfare Committee on April 15, 1971.

# April 19, 1971

#### PUBLIC RELATIONS:

James McNamara stated that the pictures of Mrs. Yorty visiting the spay and neuter clinic last week will be published in Cat Fancy Magazine. The National Humane Magazine and Shop Talk carried stories of the spay and neuter clinic.

The General Manager has been receiving inquiries from all over the Country regarding the clinic, and since this is a pilot program, it is being watched by the various cities and counties throughout the nation.

Que Magazine will publish a story on our rabies clinics in May. This coincides with "Be Kind to Animals Week". Rabies clinics will be held in Encino, El Sereno, Sylmar, Granada Hills, Sun Valley, San Pedro and Los Angeles during the month of May. Each area of the City will be represented.

The Philadelphia Inquirer had a story about loose dogs as a result of the earthquake. The press continues to publish these stories, but the problem is not as acute as the press indicates.

#### ADJOURNMENT:

The meeting was adjourned at 11:20 a.m.

ATTEST: May 17, 1971

PRESIDENT

### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# May 3, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:35 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Fred Lorenzen and Robert K. Steinberg.

Absent: Commissioner Mrs. Nina Dodsworth

Also present were Robert I. Rush, General Manager; and James McNamara, Public Relations Director.

MINUTES FOR APPROVAL - April 19, 1971

Moved by Vice President Parker, seconded by Commissioner Steinberg, and carried, that the Minutes of April 19, 1971 be approved.

#### **GENERAL MANAGERS REPORT:**

The Management Audit Team, under the direction of Robert O'Brien, is now conducting its survey of the Department.

A copy of a communication from Mayor Yorty, addressed to the City Council, transmitting to the City Council the annual budget message was received. The City Council has received the budgetary documents.

A letter was received from Councilman Braude, Chairman of the Finance Committee, requesting a presentation of a listing of 10% off the total dollar value of our budget, in the order that we would like to make the cut. A tentative budget cut in the amount of \$175,306 has been prepared.

Vice President Parker made a suggestion regarding personalized dog licenses which the Commission will discuss further at a later date.

### PUBLIC RELATIONS:

Jim McNamara stated that the major thurst was the anti-rabies program scheduled for this week. Councilman Lorenzen will be present at the clinic which will be held in the Valley this evening.

"Be Kind to Animals Week" occurs this week. The General Manager suggested that this be used as "Be Kind to your Neighbors Week."

#### May 3, 1971

"Be Kind to Animals Week" occurs this week. The General Manager suggested that this be used as "Be Kind to Your Neighbors Week."

Seasonal Stories: Ban on dogs on beaches; four-hour turn-in on pets. Most people do not realize they must, within four hours after discovery, as required by City Ordinance, turn in any found animals.

KNX radio called Sunday morning regarding a report on "Be Kind to Animals (Neighbors) Week".

A story was written on sohpisticated dogs such as those registered with the American Kennel Club in New York; and though they are seldom found in any of the City animal shelters, the animals available there are good dogs of all sizes, ages, shapes, and colors.

The General Manager stated that Susan Bryant's last workday was last Friday, April 30. She is going into private business as a commercial photographer.

The General Manager stated a report was transmitted to Dr. Piper for the Finance Committee pursuant to their request asking for what economies we have accomplished for the balance of this year. In a letter dated April 30 the General Manager indicated that \$20,000 would be reverted to the General Fund, made possible by maintaining as many vacancies in the Department as possible.

The General Manager stated he has been requested by Senator Nejedly to serve on a committee of about ten people to deal with the animal care and control problems in the State of California so that legislation can be introduced to solve such problems. The meeting will be held in Sacramento on May 13, 1970.

#### ADJOURNMENT:

The meeting was adjourned at 11:36 a.m.

ATTEST: June 7 1971 Leorge n Beckler PRESIDENT

Leggy Bodfish SECRETARY

### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# May 17, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:50 a.m. in Room 155, City Hall South. Present were Vice President Mrs. William H. Parker, Commissioners Mrs. Fred Lorenzen, and Robert K. Steinberg.

Absent: President George W. Beckley, Commissioner Mrs. Nina Dodsworth

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

Special Guest: Betty Denny Smith, Pet Assistance Foundation.

At this time the General Manager was excused.

#### MINUTES FOR APPROVAL - May 3, 1971

Moved by Commissioner Lorenzen, seconded by Commissioner Steinberg, and carried, that the Minutes of May 3, 1971, be approved.

#### GENERAL MANAGERS REPORT

Finance Committee Budget Hearing:

The Executive Officer stated that the Commission will be informed of the budget recommendations when that information is received.

#### Dr. Pastor - Veterinarian:

Dr. John Pastor had a heart attack on May 9 and is now out of intensive care. He is at Glendale Memorial Hospital, 1420 So. Central Avenue, Room 563-B, Glendale, California.

The Board expressed their sympathy and best wishes for Dr. Pastor.

#### **PUBLIC RELATIONS:**

James McNamara stated that there were 4,382 dogs inoculated at the Anti-Rabies Dog Vaccination Clinic during the first week of May. Our next clinics will be held in August.

# May 17, 1971

A press release was sent out regarding the Spay and Neuter Clinic. As of April 1 there were 200 surgeries performed, 240 surgeries scheduled, and 166 future appointments.

Feature stories were written about the German Shepard with ten puppies, and school children visiting the West Valley Shelter.

James McNamara stated he hoped to do a feature story on the American Kennel Club in New York and the exotic breeds of dogs; and is now doing a story on the 4-hour return law on stray animals, especially dogs.

The story on the Northridge-Granada Hills Brush fire last September will be printed by Animal Cavalcade Magazine.

James McNamara stated that the Department activities were reported on KHJ-TV, KTLA-TV, and KCOP-TV; and on radio and KGBX, KABC and KABY.

ADJOURNMENT:

The meeting was adjourned at 11:05 a.m.

une 21 1971 Morgan PRESIDENT ATTEST:

CRETARY Leggy !

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# June 7, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:35 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Fred Lorenzen, and Robert K. Steinberg.

Absent: Commissioner Mrs. Nina Dodsworth

Also present were Robert I. Rush, General Manager; James McNamara, Public Relations Director.

MINUTES FOR APPROVAL - May 17, 1971

Moved by Commissioner Lorenzen, seconded by Vice President Parker, and carried, that the minutes of May 17, 1971, be approved.

#### COMMUNICATIONS:

President Beckley received a letter from Mrs. Winnie Prince requesting that the shelters stay open later in the evening, and asking if she should obtain petitioners' signatures.

MOTION: It was moved by Commissioner Lorenzen, seconded by Vice President Parker, and unanimously agreed, that President Beckley write a letter to Mrs. Prince stating that he cannot give her a decision at the present time since the Board meets in a body and the matter must be approved by the Commissioners.

President Beckley received a letter from Paul Kesling, 20916 Bandera Street, Woodland Hills, California 91364, who complained of loose dogs in his neighborhood.

President Beckley will send a letter to Mr. Kesling as soon as the Department has investigated the situation, and requested copies of Mr. Kesling's letter and his answer be sent to him.

Commissioner Steinberg arrived at the meeting at 10:45 a.m.

### GENERAL MANAGERS REPORT:

# Budget:

The 1971-72 Proposed Budget for the Department of Animal Regulation is \$1,753,056, and reflects an increase of 515 percent over the 1970-71 budget.

#### June 7, 1971

The Department requested that the proposed budget reductions made by the Finance Committee be restored as follows:

1 - Kennelman, Code 4310

One position of Kennelman is needed to increase the level of staff necessary to reduce current delays in serving citizens and handle the increased volume of animals at the West Valley Animal Shelter.

3 - Senior Animal Control Officers, Code 4315N 29,381

Three positions of Senior Animal Control Officers are needed to provide relief for supervisory personnel who are constantly scheduled to work weekends and assigned to work split shifts.

8 - Handy Talkie Radio Units w/charger \$10,552

1 - Portable Radio Unit

912

\$7,153

These radio units are required to provide 11,464 needed security for Animal Control Officers. With these units Animal Control Officers will be able to summon assistance when they are threatened with assault. TOTAL \$47,998

The General Manager stated that monies were left in the budget for data processing of licenses. New forms will be effective on July 1 which will reduce the work of field and clerical personnel.

#### Training Program:

A meeting was held with the District Supervisors on ways of modifying the existing training program. The revision will improve the program substantially.

The training room has been completed, and equipment will be ordered in July for immediate delivery. Personnel will be instructed on how to defend themselves without firearms.

A three-day session, June 27, 28, and 29 will be held at Ann Street to go over any change of procedures with Animal License Inspectors.

E. Jensen, J. Von Slomski, R. Kraus, and L. Batterman are attending the City's Mid-Management Institute at Lake Arrowhead.

# June 7, 1971

# PUBLIC RELATIONS:

Jim McNamara stated that the Department received at least 75-100 inquiries from governmental groups and humane societies from across the Country regarding the Spay and Neuter Clinic; that it is creating tremendous interest throughout the Nation. An inquiry was received from Animal Welfare in Australia.

The Spay and Neuter Clinic has processed 708 animals since the opening and performed 301 surgeries.

Convention Center - The Department, together with other governmental agencies, will have a display booth on July 10, 11, 12, and 13.

Dog Problem at UCLA - Jim McNamara had a meeting last week regarding stray dogs at UCLA, and set down on paper some ideas as to what they might do to rectify the situation.

# **NEW BUSINESS:**

President Beckley requested that a Commission Meeting be held on July 6, Tuesday; since July 5, Monday, is a holiday.

#### ADJOURNMENT:

The meeting was adjourned at 11:30 a.m.

y 6, 1971 ATTEST:

JUN! PRESIDENT

SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# June 21, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m. in Room 155, City Hall South. Present were President George W. Beckley, Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen, and Robert K. Steinberg.

Also present were Robert I. Rush, General Manager; and James McNamara, Public Relations Director.

Special Guest: Barney McPhatter, Safety Chairman, L. A. Post Office Dept.

MINUTES FOR APPROVAL:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and carried, that the Minutes of June 7, 1971, be approved.

#### VARIOUS COMMUNICATIONS:

The Board received a letter from Mr. Barney McPhatter, 1615 No. Wilcox Avenue, Hollywood, California 90028; business phone Ho. 4-2194, home phone Ax. 3-9021, stating that the Los Angeles Letter Carriers of Branch 24 are very much concerned over the high number of dog bites; and that the Service Officer, Mr. Schneringer, has instituted a safety program for all crafts of the Los Angeles Post Office Department.

The letter stated they needed a guideline from the Mayor's Office as to how to best implement their preventive program against animals.

The General Manager stated he would write an official reply that could be used as guidelines. President Beckley stated he would like a copy of the letter sent to him.

A letter was received from Mrs. Elizabeth Lucksinger, 29555 Rainsford Place, Malibu, California 90265.

Mrs. Lucksinger complained regarding the "procedures of the animal shelter" and the coldness of the employee regarding putting her litter of puppies to sleep.

The General Manager stated that as of July 1 new forms will be available in the shelters for persons turning in animals.

### June 21, 1971

The Board received a letter from Mrs. Jodi King, Director of Pet Finders, 3105 Pico Boulevard, Santa Monica, California 90405.

Mrs. King requested a hearing with the Commission regarding the "questionable policy of West L. A. facility."

President Beckley stated that consideration of her request could not be made until she substantiated the need for the conduct of the hearing, and requested a letter be sent to Mrs. King informing her.

A letter was received from Mrs. Evelyn Bull, 383 East Marigold St., Altadena, 91001.

Mrs. Bull commended the Department on having the first municipal spay clinic in the Country.

A letter was sent to Mayor Yorty from Don Kearns, 6234 Rockcliff Drive, Los Angeles, California 90028.

Mr. Kearns commended the Department regarding the kind and gentle manner in which the Animal Control Officer aided a wounded bluejay, and stated, "This is a city of millions of people and somehow the machinery is set up in such a way that it is concerned about the welfare of one, tiny, injured bluejay."

A letter was received from E. R. Turney, 3801 Effie Street, L. A., 90026, congratulating the Department for the "splendid work which the City's spaying clinic is doing."

A letter was received from Mrs. Keith P. Thompson, 262 La Espiral, Orinda, California 94563.

Mrs. Thompson commended the Department on the "establishment of the first low cost municipal spay clinic in our country."

A letter was received from Mrs. Gretchen Scanlan, Director, Ada Howe Kent Memorial Shelter, River Road, New York 11933.

Mrs. Scanlan commended the Department for the excellent example it is setting by the opening of the spay clinic.

#### GENERAL MANAGERS REPORT:

#### Budget:

The General Manager stated that the new positions requested were not restored to the budget.

# June 21, 1971

#### Attendance at Meeting:

The General Manager attended a meeting of the Animal Control Directors Association in Santa Barbara where vaccination requirements and related new problems were discussed.

#### PUBLIC RELATIONS:

Jim McNamara stated that stories pertaining to dog licenses are ready to be published; that licenses are green this year, and have the phone number of the License Division on the back. A hot weather story was also released regarding dogs being prone to the same diseases as humans, and that they should have a physical checkup.

A week ago the General Manager did the first of a series on Cable TV. The Federal Communications Commission has asked the Cable TV people to program time for public service efforts.

A story regarding the Animal Control Officer who rescued a horse was written especially for Equestrian Trails Magazine.

The Executive Officer appeared on KNBC on "Focus".

The Convention Center opens on July 10, 11, 12, and 13, in the afternoon and evening. There will be a great deal of entertainment, also a display from all City departments. There will be about 35 exhibits on the main floor. Our exhibits consist of photographs of our activities. Puppies and cats will be available and handout material for educational purposes. Letters were sent out to about a dozen people asking them to participate in our exhibit.

Picketers apparently called Channel 9 and agreed to meet at the Ann Street Shelter to protest the rendering of animals, animals being sent to medical research, and the method of destroying animals. The organization was called the "Save the Animals Fund."

ADJOURNMENT:

The meeting was adjourned at 11:55 a.m.

PRESIDENT

#### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# July 6, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:40 a.m. in Room 155, City Hall South. Present were Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen, James A. Manask, and James W. Sample.

Former President Beckley was present but did not preside over the meeting since he was no longer a member.

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; and Ernest Jensen, Supervisor, East Valley Shelter.

Vice President Parker introduced James Manask and James Sample, appointed by the Mayor to Animal Regulation Commission and approved by Council on June 30, 1971, to replace President Beckley and Commissioner Steinberg.

#### APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried, that the Minutes of June 7, 1971 be approved.

#### VARIOUS COMMUNICATIONS:

A letter was received from Mrs. Winnie Prince, 7857 Mary Ellen, North Hollywood, California, 91605.

Mrs. Prince complained about the operation of the shelters and the possibility of keeping the shelters open later in the evening for the convenience of working people.

In a previous letter to President Beckley Mrs. Prince asked if she should get a petition regarding the above. President Beckley could not give her a decision since the Board meets in a body and the matter must be approved by all the Commissioners.

The General Manager requested that he be allowed to reply to Mrs. Prince explaining the matter of the petition and that the Board could take no action; also, other questions regarding the operation of the Department.

The Board then turned the letter over to the General Manager for his reply.

## Invitation:

The Board received an invitation from Henry Rio, Chairman of the A. C. Estes Retirement Committee, inviting them to a dinner honoring A. C. Estes in his retirement from City Service. The dinner will be held on Friday, July 23, 1971, in the Empire Room, Sportsman's Lodge, 12833 Ventura Boulevard, North Hollywood.

The General Manager stated that Mr. Estes has been of immeasurable help to the Department in matters of legislation, and suggested the Board send a letter of appreciation for his leadership in the field of legislativeematters, and wish him the best in his retirement.

# **OGENERAL MANAGERS REPORT:**

### HHorse Problem in the Valley:

Ernest Jensen, District Supervisor, East Valley Shelter, stated he investigated a complaint regarding the care and treatment of horses and during one investigation found a horse dead. A criminal complaint was filed with the City Attorney, and at the time of the hearing very few people showed up, and no one would testify against the defendant. The City Attorney stated there was not sufficient evidence presented at that time for a criminal complaint, and our request for a complaint has been denied for lack of sufficient evidence.

### FPublic Relations:

Jim McNamara stated that our major project during the past month has been the Convention Center exhibit which opens on Saturday, Sunday, Monday and Tuesday. The Department has a 20 square foot space located in about the center of the Convention Center hall. The booth is adorned with the activities of Animal Regulation, and hand out material will be available which explains the services we render, our activities, etc. The Department is still negotiating for the film of our Animal Airlift Program. Over 800 animals have been relocated through this program since its inception in September, 1969.

Puppies, kittens, a lion cub from Lion Country, and possibly an eagle from Africa, U.S.A., will be at the Convention Center exhibit.

Stories were written about giving physical checkups to dogs, a hot weather story, the Barking Dog Ordinance, the mountain lion capture, etc.

The Executive Officer appeared on NBC "Focus" on June 27.

The General Manager appeared on KNX radio.

# July 6, 1971

Animal Control Officer David Leon was instrumental in bringing a woman back to life by mouth to mouth resuscitation. She was apparently lifeless.

### Letter to Humane Organizations:

A letter was sent to several humane societies stating that a serious problem has been caused by the increased number of inquiries made concerning the disposition of impounded animals, as well as requests for information regarding dog license records; and that this has necessitated an effort to reduce the workload so that existing personnel can cope with demands. The letter also questioned the purpose of information requested concerning disposition of impounded animals and dog license records.

### Beach Patrol - Venice Beach Area:

There was a police alert over the 4th of July weekend, which ended without serious incident. Two arrests were made and 27 citations were issued by Animal Control Officers.

### Training:

On June 28, 29, and 30, twenty-four hours of training for Animal License Inspectors was completed. The next training program will be sometime in December.

### Citation Program:

The Court Commissioner (Div. 58) has made changes in the bail schedules. We are now doing everything possible to restore the bail schedule to its proper level.

#### New Commissioners:

The General Manager welcomed James Manask and James Sample, new Commissioners to the Board of Animal Regulation, and stated he would provide them with any information they required; also a tour of the various facilities if they desired.

On behalf of the Department, the General Manager expressed his sincere thanks to our two former Commissioners, George W. Beckley and Robert K. Steinberg, stating they would be missed.

Vice President Parker, on behalf of the Commission, thanked Mr. Beckley for the opportunity to work with him, and stated he was a very fine President and ran the meetings beautifully.

### Luncheon:

The General Manager and the Board will have a luncheon for Mr. Beckley and Mr. Steinberg on July 19 after the Commission Meeting. Commissioner Manask suggested that those attending the luncheon be his guests at the Beneficial Plaza Restaurant, 3700 Wilshire Boulevard.

Mr. Beckley stated that it has been an enjoyable, almost five years; that he really, and truly hates to leave. He wished everyone lots of luck, especially the new Commissioners.

#### ADJOURNMENT:

The meeting was adjourned at 11:45 a.m.

ATTEST: Chege 12,1971

PRESIDENT

### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# July 19, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:40 a.m. in Room 155 City Hall South. Present were Vice President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, Mrs. Fred Lorenzen, James A. Manask, and James W. Sample.

Also present were George W. Beckley, Commissioner, Board of Zoning Adjustment; Robert K. Steinberg, Commissioner, Board of Pensions; Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; Ernest Jensen, Supervisor, East Valley Shelter; David Leon, Animal Control Officer, East Valley Shelter; Chief Wilson, Fire Department; Candelario Arriola, Mayor's Office.

# APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried that the Minutes of July 6, 1971, be approved.

## CERTIFICATES OF APPRECIATION:

Vice President Parker, on behalf of the Board, presented certificates of appreciation to former Board members George W. Beckley, and Robert K. Steinberg.

### DAVID LEON, ANIMAL CONTROL OFFICER - AWARD:

Fire Chief Wilson, Los Angeles Fire Department, presented David Leon, Animal Control Officer, with an award in consideration for his action during an emergency which occurred on June 22, 1971, whereby he responded to the Fire Department's call for assistance and provided mouth to mouth resuscitation and saved a woman's life.

On behalf of the City of Los Angeles and the Department of Animal Regulation, the General Manager presented David Leon with an award signed by the Mayor for spontaneous and meritorious service over and above the call of duty.

Commissioner Dodsworth, on behalf of the Board, stated she was very proud to have a man like David Leon in the Department, and that what he has done is something no one will ever forget; that everyone is very, very proud.

# July 19, 1971

## PUBLIC RELATIONS:

Jim McNamara stated that most of the activity was concentrated on the Convention Center; that 170,000 to 200,000 people visited the Center and most of them visited the Animal Regulation exhibit. Caroline Jones, TV Star of the "Adams Family" series, was an added attraction to the exhibit on Saturday night; also, a lion and an eagle were part of the exhibit.

Mrs.Yorty received license #1 for her dog, "Astro", at the Mayor's Press Conference held about ten days ago.

Press releases were sent out as reminders concerning issuance of dog licenses.

A story about Commissioner Dodsworth appeared in the Herald Examiner yesterday, July 18,

Rabies Clinics: There are 24 clinics scheduled in the City throughout August.

The General Manager stated that many man hours were expended by field personnel in order to make the exhibit the success that it was. The Board agreed it was a job well done and requested that a letter of thanks be sent to all personnel who worked on the exhibit.

# ELECTION OF OFFICERS 1971-72:

The Vice-President declared all officers vacant and called for nominations for the Office of the Vice-President.

Commissioner Dodsworth nominated Commissioner Lorenzen for Vice-President, seconded by Commissioner Manask. There being no further nominations, nominations were declared closed and Commissioner Lorenzen was unanimously elected Vice-President of the Board.

At this time Commissioner Parker turned the gavel over to Commissioner Lorenzen who then called for nominations for the Office of the President.

# July 19, 1971

Commissioner Dodsworth nominated Commissioner Parker for President, seconded by Commissioner Sample. There being no further nominations, nominations were declared closed and Commissioner Parker was unanimously elected President of the Board.

Vice-President Lorenzen then returned the gavel to President Parker.

#### GENERAL MANAGERS REPORT:

The General Manager stated that the Department is starting out this fiscal year with about the same amount of money as last year, and that the Management Audit Report should be out in about a month.

#### Attendance at Meeting:

The General Manager attended a meeting of the Revenue and Taxation Committee. A discussion was held on fee schedules and ordinance adjustments. A CAO report is forthcoming on this subject.

#### Remodel Fourth Floor:

Currently under consideration is the design and remodeling of the Administration Office and the entire 4th Floor.

### Uniform Replacement:

The General Manager stated that at the present time the Department's uniform replacement program is almost non-existent, and that something will have to be done to allow the replacement of uniforms.

The General Manager congratulated President Parker and Vice-President Lorenzen on being elected to their new positions.

### ADJOURNMENT:

The meeting was adjourned at 11:35 a.m.

ATTEST: aug. 16 1971

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# August 2, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:37 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners James A. Manask, and James W. Sample.

Absent: Commissioner Nina Dodsworth

Also Present: Robert I. Rush, General Manager; James McNamara, Public Relations Director.

Special Guests: Miss Virginia Smith, Mr. Fred Lorenzen

#### APPROVAL OF MINUTES:

Moved by Commissioner Sample, seconded by Commissioner Lorenzen, and carried, that the Minutes of July 19, 1971, be approved.

# Miss Virginia Smith:

Miss Smith stated that the reason for her appearance before the Commission was that she had a suggestion to offer regarding lost and stray animals, especially mongrel dogs and unlicensed dogs.

She stated that there should be "some sorthof telephone arrangement in the pounds throughout the City" whereby people could telephone information regarding found or stray dogs, rather thanktakinggthe animals to the shelters. The owners could then pick up their lost animals at the address given them by the shelter in the event their animals were reported found.

The Board listened to Miss Smith's suggestion for 20-minutes (from 10:40 a.m. to 11:00 a.m.) and then turned the matter over to the General Manager, who asked that the Board record Miss Smith's full name and address. Miss Smith stated she could not give that information since she was speaking on behalf of another woman who doesn't want her name or address given out.

BOARD ACTION: A motion was made by Commissioner Manask, seconded by Commissioner Sample and carried that Miss Smith's suggestion be taken under advisement.

The General Manager stated that the Department does not take anonymous complaints, and Miss Smith stated she would contact the Department at a later date to learn of the outcome of her suggestion.

### August 2, 1971

#### COMMUNICATIONS:

A letter was sent to Mr. Rush from Robert K. Steinberg, former Animal Regulation Commissioner, giving his thanks and best wishes to the entire staff and fellow Commissioners.

A letter was received from Mrs. Swetnick complaining about cats in the East Valley area. The matter is currently being investigated by the Department.

#### GENERAL MANAGERS REPORT

#### Alterations and Improvements:

Annually, the Department submits about 50 items in a priority sequence and those are acted upon.

### Capital Projects:

Capital projects are now being prepared and will be submitted for the 1972-73 budget.

### Legislation Program, 1972:

The 1972 Program is being currently evaluated.

### Attendance at Meeting:

The General Manager attended a meeting with representatives of all animal control activities in the State including pet shops, dog kennels, humane societies, Southern California Veterinary Medical Association, etc. This committee is comprised of 25-30 members who hope to have designation under Lieutenant Governor Reinecke as a special committee whose recommendations can be submitted to him. The committee plans to set up minimum standards and care and control programs for animal control agencies in the State of California and to establish educational material for the general public that all humane societies and governmental agencies can use.

#### Permit Requirement Booklet:

This is an annual reprint: There are two amendments in it which the Board took action on.

# Noise Ordinance - Abatement of Public Nuisance - Ordinance #142163:

Ordinance was adopted by City Council and falls under the jurisdiction of Animal Regulation Department as it relates to animals. The effective date is August 12, 1971.

# August 2, 1971

Copies of the procedure, ordinance form of notice to abate public nuisance, etc. will be sent to each Councilman, each member of the Board, the staff, and given wide distribution to the City Attorney's Office.

#### Public Relations:

Jim McNamara stated that the rabies clinics was the major thrust in public relations. Through the median of radio and spot announcements people were reminded that their dogs must be vaccinated.

Commissioner Sample, Pacific Outdoor Advertising, has contributed \$1,500 of radio space on a new FM station in Los Angeles. Last week the General Manager cut spots on this station as well as KLAC.

<u>Cat Fancy Magazine</u>: There was a "beautiful story" on the spay and neuter clinic done in color.

<u>Convention Center</u>: The count on the literature handed out totalled in excess of 17,000 copies.

Herald Examiner: A negative story was written about the Ann Street Shelter in Sunday's paper.

<u>Animal Stray List</u>: An effort is being made to publish the stray list in six other papers in the City.

ADJOURNMENT:

The meeting was adjourned at 11:51 a.m.

Sept 7, ATTEST: PRESIDEN

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# August 16, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, James A. Manask, and James W. Sample.

Also Present: Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director.

Special Guest: Mrs. Alice Grant, Chairman, Shelter Study and Assistance Committee, 132 S. Westlake Avenue, Los Angeles, California 90057.

#### APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Vice President Lorenzen, and carried, that the Minutes of August 2 be approved.

## **GENERAL MANAGERS REPORT:**

The Executive Officer stated that the General Manager was at a Council M-eting and was unable to attend the Commission meeting.

The Executive Officer requested the Board to place on the agenda a hearing into the charges of improper conduct by one of our employees and provide their recommendation to the General Manager. The complainant is Mrs. Lorayn G. Saey, 957 Fifth Avenue. A copy of the complaint and the Departmental report will be sent to each Commissioner prior to the hearing.

#### Public Relations Report:

The Los Angeles Times printed a story on the anti-rabies campaign which is going very, very well.

Hollywood has come to us again for dogs. Henry Fonda picked up a dog last week. Phyllis Diller wants a dog for a new, daytime TV series. She was looking for a certain type of dog and found one at the East Valley Shelter.

The Times also printed an editorial on the proposed fee identification for cats.

# August 16, 1971

OCommissioner Dodsworth requested that the Department of Animal Regulation comployee in charge of wild animals be invited to the meeting.

MMrs. Alice Grant, Chairman Shelter Study and Assistance Committee 132 S. Westlake Avenue Los Angeles, California 90057

Mrs. Grant stated she had a list of questions to ask the Commissioners. She wanted to know the answers to the following questions:

- "1. Rendering of Animals Does the City pay the West Coast Rendering for the cost of rendering animals, or does the West Coast Rendering pay the City? How much money is involved?
- \*2. How many veterinarians are employed in the City, excluding the spay and neuter clinic?
- "3. What is the routine for each pound visittevery day by a vet?
- "4. At the pound there is a room that is to be used by the vet. I am told there are no supplies. It is a bare room.
- "5. Do you hold dogs for 7 days if they have been picked up as strays with no tags or collars?
- "6. On trucks going out on calls for sick and injured animals, are they provided with a canvass litter?
- \*7. Who determines what animals are going to be killed at the pound?
- "8. On slip inserts in cages showing information on animals, is it standard practice that this animal is for medical research?
- "9. Do you have any idea of the number of cats killed the first six months of this year as a result of Senate Bill 648?
- "10. <u>Situation in the San Pedro Pound</u>: When we went in, dogs were in outside part of run because they had been cleaning the outer run. The observation ward was absolutely filthy. Place smelled extremely bad. One dog was very, very sick. I went into the office to take the dog out. They said he had a tumor. My question: How long has it been there? They also had cats confined in little cages."

# August 16, 1971

BOARD ACTION: A motion was made by Commissioner Sample, seconded by Commissioner Manask, and carried, that a letter be sent to Mrs. Grant stating the Board appreciates her coming to the meeting, that the matter of the San Pedro situation will be investigated, and that a feasibility study will be made on the canvass litter.

Note: Mrs. Alice Grant appeared before the Board from 10:45 a.m. to 11:20 a.m.

# Communications:

Commissioner Manask received a letter from Councilman Wachs congratulating him on being appointed to the Board of Animal Regulation.

Commissioner Dodsworth stated, "I am thrilled to death with the two, new Commissioners we have (Commissioners Manask and Sample). I am just delighted." President Parker and Vice President Lorenzen heartily agreed.

Next Meeting Date:

The next regular meeting date for the Animal Regulation Commissioners falls on September 6, which is a holiday. The Board agreed to meet on the following day, September 7.

ADJOURNMENT:

The meeting was adjourned at 11:40 a.m.

ATTEST: Jept. 20 1971

PRESIDENT

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# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# September 7, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 A.M., in Room 155, City Hall South. Present were President Mrs. William H. Parker, Commissioners Mrs. Nina-Dodsworth, James A. Manask, and James W. Sample.

Absent: Vice Present Mrs. Fred Lorenzen.

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; Walter Ziegler, Veterinarian; Ernest Jensen, District Supervisor; Robert Kraus, District Supervisor; James Beridon, Assistant District Supervisor; Ernest Brown, Senior Kennelman; Armando Garcia, Kennelman; and Mrs.Lorayne G. Saey.

Special Guest: Mrs. Betty Cardoni, Mercy Crusade, Inc.

### APPROVAL OF MINUTES:

#### Correction

...Page 1, under "General Managers Report"....Amend Minutes to read: "The complainant is Mrs. Lorayne G. Saey, 957 Fifth Avenue." (rather than "9567).

MOTION: It was moved by Commissioner Sample, seconded by Commissioner Manask and carried, that the Minutes of August 16, 1971, be approved as corrected.

# GENERAL MANAGERS REPORT:

The Executive Officer stated that the General Manager was attending a Council Meeting and would be at the meeting later, if possible.

The Executive Officer suggested to the Board certain procedural rules regarding the public hearing of complainant Mrs. Lorayne G. Saey, 957 Fifth Avenue, Los Angeles, California. The Board proceeded with the hearing.

General Manager Robert I. Rush arrived at the meeting at 11:10 A.M.

# BOARD ACTION:

A motion was made by Commissioner Manask, seconded by Commissioner Sample and carried, that the Board discuss this complaint in an Executive Session

# September 7, 1971

with Mr. Phillips and then the Board will come up with a conclusion and render a recommendation on the "Saey" complaint to the General Manager.

The Board excused the witnesses at 11:25 A.M.

# Proposed Dog License Tax Differential:

The General Manager stated the Mayor vetoed the ordinance which would impose a license tax of \$7.00 on dogs over the age of four months, except, that for dogs which have been spayed or neutered the license tax would be \$3.50.

Mr. Rush stated he opposed the Mayor's disapproval of the ordinance and would appear before the Revenue and Taxation Committee and the City Council if so requested.

# Reduction in Employment to Achieve Certain Economies:

The General Manager stated notice of termination was given to 22 student Trainee Workers and 8 Student Workers on Wednesday, September 1, 1971, to be effective at 5:00 P.M., on or before September 4, 1971. This action was taken pursuant to a request of the Los Angeles City Council.

#### Emergency Employment Act of 1971:

The General Manager stated the Department was authorized six Office Trainees and 20 Animal Control Officers under phase one of the Emergency Employment Act. The Department asked for additional personnel to be included in the second phase of the program, and expects to hire 4 Kennelmen on or before October 21, 1971.

### Training Program - Animal Control Officer:

Mr. Rush informed the Board that the Animal Control Officer Training Program had commenced and would last for a period of eight weeks. Further, that the program would be presented on T.V. and in the press.

# Boarding Dogs:

Commissioner Manask stated that when touring the Shelters, both he and Commissioner Sample observed available space in the various facilities and suggested the Department install cages for boarding dogs; that boarding kennels were not enough to handle demands of the public; and that the Department could charge \$3 a day which would be a source of revenue.

The General Manager stated the Department would consider Commissioner Manask's suggestion and report back on the suggestion. However, the available space was not a waste because we simply have not been authorized to make maximum utilization of this space. Accordingly, the Department was

# September 7, 1971

in the process of requesting the Mayor and the City Council to authorize a bond program to fund a modernization program of all districts to West Valley standards.

# September 20th Meeting:

President Parker asked the Board if they wished to meet on September 20th which is a Jewish Holiday. The Board agreed to hold the meeting as scheduled.

The General Manager suggested the Board and Executive Officer meet in Executive Session half hour before the regular time to discuss the "Saey" complaint and added he would also be present if the Board wished.

#### ADJOURNMENT:

The meeting was adjourned at 11:50 A.M.

ATTEST: October 4, 1971

PRESIDENT

canta Marcesec acting SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## September 20, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, James A. Manask, and James W. Sample.

Also present were Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; Ernest Jensen, District Supervisor, East Valley; Larry Batterman, Chief Animal License Inspector; John Douglass, Animal License Inspector, 11th Avenue; Juanita Marusich, Senior Clerk Stenographer, Administrative Office; Betty Ross, Senior Clerk, Valley Shelter; Bertram Bowman, Senior Animal License Inspector, 11th Avenue.

Absent: Commissioner Mrs. Fred Lorenzen.

#### APPROVAL OF MINUTES:

Moved by Commissioner Manask, seconded by Commissioner Sample, and carried, that the Minutes of September 7, 1971 be approved.

## Lorayne Saey Complaint:

In accordance with the Board action of September 7, 1971, the Board discussed this complaint in an Executive Session with Mr. Phillips prior to the regular session.

BOARD ACTION: A motion was made by Commissioner Sample, seconded by Commissioner Dodsworth, and carried, that the charges against Kennelman A. Garcia and District Supervisor R. Kraus are unfounded. However, Kennelman Garcia should remain under close supervision for a period of time.

## OLD BUSINESS:

The Executive Officer, in answer to Commissioner Sample's questions, stated that Mr. Kraus and Mr. Beridon are looking into the matter of canvass litters; also, that he and the General Manager will check into the matter of kennel space.

## **NEW BUSINESS:**

Commissioner Manask suggested that the Board hold weekly meetings since they are so busy. The Board will discuss this at a later date.

## SERVICE PINS:

Service pins were awarded to the following employees:

Betty Ross - Senior Clerk, East Valley Shelter, received a 20-year pin.

<u>Juanita Marusich</u> - Senior Stenographer, Administrative Office, received a 25-year pin.

John Douglass - Animal License Inspector, received a 25-year pin.

Larry Batterman - Chief Animal License Inspector, received a 25-year pin.

Ernest Jensen - District Sueprvisor, East Valley Shelter, received a 30-year pin.

Bertram W. Bowman - Senior Animal License Inspector, 11th Avenue, received a 20-year pin.

## **GENERAL MANAGERS REPORT:**

## Revenue and Taxation Committee Meeting:

On September 15 the General Manager appeared before the Revenue and Taxation Committee and recommended that the dog tax differential be retained.

## Cat Identification Program:

The Cat Identification Program has been approved and becomes effective on October 1, 1971. Cost is \$5.00 per cat for the lifetime of the cat.

## Health, Welfare and Environment Committee:

A public hearing will be held on October 21, 1971 to discuss four items concerning the Department of Animal Regulation.

No date has been set regarding the matter of Natalie Hughie regarding horses.

# PUBLIC RELATIONS:

Jim McNamara stated that this month is the second anniversary of the Animal Airlift Program, and that to date, 1030 animals have been

# September 20, 1971

relocated; that the Department "scored very well" in the publications regarding this program. The Santa Monica Outlook is accepting our Animal Stray Sheets.

Major Project: The Department will be conducting a Mark Twain display.

## ADJOURNMENT:

The meeting was adjourned at 11:27 a.m.

ATTEST: Nov. 1 1971 PRESIDENT

Veggy Bodfish SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## October 4, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, and James A. Manask.

Absent: Commissioners Mrs. Fred Lorenzen and James Sample.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; Larry Batterman, Chief Animal License Inspector; Andrew Wallace, Animal License Inspector; and C. Arriola, Mayor's Office.

## APPROVAL OF MINUTES:

Moved by Commissioner Manask, seconded by Commissioner Dodsworth, and carried, that the Minutes of September 20, 1971, be approved.

## COMMUNICATIONS

A post card was sent to the Commissioners and General Manager from Vice President Lorenzen, who is vacationing in Germany and other countries.

## COMMISSIONERS' LUNCHEON

President Parker stated she heard glowing reports about the General Manager's talk before the Commissioners of the City of Los Angeles.

In regard to the recent adverse publicity the Department has been receiving, the Board stated that they, and many, many, people are standing behind the General Manager.

## SERVICE PIN AWARDS

President Parker suggested that Commissioner Dodsworth present the service pins to the following employees, since she knew them well.

Andrew Wallace, Animal License Inspector, received a 15-year pin. Roy C. Hollister, Animal License Inspector, received a 20-year pin. Joseph J. Egbert, Animal License Inspector, received a 20-year pin.

## October 4, 1971

## GENERAL MANAGERS REPORT

### Brown Act

Two reports from the City Attorney, dated 1965 and 1971, amending the Ralph M. Brown Act were given to each Commissioner.

## Ordinance 53.12

Amendment to Los Angeles Municipal Code 53.12 is scheduled to be heard in the City Council this morning. The proposed amendments are as follows:

For taking up and transporting to the nearest City pound for impoundment, at the request of the owner thereof or other person authorized to transfer title thereto, any unwanted animal or animals, the reasonable cost of taking up and transporting the same as established by schedule of the General Manager, but on no account less than \$4.00 for each request.

For emergency veterinary service furnished to animals taken up by the department;

- a. If given by a private veterinarian, the actual bill to the department plus \$2.00 for administrative expenses.
- b. If given by a City veterinarian, pursuant to a fee schedule to be established by the General Manager, taking into account the reasonable expense thereof, including such factors as direct costs and overhead.

## City Attorney Opinion

At its meeting of September 21, 1971, the Governmental Efficiency Committee considered a written opinion of the City Attorney relative to acceptance of transportation without charge from a transportation company by members of the Board of Harbor Commissioners. A copy of the document will be transmitted to each Commissioner.

## NEW BUSINESS

Due to the busy schedules of the Commissioners and the General Manager, the matter of changing the meeting time of the Board of Animal Regulation Commissioners back to 10:00 a.m. was discussed.

## October 4, 1971

BOARD ACTION: A motion was made by Commissioner Manask, seconded by Commissioner Dodsworth, and carried, that the Board of Animal Regulation Commissioners meet at 10:00 a.m.

## Posters

The General Manager stated that Commissioner Sample will arrange to provide posters for the Department of Animal Regulation, and that there will be a printing cost of \$350 to \$500 which the Department could not pay for.

BOARD ACTION: A motion was made by Commissioner Manask, seconded by Commissioner Dodsworth, and carried, that the Board of Animal Regulation Commissioners will take care of the funds for the printing cost.

## ADJOURNMENT

The meeting was adjourned at 11:30 a.m.

ATTEST: Nov. 1, 1971 PRESIDENT

eggy Bodfich SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### October 18, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:30 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Commissioners Mrs. Nina Dodsworth, and James A. Manask.

Absent: Vice President Mrs. Fred Lorenzen and Commissioner James W. Sample.

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director.

### **APPROVAL OF MINUTES:**

Moved by Commissioner Manask, seconded by Commissioner Dodsworth, and carried, that the Minutes of October 4, 1971 be approved.

#### COMMUNICATIONS:

A letter was received from Commissioner Sample stating he will be out of the State on October 18 and cannot attend the meeting; that October and November are crowded months for him.

#### Letter from Alice Grant:

Mrs. Grant requested answers to her questions to the Board at the meeting of August 16, 1971.

## Letter to Mrs. Lorayn Saey:

A letter was sent to Mrs. Saey stating that the charges against Kennelman Garcia and District Supervisor Robert Kraus were unfounded, that Kennelman Garcia is to remain under close supervision; and that the General Manager concurs that the charges are unfounded.

#### Letter from Maral York:

Maral York, 1071 Ranch Road, stated she objected to the Euthanaire Chamber, and suggested other painless methods for the destruction of animals. Her letter was referred to the General Manager for determination. Mrs. York will be notified of the hearing on October 21, 1971 and her opportunity to appear and state what she wants to.

## October 18, 1971

## GENERAL MANAGERS REPORT:

The General Manager read replies to Council Files that were transmitted to the Public Health, Welfare and Environment Committee which are scheduled on the agenda for October 21, 1971.

## Federal Communications Commission:

The General Manager read the letter he is sending to the Federal Communications Commission protesting the series of televised news commentaries by Station KABC-TV.

## Dog License Fees:

The Ordinance on new license fees (\$7.00 for each dog, except for spayed or neutered dogs, the tax shall be \$3.50) becomes effective on November 15, 1971.

## PUBLIC RELATIONS:

In addition to KABC editorials, the General Manager appeared on George Putnam's show and KCOP, and had a press conference about two weeks ago regarding the current problem.

West Magazine will print a story in depth concerning Department Activities and will appear during the first part of next month.

Newsweek will have a story on the Department stemming from the publicity the Department has received. It will appear in next week's publication.

A feature story appeared in <u>Coply News Service</u> explaining KABC allegation. as well as overall Department operation.

On October 21 the posters, "Give Your Tail a Happy Ending" will be posted. The Carnation Company has indicated that they will pay for the cost of printing the posters.

Animal Airlift: KTLA showed the release of animals in the Angeles National Forrest a week ago Saturday night.

#### ADJOURNMENT:

The meeting was adjourned at 11:52 a.m.

ATTEST: Nov. 18, 1971

PRESIDENT

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## November 1, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, and Commissioner James W. Sample.

Absent: Commissioner Mrs. Nina Dodsworth and James A. Manask

Also present were Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director.

Special Guest: Betty Denny Smith, Pet Assistance Foundation

#### APPROVAL OF MINUTES:

Moved by Commissioner Lorenzen, seconded by Commissioner Sample, and carried that the Minutes of October 18, 1971, be approved.

## COMMUNICATIONS:

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The Board received a confidential letter from Dr. Piper. The General Manager will forward information to the Board regarding the above.

#### GENERAL MANAGERS REPORT

On October 21, 1971, in City Council Chambers, a hearing was held by the Public Health, Welfare and Environment Committee regarding two Council Files pertaining to the Department of Animal Regulation.

Humane organizations and interested citizens were invited to the meeting, and the Committee listened to anyone who wished to speak.

The Department was requested to comment on proposals by the humane organizations and others who spoke at the meeting; also, the proposals submitted by Councilman Bradley.

## Auxiliary Committee Chairman:

A meeting was held by the Department and various humane organizations to establish an auxiliary committee to work with the Department of Animal Regulation. The ad hoc committee chairman was voted on and the person elected was Jodi King of Pet Finders. The next meeting will behald on November 8, 1971.

## EEA Funds:

The Executive Officer stated that the first phase of this program allocated 20 Animal Control Officer positions and six Office Trainee positions. These positions were filled as of September 7. The Animal Control Officers will be out of training at the end of this week.

The second phase was additional positions of four kennelmen scheduled for employment in the last week of October.

The last phase is an additional six Office Trainees primarily for License Enforcement Division; and three Veterinarian Assistants. Total funds allocated to the Department are \$185,000 for salaries only.

## Public Relations:

The story on "Operation Rescue", an event put on annually by the Department of Animal Regulation for the past three years, for the United Cerebral Palsy children, was well covered by television and metropolitan dailys.

The Times had an honest and fair editorial which gave an intelligent approach to a problem which the Department has.

CBS went to San Diego and did a story on the euthanaire chamber and how it affects man, and how the chamber would affect animals. CBS presented the story in a fair and justifiable manner; also Channel 11.

Commissioner Sample was thanked for the timely display of the new posters.

Disney Productions plan to film the Animal Airlift Program.

### Increased Pound Fees:

There is an item on the agenda this morning to amend the Municipal Code by adding a new section to increase pound fees within the Department.

# "Be a Good Dog Neighbor"

Ralston Purina Company has revised the booklets to include the West Valley Animal Shelter.

# Model Cities Program:

The Model Cities proposal for the East-Northeast and Greater Watts areas has been resubmitted.

## November 1, 1971

# Spay and Neuter Clinic:

The clinic has more business than it can take care of, and is booked into January. Betty Denny Smith suggested that when appointments are booked far in advance, that people be asked to call back in 30 days or that they can be referred to another organization or private veterinarian. The General Manager stated that the proposed auxiliary could augment this program by informational means (telephone).

## ADJOURNMENT:

The meeting was adjourned at 11:49 a.m.

ATTEST: Lec. 6, 1971

PRESIDENT

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## November 15, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles cconvened in regular session at 10:05 a.m. in Room 155, City Hall South. Poresent were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners James A. Manask and James W. Sample.

AAbsent: Commissioner Mrs. Nina Dodsworth

AAlso Present: Robert I. Rush, General Manager; Robert W. Phillips, EExecutive Officer; James McNamara, Public Relations Director

Sopecial Guests: Mrs. Grace Murray, Complainant; Dr. Samuelson, President, Coalifornia Veterinary Medical Association; and Dick Wollman, Local 347.

AAPPROVAL OF MINUTES:

MMoved by CommissionersManask, seconded by Vice President Lorenzen, and ccarried, that the Minutes of November 1, 1971 be approved.

## CCOMMUNICATIONS:

MMrs. Grace Murray, 2706 Glenn Avenue, Los Angeles, California, appeared bbefore the Board and also sent a letter complaining about unleashed dogs in the neighborhood who are doing damage to her plants and flowers.

TThe General Manager stated that personnel had been dispatched to the area aand that some dogs had been apprehended. Efforts will continue in this aarea.

GGENERAL MANAGERS REPORT:

TThe General Manager introduced Dr. Samuelson, President, California Weterinary Medical Association; and Mr. Dick Wollman, Local 347.

PPublic Health, Welfare and Environment Committee:

TThe following reports will be sent to the Public Health, Welfare and EEnvironment Committee:

- 11. Report on Warren Hollier, Field Deputy for Councilman Bradley.
- 22. Status report on charges by Steven Bouth.
- 33. Report regarding the formation of an Auxiliary Committee to work with the Department of Animal Regulation

## November 15, 1971

4. Report on our contacts with the Los Angeles City School System as to the establishment of a humane education program.

#### Dr. Marvin Samuelson:

Dr. Samuelson, President, California Veterinary Medical Association. appeared before the Board and spoke about the need to educate animal owners in the care of their pets, the need for more research on a drug to prevent animals from reproducing, rather than by spaying or neutering; and felt that animals should not be sold at the shelters if they have not been spayed or neutered.

#### **PUBLIC RELATIONS:**

Jim McNamara stated that Los Angeles Magazine will publish a story on the animal population in December.

Disney Productions will film a story on the Animal Airlift program which will be completed in about a year.

Maral York, Auxiliary Committee Member has come up with a proposition on placing dogs with senior citizens.

KTLA did a story this morning on the spaying clinic and will broadcast it tonight.

### ADJOURNMENT:

The meeting was adjourned at 11:55 a.m.

ATTEST: Lec. 20 1971

PRESIDENT

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## December 6, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles cconvened in regular session at 10:05 a.m. in Room 155, City Hall South. FPresent were President Mrs. William H. Parker, Vice President Mrs. Fred LLorenzen, Commissioners Mrs. Nina Dodsworth, James A. Manask and James AA. Sample.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, EExecutive Officer; James McNamara, Public Relations Director.

## AAPPROVAL OF MINUTES:

MMoved by Commissioner Manask, seconded by Commissioner Dodsworth, and ocarried that the Minutes of November 15, 1971, be approved.

## OGENERAL MANAGERS REPORT

# :Senate Bill No. 179:

A draft of a report to the Chairman of the State, County and Federal Affairs Committee regarding Senate Bill No. 179 has been prepared.

# Veterinary Medical Program:

A report to the City Council has been prepared regarding the immediate problem of veterinarian care.

BOARD ACTION: A motion was made by Commissioner Sample, seconded by Commissioner Dodsworth, and carried, that a proper medical veterinary program should be provided; that this is an essential feature of animal control in the City of Los Angeles.

Amendments to Sections 53.12, 53.19, and 53.20:

The General Manager read three motions regarding the above sections which he will request Councilman Bernardi to introduce.

# Humane Education Program - Training

A preliminary budget program proposal for the next fiscal year, 1972-73, is being prepared which includes a teacher consultant

# December 6, 1971

that would be employed to run the Humane Education Program. Dr. Service, Los Angeles State College, is helping with the development of a curriculum for in-service training programs.

## Budget:

The Department is in the process of preparing budgetary items for the fiscal year 1972-73. The General Manager asked the Commissioners if there were any items they wanted to include.

BOARD ACTION: A motion was made by Commissioner Manask, seconded by Commissioner Sample, and carried, that starting January 3, 1972, that the Board of Animal Regulation Commissioners meet every Monday, four times a month. President Parker voted "no".

### Travel:

The Board requested authority for two Commissioners to attend two national and one regional convention, and two trips to Sacramento.

## PUBLIC RELATIONS:

Jim McNamara stated that Los Angeles Magazine published an article saying that the Department of Animal Regulation was a forward looking, sensitive department, despite the negative publicity during the past months.

Parade Magazine: An article stated that Los Angeles is the only major city with a Spay and Neuter Clinic and effective leash law enforcement program.

Los Angeles Times: An article was published about wild animals in urban areas, using our Animal Airlift Program.

Disney Productions: They are still very much interested in filming a story on the Animal Airlift Program, which will take about a year to prepare.

"You Asked for It", a new show, will televise the Department's Animal Airlift on Channel 7.

"Pets for Christmas" and Spot Announcements stories were distributed.

New Volunteer Group: One of the projects Mr. McNamara is involved in is providing senior citizens with pets.

# December 6, 1971

## CCOMMUNICATIONS:

Councilman Gibson forwarded a letter from Gene Webster, Editorial Director, American Broadcasting Company, ABC-TV, stating that one of the Commissioners may be interested in making a rebuttal to his recent editorial.

The Board stated that they would give this full consideration after the first of the year, and requested a letter be written to this effect.

Mayor Yorty transmitted a letter from Councilman Wachs regarding a letter that Mr. Louis Baptista had written to the Councilman requesting an appointment on the Board of Animal Regulation when there is a vacancy. Mr. Baptista sent a resume for informational purposes.

The Board stated they will keep Mr. Baptista in mind.

ADJOURNMENT:

The meeting was adjourned at 12:12 p.m.

ATTEST: Jan. 3, 1972

Mrs Fred & Jorenzew Vice - PRESIDENT Peggy Bodfick SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### December 20, 1971

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth and James W. Sample.

Absent: Commissioner James A. Manask. <u>Also Present</u>: Robert I. Rush, General Manager; James McNamara, Public Relations Director.

#### APPROVAL OF MINUTES:

Amend Minutes to show that President Parker voted "no" on the Board Action that the Commissioners meet every Monday.

Motion: Moved by Commissioner Sample, seconded by Commissioner Lorenzen, and carried, that the Minutes of December 6, 1971, be approved as amended.

#### COMMUNICATIONS

City Attorney Report No., 12 regarding new legislation relating to incompatible activities of City Officers and Employees was discussed. No action was taken at this time.

#### GENERAL MANAGERS REPORT

#### Hearing Conservation Program:

Personnel Department approved the request for a Hearing Conservation Program.

#### Spay and Neuter Clinic:

The General Manager gave a detailed, verbal report on the Spay and Neuter Clinic.

BOARD ACTION: A motion was made by Commissioner, Dodsworth, seconded by Commissioner Lorenzen, and carried, that the Commission supports the Department's position to continue and expand the concept of the low-cost Spay and Neuter Clinic Program.

#### Vaccination for Dogs:

Vaccinations as a non-surgical means of birth control is still far off into the future.

## December 20, 1971

#### Volunteer Auxiliary Committee:

By-laws are now being prepared. They will be transmitted to the Committee and a meeting will be held to discuss any differences. The by-laws will then be sent to the City Attorney.

#### PUBLIC RELATIONS:

Jim McNamara stated that most of the public relations activities have been directed in the areas of radio and television as this is the most expedient way to get animals into homes.

Kal-Kan Pet Foods deposited \$1,400 in a special fund for their "Adopt a Puppy" program for dogs to be sold to the public. Any person wishing to purchase a dog under the age of four months can adopt the dog for free. Minimum sale price of \$3.94 for each dog adopted will be deducted from the \$1,400 until a zero balance is reached.

George Putmam was using puppies and kittens five nights a week on his show, promoting the fact that, "This is your Christmas gift. Why not get one."

KMEX, a Spanish speaking station, has also encouraged the purchase of puppies.

The first draft of the Disney story on the Animal Airlift Program, built around the life of a raccoon, was well done.

## Animal Control Officer Apolinar Q. Ramos:

BOARD ACTION: A motion was made by Commissioner Sample, seconded by Commissioner Dodsworth, and carried, that the Commission commend Animal Control Officer Apolinar Q. Ramos, by letter, for performing difficult, and hazardous assignments involving wild animals in an exceptional manner, bringing credit to himself and the Department.

ADJOURNMENT: The meeting was adjourned at 11:40 a.m.

ATTEST: 1- 3- 72

#### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### January 3, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth and James A. Manask.

Absent: President Mrs. William H. Parker and Commissioner James W. Sample.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; Jim McNamara, Public Relations Director; and Dick Wollman, Representative, Local 347, City Employees Union.

#### APPROVAL OF MINUTES:

Moved by Commissioner Manask, seconded by Commissioner Dodsworth, and carried, that the Minutes of December 20, 1971, be approved.

#### COMMUNICATIONS:

The Public Health, Welfare and Environment Committee reported on the application and interpretation of National Environmental Policy Act of 1969 (NEPA) and recommended that the matter be filed.

#### GENERAL MANAGERS REPORT

The General Manager discussed the five-point program published in the Mayor's News Release of January 3, 1972.

The long range master plan, described in the news release as realistic and essential, involves:

- 1. Improvement of the department veterinary medical program.
- 2. Expansion of the public low cost spay and neuter program.
- 3. Automation of the outmoded licensing program for dogs, cats and equine.
- Automation of information systems to facilitate identification of impounded animals and the accelerated return of stray animals to their owners.
- 5. The establishment of effective animal service centers and a centralized animal hospital through a bond fund proposal to be submitted to the electorate in June, 1972.

#### January 3, 1972

#### JFilm Documentary:

""Pounds of Sadness" will be shown on Channel 7, 9:00 p.m., Wednesday, January 5, 1972.

#### Animal Regulation Auxiliary Committee

The by-laws have almost been completed, and upon final approval by the Auxiliary and Department, they will be sent to the City Attorney for review and comment.

At this time Dick Wollman, Representative of the Los Angeles City Employees Union, Local 347, arrived at the meeting.

#### Budget:

The General Manager stated that the departmental budget will be submitted on January 4, 1972, and that copies will be subsequently sent to the Commissioners.

The Executive Officer gave a list of ten budget items requested in order of priority.

The total budget for fiscal year 1972-73 approximates \$2,514,374. Revenue will also exceed \$2,500,000.

At this time Jim McNamara left the meeting.

# Increase in Redemption Fees:

Effective January 6, 1972, the new Sales and Redemption Fees go into effect.

# Matters Pending:

Vice President Lorenzen stated that since the Department has submitted a proposal for 1972-73 for extension of hours, that this matter be removed from the agenda.

## January 3, 1972

## Local 347:

Mr. Wollman thanked the Board for the statements concerning some of the employees of the Department of Animal Regulation and stated that Local 347 was very pleased that the Board spoke in their behalf.

#### PUBLIC RELATIONS:

The General Manager stated that the San Francisco Chronicle reported on the problem of how to control the pet population and gave the Los Angeles Spay and Neuter Clinic as one of the answers.

#### ADJOURNMENT:

Meeting was adjourned at 11:15 a.m.

ATTEST: February 7 1972 Joan Arenen (acting PRESIDENT (Acting

- Peggy Bodfich SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## January 17, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, James A. Manask, and James W. Sample.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; Candelario Arriola, Mayor's Office; and Robert Tomlinson, Thousand Oaks, California.

# APPROVAL OF MINUTES:

Moved by Vice President Lorenzen, seconded by Commissioner Manask, and carried, that the Minutes of January 3, 1972, be approved.

## NEW BUSINESS

Bond Issue:

A lengthy discussion was held on the bond issue and the need for a definite approach. The matter will be discussed further at the next Board meeting.

At 10:25 a.m. Mr. Candelario Arriola, Mayor's Office; and Mr. Robert Tomlinson, Thousand Oaks, arrived at the meeting.

# Robert Tomlinson, Thousand Oaks, California:

Mr. Tomlinson arrived at the meeting with Mr. Arriola, who stated that Mr. Tomlinson had a suggestion on how to record ownership of animals, etc. He stated that if all animals were tattoed, any such animal could easily be reunited with its owner. If any tattoed animal were picked up or left at the shelter the animal would not be destroyed, but instead, since he has 16 acres, he would take the animals and try to find homes for them.

## January 17, 1972

The General Manager stated that in 1946 the Department tried an experiment to tattoo dogs in our facilities, but the program was completely unworkable; also, that it has been Department policy not to endorse any commercial product, firm or company. However, it was recommended that Mr. Tomlinson contact the General Manager and discuss his proposal informally.

#### GENERAL MANAGERS REPORT

#### Mayor's Midyear Budget Review:

Copies of the 1971-72 Mayor's Midyear Budget Review were given to each Commissioner, and the General Manager went over the report in detail.

### Volunteer Auxiliary:

The General Manager attended a meeting last Thursday, and the next meeting is scheduled for Thursday, January 20, 1972, regarding the bylaws.

#### Steven Bough:

The case is being reviewed by the City Attorney's Office, and later will be transmitted to the City Council Committee.

#### Public Health, Welfare and Environment Committee;

A meeting is scheduled for February 17, 1972, to review reports submitted by the Department.

The General Manager requested the Board prepare a draft of a letter prior to February 7 for submittal to the Public Health, Welfare and Environment Committee.

## Budget - 1972-73:

Copies of the 1972-73 budget were handed out to the Commissioners.

ADJOURNMENT: The meeting was adjourned at 12:05 p.m.

ATTEST: February 28, 1972 1

Leggy Bodfish

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## February 7, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 a.m. in Room 155, City Hall South. Present were Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, James A. Manask, and James W. Sample.

Absent: President Mrs. William H. Parker

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; and Robert Kraus, District Supervisor.

## APPROVAL OF MINUTES:

Moved by Commissioner Manask, seconded by Commissioner Dodsworth, and carried, that the Minutes of January 17, 1972, be approved.

## COMMUNICATIONS:

A communication was received from the Mayor relative to the evaluation of the performance of the department managers. A copy will be sent to each Commissioner.

# GENERAL MANAGERS REPORT

Budget, 1972-73:

The General Manager answered various questions regarding the budget.

#### Public Health, Welfare and Environment Committee:

A public hearing will be held on February 17, 1972 to discuss the following:

<u>Council File 147818</u> - Proposal submitted by Leon Cooper to reduce existing fee schedules in the Department.

<u>Council File 71-3373</u> - Testimony of William Hollier, Field Deputy to Councilman Bradley. (This file will not be discussed at the hearing.)

## February 7, 1972

Council File 71-3373, Sup. 1 - List of shortcomings of our City pounds pounds submitted by Alice Grant.

Council File 71-3373, Sup. 2 - Motion by Councilman Bradley regarding desirability of changing Section 53.01.

Council File 71-3373, Sup. 3 - Motion by Councilman Bradley regarding the development of a humane training program and volunteer corps.

Council File 71-3373, Sup. 4 - Motion by Councilman Bradley regarding humane education - final report.

Council File 71-3373, Sup. 5 - Motion by Councilman Bradley regarding Model Cities proposal.

<u>Council File 71-3373, Sup. 6</u> - Motion submitted by Councilman Bradley regarding public relations activities.

<u>Council File 71-3373, Sup. 7</u> - Motion by Councilman Bradley regarding the establishment of an annual award to be named the Saint Francis Medal for Love of Animals.

<u>Council File 71-3373, Sup. 8</u> - Motion by Councilman Bradley regarding cleaning procedures during inclement weather.

Council File 71-3373, Sup. 9 - Motion by Councilman Bradley regarding spaying, puppy mill, surplus animals.

Council File 71-3373 - Investigation of testimony of Steven Bough.

<u>Council File 71-3463</u> - Complaints that had been submitted regarding notification to owners of lost animals by Councilman Bradley.

<u>Council File 71-3537</u> - Request information regarding inhumane treatment of horses in Sunland, California.

The Commission had an opportunity to discuss with the General Manager the preceeding files, and regarding Council File 71-3373, Sup. 7, the establishment of an annual award of the Saint Francis Medal for Love of Animals, the Commissioners concurred that final selection be the responsibility of the Board.

## February 7, 1972

## **PUBLIC RELATIONS:**

Jim McNamara stated that the spay and neuter clinic has caused considerable interest and controversy; that he has answered approximately 100 letters. Modern Vet Magazine has explored all facets of the spay and neuter clinic as demonstrated herein the City.

The five-point program released by Mayor Yorty last month has received editorial endorsement from KHJ, and received nationwide exposure in Shop Talk.

<u>West Magazine</u> is interested in publishing a story on the activities of the Department, and sent a reporter to interview the General Manager. The article will probably be printed in March.

<u>Major Project</u>: Introduction of Cat Identification. The first story has been released; the second story should be released during the week of February 14, 1972, when Mayor Yorty has his press conference and Mrs. Yorty will receive an identification tag for her cat.

Rabies Clinics: An average of 500 people have attended each clinic.

Senior Citizens: Commissioner Sample has offered billboards for the project to provide animals to senior citizens at no cost. The Department hopes to have a local firm finance the project.

## Bond Fund Proposal:

Robert Kraus, District Supervisor gave a report regarding the costs of various items involved in the bond proposal.

# Model Cities Program:

Robert Kraus stated he presented copies of the proposal to the Councilmen, and all are willing to support it.

## Attendance at Meeting:

Councilman Bradley invited the General Manager to attend a meeting tonight to discuss, "Animal Population Expolsion; Its Causes, and its Cures."

# February 7, 1972

# NEW BUSINESS:

The next meeting date, February 21, is a holiday. The Board agreed to meet on February 28, 1972.

## ADJOURNMENT:

The meeting was adjourned at 12:00 noon.

ATTEST: March 6 1972

PRESIDENT

SECRETARY

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## February 28, 1972

Thee Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m., in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, and James W. Sample. <u>Absent</u>: Commissioner James A. Manask.

Al:so Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Of ficer; James McNamara, Public Relations Director.

## APPPROVAL OF MINUTES:

Notwed by Commissioner Dodsworth, seconded by Commissioner Sample, and carried, Thnat the Minutes of February 7, 1972, be approved.

#### GEINERAL MANAGERS REPORT

The General Manager received a letter from Deputy Attorney General Donald Day, who coonsidered it the liability of the Department of Animal Regulation when costs are inncurred by private agencies who take injured animals to veterinarians for emergeency treatment.

# Sppecial Animal Care and Control Committee:

This Committee was set up under the auspices of Senator Nejedly, and is comprised off members from various organizations that deal with animals, including State Heealth, humane societies, pet management, livestock associations and race horse onrganizations. The General Manager attended a meeting on February 24, 1972.

## Leegislation:

Neew legislation is being introduced in Sacramento today which, if passed, will puut more responsibility of pets on the owners.

## Waatson Amendment:

The City Administrative Officer's analysis of the Watson Amendment will be mailed too each Commissioner.

## Ciounty Spay and Neuter Clinic:

L.ast Tuesday, February 22, the Board of Supervisors adopted a proposal to establish llow cost spay and neuter clinics in Los Angeles County.

# Poublic Health, Welfare and Education Committee:

AA public hearing was held on February 17, 1972. The Department submitted its rreports and two files were taken under consideration as part of the executive session.

## Court Trials:

A court trial is now in session regarding cruelty to animals by an employee.

## EEA:

EEA employees are doing a fine job in the districts. There is a shortage of equipment, and two vehicles have been sabotaged. Two EEA employees were held up at gunpoint and robbed.

## Volunteer Auxiliary Committee:

The by-laws have been transmitted to the City Attorney for his review and comment.

## Public Relations:

Jim McNamara stated that the Valley News and Greensheet gave a complete report of the Department's activities in the Valley for the past year. Radio and television stations will use the name of Kal-Kan in their announcements regarding pets for senior citizens. The General Manager has an appointment with a representative from Kal-Kan on March 1, 1972.

Rabies Clinics: In the first five-day session, at seven recreation centers, 2,875 dogs were vaccinated.

Spay and Neuter Clinic: Radio and spot announcements will start on Tuesday, February 29, and will continue throughout the month; and a press release was also sent out on the clinic.

Cat Identification Tags: The General Manager had pictures taken with Mrs. Yorty receiving cat identification tag #1. Two television stations covered the story, and about 15 photos were taken.

West Magazine: A special reporter was sent out to update their story on the Department. No date has been set for release of the story.

Disneyland Studios: Shooting on the Department's Animal Airlift Program is scheduled to start in April. This will be a full length picture to be released about the end of December.

ADJOURNMENT: The meeting was adjourned at 11:30 a.m.

ATTEST: Mar. 20 1972

PRESIDENT

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## March 6, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 a.m., in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth and James W. Sample.

Absent: Commissioner James A. Manask

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director.

APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Lorenzen, and carried, that the Minutes of February 28, 1972 be approved.

GENERAL MANAGERS REPORT

Public Relations:

Senior Citizens - Jim McNamara stated that Kal Kan has verbally committed \$6,000 to pay for 1,000 dogs to be placed with senior citizens. This program will start on March 15, 1972.

<u>Spay and Neuter Clinic</u> - Jim McNamara wrote a four-page report which gives a one-year history of the spay and neuter clinic. The clinic has attracted national attention, and the information contained in the report will be useful to many.

Tempo - The General Manager appeared on Tempo on Wednesday, and discussed the humane treatment of animals.

Legislation:

The General Manager stated there are three Bills which would be introduced in the Senate Legislature as follows:

- Proposal to create a classification of Veterinary Medical Assistant under State Law.
- Proposal to amend Senate Bill 648 to include dogs. (The Bill now requires all <u>cats</u> over the age of 6-months to be spayed or neutered prior to sale.)

## March 6, 1972

3. Proposal to prohibit the use and manufacture of high euthanasia equipment.

#### Budget:

A supplemental budget request of \$6,281 was submitted for 1972-73 to provide for "s" hooks, individual packaging of each license tag, and the additional cost of the dog tags.

#### EEA:

Two Administrative Aides have been employed by the Department this date. The General Manager stated that an additional eight Animal Control Officers were requested under this program.

## Automated Licensing:

The General Manager stated that Larry Batterman, Chief Animal License Inspector, went to Sacramento to obtain information on automated licensing. A report is forthcoming.

#### Special Patrol:

Last Thursday, ten employees from the Eleventh Avenue Shelter participated in a special patrol of the south central area. As a result, 51 citations were issued and 69 dogs were impounded. A good job was well done by all personnel involved which reflected good planning by James Beridon, Eleventh Avenue Shelter.

#### Low Cost Clinic:

Money has been appropriated for a low cost clinic and will be a regular budgeted program.

## Contract with Veterinarians:

The General Manager stated that an attempt will be made to set up contracts with veterinarians to limit their fees for injured animals brought to them for treatment by this Department.

The Executive Officer arrived at the meeting at 11:05 a.m. which followed the Management Representative Meeting.

ADJOURNMENT: The meeting was adjourned at 11:20 a.m.

ATTEST: april 3, 1972 PRESIDENT

Leggy Do

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## March 20, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 a.m., in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, James A. Manask, and James W. Sample.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director.

### APPROVAL OF MINUTES:

Moved by Commissioner Manask, seconded by Commissioner Sample, and carried, that the Minutes of March 6, 1972 be approved.

GENERAL MANAGERS REPORT

Senate Bill 400:

This Bill was introduced by Senator Grunsky and prohibits the use of the high altitude decompression chamber. Senator Grunsky has recently stated he would consider introduction of minimum standards as an alternate to prohibition. The General Manager may meet with Senator Grunsky to discuss the minimum standards set up by the Department.

## Assembly Bills 152, 426, 427:

These Bills involve nominal changes in the law and do not dramatically affect the Department.

Budget:

The preliminary budget review has been held by the City Administrative Officer's representative for the fiscal year 1972-73.

At 10:30 a.m. Vice President Lorenzen and James McNamara arrived at the meeting.

## March 20, 1972

# PUBLIC RELATIONS:

Jim McNamara stated the major project has been the pet adoption program; that \$6,000 has been committed by Kal Kan, and that an estimated 500 dogs will be placed with senior citizens.

## ELEANOR CHAMBERS, DEPUTY MAYOR:

The Board held a period of silence in memory of Eleanor Chambers, Deputy Mayor, who died on March 12, 1972.

#### ADJOURNMENT:

The meeting was adjourned at 10:43 a.m. Next meeting will be held on April 3, 1972.

17, 1972 ATTEST: apri

PRESIDENT

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## April 3, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, James A. Manask, and James W. Sample.

<u>Also Present:</u> Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; C. Arriola, Mayor's Office; Dick Wollman, Representative L. A. City Employees Union Local 348.

### APPROVAL OF MINUTES:

Moved by Commissioner Manask, seconded by Commissioner Lorenzen, and carried, that the Minutes of March 20, 1972 be approved.

PUBLIC RELATIONS:

Jim McNamara stated that the major project was the Kal Kan pets for senior citizens program. The project is going well and a total of 500 dogs will be placed in homes.

The General Manager made several appearances on KPOL on Easter, and also on KNX regarding dog control.

Wes Mason made appearances on cable TV concerning Easter pets, snakes, and dog control.

KABC-TV did a very good job on coverage on the rattlesnake story.

Cat Talk Magazine published an article on the Department's Cat Identification Program.

At 10:15 a.m. James McNamara was excused from the meeting.

At 10:15 a.m. Candelario Arriola arrived at the meeting.

## April 3, 1972

## GENERAL MANAGERS REPORT

The City Council adopted the action by the Public Health, Welfare and Environment Committee to appropriate monies for additional vehicles and radio equipment.

#### Training:

A training class will be ready for field operation by June 15.

#### Humanitarian Award:

The City Council adopted the recommendation of the Public Health, Welfare and Environment Committee for a humanitarian award, the St. Francis Medal for Love of Animals. The Board of Animal Regulation will make the final selection.

## Volunteer Organization:

On March 31, 1972 a letter was sent to the Ad Hoc Committee Chairman, departmental volunteer organization, advising that on that date the volunteer organization is effective. A copy of the bylaws will be sent to them.

#### Budget:

Budget meetings with the Mayor will commence on April 10.

At 10:30 a.m. Dick Wollman arrived at the meeting.

At 10:30 a.m. Candelario Arriola arrived at the meeting.

## Commission Meetings:

The Board agreed to meet with the General Manager at times other than Commission Meeting dates to be apprised of events in the community and the Department.

## April 3, 1972

## Bond Fund Proposal:

Modifications on the bond fund proposal are being made, and estimates should be out soon.

Model Cities:

The Greater Watts Model Cities Proposal goes before the Community Council this week. The proposal will replace the Eleventh Avenue Animal Shelter with a new facility in the South Central area.

## Senate Bill 400:

Senate Bill 400 recommends the abolition of High Altitude Euthanasia equipment. Senator Grunsky will accept the standards set forth by the Department in the use, etc., of euthanasia equipment, and all agencies will have to follow these standards until it is completely prohibited in July, 1974.

The General Manager is meeting with George Crosier, S.P.C.A.; and Manley Linville, Director, L. A. County Animal Control, who are to appear along with the General Manager before the Health and Welfare Committee on April 12 to discuss the technicalities of the injection method versus High Altitude Euthanasia. The American Humane Association will bring in scientists to discuss High Altitude Euthanasia.

At 11:00 a.m. Candelario Arriola left the meeting.

ADJOURNMENT:

The meeting was adjourned at 11:40 a.m. Next meeting date is April 17.

ATTEST: Thay 1, 1972 1

Veggy Bodfich

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## April 17, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth and James W. Sample.

Absent: Commissioner James A. Manask

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Director.

#### APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Sample, and carried, that the Minutes of April 3, 1972 be approved.

GENERAL MANAGERS REPORT

#### Veterinarian Fee Schedules:

The General Manager stated that the Department has a listing of suggested rates to be charged by our Department personnel, and that a public hearing be held on May 1, 1972 to have the listing adopted as part of the rules and regulations of the Department.

#### Senate Bill 400:

This bill was introduced by Senator Grunsky to outlaw high altitude euthanasia, effective July 1974. The General Manager attended a hearing in Sacramento wherein Senator Grunsky stated that the method of taking animal life by high altitude euthanasia is humane, and that standards be set up for the operation of high altitude euthanasia to be submitted to Senator Grunsky. The Department is now in the process of preparing standards for submission.

## Newcastle Disease:

Southern California and the City of Los Angeles have been affected by Newcastle Disease. A variance in the City Ordinance was requested to bury fowl on private property where the diseased fowl were located in order to combat the spread of the disease.

## April 17, 1972

## Public Relations:

James McNamara stated that the pet adoption program for senior citizens was doing well; that approximately 150 applications were processed and about fifty pets were placed so far. Jerry Dumphy, "Dialing for Dollars," and Chief Davis have supported the program.

#### Training Program:

Training is now going on for 22 officer recruits. This is financed by the federally funder Emergency Employment Act. Very good coverage was received from KABC last Friday.

West Magazine is doing an article on guard dogs here in Southern California, and the General Manager was interviewed extensively.

The Green Sheet and the Los Angeles Times gave press support to the extra patrols in the Valley area.

A press release was sent out on the new volunteer organization activated two weeks ago.

Cat I.D. - The next story will be in connection with the licensing program in July.

Rabies Clinics will be held during the first week in May.

## Automated Data Processing:

The Executive Officer stated that slightly over \$11,000 was set up to design and implement an automated data processing system. A recommendation will be going to the City Administrative Officer and the Board of Administration to approve the contract, and hopefully, to get the program implement and under way by July 1, 1972. The automated licensing system will also enable the shelters to immediately get in touch with dog owners.

#### ADJOURNMENT:

The meeting was adjourned at 11:12 a.m. Next meeting date is May 1, 1972.

ATTEST: May 15 1972 Hold AREY PRESIDENT

Peggy Brofich

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## May 1, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, James A. Manask, and James W. Sample.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; Dr. Walter Ziegler, Veterinarian, Eleventh Avenue Animal Shelter; Joseph Velma, Councilman Lindsay's Office; Marjorie McIntyre, Secretary, Mercy Crusade.

#### **APPROVAL OF MINUTES:**

Moved by Commissioner Dodsworth, seconded by Vice President Lorenzen, and carried, that the Minutes of April 17, 1972 be approved.

#### Veterinarian Fee Schedule:

On April 20, 1972 a notice of special meeting of the Board of Animal Regulation was published in the Daily Journal, stating that this meeting was being held regarding a proposed listing of veterinarian fees to be charged by the Department of Animal Regulation personnel, and to be adopted as part of the rules and regulations of the Department.

Dr. Walter Ziegler went through the veterinarian fee schedule and explained each item to the Board.

A motion was made by Commissioner Sample, seconded by Commissioner Manask, and unanimously carried, that the veterinarian fee schedule as proposed by the Department be approved.

#### GENERAL MANAGERS REPORT

#### Budget:

The Mayor's proposed budget for the Department of Animal Regulation provides for funds for continuation of the pilot spay and neuter clinic and a greater emphasis on veterinary care of impounded animals. Funds are also provided for special devices to aid field and shelter activities, supplies to continue revenue programs initiated in fiscal year 1971-72, and inventory items to properly accommodate an increase in animals to be processed.

#### May 1, 1972

Funding is included to complete implementation of a data processing system to automate dog licensing procedures. Additional revenue to be realized from this system is estimated to exceed \$200,000.

Expansion of the veterinary medical program and spay and neuter clinic must be deferred until such time as adequate revenue measures can be developed to recover City costs for increasing the present level of services.

#### Four-Ten Plan:

The plan for a 10-hour day, four day work week has been approved by the Governmental Efficiency Committee and referred to the City Council.

#### Emergency Veterinary Fees:

On April 21 a letter was sent to 133 veterinarians in the City of Los Angeles and the surrounding areas in an effort to set fees charged to the City for emergency veterinarian services. The veterinarians indicated they will charge the City the same fees as those charged their regular customers.

## V.S.A.:

On April 25 VSA elected a Board of Directors and Officers. The first meeting will be held on May 2, 1972.

# Beach Coordinating Committee:

A letter was received from the Department of Recreation and Parks regarding dogs on beaches, and the necessity for more men and equipment to patrol the beach areas.

# Equine License:

The equine license tax becomes effective on July 1, 1972.

# PUBLIC RELATIONS:

Jim McNamara stated that the major thrust was the Senior Citizens Program. The Department has 200 requests for applications, and 85 checks have been processed.

Rabies clinics start today. The last of the seven clinics to be held this week will end on Friday.

KABC-TV did a spot on the Animal Airlift Program. To date, 1,261 animals have been relocated.

KHJ radio interviewed the General Manager. This interview to be released later this month.

# May 1, 1972

Newsweek reporter interviewed the General Manager in depth. The story will be coming out on May 2, 1972.

## ADJOURNMENT:

The meeting was adjourned at 11:35 a.m. Next meeting will be held on May 15, 1972.

ATTEST: UNE 5, 1972 PRESIDENT

Deggy Bodfick

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# May 15, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:08 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, James A. Manask, and James W. Sample.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director.

# APPROVAL OF MINUTES:

Moved by Commissioner Manask, seconded by Commissioner Dodsworth, and carried, that the Minutes of May 1, 1972 be approved.

GENERAL MANAGERS REPORT

Budget:

Budget hearings will begin before the Finance Committee on May 24, 1972; and before the full Council on June 7, 1972.

The General Manager stated he would be available to discuss the budget with the Commissioners anytime this week.

# Public Relations:

James McNamara stated that the Senior citizens Pet Adoption Program had 77 checks mailed out. A request will be made to Kal Kan to spay and neuter dogs and cats from the amount of money made available. In this way pets will be adopted more quickly.

Mountain Lion: Two Animal Control Officers captured a mountain lion last week in Granada Hills. The Department of Fish and Game transported the animal to an area just north of Bridgeport, where the animal will be studied with the aid of mechanical devices. This is an area where there were only male lions, and the captured lion was a female. According to the Department of Fish and Game, there are approximately 3,000 mountain lions in the State of California, and they are currently on the endangered list.

KABC Radio: The General Manager clarified the point that the Cat Identification Program was not a cat tax.

Rabies Clinics: Clinics were held during the first week in May and were the most successful of all clinics. In five days 4,772 dogs were vaccinated.

## May 15, 1972

### Bond Fund Proposal:

The Bond Fund Proposal was deferred from the June 6, 1972 election to the November, 1972 election.

The proposal will be submitted to the Mayor, and will be transmitted to the City Administrative Officer and then to the City Council.

## Impounding of Cats:

The City Council approved an ordinance providing for the impounding of cats when they are sick or injured, feral or starving, or when the owner or other person or persons authorized to relinquish possession state that the cat is unwanted.

#### Emergency Hospitals:

A move to establish emergency hospitals to service the animals belonging to the public as well as those in the shelters is being studied in cooperation with the Southern California Veterinary Medical Association.

#### SB 400:

An amendment has been made to require that our facilities be inspected by a humane officer, and that the high altitude euthanasia equipment be phased out.

#### Four-Ten Plan:

The four-day work week, ten hours per day program is still in the City Attorney's Office where some ordinance problems are being worked out.

## Move to Temporary Facilities:

The Department of Animal Regulation Administrative Officer have moved to Room 400, where they will remain until approximately October, 1972, when remodeling of the former offices will have been completed. The Commission was invited to see the temporary offices.

ADJOURNMENT: The meeting was adjourned at 11:35 a.m. Next meeting, June 5, 1972.

ATTEST:

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# June 5, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles Convened in regular session at 10:15 a.m. in Room 412, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, James A. Manask, and James W. Sample.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director.

## APPROVAL OF MINUTES:

Moved by Commissioner Manask, seconded by Commissioner Lorenzen, and carried, that the Minutes of May 15, 1972, be approved.

GENERAL MANAGERS REPORT

Amendments of City Charter:

No action was taken by the Board on the amendments to the Los Angeles City Charter.

# Automated Data Program:

The Executive Officer stated that full implementation is expected by September 1, 1972.

## PUBLIC RELATIONS:

The Senior Citizens Pet Adoption Program has been opened up to residents of the County as well as the City. Beginning July 1, 1972 the Department will spay and neuter dogs and cats adopted by the senior citizens.

V.S.A.: The Department has been working very closely with the V.S.A. and stories were released on the organization.

"You Asked for It", a TV show now being seen on the East Coast, will film the Animal Airlift next Thursday.

Disney Productions: Filming should start in a couple of weeks.

KRLA: The General Manager was interviewed on our Special Patrol Unit, an eight-man, trouble-shooting team, available to go to key trouble spots anywhere in the City.

## June 5, 1972

KNBC, Channel 4, did a spot on beach patrol.

KABC did a spot on problems in Woodland Hills - dogs running at large.

Exhibit: There will be an exhibit in Pacoima on June 17 and, 1:00 p.m. to 6:00 p.m.

## Special Enforcement Unit:

This unit will be established effective June 15, and will be comprised of seven Animal Control Officers and one Senior Animal Control Officer, designed to increase the level of leash law enforcement. The unit will patrol, initially, various sections of Los Angeles - Woodland Hills, Sunland-Tujunga, Venice, South Central Los Angeles, etc., and will commence at 6:00 a.m., Monday through Friday. Enforcement will include weekends during the month of July.

#### Budget:

The Finance Committee ended its meetings on Wednesday. Betty Denny Smith and Edward Newman appeared before the Council and spoke on behalf of the Department. Representatives from various humane organizations will speak on behalf of the Department's budget according to recent reports.

## Union Elections:

Unit determinations are now being made and the first election will take place on July 13 for the Clerical Unit.

#### Board Mémbers to Visit Shelters:

Discussion was held regarding the Board Members visiting the Animal Shelters in the Department.

BOARD ACTION: A motion was made by Commissioner Manask, seconded by Commissioner Sample, and carried, that pictures of the Commissioners be posted in each of the Department's Animal Shelters. President Parker voted no.

ADJOURNMENT: The meeting was adjourned at 11:00 a.m. Next meeting, June 19, 1972

ATTEST:

PRESIDENT

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## June 19, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:15 a.m. in Room 412 City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodswroth, James A. Manask, and James W. Sample.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; Herman Kula, Senior Animal Control Officer, West Valley Animal Shelter.

# APPROVAL OF MINUTES:

Moved by Commissioner Manask, seconded by Vice President Lorenzen, and carried, that the Minutes of May 15, 1972 be approved.

# GENERAL MANAGERS REPORT

# Special Enforcement Unit:

This unit went into operation on June 15. A total of 39 citations were issued and 14 dogs were caught in the Eagle Rock and El Sereno area on June 16, the first day of field operation. Initially, the unit starts its patrol at 6:00 a.m., Monday through Friday, but later will be scheduled for evening and weekend patrols.

# Budget:

Council passed a resolution to include in the budget a program to expand the spay and neuter clinic. The Mayor is currently reviewing the budget which will be sent to Council about next Monday.

# Commission Meeting Dates:

The Executive Officer asked the Board if they wanted to postpone the meeting of Monday, July 3, since Tuesday, July 4, was a holiday.

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by Commissioner Manask and carried, that the Board hold its regular meeting on July 10 instead of July 3.

## June 19, 1972

The Executive Officer stated that funds have been budgeted for weekly meetings of the Board during 1972-73.

BOARD ACTION: A motion was made by Commissioner Manask, seconded by Commissioner Sample, and carried, that the Board meet on a weekly basis, every Monday, starting July 10.

#### PUBLIC RELATIONS:

James McNamara stated that the major accomplishment is the capture of the mountain lion. The Examiner did a story on the capture, and the story on Officers Kula and Felosky received considerable circulation. Stories were submitted to Los Angeles Magazine and Shop Talk. Stop Talk will publish the story next month.

The Senior Citizens Pet Adoption Program is still in progress.

The General Manager completed an interview with KFI on the activation of the Special Unit.

#### Council Presentation - Mountain Lion

The General Manager introduced Senior Animal Control Officer Herman E. Kula and Animal Control Officer Richard Felosky to the Board. Both officers received a resolution from the Los Angeles City Council commending them for their courageous action in capturing a dangerous wild animal, constituting a serious hazard in a populated residential area, and further commending them for contributing to the wildlife conservation program of the City of Los Angeles.

In the attempt to capture the lion, Officer Felosky twisted his knee, and will undergo surgery at Panorama City Memorial Hospital on June 21, 1972.

ADJOURNMENT: The meeting was adjourned at 11:06 a.m. Next meeting July 10, 1972.

RESIDEN

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## July 10, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 412, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, and James W. Sample.

Absent: Commissioner James A. Manask has been sworn in as a Parking Commissioner, and was not in attendance.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director, and Joseph Von Slomski, Administrative Coordinator.

# APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Sample, and carried, that the Minutes of June 19, 1972 be approved.

## GENERAL MANAGERS REPORT

## Revenue and Taxation Committee Meeting:

The General Manager attended the meeting of the Revenue and Taxation Committee to review the Equine License Tax. The Committee recommended that the license fee be reduced to six-dollars. However, consideration of the \$4.00 to be used for modernization of equine trails will be held in abeyance pending further study by the Department of Animal Regulation.

## Service Awards:

Vice-President Lorenzen presented Joseph Von Slomski, Administrator Coordinator, with a 25-year pin.

Commissioner Sample presented Mrs. Peggy Bodfish, Principal Clerk Stenographer, with a 10-year pin.

## Retrieval of Lost Animals:

Regarding the motion by Councilman Bradley requesting a report from the Department of Animal Regulation on a cost estimate for automating a system of retrieval of lost animals, it was recommended by the City Administrative Officer that this matter be received and filed.

# July 10, 1972

## Licensing:

The Executive Officer stated that approximately 180,000 cards were mailed out as of June 30, and that the Department has received 40 to 60 thousand responses to those notices. Average daily mail totals 4 to 6 thousand applications.

# Pre-Fabricated Units - Spay and Neuter Clinics:

The first meeting will be held on July 10 to discuss the Spay and Neuter Clinics for the Eleventh Avenue and East Valley District Animal Shelters. Five veterinarians are being recruited.

## Special Enforcement Unit:

The unit has been in operation since June 16. From that date until June 30, the unit, comprised of eight men, has issued approximately 500 citations and impounded approximately 200 dogs.

## Public Relations:

James McNamara stated the Department scored well in radio, television and newspaper announcements regarding the Pet Adoption and Licensing Programs.

### Board Meetings:

The Board will meet every Monday at 10:00 a.m. in Room 155, City Hall South, and a letter will be written to the Civil Service Commission reserving the hearing room for those dates. The Board has been holding its meetings on the first and third Mondays of the month.

## Board Action:

A motion was made by Commissioner Sample, seconded by Commissioner Dodsworth, and carried, to reconsider the Board action requiring the Commissioners' pictures to be mounted in each shelter.

Board Action: A motion was made by Commissioner Sample that pictures of the Commissioners be mounted in each shelter. This motion failed of adoption due to lack of a second.

ADJOURNMENT: The meeting was adjourned at 11:56 a.m. Next meeting, July 17, 1972, Election Day.

July 31, 1972 ATTEST

PRESIDENT

y Dod fiel SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# July 17, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:15 a.m. in Room 155, City Hall South. Present were President Mrs. William H. Parker, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, and James W. Sample.

Also Present: Robert I. Rush, General Manager

APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Sample, and carried, that the Minutes of July 10, 1972 be approved.

At this time President Parker called upon Vice President Lorenzen to conduct the meeting.

GENERAL MANAGERS REPORT

Animal Regulation Volunteers - VSA

A motion was made by Commissioner Dodsworth, seconded by Commissioner Sample and carried, that General Managers Directive No. 93, Animal Regulation Volunteers, be made a part of the Minutes.

# GENERAL MANAGER DIRECTIVE NO. 93

Volunteer Services to Animals (VSA), a volunteer organization interested in the care and control of animals impounded in the City Animal Shelters, has been activated and will be placed in full service shortly.

VSA has been accorded official stature as an approved city volunteer affiliate, and its by-laws have been approved by both the City Attorney and the General Manager of this Department.

The intent of VSA is to support our continuous efforts to improve District Animal Shelter environments where the welfare of all animals, under the control of the Department of Animal Regulation, is of paramount concern.

The volunteers will attend special training sessions and receive instruction in the basic functions of departmental operations. They will be made aware of the department's duties and responsibilities.

## July 17, 1972

The VSA is composed of serious minded people dedicated to the proper care and control of animals during their periods of impoundment at the shelters. The volunteers, with helpful leadership from department personnel will contribute substantially to the humane care and control of animal traffic.

Among the functions of the VSA, as defined in its by-laws will be:

- The raising of funds for special department needs not provided for in regular city funding.
- 2. The improvement of facilities, conditions and environment of animals impounded at the shelters, and assistance in the reunion of lost pets with owners.
- 3. Observance and immediate report, through proper channels, of any improper care and/or mistreatment of animals impounded by the Department of Animal Regulation.
- 4. Assistance in the sale of animals.
- 5. Assisting the Department in expanding the spay and neuter clinic program.
- 6. Dissemination of information approved by the Department of Animal Regulation concerning the proper care and treatment of animals in the City of Los Angeles.
- 7. To provide, publish and distribute materials for adult and youth education programs.

Members of VSA will commence their duties in the district animal shelters serving as guides to visitors and distributing available information materials pertinent to department activity. As the volunteers accustom themselves to these duties and familiarize themselves with shelter routines, they will be given other assignments.

The volunteers will be extended the hospitality of the department and will be permitted access to all areas open to the public. Information and records, available to the public on a routine basis, shall be provided each volunteer upon request.

Should any problems arise relative to shelter procedures and/or policy, the matter shall be referred to the General Manager through the normal chain of command.

The Department welcomes the VSA into the City Animal Shelters. The assistance of the VSA can prove immensely valuable as a public service interest of humane animal care and control in the City of Los Angeles.

## July 17, 1972

# Election of Officers, 1972-73:

The Vice-President declared all offices vacant and called for nominations for the Office of the President.

Commissioner Dodsworth nominated Commissioner Sample for President, seconded by Commissioner Parker. There being no further nominations, nominations were declared closed and Commissioner Sample was unanimously elected President of the Board.

Four ayes: Commissioners Sample, Lorenzen, Dodsworth, and Parker.

At this time the Vice-President called for nominations for the Office of the Vice-President.

Commissioner Parker nominated Commissioner Lorenzen for Vice-President, seconded by Commissioner Dodsworth. There being no further nominations, nominations were declared closed and Commissioner Lorenzen was unanimously re-elected Vice-President of the Board.

Four ayes: Commissioners Sample, Lorenzen, Dodsworth and Parker.

The General Manager congratulated President Sample and Vice-President Lorenzen on being elected to their new positions, and commended the past President and Vice-President on the outstanding job done in the past year.

# Period 12 Report:

The Department has experienced a decrease of 7.9% in animals handled although there was an increase in pet population.

# EEA Funds - Phase 5:

The present freeze on employment of individuals will continue until the Personnel Department has reduced expenditures.

# Spay and Neuter Clinic:

The Department had programmed 2,260 operations in one fiscal year by one veterinarian. As of the end of May, 2451 operations were performed; and by the end of June a total of over 2600 operations will have been performed.

# Equine License Tax:

The Department has reviewed proposed Ordinance 63.15.1 and recommends that \$4 of the \$10 license tax be used for improvement and modernization of equiestrian trails.

# July 17, 1972

The Horse Owners' Association will meet this Wednesday to develop their approach to City Council.

## Appearance before New York City Council:

The New York City Council will submit a request to the Los Angeles City Council asking that the General Manager appear before them to speak on the Spay and Neuter Clinic. They have proposed legislation to establish a Spay and Neuter Clinic.

## Vacations:

The Executive Officer and Public Relations Director are on vacation for two week.

## NEW BUSINESS:

Because the new Commissioner and Vice President Lorenzen will be sworn in on July 24, Monday, the Board of Animal Regulation Commissioners postponed their meeting until the following week, July 31.

#### ADJOURNMENT:

The meeting was adjourned at 11:15 a.m. Next meeting, July 31.

ve 7,1972 ATTEST:

SECRETAR

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# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## July 31, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:02 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Erika Brunson.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; Lorenz Batterman, Chief Animal License Inspector; Albert Gates, Animal License Inspector; Tyree Boswell, Animal License Inspector; and Edgar Jones, Animal License Inspector.

# New Commissioner:

The President welcomed Mrs. Erika Brunson as a member of the Board.

# APPROVAL OF MINUTES:

....Page three... Amend Minutes to show how each Commissioner voted in the election of officers.

MOTION: Moved by Vice President Lorenzen, seconded by Commissioner Parker, and carried that the Minutes of July 17, 1972 be approved as amended.

Five ayes: President Sample, Vice President Lorenzen, Commissioners Dodsworth, Parker, and Brunson.

# Service Awards:

The Chief Animal License Inspector introduced the following License Inspectors to the Board:

Albert Gates - 25 years Tyree Boswell - 20 years Edgar Jones - 15 years

Service pins were presented to each employee by Commissioners Dodsworth and Parker, and Vice President Lorenzen.

# GENERAL MANAGERS REPORT:

A letter was received from Roger Arnebergh regarding the procedure for taking action on pending matters which states, "The secretary shall keep

# July 31, 1972

a record of the proceedings and transactions of the board, specifying the names of the commissioners at all meetings and giving the ayes and noes upon all votes," also that a Commissioner must be present at roll call in order for his vote to be validly counted.

## Special Enforcement Unit:

During the period of time from June 15 to June 30, the Special Enforcement Unit, comprised of seven Animal Control Officers and one Senior Animal Control Officer, issued 527 citations, caught 213 dogs, and gave 55 warnings to dog owners.

During Period No. 1, '72 - '73, the Special Enforcement Unit issued 702 citations, caught 399 dogs, and gave 50 warnings to dog owners.

## Veterinarian Fee Schedule:

Copies of the Veterinarian Fee Schedule for treatment of animals impounded by the Department will be transmitted to the Mayor and City Administrative Officer for comment. This schedule is effective as of July 31, 1972.

### Department Manual:

Copies of Department Personnel Procedures will be distributed to the Board members at the meetings.

#### Public Relations:

Jim McNamara stated that Shoptalk published an article about the capture of the lion. There will be 24 anti-rabies clinics in August.

## ADJOURNMENT:

The meeting was adjourned at 11:06 a.m. Next meeting August 7, 1972.

ATTEST Aug 21,1972 AWA

To ggy Bosfich SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## August 7, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:03 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth and Mrs. Erika Brunson.

Absent: Commissioner Mrs. William H. Parker

<u>Also Present</u>: Robert I. Rush, General Manager; James McNamara, Public Relations Director.

### APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Vice President Lorenzen, and carried that the Minutes of July 31, 1972 be approved.

Four Ayes: President Sample, Vice President Lorenzen, Commissioners Dodsworth, and Brunson.

#### GENERAL MANAGERS REPORT

#### Department Manual:

Copies of the most recently issued sections of the Department Manual were passed out to the Commissioners. They included High Altitude Euthanasia, Rabies - Animal - Reporting, Driver's Daily Report, Equine License Tax, Cat Identification Tags, Rules and Regulations Regarding Animals in Medical Research.

Regarding the High Altitude Euthanaire Chamber, the Commissioners were invited to visit the shelters.

## 4-40 Plan:

A draft of the proposed ordinance on the 4-40 Plan for the pilot program for East Valley and 11th Avenue to remain open 365 days a year from 9:00 a.m. to 7:00 p.m. was discussed.

#### Public Relations:

James McNamara stated that the General Manager appeared before the New York City Council regarding the Spay and Neuter Clinic there. Press reports from New York have been extensive, and editorial opinion was positive.

## August 7, 1972

Black Bear: A black bear was picked up in Canoga Park. The bear had been declawed, making placement difficult, since it could not protect itself against other bears, etc. The numerous zoos contacted would not accept the bear since it had been declawed, and the owner did not want the bear. The Department will attempt to prohibit declawing of animals in the State of California by enactment of legislation in 1973.

Rabies Clinics: During the first five days of the clinics 3,798 dogs were vaccinated and 1,428 dog licenses were issued.

#### **NEW BUSINESS:**

The Board postponed its meeting of August 14 to August 21, since there will be more to discuss at that time.

#### ADJOURNMENT:

The meeting was adjourned at 11:43 a.m.

ATTEST: Lept. 5, 1972 Mis Fitherence

Peggy Bodfish SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# August 21, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker and Mrs. Erika Brunson.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative.

## APPROVAL OF MINUTES:

Moved by Vice President Lorenzen, seconded by Commissioner Dodsworth, and unanimously carried, that the Minutes of August 7 be approved.

## Public Relations:

James McNamara stated that the greatest amount of publicity that was received on the declawed bear was regarding the Department's introducing legislation urging against the declawing of all animals.

Annual presentation of License #1 to the Mayor's dog was made at the press conference last week. KGIL and KABC did a spot announcement on the Pet Adoption Program for Senior Citizens.

Rabies Clinics: Approximately 2,600 dogs will be immunized by the end of this week. The next clinic program will be held in November.

<u>Special Enforcement Unit</u>: A story was released regarding the Special Enforcement Unit. During a five week period, from June 15 to July 22, 1,229 citations were handed out, 106 warnings issued, and 612 dogs were impounded.

WGBH of Boston commended the Department of Animal Regulation for the "Cadillac version of animal control of Los Angeles."

The General Manager participated in an environmental agency documentary film last Friday. The Green Power Foundation will release this film to other cities in the United States within the next few months.

# GENERAL MANAGERS REPORT:

# Equine License Tax:

A meeting of the Revenue and Taxation Committee was held last week, but no specific date was set for the matter to go before Council.

## August 21, 1972

# 4-10 Ordinance:

An ordinance creating a pilot program for the Eleventh Avenue District Animal Shelter and the East Valley District Animal Shelter to open to the public daily for the transaction of business from 9:00 a.m. to 7:00 p.m., 365 days a year, is scheduled to go before Council this week or next week. A copy of the ordinance was given to each Board member.

#### City Planning Commission:

A meeting will be held on September 7 to discuss the keeping of horses in the City of Los Angeles.

#### New License Form:

The Executive Officer gave out copies and explained the new license form to each Commissioner.

### Period 13:

The Department received \$1,487,936.81 in revenue to date, an increase of 21.8% over the past year's revenue of \$1,221,551.41.

## San Fernando Valley Conference Room:

Information is forthcoming regarding the use of the San Fernando Valley Conference Room for Commission meetings, etc.

#### **NEW BUSINESS:**

The Budget for '73-'74 is being prepared. It is due for submission on November 1, 1972. The Commission is requested to submit their annual budget for '73-'74.

#### Meeting Date:

The Board postponed its August 28 meeting, and will meet on September 5, Tuesday, the day after Labor Day.

## ADJOURNMENT:

The meeting was adjourned at 11:27 a.m.

ATTEST: Sept. 18 1972

PRESIDENT

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## September 5, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:03 a.m. in Room 155, City Hall South. Present were Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker and Mrs. Erika Brunson.

Absent: President James W. Sample

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer, James McNamara, Public Relations Representative.

<u>Special Guests</u>: Stuart Yellen and six members of his club, "Save our Animals."

## APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker and unanimously carried, that the Minutes of August 21, 1972 be approved.

# "Save Our Animals"

Mr. Stuart Yellen, age 14, 22433 Oxnard St., Woodland Hills, California 91364; and six of his club members belonging to the Save Our Animals Club, appeared before the Board to discuss their disapproval of the euthanaire chamber, and also the formation of their proposed humane society. The General Manager explained in detail the high altitude method of euthanasia and that it was completely acceptable to the American Humane Association, the American Veterinary Medical Association, and many other leading authorities as being a humane and painless method. Information on the euthanasia method will be forwarded to Stuart Yellen.

Commissioner Brunson arrived at the meeting at 10:25 a.m.

Other methods of destroying animals were also explained in detail.

Stuart Yellen stated he was having trouble getting his humane society started, and that he needed a lawyer, but did not have the funds to secure one. Commissioner Brunson offered her help in this matter.

Stuart Yellen appeared before the Board from 10:00 a.m. 10:40 a.m.

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by Commissioner Parker, and carried, that the information on euthanasia be deleted from the Minutes. <u>Ayes</u>: Commissioners Dodsworth and Parker, and Vice President Lorenzen. <u>No</u>: Commissioner Brunson.

## September 5, 1972

#### PUBLIC RELATIONS:

Jim McNamara stated that two reports were written: The Mayor's "Progress in the '70's" and "Report to the People by Councilman Wilkinson."

The major story in the Los Angeles Times was on the Special Enforcement Unit's activities. The Times did a story in depth. There will be a children's show on KCOP tomorrow, and an ACO with several pets pointing out the various activities of the Department.

Rabies Clinics: During the month of August 14,724 dogs were inoculated and 5,157 licenses issued. The next clinics will be held during the first week in November.

#### GENERAL MANAGERS REPORT

#### 4-10 Plan:

The Department has been discussing the procedures going into the establishment of the 4-10 plan.

## Automated Licensing:

Work is continuing on automated licensing. The system should be operational shortly.

## COMMUNICATION:

Copies of a letter to Mayor Yorty, written by Elsie Bradberry, were received by Vice President Lorenzen and Commissioner Parker. The letter stated that because said Commissioners were appointed in the names of their respective husbands, they are in violation of Section 72 of the Los Angeles City Charter which reads, "No person shall be appointed a commissioner who is not a qualified elector of the City of Los Angeles." It was requested that this matter be checked out with the City Attorney.

#### **NEW BUSINESS:**

Vice President Lorenzen and Commissioner Brunson will be out of the Country until the October 2 meeting.

BOARD ACTION: A motion was made by Commissioner Parker, seconded by Commissioner Dodsworth, and unanimously carried, that the next meeting of the Board of Animal Regulation be held on the third Monday of the month, September 18, 1972.

ADJOURNMENT: The meeting was adjourned at 11:20 a.m.

ATTEST Och. 2 1972

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## September 18, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 a.m. in Room 155, City Hall South. Present were President James W. Sample, Commissioners Mrs. Nina Dodsworth, and Mrs. William H. Parker. Absent: Vice President Mrs. Fred Lorenzen, Commissioner Erika Brunson.

Also Present: Robert I. Rush, General Manager, Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative.

# APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried, that the Minutes of September 5, 1972 be approved.

# GENERAL MANAGERS REPORT

# Communications

## State Board of Examiners:

A letter was received from John E. Wolfe, Executive Secretary of the State Board of Examiners of Veterinary Medicine, objecting to the employment of veterinarians in the Department's Spay and Neuter Clinics who are not licensed in the State of California.

Our bulletin provides that the Department may employ veterinarians that have a license in another state provided they obtain a California State license within a year from date of appointment.

## Johannesburg, South Africa:

A letter was received requesting information on the Department's Spay and Neuter Clinic.

# Service Requests for Equine:

The Board was given a list of service requests for equine in the City of Los Angeles for fiscal year 1971 to 1972, which represented approximately 80% of the service calls. Over 600 calls were listed.

# Public Relations:

James McNamara, Public Relations Director, stated that one of our Animal Control Officers, Gary Olson, appeared on television last week in a very

#### September 18, 1972

impressive show which explained the humane treatment of animals and the availability of animals. The show will run again next week.

The Department has provided color slides to five TV stations regarding National Dog Week, which opens up on September 26.

Rabies Clinics: 14,724 dogs were vaccinated during the month of August.

St. Francis of Assisi Award: Work is currently being done on designing the plaque.

## Building and Safety Moratorium on Issuance of New Permits and Licenses:

On September 15, 1972 a letter was sent to the General Manager of the Department of Building and Safety as follows:

"The Department of Animal Regulation has become increasingly concerned regarding the inadequate building structures in which animals are housed and maintained for commercial purposes.

"Specifically, we have determined that a substantial number of commercial dog kennels, cat kennels, veterinary hospitals, and horse stables do not have adequate soundproofing, sewage disposal, ventilation, plumbing, fire prevention, or other structural essentials necessary to achieve a level of animal housing which is compatible with the surrounding urban environment.

"As you know, we do inspect certain commercial animal establishments to ensure compliance with provisions under our jurisdiction. However, it is not within our purview to cause correction or modification of inadequate building structures which may impair the health, safety or comfort of the community.

"To rectify this problem, we are requesting that your department engage in a joint study for the purpose of developing minimum building standards for commercial dog kennels, cat kennels, dog grooming parlors, veterinary hospitals and horse stables. The study should include, but not be limited to the following;

"Soundproofing	Fire safety and prevention
Ventilations	Lighting
Construction materials and	
design	Heating
Sewage and animal waste disposal	Parking requirements
Garbage storage and disposal	Restroom facilities
Animal caging and housing	Kitchens
Plumbing	Food storage and animal isolation
	areas

## September 18, 1972

"We hope that the findings and recommendations resulting from this study will be sufficient for the Los Angeles City Council to place a moratorium on the issuance of new permits and licenses by all City Departments for commercial animal keeping establishments. This moratorium would remain until the City Council adopts by ordinance the necessary standards to achieve desired objectives."

## Robert Kraus, District Supervisor:

The General Manager commended Robert Kraus for the excellent work he has been doing regarding the Model Cities proposal and the Bond Fund Proposal, and the Spay and Neuter Clinics Proposals.

BOARD ACTION: Commissioner Parker moved, seconded by Commissioner Dodsworth, and unanimously carried, that a letter of commendation be sent to District Supervisor Robert Kraus by the Board of Animal Regulation.

## EEA Hiring Freeze:

The Personnel Department indicated that the freeze has been lifted, provided that the total number of grants do not exceed 100% or the total number that are authorized.

## Letter from Dr. Piper:

Official notice of approval of the request to the General Manager of the Department was given to transfer ownership of uniforms to the employees.

## X-ray Equipment for Clinics:

The General Manager sent a letter to Dick Carlson, KABC, President of Actors and Others for Animals, asking for money to buy x-ray equipment for our Spay and Neuter Clinics that will be opening up. The General Manager met with Actors and Others for Animals on September 14, and there was general agreement that they would work with the Department.

#### Montgomery Kennels:

Nancy Montgomery, owner of Montgomery Kennels, Cleon Avenue, North Hollywood, was arrested and subsequently found in violation in Municipal Court. She was placed on three years' probation and ordered to pay a fine of \$125. The Montgomery Kennels have been closed.

#### Senior Citizens Program:

The Senior Citizens Program was originated by Maral York, who helped set up the program, answered telephone calls, and appeared on television.

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried, that a letter be sent to Maral York commending her for her participation in the Senior Citizens Program.

#### September 18, 1972

#### 4-10 Plan:

City Council has approved the ordinance. It has been transmitted to the Mayor for approval.

#### NEW BUSINESS

#### **Commission Meeting Dates:**

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by Commissioner Parker, and carried, that the Board meet twice a month, rather than four times a month, in order to facilitate preparation of the agenda and discussion of items by the General Manager, allowing the Department more time to prepare information to the Board.

Ayes: Commissioners Dodsworth and Parker; No: President Sample

## Commission Budget:

The General Manager stated that annual conventions will be held by the American Humane Association and the Humane Society of the United States; also, two regional conferences by both said organizations.

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by President Sample, and carried, that monies be allocated to designate a Commissioner as representative to attend the American Humane Association and the Humane Society of the United States Annual Conventions; also, the two regional conferences by both said organizations.

Ayes: President Sample, Commissioner Dodsworth; No: Commissioner Parker

ADJOURNMENT: The meeting was adjourned at 11:50 a.m. Next meeting, October 2, 1972.

ATTEST:

PRESIDEN

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## November 13, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth and Mrs. Erika Brunson.

Absent: Commissioner Mrs. William H. Parker

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative; Lorenz Batterman, Chief Animal License Inspector; Frank Warner, Robert Klemp, and William Reppe, Animal License Inspectors.

Special Guest: Donald Johnson of Johnson's Ambulance Service.

# APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Vice President Lorenzen, and unanimously carried that the Minutes of September 18, 1972, be approved.

## Johnson's Animal Ambulance Service:

Donald Johnson of Johnson's Animal Ambulance Service stated he has been operating his Animal Ambulance Service since April, and that he has two fully equipped vehicles with oxygen. Stated he would like to make a proposal to the Department to pick up sick and injured stray animals, that the cost to the City under contract would be very small.

Mr. Johnson stated he would be willing to have a staff member visit his firm, audit the operation and check financial records. The General Manager stated he would send a staff member to Johnson's Animal Ambulance Service to audit the firm.

## SERVICE PIN AWARDS:

A 15-year pin was awarded to William Reppe, Animal License Inspector, East Valley License Division.

A 20-year pin was awarded to Robert Klemp, Animal License Inspector, 11th Avenue License Division.

A 25-year pin was awarded to Frank Warner, Animal License Inspector, East Valley License Division.

## November 13, 1972

#### GENERAL MANAGERS REPORT:

## Public Hearing:

The General Manager asked the Board for authorization to conduct a public hearing to recommend on the issuance of a dog kennel permit to Marcella Shirk, Sepulveda Boulevard.

BOARD ACTION: Commissioner Dodsworth moved, seconded by Vice President Lorenzen, and unanimously carried, that a public hearing be scheduled for November 27 regarding the issuance of a dog kennel permit.

#### Budget Request 1973-74:

Copies of the budget request were sent to each Commissioner for review and comment.

BOARD ACTION: Commissioner Dodsworth moved, seconded by Vice President Lorenzen, and unanimously agreed, that the Board had reviewed the budget and are in concurrence with the General Manager.

### Humane Education Program:

The Humane Education Program has started and schedules have been made up for the schools requesting the program.

#### Personal Service Citation:

1 1

Mrs. Carol Wonnel received a citation for a stray dog. Although she had no objection to the leash law, she objected to individuals going onto private property as the Animal Control Officer had done in this case. She requested the matter be brought before the Board.

The Executive Officer read the Officer's report and the District Supervisor's report to the Board and stated that a letter will be sent to Mrs. Wonnel regarding this matter.

#### Legislation, 1973:

Environmental Protection Act - Copies of the proposed legislation regarding animal care and control will be sent to each Commissioners.

Veterinary Assistant Act - Will establish under State law and State Licensing Program a Veterinary Assistant classification.

## November 13, 1972

### Automated Dog Licensing Program:

The Executive Officer presented and discussed the purpose and application of the new forms to the Board.

Plans for the License Division Offices on the fourth floor are scheduled for completion in about 45 days.

#### Spay and Neuter Clinic Program:

The following veterinarians have been hired for the Spay and Neuter Clinics:

Dr. Richard Rhodes started employment today. Dr. David Warren will start on December 11, 1972 Dr. Oltman will start on January 2, 1972 Dr. Solomon - date undetermined One position has been kept open.

The clinics will be in operation after the first of the year.

Bond Fund Proposal:

The Board was requested to give diligent consideration to a nine or thirteen member committee to serve on the Bond Fund Committee. This will be discussed at the December 4 meeting, and the City Attorney will be invited to attend.

## PUBLIC RELATIONS:

Jim McNamara stated that the prime project was the Humane Education Program, that TV, radio and newspaper coverage was particularly good.

Anti-Rabies Clinics: 45 clinics were held throughout the City during the month of November, and 2,076 dogs were inoculated. A total of 24,447 dogs were inoculated this year.

Bill Burrud will do another spot regarding Animal Airlift on Channel 7 in the next 4 to 5 weeks.

Wall Street Journal: A story will be published on animal problems in Los Angeles with particular emphasis on the Spay and Neuter Clinic.

KHJ AND KRIS covered the Animal Airlift story.

## November 13, 1972

"City Kids", KCOP: Program is directed at children. Our ACO has done very well.

Humane Education Program: Animal Control Officers Gary Olsen and Mike Buarn have done an excellent job. Joseph Von Slomski appeared on cable TV regarding the Spay and Neuter Clinic.

<u>Readers Digest</u>: An extensive interview was held and a story will be coming out in the December issue regarding the control of pet population.

Mark Trail Comic Strip: Our Animal Airlift will be portrayed in that strip on Sunday, December 31, appearing in 1200 newspapers throughout the country.

<u>Century City:</u> Negotiations are going on to "Empty the City's Animal Shelters" during Christmastime.

#### NEW BUSINESS

## Visit to Germany and Switzerland:

Vice President Lorenzen stated that she visited a number of cities in Switzerland and Germany and learned that there were no animal control departments. However, a shortage of animals does exist and there are very few strays. Animal problems are usually referred to governmental veterinarians.

#### ADJOURNMENT:

The meeting was adjourned at 12:20 p.m. Next meeting, November 27, 1972.

ATTEST: 160 4.1972

PRESIDENT

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## November 27, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth and Mrs. Erika Brunson.

Absent: Commissioner Mrs. William H. Parker

<u>Also Present</u>: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer, James McNamara, Public Relations Representative; and Mr. Dick Wollman, Local 347.

### APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Vice President Lorenzen, and unanimously carried that the Minutes of November 13, 1972 be approved.

### GENERAL MANAGERS REPORT

# Public Hearing for Dog Kennel Permit:

A letter from the permittee's attorney was introduced requesting that Mrs. Shirk be either granted a permit or that the hearing be continued until March at which time his client will have moved from the premises she now occupies. His request was also based on the date of the receipt of notification of the hearing, and the holidays, denied Mrs. Shirk due process by not allowing time to subpoen witnesses and a lack of specificity of charges.

The Executive Officer stated that the hearing had been continued and requested that a new date be set. A tentative date of December 18, 1972 was established provided certain administrative details could be worked out.

#### Mr. Dick Wollman, Local 347:

Mr. Wollman stated that ASsembly Bill 178, giving peace officer status to Animal Control Officers and Animal License Inspectors has been approved by the Assembly and is to go before the full Senate. The bill provides that if an Animal Control Officer or Animal License Inspector is accosted, the penalty will be a felony rather than a misdemeanor.

## Veterinarian Services Division:

Copies of the section of the Manual relating to Veterinarian Services Division to be established in the Department were given to each Commissioner.

## November 27, 1972

## Spay and Neuter Clinics:

The contract with Dynafab, the company that is to furnish the Department with portable units for the Spay and Neuter Clinics, has been approved by Council and the Mayor. Actors and Others for Animals will purchase the x-ray equipment.

## Veterinarian Assistant Program:

Copies of the program were given to each Commissioner.

## Period Report #3:

Ending September 16, revenue was up 97% over last year. Citations issued increased 157% over last year due to the Special Enforcement Program. Licenses issued were 38.4% over the previous fiscal year.

## Bond Fund Program:

The Director of Public Buildings was requested to make a rendering of a facility that would be constructed under the bond fund for the animal care and control center with the City.

President Sample asked that each Commissioner submit a list of names of people they wished to serve on the Bond Fund Committee.

## Meet with Joint Council and ACEA on 4-10 Plan:

The General Manager will attend a meeting on the 4-10 Plan at 1:00 p.m. today.

#### PUBLIC RELATIONS

Veterinarian Program: Approximately 200 copies of the press release on the veterinarian program were mailed to Sacramento, radio and television

Wall Street Journal: An article appeared on the first page regarding the Spay and Neuter Clinic. The story traced the history of the clinic.

KFWB: Published a story about our Humane Education Program, which is going very well. Three classes were attended by Commissioner Brunson who stated that the children were responding to the program; that emphasis whould be placed upon overpopulation and the importance of spaying or neutering.

## NEW BUSINESS:

Since the first Monday of January is a holiday, the Board will meet January 8 and January 22, 1973.

ADJOURNMENT: The meeting was adjourned at 11:35 a.m.

ATTEST: Jam 8, 1972

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## December 4, 1972

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice President Mrs. Fred Lorenzen, Commissioners Mrs. William H. Parker and Mrs. Erika Brunson.

Absent: Commissioner Mrs. Nina Dodsworth

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative.

### APPROVAL OF MINUTES:

Moved by Commissioner Brunson, seconded by President Sample, and unanimously carried, that the Minutes of November 27, 1972 be approved.

#### COMMUNICATIONS:

President Sample received a letter from Kay C. Taecker, Member, Social Service Commission, requesting that he ask the Commissioners to determine if they have any contacts with, or ideas for any prominent people, American or foreign, to speak at their meetings.

A copy of her letter will be sent to each Commissioner.

#### GENERAL MANAGERS REPORT:

Copies of the Spay and Neuter Clinic Program Report were given to each Commissioner. The report contains the existing program and the expanded program through '73-'74.

Commissioner Lorenzen arrived at the meeting at 10:25 a.m.

## S.B. 481:

This bill, which would have placed restrictions on the hiring of out of State veterinarians, was defeated in the Assembly.

## December 4, 1972

A.B. 178:

This bill, which would make it a felony to assault an Animal Control Officer, was approved by the Senate and Assembly, and has been transmitted to the Governor for his signature.

### PUBLIC RELATIONS:

KFWB did a story on the Veterinarian Program, and interviewed the General Manager in Depth.

KFWB, Art Lang, did a story on the Animal Airlift Program.

KNBC did a story on the Peace Officer Status.

ADJOURNMENT: The meeting was adjourned at 11:15 a.m. Next meeting, December 18, 1972.

ATTEST:

PRESIDENT

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## January 8, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen, and Commissioner Mrs. Erika Brunson.

Absent: Commissioners Mrs. Nina Dodsworth and Mrs. William Parker.

Also Present: Robert W. Phillips, Acting General Manager; James McNamara, Public Relations Representative.

### APPROVAL OF MINUTES

Moved by Vice-President Lorenzen, seconded by Commissioner Brunson, and unanimously carried, that the Minutes of December 4, 1972 be approved.

### GENERAL MANAGERS REPORT

#### Bond Fund:

On January 3, 1973 Council tentatively approved the bond fund issue and instructed the City Attorney to prepare the necessary resolution to place the proposal on the April ballot and will be returned to Council around January 15.

#### License Enforcement Division:

Our licensing offices in the Valley and 11th Avenue are tentatively scheduled to move to the City Hall South, fourth floor, in the middle of February.

The initial phases of the new automated dog licensing system will be getting under way in a few weeks.

#### Spay and Neuter Clinic Proposal:

Plans and architectural renderings for the temporary structures have been received. They will be presented to the Art Commission for their approval prior to the issuance of a building permit. Groundbreaking should commence shortly.

#### Career Service Awards:

The Award Banquet and presentation will be held on the evening of January 22, 1973. Mayor Yorty will be the guest speaker.

## January 8, 1973

### PUBLIC RELATIONS:

Jim McNamara stated that newspaper coverage on the bond issue was limited to stories regarding the approval by Council.

Mark Trails Comic Strip: A story was written on the Animal Airlift Program.

Los Angeles Times: A story was written on the first page, second section regarding the Animal Airlift Program; and on the Volunteer Services Auxiliary. In general, the VSA story was good for the Department.

Off-beat Activities of the Department: A year end story was completed.

St. Francis of Assisi: No nominations have been received for an award. Press releases and letters were mailed to key figures in humane organizations requesting they send us nominations.

The Californian, Bakersfield: An article was written regarding Senator Stern's bill, taking a very strong stand on behalf of this Department.

<u>Shop Talk used a story on the overpopulation of animals and credited</u> this Department on pioneering the Spay and Neuter Clinic.

Readers Digest: The Spay and Neuter Clinic story will be used in the Readers Digest in March.

ADJOURNMENT: The meeting was adjourned at 10:55 p.m. Next meeting, JanuaRy 22, 1973.

ATTEST: 426 5, 1923

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# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

### January 22, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:12 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen. and Commissioners Mrs. Nina Dodsworth and Mrs. William H. Parker.

Absent: Commissioner Mrs. Erika Brunson

Also Present: Robert W. Phillips, Acting General Manager; J. Von Slomski, WLA District Supervisor.

Special Guests: Mr. Robert Jeans, Mrs. Wechsler

# APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried, that the Minutes of January 8, 1973 be approved.

#### BOND ISSUE:

On January 17, 1973 the Los Angeles City Council approved the bond issue by a vote of 13-0.

# Robert Jeans:

Mr. Robert Jeans, Robert Jeans and Associates, stated he has been a professional campaign manager for 15 to 18 years, and outlined his plans for managing the Department's Bond Fund Campaign.

He stated that a statistical analysis would have to be made to determine those who are in favor and those opposed, in order to overcome the opposition; that he would have to generate money, and generate a committee. He said that there were possible hazards involved, such as being critical of the facilities, since he would have to point to a need and say the facilities are inadequate.

He stated he would put out a press release from people who have "name identification."

Mr. Jeans indicated he would seek approval of the bond issue from a wide variety of organizations, and that he will attempt to create a feeling that no one is against it and everyone is for it.

## January 22, 1973

Mrs. Wechsler:

As an "animal lover," Mrs. Wechsler has donated her services for the Bond Fund Campaign. She has had previous experience working in political campaigns, and spoke very highly of Mr. Jeans, who was successful in managing the campaign for Proposition 20 in the last election, even though the opposition had twice the funds to fight the issue.

### ADJOURNMENT:

The meeting was adjourned at 11:00 a.m. Next meeting, February 5, 1973.

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ATTEST: 4x6 13, 1973

PRESIDE

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# February 5, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Erika Brunson.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer.

# APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Vice President Lorenzen, and unanimously carried, that the Minutes of January 22, 1973 be approved.

# GENERAL MANAGERS REPORT

The Executive Officer stated that building permits were issued for construction of two spay and neuter clinics, and that work should be starting this week.

#### Bond Fund:

Mayor Yorty signed the argument in favor of Bond Proposition B. The supporting signatures noted below were obtained and will appear in the ballot booklet in support of the bond issue:

Councilman John S. Gibson, Jr., President Los Angeles City Council; and Chairman, Public Health, Welfare and Environment Committee

Councilman Joel Wachs, Chairman Revenue and Taxation Committee

Mr. Rosenbloom, Doris Day, Mrs. Henry Mancini, Richard Carlson, Francis Lohmann, Mr. Quevado, Pres., Mexican Chamber of Commerce; Mrs. Waters, Pres., Women's Division, Chamber of Commerce;

Mr. James Sample, President Board of Animal Regulation

President Sample requested that Mr. Robert Jeans, Campaign Manager, be invited to attend the next Commission meeting.

The General Manager asked that the Board suggest names for the Bond Fund Committee.

## February 5, 1973

## St. Francis of Assisi Award:

Deadline for submitting nominations for the award is February 15. Nominations for the award will be presented at the next Board meeting, or the meeting after. The General Manager will present the award on the floor of the Council the week before Easter.

#### License Enforcement Division's New Offices:

Alterations to the fourth floor of City Hall South are scheduled for completion by February 28. East Valley and 11th Avenue License Division Offices should be moving in on or about March 1.

## Commission Meetings for February:

Because Lincoln's and Washington's Birthdays are observed on Mondays, (February 12 and 19) the Commission will meet on Tuesday, February 13; Tuesday, February 20; and Monday, February 26. The General Manager suggested that weekly meetings be held due to the Bond Fund Proposition that is coming up in April.

### ADJOURNMENT:

The meeting was adjourned at 10:30 a.m. Next Meeting, February 13, to be held in the Conference Room on the Fourth Floor, City Hall South.

ATTEST: Vice PRES. = 120, 1973

Peggy Bodfish BECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### February 13, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Erika Brunson.

Also Present: Robert I. Rush, General Manager; James McNamara, Public Relations Director

Special Guests: Robert Jeans, Campaign Manager; Ms. Buff McDannel.

APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Vice President Lorenzen, and unanimously carried, that the Minutes of February 5, be approved.

GENERAL MANAGERS REPORT

Proposition B:

The General Manager stated that the following names were those who wished to serve on the Executive Committee of the Bond Fund Campaign:

Maxine Boyd Betty Cardoni Juliet Prowse Mrs. Ricky Nelson (Chris Nelson) Catherine Fairchild Margaret Nesbitt

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by Vice President Lorenzen, and unanimously carried, that the above named individuals be designated to serve on the Executive Committee of the Bond Fund Campaign; that Maxine Boyd be named as Chairman, and Betty Cardoni as Vice Chairman; also that Margaret Nesbitt be designated as Secretary-Treasurer.

#### Robert Jeans:

Mr. Robert Jeans stated that headquarters have been established at 5373 Wilshire Boulevard, phone 931-1463. He stated that the brochure is almost completed, and gave a copy of a temporary letterhead to each

## February 13, 1973

Commissioner which showed a dog and a cat. The caption underneath the picture will state, "Please help us." Mr. Jeans stated that his assistant, Buffy, will be running campaign headquarters, getting out the mail, coordinating volunteer efforts, etc.

ADJOURNMENT: The meeting was adjourned at 11:15 a.m. Next meeting, February 20, will be held in the Fourth Floor Conference Room, City Hall South.

ATTEST: Feb. 26, 1973

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## February 20, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in the Fourth Floor Conference Room, City Hall South. Present were Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth and Mrs. William H. Parker.

Absent: President James W. Sample and Commissioner Mrs. Erika Brunson.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative; Lorenz Batterman, Chief License Enforcement; Leo B. Wells, Animal License Inspector.

#### APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried, that the Minutes of February 13 be approved.

#### SERVICE PIN PRESENTATION:

Commissioner Parker presented Leo B. Wells, Animal License Inspector, with a 25-year pin.

#### GENERAL MANAGERS REPORT

Bond Fund Proposal:

A copy of the Bond Fund Proposal will be sent to all Department employees.

### Budget:

A budget hearing will be held with the City Administrative Officer on February 21, 1973.

### PUBLIC RELATIONS:

The Valley Green Sheet wrote a good article about the Department. San Fernando Valley Que Magazine used several stories of ours. Despite the rain and inclement weather, 2,725 dogs were vaccinated and 619 licenses were issued in our rabies clinics, as compared to 2,875 vaccinations and 641 licenses issued last year.

# February 20, 1973

St. Francis of Assisi Award: Entries will be submitted to the Commission at the February 26 meeting. Presentation of the award will be made on April 19 on the Council Floor. A decision as to who the winner will be made by April 1.

## ADJOURNMENT:

The meeting was adjourned at 10:45 a.m. Next meeting, February 26, Monday, to be held in the Commission Hearing Room 155, City Hall South.

ATTEST: Mar. 5, 1973

PRESIDEN

Leggy Bodfish SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## February 26, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen, and Commissioner Mrs. Nina Dodsworth.

Absent: Commissioners Mrs. William H. Parker and Mrs. Erika Brunson.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative; and Donald Payn, Supervisor, Ann Street Shelter.

#### APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Vice President Lorenzen, and unanimously carried, that the Minutes of February 20 be approved.

#### GENERAL MANAGERS REPORT

Bond Fund: Elke Sommers will host a luncheon for businessmen on March 6. The event at Jack Ryan's home will take place on March 18.

#### Complaint from Dr. Breckenridge:

District Supervisor, Donald Payn, stated that he received a call from Dr. Breckenridge, 6010 Eucalyptus Lane, L. A. 90042, prior to January 31, 1973, in which she requested assistance to remove some skunks from her property. After placing a Department trap on her property, Dr. Breckenridge called and said that they had a skunk in the trap. The Animal Control Officer went to her residence and removed the skunk from the trap and shot the skunk.

Dr. Breckenridge felt that the Department did not have the right to euthanize skunks on her premises, and was not satisfied with the way that it was done.

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by Vice President Lorenzen, and unanimously carried, that a letter be sent to Dr. Breckenridge stating that her complaint had been heard by the Board of Animal Regulation Commissioners, and the findings were that if the Animal Control Officer had followed the proper procedure, this Problem would not have existed. Further, that the Department will take steps to insure that proper procedure will be followed in the future.

## February 26, 1973

### Chloroform Euthanasia:

As a result of Senate Bill 400, the Department will be in compliance with this bill as of March 7, 1973.

### CACDA Meeting:

The General Manager attended the annual meeting of the California Animal Control Directors Association on February 22 and 23. Animal population control was discussed, and representatives from Agrophysics stated that Sacramento Animal Control will run a pilot program for them regarding their methods of animal population control which will be made available in California sometime this summer.

#### Spay and Neuter Clinics:

The clinics are now under construction and the estimated time of completion should be about April 8.

#### License Division:

Remodeling of the License Division Office, Fourth Floor, City Hall South, should be completed about March 15.

#### Public Relations:

James McNamara stated that he has received 39 letters regarding the St. Francis of Assisi Award; that some of the letters recommended two or three names, totalling about 45 names submitted.

President Sample suggested that each Commissioner read the letters and select those names which should be considered for the award; and that in two weeks, or at the next meeting, the Board could come to a final conclusion as to who should receive the award.

Manley Linville, Director L.A. County Animal Control:

The General Manager stated that Mr. Linville is scheduled to retire on March 31.

BOARD ACTION: A motion was made by Commissioner Dodsworth, seconded by Vice-President Lorenzen, and unanimously carried, that a letter be sent to Mr. Linville commending him for his many years of service and dedication, and fine cooperation with the Los Angeles City Department of Animal Regulation.

ADJOURNMENT: The meeting was adjourned at 11:04 a.m. Next meeting, March 5, 1973.

ATTEST: March 12 1973 March Arenger Vit. PRESIDENT Deggy Bolfich

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## March 5, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen, and Commissioner Mrs. Nina Dodsworth.

Absent: Commissioners Mrs. William H. Parker and Mrs. Erika Brunson.

<u>Also Present</u>: Robert W. Phillips, Acting General Manager; James McNamara, Public Relations Representative.

APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Vice President Lorenzen, and unanimously carried, that the Minutes of February 20 be approved.

#### GENERAL MANAGERS REPORT

#### Budget:

313

The Mayor's budget hearings are scheduled for March 15 and 16.

# Dogs for Police Department:

The Police Department has acquired two dogs to work in an "Explosives Unit." They are currently undergoing training in Texas. The Department has been requested and has agreed to provide temporary housing at the Ann Street Animal Shelter, and to provide veterinary care for them.

#### PUBLIC RELATIONS:

James McNamara stated that the Bell Helicopter Magazine and a Canadian string of newspapers published stories on the Animal Airlift Program. Approximately 1,600 wild animals have been set free in the Angelus National Forest to date.

Hundreds of letters from all over the world have been received during the past two years asking for information regarding Department operations and the Spay and Neuter Clinic.

The March edition of the Readers Digest mentioned this Department in the article titled, "National Survey on the Pet Population Boom."

## March 5, 1973

A citation is being prepared for Manley Linville, Director of Animal Control, Los Angeles County, in honor of his retirement after more than 35 years of service.

Bond Fund: A businessmen's luncheon, hosted by Elke Sommers, will be held tomorrow, March 6.

ADJOURNMENT: The meeting was adjourned at 10:25 a.m. Next meeting, March 12, 1973.

ATTEST: March 19 1973

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# March 12, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:09 a.m. in Room 155, City Hall South. Present were Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Erika Brunson.

Absent: President James W. Sample

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Representative.

### APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried, that the Minutes of March 5, 1973 be approved.

### GENERAL MANAGERS REPORT

Budget:

A budget meeting will be held with the Mayor on March 15 or 16 to discuss the City Administrative Officer's recommendations.

# License Enforcement Division:

New offices will be ready for occupancy on March 19.

### Automated Licensing:

A meeting will be held tomorrow, March 12, at 2:00 p.m., with Data Services and a private contractor.

#### Spay and Neuter Clinic:

Construction is on schedule and date of occupancy will be about April 8 to the 15th.

#### COMMUNICATIONS:

A letter was received from Mrs. Carole Holtzer, 14845 Erwin St., Van Nuys 91401, who stated she purchased a puppy from the East Valley Animal Shelter, licensed the puppy, and a week later the dog died of distemper. She stated her son was inconsolable and she was heartbroken. She felt that the entire

## March 12, 1973

\$13.30 should be refunded as the dog was sick at the time of adoption. The Board felt that this was a hardship case and a rebate will be made in the amount of \$13.30 from a special fund established by the Board.

#### X-Ray Equipment:

Actors and Others for Animals will submit a letter to City Council advising they have purchased, secured, and will pay for the installation of the x-ray equipment in the new Spay and Neuter Clinics.

#### **PUBLIC RELATIONS:**

Bond Fund - The KNBC "Today" show will cover the Bond Fund Proposition. Mayor Yorty urged support of Proposition B, and the statement appeared in the Herald and Valley Greensheet. KPOL and KABC also urged their support.

This week, KNX radio will do a documentary on the overpopulation of animals. The General Manager will be interviewed.

California Living will do a story on the Department titled, "What's Happening to the Old Fashioned Dog Officer," and will be released before April 3. The Chicago Tribune pointed out that the "Department of Animal Regulation had the most intelligent approach in the Country."

#### Saint Francis of Assisi Award:

By Monday, March 19, each Commissioner will have read all of the entries and have picked the six best. All entries will be acknowledged by the Department.

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ATTEST: March 26, 1973 Mha Tud Joremsen PRESIDENT

SECRETARY SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

#### March 19, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker and Mrs. Erika Brunson.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; and James McNamara, Public Relations Representative.

## APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried, that the Minutes of March 12 be approved.

### COMMUNICATIONS:

At the conclusion of the Council session on Monday, March 12, the adjourning motion was adopted in tribute to the memory of Bonnie Mason, wife of George Wesley Mason, District Manager of the West Valley Animal Shelter.

### GENERAL MANAGERS REPORT:

#### Proposition B:

An animal show was held yesterday, March 18, at the home of Jack Ryan in support of the Bond Fund drive.

#### Budget:

The General Manager attended a budget hearing with the Mayor on Thursday, March 15.

#### EEA:

EEA personnel have done outstandingly well, and the Department would like to retain them as long as possible.

#### St. Francis of Assisi Award:

All entries were read by each Commissioner and a lengthy discussion was held regarding who should receive the award.

## March 19, 1973

Balloting was conducted by Commissioners to select the recipient of the first Saint Francis of Assisi Humanitarian Award. The award winner will be announced April 9.

The award will be presented in City Council on approximately April 16, Monday.

## Blessing of the Animals:

The "Blessing of the Animals" will take place at Olvera Street on April 21, Wednesday, at 2:00 p.m.

## Commission Meeting Dates:

Commission meetings will be held on March 26, and on the regular meeting dates of April 2 and April 16.

ADJOURNMENT: The meeting was adjourned at 11:22 a.m.

April 2, 1973 ATTEST: C

PRÉSIDENT

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

### March 26, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South, Present were Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Erika Brunson.

Absent: President James W. Sample

<u>Also Present</u>: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative; and Joseph Von Slomski, District Supervisor.

APPROVAL OF MINUTES:

Moved by Commissioner Brunson, seconded by Commissioner Parker, and unanimously carried, that the Minutes of March 19 be approved.

PUBLIC RELATIONS:

James McNamara stated that Commissioner Brunson is planning a reception at her home on Thursday in support of Proposition B.

Lucille Ball will cut radio spot announcements that will be ready for release over this weekend.

Further discussion regarding the bond proposal was held and the Board took the following action.

BOARD ACTION: Commissioner Brunson moved, seconded by Commissioner Parker, and unanimously carried, that a letter be transmitted to the Los Angeles Times, signed by the President on behalf of the Board regarding the Bond Fund Proposal.

Articles regarding Proposition B were published in Francis X. Lohmann's column, Kanine Korner, and in a San Gabriel Newspaper. The Humane Citizen also published an article on Proposition B.

The El Sereno Star published an article on the Department's Humane Education Program.

The Civic Center News published an article on the Department of Animal Regulation

# March 26, 1973

Spot announcements will be made on KFWB, Monday, three times in the morning and three times in the late afternoon. Lucille Ball will cut spots this afternoon.

ADJOURNMENT:

The meeting was adjourned at 11:30 a.m. Next meeting, April 2.

M/m 7, 1973 ATTEST: PRESIDEN

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### BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## April 2, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker and Mrs. Erika Brunson.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative.

## **APPROVAL OF MINUTES:**

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried, that the Minutes of March 26 be approved.

## GENERAL MANAGERS REPORT

#### Legislation:

The following items will be discussed before the Committee on Proposed Legislation today:

- 1. The proposal to amend the Penal Code to prohibit the declawing of wild and exotic animals.
- 2. SB 141, amendment to SB 400, regarding inspection by State Sealer of Weights and Measures.
- 3. SB 142, companion bill to SB 141, High Altitude Euthanasia: appropriate monies to Department of Food and Agriculture to inspect facilities.
- 4. SB 335 required dog and cat license tags to be issued free of charge upon presentation of a certification from a licensed veterinarian that the dog or cat has been spayed or neutered.
- 5. SB 187 would make it unlawful to import any domesticated live mammal, reptile, or bird not native to this State for resale.

#### PUBLIC RELATIONS:

The General Manager and Public Relations Representative attended a luncheon given by Commissioner Brunson regarding Proposition B.

# April 2, 1973

The General Manager participated in a half-hour documentary on the animal overpopulation in the City. It was released on March 29, 1973 on KNX radio.

ADJOURNMENT: The meeting was adjourned at 11:25 a.m. Next meeting, April 16.

ATTEST: Mag 21,1973 - What PRESIDENT

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# May 7, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 a.m. in Room 155, City Hall South. Present were President James W. Sample, Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth and Mrs. Erika Brunson.

Absent: Commissioner Mrs. William H. Parker

<u>Also Present</u>: Robert W. Phillips, Acting General Manager; James McNamara, Public Relations Representative; Lorenz Batterman, Chief Animal License Inspector.

### **APPROVAL OF MINUTES:**

Moved by Commissioner Dodsworth, seconded by Commissioner Parker, and unanimously carried, that the Minutes of April 2 be approved.

#### COMMUNICATIONS:

A letter was received from Mr. and Mrs. C.C. McIntyre, Mercy Crusade, thanking the Board for choosing them out of the many nominations received for the honor of being presented with the first annual St. Francis of Assisi Award for their work with animals.

A copy of a letter to Robert W. Russell, General Manager, Public Utilities and Transportation, sent by Councilman Stevenson was received. The letter stated that the efficiency of the Volunteer Services to Animals would be greatly advanced by the installation of one telephone in each shelter to be reserved for the use of staff members in handling their large daily workload, and to maintain critical shelter-to-shelter contacts. Councilman Stevenson urged that such facilities be provided at the earliest possible moment.

#### GENERAL MANAGERS REPORT

#### Spay and Neuter Clinics:

The East Valley Spay and Neuter Clinic is scheduled for completion on Friday, May 11. Grand opening will be held on Friday, May 18. Announcements are now being printed.

The llth Avenue Shelter Clinic is scheduled to open about a week later, or about May 25. However construction delays may extend the opening an additional week.

## Budget:

The Finance Committee has concluded hearings on the Mayor's Proposed Budget and will submit their recommendations to the City Council about May 14. The

#### May 7, 1973

budget recommendation for the Department reflects a 1/2 of 1% increase in dollar amount and includes three additional positions for the administrative offices.

### EEA Personnel:

The Board of Grants Administration is recommending to the City Council that all EEA positions be continued until January 1, 1974. At that time the program would be modified depending upon how many positions are left and what funds are available.

#### Public Relations:

James McNamara stated that Modern Veterinarian Practice Medical Magazine is doing an intensive story on the Spay and Neuter Program in Los Angeles. The first of two series was done in depth on whether or not they are feasible and should be used in all communities in the Country.

A Times editorial stated that 57% of the people voted for the bond issue and that the will of the people should prevail. An amendment to the State Constitution relative to bond proposals was requested.

George Putnam conducted a program in our shelters at 11th Avenue, West Valley, and East Valley in which he gave money for the adoption of animals. He and Doris Day gave away 125 animals.

The Bill Burrud TV Show on May 5, Channel 2, 5:00 p.m., used the theme of our Animal Airlift Program in his story of the love life of a raccoon.

Wild animals relocated on our Animal Airlift Program total 1,620 to date. Coming up this month in the Herald Examiner will be a story on the Animal Control Officer's new image in contrast to the old image.

KNBC is doing a half-hour documentary on the shelter system in Los Angeles. It will be filmed early in June.

## Licensing:

L. Batterman, Chief License Animal Inspector, explained the new EDP system to the Board and exhibited microfiche file cards in a microfilm reader.

ADJOURNMENT: The meeting was adjourned at 10:55 a.m.

ATTEST: June 4/1973

Jupanne PRESIDENT

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## May 21, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 a.m. in Room 155, City Hall South. Present were James W. Sample, President; Vice-President Mrs. Fred Lorenzen, Commissioners Mrs. Nina Dodsworth, Mrs. William H. Parker, and Mrs. Erika Brunson.

<u>Also Present</u>: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer.

#### **APPROVAL OF MINUTES:**

Moved by Commissioner Dodsworth, seconded by Vice President Lorenzen, and unanimously carried, that the Minutes of May 2, 1973 be approved.

#### GENERAL MANAGERS REPORT

#### 11th Ave. Spay and Neuter Clinic:

The 11th Avenue Spay and Neuter Clinic will open on June 1. Invitations will be going out shortly.

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#### Legislation - AB 1056:

AB 1056, introducted by Assemblyman Arnett, will be heard by the Committee on Agriculture on May 22. The General Manager stated he would attend the meeting. The Bill would appropriate \$3,000,000 to Department of Food and Agriculture for allocation to cities and counties for low-cost spay and neuter clinics. Specifies formula for allocation of such funds and terms and conditions for eligibility to receive such funds.

#### Bond Fund:

Copies of the final tabulation of monies received, expended, etc., will be prepared and sent to each Commissioner.

The General Manager asked the Board to send letters to each Committee member on the Bond Fund Proposition commending them for their fine public spirit and for doing such an outstanding job.

## Humane Society of the U.S.:

The General Manager received a letter from the Humane Society of the United States asking that he go back East in October and give a speech.

## May 21, 1973

#### Equine License Tax:

The Executive Officer stated that the City Council adopted the Committee report at its meeting on May 21, and held the Equine License Tax Ordinance over for one week. The Committee report sets the Equine Tax at \$6.00 and allows for a trust fund to be established with 50% of the funds going to Animal Regulation and 40% to the trust fund for the improvement of equestrian facilities.

## Public Relations:

The Herald Examiner, California Living Section, published an article on the Department's animal care and control program, and the Special Enforcement Unit. The Letters to the Editor section published the General Manager's comments regarding the disqualification of Animal Regulation employees who took the exam for Animal Control Director for Los Angeles County.

#### ADJOURNMENT:

The meeting was adjourned at 11:45 a.m.

une 18, 1973 ATTEST: d

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## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## June 4, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 a.m. in Room 155, City Hall South. Present were James W. Sample, President: Vice-President Mrs. Fred Lorenzen, and Commissioner Mrs. Nina Dodsworth.

Absent: Commissioners Mrs. William H. Parker and Mrs. Erika Brunson

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Director; and Kenneth Williams, Assistant District Supervisor.

## APPROVAL OF MINUTES:

Moved by Commissioner Dodsworth, seconded by Vice-President Lorenzen, and unanimously carried, that the Minutes of May 21, 1973 be approved.

#### **PUBLIC RELATIONS:**

Two new public low cost spay and neuter clinics at the East Valley Animal Shelter and the Eleventh Avenue Animal Shelter were dedicated and opened for public inspection May 18 and June 1, respectively.

Featured in press releases relative to the dedications was the fact that Los Angeles leads the nation in public low cost pet alteration with three established clinics. The third facility, activated in February, 1971, is located at the Ann Street Animal Shelter.

Dedication ceremonies received excellent coverage in the Valley press, including stories and photos. Press coverage of the Eleventh Avenue Clinic was not as extensive as the coverage extended the East Valley Clinic.

Television stations KTLA covered both clinic openings.

Press releases and photos describing Los Angeles' leadership in public low cost spaying and neutering are being distributed to local magazines and national press publications.

NBC is doing a 1/2 hour documentary on the Department. Filming will be done between June 12 and 16.

### June 4, 1973

#### GENERAL MANAGERS REPORT

## Legislation:

Mr. Kenneth Williams will appear before the Committee in Sacramento on June 6 to discuss AB 1056. Mr. Williams also discussed AB 2100, which proposes to create a Commission on Animal Care and Control; and AB 2101 which proposes major improvement in the care and treatment of sick and injured animals (Veterinarian Assistant Act).

#### Budget:

The proposed budget as prepared by the Mayor has been transmitted back to Council. The General Manager was advised that 10 positions of Kennelman added by the City Council have been retained by the Mayor. Also, the Department will have three additional positions of Senior Animal Control Officers, a Chief Veterinarian position, a Senior Accountant, two Clerk Typists, and 59 summer youth employees.

ADJOURNMENT: The meeting was adjourned at 11:20 a.m.

ATTEST:

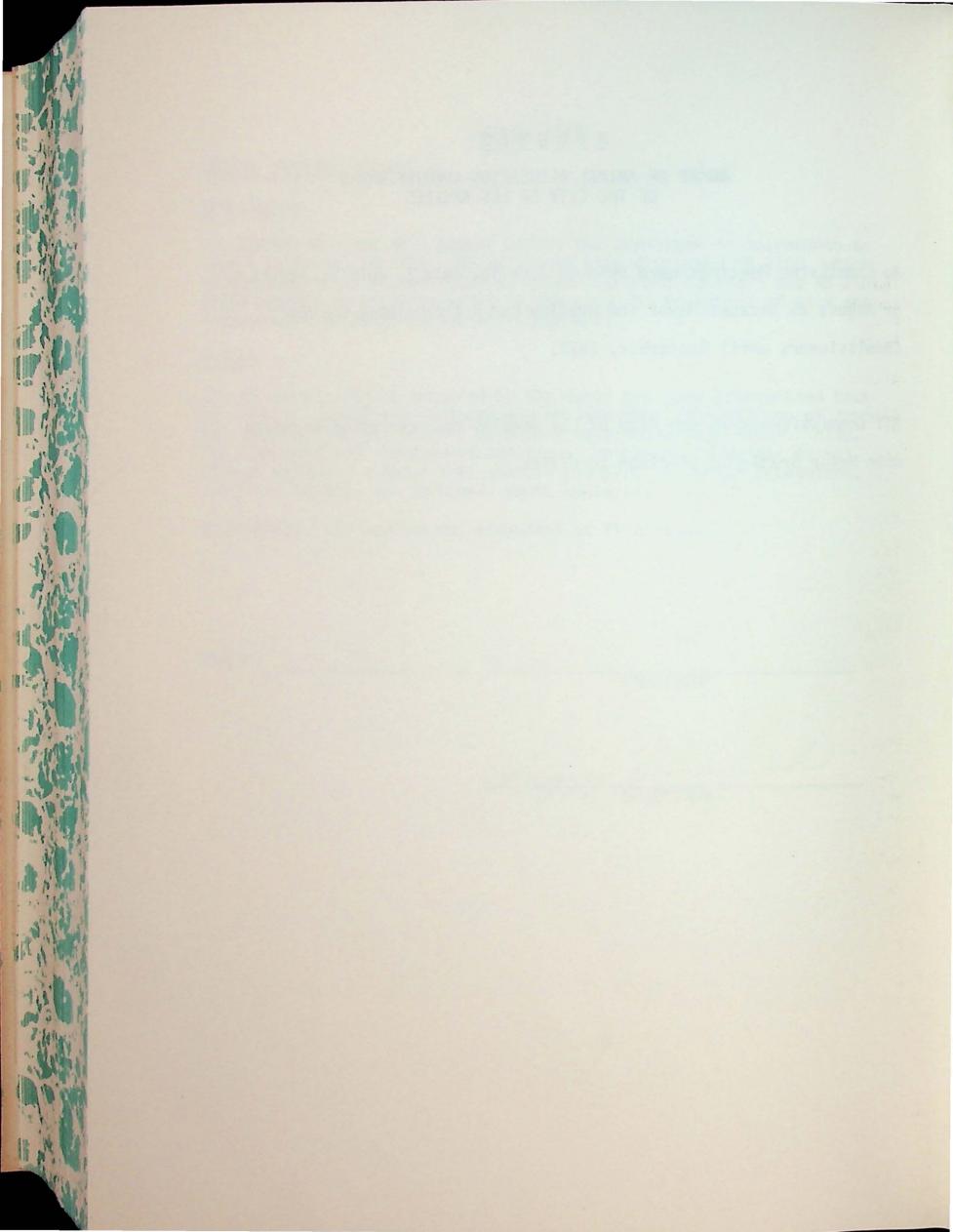
PRESIDENT

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# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

No Commission Meetings were held on June 18, July 2, July 16, August 6, or August 20 because Mayor Tom Bradley had not appointed the new Commissioners until September, 1973.

All Commissioners in the City of Los Angeles had been asked to resign upon Mayor Bradley's election to office.



## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## September 12, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 a.m. in Room 155, City Hall South. Present were Commissioners Nancy Avery, David Lee, Joan Peck, Saul Reider and Doris Silverton.

Also present was Robert W. Phillips, Acting General Manager.

### Orientation:

The Acting General Manager conducted a general orientation session. A summary of the topics discussed is as follows:

Duties and Responsibilities of the Board:

To act in an advisory capacity to the Department and to serve as a sounding board for the public. May be called upon to conduct public hearings relative to proposed legislation, personnel and/or service complaints, etc.

### Badges and Identification Cards:

Commissioners are authorized to carry departmental badges. However, the Commissioners must purchase their own badges. Identification cards and business cards will be provided by the Department.

### Departmental Budget and Staffing:

The Commission was provided with a brief description of the Department which included its organization, personnel authorities, operating budget and revenues.

## Commission Operational Procedures:

This segment of the meeting ended with a general discussion of the operational procedures of the Board.

#### ELECTION OF OFFICERS, 1973-74:

Mr. Phillips, the Acting Chairman, declared all offices vacant and called for nominations for the Office of the President.

> Commissioner Reider nominated Commissioner Peck for President, seconded by David Lee. There being no further nominations, nominations were declared closed and Commissioner Peck was unanimously elected President of the Board.

## September 12, 1973

Ayes: Commissioners Avery, Lee, Reider, Silverton and Peck.

The Acting Chairman called for nominations for the Office of the Vice-President.

Commissioners Avery, Lee, Reider, Silverton and Peck.

The Acting chairman called for nominations for the Office of the Vice-President.

Commissioner Silverton nominated Commissioner Reider, seconded by President Peck. There being no further nominations, nominations were declared closed and Commissioner Reider was unanimously elected Vice-President of the Board.

Ayes: Commissioners Avery, Lee, Reider, Silverton and Peck.

## ADJOURNMENT:

The meeting was adjourned at 12:00 noon.

ATTEST: Oct. 1, 1973

PRESIDENT

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SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

### September 17, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:03 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners David Lee and Doris Silverton.

Absent: Commissioner Nancy Avery

<u>Also Present</u>: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative; Laverne Birkemo, Principal Clerk; Herman Kula, Senior Animal Control Officer; Alice Grant, Save the Animals Fund.

# APPROVAL OF MINUTES:

Moved by Commissioner Lee, seconded by Vice President Reider, and unanimously carried, that the Minutes of September 12, 1973 be approved.

# COMMUNICATIONS:

A letter was received from H. D. Meyer, Jr., 164 Union Place, Los Angeles, California, 90026, regarding the Department's statement that action would be taken to stop a barking dog he had complained about. Mr. Meyer stated that the dog continued to bark and wanted to know when it would stop.

The General Manager explained the current Department procedure whereby the City Attorney's office implements procedures required to abate the nuisance, versus a new procedure under study by the Public Health, Welfare and Environment Committee for which the City Attorney has been instructed to prepare an ordinance which would permit pet owners to be cited by Animal Control Officers for excessive noise. Mr. Meyer's letter was referred to Mr. Kraus, Ann Street District Supervisor, for further investigation.

# Mrs. Gloria Holtz:

A letter was received from Mrs. Gloria Holtz regarding conditions at the llth Avenue Animal Shelter. Mrs. Holtz complained that children open cages, that the hospital area is in deplorable condition, that there is no food or water in the cat room, etc.; and recommended that the shelter hours be extended on weekdays and remain open on Sundays, that large signs should appear to look in the hospital area for lost pets, and that a veterinarian should be in attendance at all times.

### September 17, 1973

Mrs. Holtz' letter was referred to Dr. Ziegler, Chief Veterinarian, for investigation and report.

At this time a discussion was held regarding how much help the Volunteer Services Auxiliary could give the shelters. It was requested that the VSA President, Mrs. Betty Denny Smith, be invited to attend the next Commission Meeting to be held on October 1.

#### SERVICE PINS:

Fifteen year service pins were presented to Mrs. Laverne Birkemo, Principal Clerk; and Herman Kula, Senior Animal Control Officer.

#### GENERAL MANAGERS REPORT

#### Legislation:

The General Manager met with Assemblyman Dixon Arnett on September 10 regarding Assembly Bills 1056, 2100, and 2101. Copies of the Bills will be sent to each Commissioner.

#### HSUS National Conference:

The General Manager will speak before the Humane Society of the United States at their Annual Conference in Atlanta, Georgia, on October 19, 1973.

#### Budget:

The Department budget is being prepared at this time.

#### Public Relations:

Jim McNamara described the extensive scope of the Public Relations Program set up for the Department, the goals of the program, and the means of achieving these objectives.

KNPC radio - The Department has a designated spokesman at each shelter every morning telling of animals we have available.

KRLA - For the past three weeks animals have been exposed to the public every day.

KCOP-TV - Animals up for adoption are shown twice a month, on Thursday, at 12:30 p.m.

The Herald Examiner and Christian Science Monitor sent photographers on our Animal Airlift.

## Alice Grant:

Mrs. Grant stated that she mailed a check in payment for her dog license on July 1, and has not yet received her license tag. The General Manager stated this was due to a change in the system to data processing, and that this would not occur in the future since the system will be in operation.

Mrs. Grant also objected to the method of killing skunks referred to in an article recently appearing in the Times.

Mrs. Grant was informed this is not the true and correct procedure used by the Department, and that a letter will be directed to the Times with copies to the Commission that the article written on the skunks is inaccurate.

ADJOURNMENT:

The meeting was adjourned at 12:23 p.m.

ATTEST: October 15 1973

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## October 1, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:03 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners David Lee and Doris Silverton.

Absent: Commissioner Nancy Avery

Also Present: Robert W. Phillips, Acting General Manager; James McNamara, Public Relations Representative.

Special Guests: Betty Denny Smith, President, VSA; Betty Schon, and Alice Grant.

## **APPROVAL OF MINUTES:**

Moved by Vice-President Reider, Seconded by Commissioner Lee, and unanimously carried, that the Minutes of September 17, 1973 be approved.

## COMMUNICATIONS:

A letter was received from the Mayor's Office regarding a proposal that the retention period for impounded animals be shortened in order to effect economies in personnel, feed and space utilization.

The acting General Manager suggested that the Commissioners review the report and seek opinions from the public prior to taking any action on the matter.

The Commission requested that the Department provide them with a position at its next meeting.

## Mrs. Bradley:

A letter was received from Mrs. M. Bradley regarding the rude treatment she received from Department personnel. The letter was referred to the District Supervisor for investigation and report.

## Congressman Barry Goldwater, Jr.:

Congressman Goldwater sent a letter to Mrs. Roberta Bickerstaff, 533 West Loop Drive, Camarillo, CA 90310, thanking her for contacting his Oxnard office regarding possible federal legislation to prohibit the sale of fertile dogs and cats from animal shelters, and that he would give the

# October 1, 1973

matter serious consideration. The letter was sent to the General Manager for his information.

# SPECIAL GUEST:

Mrs. Betty Denny Smith, President, Volunteer Services Auxiliary, described the operation, the accomplishments, the problems and the goals of the organization which has been in operation for one year.

Mrs. Smith explained some of the problems people have in locating their lost pets, and requested that certain signs be placed in the shelters at certain locations; that phone calls regarding lost pets be referred to VSA workers; and that a phone be placed in all the shelters so that the volunteers may inform one another of lost pets, pets to be brought into the shelters that someone may want to adopt, etc. Presently, the volunteers must make these calls from their homes.

The acting General Manager stated a survey of signs will be made to improve the signs, and that he will report back to the Board.

BOARD ACTION: A motion was made by Vice-President Reider, seconded by Commissioner Lee, and unanimously carried, that the Department make every effort to utilize the volunteers to aid the people in the retrieval of lost animals, including installing phones for the volunteers.

## GENERAL MANAGERS REPORT:

The acting General Manager discussed the expenditures and appropriations of the Department.

## Licensing:

Mr. Larry Batterman, Chief License Inspector, explained the automated licensing system to the Board.

## Public Relations:

Jim McNamara stated that the major thrust in the last two weeks has been toward the promotion of the Spay and Neuter Clinics through the use of name personalities, such as Mike Connors of "Mannix", Eartha Kitt, Phyllis Diller, James Drury and Betty White.

Time Magazine is doing a national story on the general dog and cat situation throughout the nation. They have sent a crew out to cover the Animal Airlift.

# October 1, 1973

The Herald Examiner did a story on the Animal Airlift.

The Time photographers will go to the Spay and Neuter Clinic on Tuesday, October 2.

A slide presentation is being prepared for the General Manager for his speech before the Humane Society of the United States' annual meeting in Atlanta, Georgia.

# Mrs. Betty Schon:

Mrs. Betty Schon, 2010 So. Western Avenue, stated that her dog was picked up by the llth Avenue Animal Shelter, who notified her that they had her dog, and that the dog had been in an accident. Mrs. Schon went to the shelter to see her dog and intended to return the next day to bring the dog home. Mrs. Schon questioned the fact that the dog had been in an accident, since it was in apparently good health when she saw it; and when she received a call from the shelter the next day that her dog had died of shock, she felt that the dog was sold to someone else.

The acting General Manager stated he would investigate the matter.

Alice Grant:

Mrs. Grant stated she had a followup report on the skunk story, but due to the meeting running so late and some of the Commissioners having to leave, it was requested that she be placed first on the agenda of the next meeting.

## ADJOURNMENT:

The meeting was adjourned at 1:05 p.m.

ATTEST: Mor. 5 1973

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# October 15, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners David Lee, Nancy Avery and Doris Silverton.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative, Donald Payn, District Supervisor.

Special Guests: Dr. Edward Newman, California Humane Council; Loma Davis, Mercy Crusade; Betty Denny Smith, President, VSA; Jerry Jerome, John David Carson, Terry Gilmore; Alice Grant, Save the Animals Fund.

### APPROVAL OF MINUTES:

Moved by Commissioner Lee, seconded by Vice-President Reider, and unanimously carried, that the Minutes of October 1, 1973 be approved.

### GENERAL MANAGERS REPORT

# Public Relations:

A slide presentation has been prepared for the General Manager's address in Atlanta, Georgia, before the Humane Society of the United States' Annual Meeting scheduled in October.

Radio spot announcements have been distributed for anti-rabies shots in November.

#### Mrs. Betty Schon:

The Executive Officer reported on his investigation of the complaint from Mrs. Schon that her dog was disposed of for reasons other than injuries. The Executive Officer listed the dates, times and names of the Veterinarians who had treated the dog, also the prognosis. A copy of the official record card, showing that the dog's head was dispatched to the health investigator, will be sent to Mrs. Schon.

## Mrs. Margaret Bradley:

Mrs. Bradley submitted a complaint about the rude conduct and

# October 15, 1973

actions of an Animal Control Officer who had given her an oral warning regarding her dog committing a nuisance on the parkway. The Department, after investigation, could not sustain improper conduct.

## Legislation:

On October 10, a meeting was held in Sacramento regarding Assembly Bills 1056, 2100 and 2101. Mr. Mel Morse, Executive Vice-President of the West Coast National Office of the Humane Society of the United States, is Chairman of the Task Force Subcommittee for Senate Bills 1056 and 2100. Mr. Don Mahan, Executive Director, Southern California Veterinary Medical Association, is Chairman of the Task Force Subcommittee for Senate Bill 2101. Copies of the list of Committee members will be mailed to each Commissioner. The Commissioners were invited to attend the meetings.

# Retention Period of Impounded Animals:

Regarding the proposal by the City Administrative Officer that the retention period for impounded animals be shortened, the General Manager stated that the position of the Department reflects its official policy that seven days are needed from date of impoundment, and recommended that the Board speak with knowledgeable organizations.

### Loma Davis:

Ms. Davis stated that seven days is critically needed because many people don't know where the shelters are, they have City and County shelters to cover and can't do it on a weekend; and even experienced people cannot always locate a dog from its description.

# Dr. Edward Newman:

Dr. Newman stated there is a lot of data showing animal control problems are unique, and that the 72-hour limit does not apply here. Costs are pared to the bone, and money coming in goes into the General Fund. Dr. Newman felt that the money should go where it comes in.

He stated that the number of animals picked up and held should be reduced and steps should be taken to curb production of animals. Dr. Newman recommended that the seven day limit be continued, and that if any reduction should be made, it should be in the number of animals produced. He also recommended that monies should go to the Department of Animal Regulation instead of the General Fund.

# October 15, 1973

## Mrs. Betty Denny Smith:

Mrs. Smith stated that the calls she receives are complaints that the Department doesn't hold the animals longer. Cutting the retention time would destroy the VSA Program if people can't get to the shelters to redeem their pets.

She stated that Kennelmen were desperately needed, that ten is the minimum amount.

## Alice Grant:

Mrs. Grant stated that many petitions were received to extend the hours. She recommended closing at 7:00 p.m. instead of 5:00 p.m. without the reduction of days for the retention of animals.

The Secretary was instructed to invite other representatives to the next meeting.

# Alice Grant - Skunks:

Mrs. Grant objected to the method of killing skunks. The General Manager stated he would invite the Chief Veterinarian to explain euthanasia at the next meeting.

## OLD BUSINESS:

Phones will be installed for VSA workers within a very short period of time. A request has been sent to Public Works, attention Commissioner Hollier, regarding signs to be placed in the shelters to help people locate their lost pets.

# **NEW BUSINESS:**

### Jerry Jerome:

Mr. Jerome suggested that the Department modify the regulation requiring a maximum of three dogs, specifically for those people who live on large estates or have large parcels of land. He stated that many people who have eight to ten dogs which are kept on large estates do not license their dogs due to this regulation, and that the Department is losing revenue.

# October 15, 1973

The General Manager stated that some suggestions were coming in and that the Commission could conduct a public hearing and come up with a responsible position with the City Attorney's advice.

ADJOURNMENT:

The meeting was adjourned at 12:24 p.m.

ATTEST: Nov. 19, 1973 1 PRESIDENT

uch SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# November 5, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:00 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners David Lee, Nancy Avery and Doris Silverton.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James Beridon, District Supervisor, 11th Avenue; Garland Smith, Animal Control Officer, 11th Avenue.

<u>Special Guests</u>: Dr. and Mrs.Newman, Loma Davis, Betsy Jones-Moreland, Todd Martin, Blackie Blackford, Marilyn Marcum, Dick Wollman.

# APPROVAL OF MINUTES:

Moved by Vice-President Reider, seconded by Commissioner Silverton, and unanimously carried, that the Minutes of October 15 be approved.

## COMMUNICATIONS:

A letter was received from Beatrice Simpson requesting that all complaints be submitted to the Board of Animal Regulation, who would then request reports from the persons named in the complaint.

The General Manager invited the Commissioners to look at our complaint file.

President Peck received a letter from Richard Tilley who complained about the law against dogs on beaches. The letter was also read by other Commissioners.

President Peck stated she sent a letter to all personnel to express their views regarding bettering the shelters.

## GENERAL MANAGERS REPORT

# Youth Corps Program - Commendations:

James Beridon, District Supervisor, 11th Avenue Animal Shelter; and Garland Smith, Animal Control Officer, 11th Avenue Animal Shelter; were commended for excellence in the performance of their duties.

# November 5, 1973

## Retention of Animals:

Todd Martin: Mr. Martin representing Actors and Others for Animals, stated that limiting the retention period of animals to three days would be cruel punishment. He also suggested that shelters stay open after 5:00 p.m. and on Sundays, closing the shelters on one weekday to compensate; also, that VSA members could take care of people after 5:00 p.m. and that he would work one night a week in the shelters for a period of one year.

Mr. Martin stated that all media outlets actively and dynamically be encouraged to promote a spaying and neutering program; that licenses for unspayed, unneutered dogs be substantially increased to penalize persons who would not alter their pets.

Mr. Martin stated that the 7-day holding period for animals was the absolute minimum.

### Blackie Blackford:

Mr. Blackford stated he was very much in favor of the 7-day retention period, and would very much like to see the shelters open on Sundays. He offered to go to the West Los Angeles Shelter on Sundays and help out.

## Betsy Jones-Moreland:

Ms. Jones-Moreland was against the reduction time from 7 days. She stated that for the first few days people do not go out of their own environment to look for their lost pets. If they work, there is no way to get to the shelters, or they stay at home to get calls from ads put in newspapers; or the ad may not come out in the paper for 5 or 6 days after the dog was lost.

She stated that pet owners work the same hours as the shelters are open, and that all shelters should be open until midnight and all day Sunday.

# Loma Davis:

Ms. Davis stated she heartily agreed with Ms. Jones-Moreland, adding that a lost animal may look good for a few days, but after that it begins to look unhealthy, and that is when the animal is usually brought in.

> BOARD ACTION: Vice-President Reider moved, seconded by Commissioner Avery, and unanimously carried, that the Board of Animal Regulation go on record as being strongly opposed to a cut in the number of retention

# November 5, 1973

day, and that they support the present retention period of seven days.

Vice President Reider will be out of town until November 24.

The General Manager will present a statement for the Board regarding the retention of animals.

# Marilyn Marcum:

Ms. Marcum stated she had a problem concerning the Department of Animal Regulation and the law, stating that no one had ever been cited under Section 597 P.C. Ms. Marcum was told that many people had been cited under this Section and to contact the Criminal Division of the City Attorney's Office for information.

## Dick Wollman:

Mr. Wollman, representative for Local 347, stated that complaints such as that of Ms. Marcum should be turned over to the Department; that he had a clear idea of how hard the employees worked, and if the Department didn't act, then that is the time to "start shouting."

#### Budget:

The General Manager discussed the '74-'75 Budget and stated that it was ready for submission to the Mayor's Office

# Attendance at Meeting:

The General Manager stated that a Board of Directors Meeting of VSA will be held on November 12, and also that he would like to meet with the Animal Regulation Commissioners for purposes of discussing the Budget proposals.

BOARD ACTION: A motion was made by President Peck, seconded by Commissioner Silverton, and

# November 5, 1973

unanimously carried, that a special budget consideration meeting be held at a date which will be determined at the next regular meeting.

President Peck requested the facts and figures which stated that this Department has been at the same level for 15 years.

ADJOURNMENT:

The meeting was adjourned at 1:00 p.m.

ATTEST: Acc. 3, 1973

ch PRESIDENT

Peggy Josefeck SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# November 19, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President Joan Peck, Commissioners Nancy Avery, David Lee and Doris Silverton.

Absent: Vice-President Saul Reider

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; Dr. Walter Ziegler, Chief Veterinarian; James McNamara, Public Relations Representative; Donald Payn, Joseph Von Slomski, and George Mason, District Supervisors; Mike Burns and Gary Olsen, Senior Animal Control Officers.

Special Guests: Jess Oppenheimer, Herald Examiner; Betty Denny Smith, President, Volunteer Services to Animals.

APPROVAL OF MINUTES:

Moved by Commissioner Silverton, seconded by Commissioner Lee, and unanimously carried, that the Minutes of November 5, 1973 be approved.

At this time the General Manager left the meeting.

#### COMMUNICATIONS:

Michael Carr, 1900 Hollyvista Ave., L. A., expressed his high regard toward the Department, personnel, and service he received regarding two trapped animals.

Mrs. Maureen Mata, 9255 Sunset Blvd., Suite 706, L.A., complained by letter to Governor Reagen that Animal Control Officers should make "spur-of-the moment" visits rather than routine visits, whereby pet store owners know when to expect the Animal Control Officer.

<u>Commissioner Avery</u> received an anonymous letter regarding numerous stray dogs in the Pacoima area.

Animal Control Officer Samuel Romero sent a letter to President Peck regarding his suspension by the Department of Animal Regulation. The Executive Officer stated that the matter had gone before the Civil Service Commission and a 6-months suspension was recommended. Officer Romero has resumed his duties as Animal Control Officer with the Department as of today.

## November 19, 1973

# GENERAL MANAGERS REPORT

## Mobile Animal Center:

A press release will be sent out regarding the Department's Mobile Animal Centers, a fleet of five 18' multiple purpose vans, designed to provide on the spot services in connection with all aspects of humane animal control, which will be operational before January 1.

#### Budget:

The Executive Officer made some suggestions regarding budget cuts. Monday, November 26, 10:00 a.m. was tentatively set for a meeting with the Board and the General Manager to discuss the Budget. An alternate date was set for Wednesday, November 28, at 10:00 a.m.

# Commendations - Humane Education Program:

Joseph Von Slomski, District Supervisor, West Los Angeles; Senior Animal Control Officers Michael Burns and Gary Olsen, were commended for their work in the first Humane Education Program in Los Angeles.

# Retention of Animals:

The Board will amend the draft prepared by the department by specifying reasons for not reducing the number of days in their response to the Mayor.

## **OLD BUSINESS:**

Dr. Ziegler stated he has taken Alice Grant's suggestion regarding a better animal trap and has developed a cover made of metal, similar to a cake cover, that will fit over the skunk trap, opening at one end for insertion of a sponge containing cholorform. Covers will be made collapsible.

District Supervisor Donald Payn talked to Alice Grant about the new covers.

The Secretary was instructed to report on the progress of the new signs in the shelters, and phones for the Volunteers.

## NEW BUSINESS

### Zero Pet Population Growth:

President Peck suggested that in an effort to reduce the number of animals in the City that are breeding, a massive campaign in conjunction with humane groups be held to educate the public by:

# November 19, 1973

- Holding a press conference at which the Mayor, General Manager, and Commissioners of the Department of Animal Regulation call a moratorium on breeding in 1974.
- 2. Utilizing all services of the media billboards.
- 3. A concentrated effort by humane groups to get information to the public, and the utilization of community organizations such as the Chambers of Commerce, Rotary organizations, etc., to back this moratorium.

The Secretary was instructed to begin inviting people to the Commission Meetings.

# Betty Denny Smith:

A meeting of the Board of VSA and Coordinators was held on November 12. It was the general concern that the dogs who are ready to be destroyed are put into the euthanasia room where they wait and watch the animals that are taken out; and that it would be better that the dogs be held in other areas.

Mrs. Smith also quoted an article from a newspaper put out by a humane organization which recommended that old animals, young animals, and animals with distemper not be euthanized, and indicated the Volunteers' concern over this inhumane death. She asked if the Veterinarian, upon determining the dog has distemper and should be destroyed, if the Veterinarian could euthanize the dog himself. Dr. Ziegler stated that it was suggested that the time in the euthanaire chamber be increased in dogs that have distemper or respiratory infections, and questioned the feasibility of Veterinarians euthanizing such dogs themselves. He stated he would check on how many animals would have to be euthanized by injection.

The Executive Officer stated he would look into the matter of not putting other animals in the euthanasia room where they may watch other animals being destroyed.

### ADJOURNMENT:

The meeting was adjourned at 12:05 a.m.

ATTEST: Lec. 17, 1973

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# November 26,1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in a special session at 10:05 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners David Lee, and Doris Silverton.

Absent: Commissioner Nancy Avery

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative.

## GENERAL MANAGERS REPORT

The General Manager passed out a report on the proposed budgetary reductions in priority sequence and a lengthy discussion was held. The General Manager stated he would send to each Commissioner as soon as possible a more detailed report, so that the matter could be discussed further at the next Commission Meeting to be held on December 3, 1973.

# ADJOURNMENT:

The meeting was adjourned at 12:12 p.m.

ATTEST: Dec. 17 1973

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## December 3, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:04 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice President Saul Reider, Commissioners Nancy Avery, David Lee, and Doris Silverton.

<u>Also Present:</u> Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative; Donald Payn, District Supervisor.

Special Guests: Betty Denny Smith, Pet Assistance Foundation; Alice Grant, Save the Animals Fund; Ms. E. Pearson, L. A. Chamber of Commerce; and Jess Oppenheimer, Herald Examiner.

# **APPROVAL OF MINUTES:**

Amendment to November 19 Minutes - Add to page 3, paragraph 6....

He stated he would check on how many animals would have to be euthanized by injection.

Moved by Vice President Reider, seconded by Commissioner Silverton, and unanimously carried, that the Minutes of November 19, 1973 be approved as amended; and that the Minutes of November 26, 1973, the Special Budget Meeting, be approved as written.

## COMMUNICATION:

A letter was received from Mrs. Dean A. Thie, Jr., SFV Highlanders 4H Club, 23500 Collins Street, Woodland Hills, Calif., 91364, stating her appreciation of the fine job of public relations and communication which the Department makes available to the community, and the fine talk given by Officer Kula, West Valley Animal Shelter.

# PUBLIC RELATIONS:

James McNamara stated he is putting out informational press release on pets for adoption, and that he is coordinating for the Department the "Pets for Christmas" programs on television.

Mobile Animal Center: An animal information sheet in English and Spanish is being printed.

<u>Times</u>: Three St. Bernard dogs were pictured on the first page of the L.A. Times as being up for adoption.

# December 3, 1973

Shoptalk: An article appeared in Shoptalk about the Department's Youth Core.

# GENERAL MANAGERS REPORT

### Budgetary Reductions:

A report of proposed budgetary reductions was sent to each Commissioner. The budgetary reductions were discussed and the Board took the following action:

BOARD ACTION: A motion was made by Vice-President Reider, seconded by Commissioner Silverton, and unanimously carried, that the Board has reviewed and fully support in all respects the proposed budgetary reductions as outlined in the report of the General Manager to the Mayor.

#### Energy Crisis:

George Mason, District Supervisor, West Valley Animal Shelter, has been appointed Energy Coordinator for the Department. He will serve on the committee in an advisory capacity to the Department to effect as many savings as possible.

# OLD BUSINESS

# Animal Retention Period:

President Peck read the reasons for rejecting the proposal to shorten the animal retention period from seven days.

BOARD ACTION: Vice-President Reider moved, seconded by Commissioner Lee, and unanimously carried, that these reasons be attached to the letter to Mayor Bradley in s-pport of the present retention period of seven days.

## New Signs in Shelters:

The new signs will be installed in the animal shelters on December 10, 1973.

## NEW BUSINESS

### Zero Pet Population Growth Project:

A special citizens committee will be formed and James McNamara will serve in an advisory capacity.

# December 3, 1973

Betty Denny Smith, Pet Assistance Foundation, stated they were 100% behind the moratorium on breeding.

Alice Grant, Save the Animals Fund, stated she was very much in favor of it.

Ms. E. Pearson, President, Womens Division, Chamber of Commerce, stated she was in total agreement, that the program required a supplement of free spaying and education, and that it was a City thrust although not financed by the City.

The General Manager suggested that the President talk to the City Attorney regarding the formation of the committee.

# OLD BUSINESS:

Alice Grant was invited to see the new euthanasia equipment available at the Ann Street Animal Shelter.

ADJOURNMENT: The meeting was adjourned at 12:03 p.m.

ATTEST:

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## December 17, 1973

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:10 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners David Lee and Doris Silverton.

Absent: Commissioner Nancy Avery

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative; Donald Payn, District Supervisor; William Elkins, Mayor's Office.

Special Guest: Loma Davis, Mercy Crusade.

APPROVAL OF MINUTES: Moved by Vice-President Reider, seconded by Commissioner Silverton, and unanimously carried, that the Minutes of December 3, 1973, be approved.

#### COMMUNICATIONS:

A letter was sent to <u>Mrs. Max M. Saks</u>, 1201 Hillgrove Place, Beverly Hills, CA, 90210, in response to her complaint to the Department regarding the care received by her dog, stating the facts revealed after interviews with personnel involved, and that in accordance with departmental policy, emergency veterinary medical treatment was provided and she was notified of the impoundment as soon as possible.

A letter was received from <u>Betty Cardoni, Director, Mercy Crusade</u>, stating their wholehearted support of "Zero Pet Population Growth."

President Peck received a letter from <u>Alta J. Henning</u>, 12638 Cantara, North Hollywood, CA, 91605, requesting the Department to insure adoption of healthy animals by preventing the spread of disease in the shelters. The General Manager stated that the cost for medical supplies to mount an effective immunization program would be approximately \$30,000. This cost estimate was based upon information compiled at least two years ago.

#### GENERAL MANAGERS REPORT

#### Presentation of Service Pin:

The General Manager presented a ten-year service pin to James McNamara, Public Relations Representative.

# December 17, 1974

#### Public Relations Report:

James McNamara stated that the next release date for the KNXT noontime show will be Friday, December 21.

The Los Angeles Times sent a photographer to the Ann Street Shelter to take pictures of Christmas puppies, which will appear in the Times on Friday.

VSA members will attend the Christmas Party at the Los Angeles Press Club and give away puppies and hand out information.

Mr. McKuen, producer of the Dinah Shore show, was loaned a kitten from the shelter for the show to be aired on February 8, 9:00 a.m., Channel 4, KABC. Mr. McKuen fell in love with the kitten and adopted it.

A woman in New Jersey was hit by a car and in the confusion lost her dog bearing a New Jersey license tag. The dog was picked up by the Ann Street Shelter and will be shipped back to New Jersey by air at the pet owner's expense.

# AB 1056, 2100 and 2101:

The General Manager, as Chairman of the Task Force Committee of AB 1056, 2100, and 2101, submitted his final report to Assemblyman Dixon Arnett. An assembly committee meeting will be held in Sacramento on January 9.

Assemblyman Arnett requested that Mary Tyler Moore, a member of Actors and Others for Animals, be present in Sacramento to speak on behalf of AB 2100 and AB 2101.

## Filling Positions:

A directive was received from Mayor Bradley indicating that the Department should review and examine vacancies in the Department with the thought of salary savings for the balance of the fiscal year, since the projected deficit for the City for '73-'74 is \$65 million dollars.

### Energy Crisis:

A number of departmental programs have been instituted, and a coordinator has been appointed to organize and establish savings in fuel, electricity, etc. A pilot program will be started to double selected personnel in selected vehicles for economies in fueling and matching production.

# Spay and Neuter Clinic:

Donald Payn, District Supervisor, presented and discussed the site preparation plans of the Ann Street Clinic to the Board.

# December 17, 1973

# VSA Directive No. 134:

A staff meeting was held regarding the additional responsibilities of VSA as outlined in Directive No. 134 on December 11, 1973.

Capital Projects, '73 - '74:

A request has been submitted to authorize Public Buildings to design plans to improve the 11th Avenue, Ann Street and East Valley Shelters.

### OLD BUSINESS

# Report from Ad Hoc Committee:

A meeting of the Ad Hoc Committee for Zero Pet Population Growth was held on December 14.

Commissioner Silverton requested information on the disposition of a violation relating to cruelty to animals which appeared in the Greensheet.

William Elkins, Mayor's Office, arrived at the meeting at 11:30 a.m.

ADJCURNMENT: The meeting was adjourned at 11:50 a.m.

ATTEST: an. 21

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# January 7, 1974

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:11 a.m. in Room 155, City Hall South. President were President Joan Peck, Vice-President Saul Reider, Commissioners Nancy Avery and David Lee.

Absent: Commissioner Doris Silverton

<u>Also Present</u>: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative; L. Batterman, Chief License Inspector; Ray Hughes, License Inspector.

<u>Special Guests</u>: Betty Denny Smith, Marilyn Markham, Tony Montanaro, Billy Gillis.

APPROVAL OF MINUTES: Moved by Vice-President Reider, seconded by Commissioner Lee, and unanimously carried, that the Minutes of December 17, 1974 be approved.

## GENERAL MANAGERS REPORT

## Service Pin Presentation:

Ray Hughes, Animal License Inspector, received a 25-year pin.

Transfer of Funds:

The General Manager discussed the request to the Mayor for an interaccount transfer of funds in the amount of \$22,289 required to purchase animal food for the balance of the current fiscal year 1973-74.

# Emergency Medical Treatment Program:

The General Manager discussed the special report to the Mayor regarding emergency medical treatment program for injured animals impounded by the Department of Animal Regulation, which recommended employment of parttime medical personnel to treat injured animals from 6:00 p.m. to 10:00 p.m., Monday through Sunday; and from 6:00 a.m. to 6:00 p.m. weekends and holidays. These same employees would also surgically sterilize dogs and and cats as part of the spay and neuter clinic program.

# Reduction of Clinic Fees for Senior Citizens:

On April 5, 1973, Councilman Lindsay made a motion requesting a study and report proposing an amendment to Section 53.15 of the Los Angeles Municipal

# January 7, 1974

Code to reduce a financial hardship encountered by persons 65 years of age or older by requiring that the Department shall issue a dog license at no charge to each such qualified dog owner.

Since this proposal had considerable merit in other categories as well which could be amended to avoid loss of revenue, subsequent discussion with Councilman Lindsay resulted in a proposal to provide a more effective method of assisting senior citizens whereby they could have their pets altered at a reduction of \$3.50 in the clinic schedules.

BOARD ACTION: Vice-President Reider moved, seconded by Commissioner Avery, and unanimously carried, that the Board of Animal Regulation Commissioners support the recommendations for the transfer of funds required for the purchase of animal food for the balance of the current fiscal year 1973-74; the proposal to provide to senior citizens a reduction of \$3.50 in the altering of their pets; and that a decision regarding the emergency medical program await pending the City Administrative Officer's recommendations.

# Affirmative Action Program:

Information regarding what the Department has done will be available at the next Commission Meeting.

#### AB 2100 and 2101:

The General Manager will attend the meeting to be held in Sacramento on January 9, 1974 regarding AB 2101, Veterinary Medical Assistants. Date for the hearing of AB 2100 has not been set.

# Annual Award of St. Francis of Assisi:

The General Manager requested the Board to serve as a Selection Committee, and stated that requests for nominations should be submitted, and that residents 18 years or older are eligible for the award; also, that a public relations program calling for nominations between January 15 and March 1 would be initiated.

#### PUBLIC RELATIONS:

James McNamara stated that VSA hosted a press demonstration at the Los Angeles Press Club on December 23.

A press release was sent out on VSA asking for more volunteers to join that organization.

Spot announcements were also released regarding the spay and neuter clinics.

A cat adopted from an Animal Regulation Shelter was made part of the Dinah Shore Show, scheduled to be shown on television on February 8, 9:00 a.m., Channel 4.

# January 7, 1974

# Fuel Allocation Reduction:

The Department of Animal Regulation made a number of changes in terms of operations to make possible reductions of fuel and possible reductions in savings of other energies such as lighting, heating, etc.

# Telephone Survey at East Valley Shelter:

A pilot program is being conducted for a period of 6-months to a year at the East Valley Animal Shelter. A push-button automatic mechanism will give information to the caller, and at the end of the message will give a phone number to call if additional information is required.

# City Attorney Report - SB 716:

Each Commissioner received a copy of the City Attorney's report on SB 716, disclosure of assets. The General Manager suggested the Commissioners read it, and if they have any questions, a City Attorney will be invited to attend the next meeting.

Release of Dogs and Cats Under the Age of Four Months Three Days after Date of Impoundment:

The Department is considering the release of dogs and cats under the age of four months after three days from date of impoundment to prevent contracting disease. The General Manager recommended that a hearing be held and that opinions should be obtained from other organizations by both letter and in public hearing. Letters will be sent out to the various organizations requesting opinions.

# OLD BUSINESS:

Zero Pet Population growth support is growing, and a second meeting will be held in the near future.

## NEW BUSINESS

# Billy Gillis:

Ms. Billy Gillis stated that the resident next door has his dog chained to a car. The chain is no longer than three feet and the dog has no shelter. She reported this to the Animal Shelter and when they responded to the call officers went to the front door, but did not check the backyard. She stated that Ms. Shippee and Mary Para went to the resident's shop and gave him a longer chain. The situation has been corrected somewhat, but not altogether. She stated that at 1530 E. 127 St. there were two dogs with no shelter whatsoever, and one dog showing signs of distemper.

# January 7, 1974

Ms. Gillis stated she puts out a pan of bluing water containing one tablespoon of bluing to one-gallon of water, and this discourages breeding. Stated she has had her pet for five years and the pet has never produced offspring.

The General Manager stated he would investigate the above, and also to check on the effects of giving bluing to dogs.

# Marilyn Markham:

Stated she appeared before the Board six weeks ago on a matter of regulation and maintenance of animals for commercial establishments and private residences for control of cruelty to animals. Stated she was referred to the City Attorney's office. Ms. Markham passed out letters to the Board signed by a Clerk and a reported statement of the Chief Deputy City Attorney. She stated these letters revealed only one person had been arrested for cruelty to animals. The General Manager indicated these statements were misleading and false. Reference recent statistical report sent to Councilman Braude.

## Tony Montanaro:

Ms. Montanaro stated she had also witnessed cases of cruelty to animals and the Department of Animal Regulation did nothing. The General Manager stated that a staff member will check ou the Sunset Stables.

# Betty Denny Smith:

Stated that she had three calls that the blowing rain was getting inside the East Valley Shelter causing the dogs to be wet and cold.

The General Manager stated that he would be at the East Valley Shelter on this date and investigate the complaint.

ADJOURNMENT: The meeting was adjourned at 1:06 p.m.

ATTEST: Fele. 18, 1974

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BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# January 21, 1974

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:04 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners Nancy Avery, David Lee and Doris Silverton.

Also Present: Robert I. Rush, General Manager; Robert W. Phillips, Executive Officer; James McNamara, Public Relations Representative.

Special Guests: Pat Robinson, Alice Grant, Mrs. Simpson, Mrs. Ruth Mennon.

APPROVAL OF MINUTES: Moved by Vice-President Reider, seconded by Commissioner Avery, and carried, that the Minutes of January 7, be approved.

GENERAL MANAGERS REPORT

Anticipated Change in Staff:

Robert W. Phillips, Executive Officer, will leave the Department as of Friday, January 25. He has accepted a position of Chief Administrative Assistant in the Personnel Department. The Commission and the General Manager commended Mr. Phillips for doing an outstanding job as Executive Officer for the Department of Animal Regulation.

# Legislation:

AB 2100 will be heard on January 22, at 9:30 a.m. in Sacramento. The General Manager will attend the meeting.

AB 2101 was approved by the Agricultural Committee and will go into the Assembly for approval prior to January 21, 1974.

A proposal to allow a lower dog license fee for persons using a mechanical type device on their animals and a proposal on the banning of steel traps were introduced.

# ACO Training Program:

The program started today. Under the EEA Program the Department is currently authorized 25 positions for Animal Control Officer, five of which are in training, and twenty are working in the field.

## Affirmative Action Program:

All City Departments have been instructed to prepare for discussion and

## January 21, 1974

## Vacant Positions:

The Department has been requested to curtail as much as possible the filling of vacant positions to conserve expenditures.

## Public Relations:

St. Francis of Assisi Award - A press release has been mailed out, and another will be sent out before February 15.

Rabies Clinics Program - February 4 to February 8. Spot announcements have been sent out to radio stations. A press release was also sent out.

VSA Personnel Recruitment - Betty Denny Smith appeared on television on Sunday, and the Santa Monica Outlook gave a very good press exposure on the need for VSA.

KABC rendered services to the Department of Animal Regulation in the amount of \$1,744 for the month of November. No charge is made to the Department for this public service.

## OLD BUSINESS:

President Peck stated that Betty Denny Smith, Pet Assistance Foundation and VSA would be in favor of early release of puppies and kittens, and that she would submit a written statement.

The General Manager stated he would have a statistical report prepared by Dr. Ziegler regarding euthanasia of animals by injection, etc. for information of Commission members.

Heavy Rain: The General Manager stated that he visited the East Valley Animal Shelter during the heavy rains and that the dogs were inside and were dry. The guillotine type doors were closed. The General Manager was agreeable to a suitable cover being installed and paid for by private funds to cover the guillotine doors.

Status of VSA Phones and Signs: All telephones and signs have been installed.

# NEW BUSINESS:

Alice Grant stated a woman brought some cats to the animal shelter which she had been feeding for three days, and was told, "They're your cats," because she had been caring for them for more than two days. The cats were then immediately destroyed.

Mrs. Grant asked if cats could be handled the same as dogs. The General Manager stated he would discuss this matter at a staff meeting on Thursday, January 24, and report on the matter.

### ADJOURNMENT:

The meeting was adjourned at 11:22 a.m.

ATTESTED Feb. 18 SECRETARY

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# February 4, 1974

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:06 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners Nancy Avery, Doris Silverton and David Lee.

Also Present: Robert I. Rush, General Manager; Donald Payn, Acting Executive Officer; Dr. Walter Ziegler, Chief Veterinarian; James McNamara, Public Relations Representative.

# APPROVAL OF MINUTES:

Moved by Vice-President Reider, seconded by Commissioner Lee, and unanimously carried, that the Minutes of January 21, 1974 be approved.

# COMMUNICATIONS:

Commissioner Silverton received a letter from Ms. Marilyn Markham, 2559 Glen Green, Hollywood, CA 90068, stating that no one had been prosecuted under Section 597 P.C., and attached letters from City Attorney's Office stating this.

President Peck stated she called the City Attorney's Office and spoke with Bob Thomas, Deputy City Attorney, who stated he did not have all the statistics for the City, and that the clerk, whose testimony was brought before the Commission was not in a position to have the facts, that Ms. Markham's finding were in error. Ms. Markham will be so advised.

# PUBLIC RELATIONS:

James McNamara stated that anti-rabies clinics will be held tonight, tomorrow, Wednesday, Thursday and Friday.

Mobile Animal Center: Will be in operation in the San Fernando Valley at three locations on February 5.

<u>Greensheet</u>: A story appeared on the first page concerning the operation of this new service.

St. Francis of Assisi: Program appears to be going well, but another press release will have to be sent out.

The General Manager appeared on KIEV, Francis X. Lohmann's Program, on February 3, 1974, Sunday, and talked about the various programs in the

## February 4, 1974

Department. The General Manager also spoke before a group in LaCanada on January 31, 1974 and showed the film, "It's Raining Cats and Dogs."

The achievement story of the Department will be released tomorrow, February 5.

### GENERAL MANAGERS REPORT

## Cats - Practices and Procedures:

A recent survey of Los Angeles County revealed that the County does not have a formal policy regarding the retention period for stray cats, that cats are destroyed immediately if wild, and held five days if wearing a collar. SPCA, Pasadena and Burbank keep cats 3 or 4 days. The City of Los Angeles keeps stray cats for a full seven day.

#### Cat Sale Policies:

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Los Angeles County - No cat over the age of 6 months is sold.

SPCA, Pasadena, Burbank - Cats are not sold unless previously altered.

L.A. City - Will sell cats over six months and take a deposit for altering the cat.

### Cat Trap Loan Policy:

L.A. County, SPCA, Pasadena, Burbank - Loan traps to catch wild, OBS cats. L. A. City also loans traps for ferral, sick diseased, OBS and injured cats. During fiscal year '72-'73 cat traps loaned out by L.A. City Animal Regulation Department totaled 1,139.

#### Cat Identification:

Dr. Ziegler will write to the City of Fremont regarding their cat identification program and their contract with a private firm that tattoos the cats.

# Equine Advisory Council:

A resolution was adopted on January 31, 1974 that there now exists in the City an Equine Advisory Council. The Council is an advisory to governmental agencies with City service.

### EEA Program:

The Department is still managing to maintain the Special Enforcement Unit even though it is about half the size it was. There are 25 ACO employees under the EEA program; 5 are in training. This number will continue to decrease.

# February 4, 1974

## Licensing:

It was requested that Mr. Batterman appear before the Board and advise the Commissioners regarding the progress of the automated licensing system.

# Method of Euthanasia:

Dr. Ziegler stated that present law recommends the procedure for euthanasia based on time, pressure and altitude. He explained that aged animals, young puppies, and diseased animals have problems, but that if the time, pressure, and altitude were extended to 15-minutes, the animals would pass on the same way as a normal, healthy animal. This method is approved by the American Veterinary Medical Association, American Humane Society and research people. Some groups say that aged, young and diseased animals do not respond in the same way as healthy animals, but all animals go from euphoria to unconsciousness within 60 seconds, regardless of the condition of the animal.

Dr. Ziegler explained the physical disadvantages of euthanasia by injection, stating that animals react differently to the injection, that even trained Veterinarians have difficulty getting the needle into the vein, etc. He stated that the Department euthanizes an estimated 100,000 annually and that it would take nine Veterinarians, working eight hours a day to euthanize this amount of animals by injection.

The General Manager stated he will be in contact with the Humane Society of the United States and ask for data on the desirability of using the euthanaire chamber for diseased animals.

# Modernization of 11th Avenue Shelter:

The General Manager explained the proposed plans and feasibility for modernization of the 11th Avenue Animal Shelter.

# Executive Session:

At the close of the meeting, the General Manager held an executive session regarding personnel matters.

ADJOURNMENT: The meeting was adjourned at 12:30 p.m.

ATTEST: Mar. 18 1974

# BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# March 4, 1974

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:03 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners Nancy Avery, Doris Silverton and Davis Lee.

Also Present: Robert I. Rush, General Manager; James W. Ross, Executive Officer; James McNamara, Public Relations Representative; Donald Payn, District Supervisor, Lorenz Batterman, Chief Animal License Inspector; and Anton Calleia, Executive Assistant to the Mayor.

Special Guests: Mr. Jess Oppenheimer, Herald Examiner; Alice Grant, Save the Animals Fund; Betty Denny Smith, Pet Assistance Foundation.

#### APPROVAL OF MINUTES:

Moved by Vice-President Reider, seconded by Commissioner Lee, and unanimously carried, that the Minutes of March 4, 1974 be approved.

#### COMMUNICATIONS:

President Peck received a resolution from City Council regarding the establishment of the Equine Advisory Council.

# GENERAL MANAGERS REPORT:

The General Manager introduced the liaison to the Department, Mr. Anton Calleia, Executive Assistant to the Mayor.

The General Manager introduced Mr. James W. Ross, Executive Officer Animal Regulation.

## L. Batterman - Automated Licensing:

Mr. Batterman discussed the automated dog licensing program and indicated that a Steering Committee made up of representatives from the City Administrative Office, Data Processing Bureau and Animal Regulation will supervise the contractual agreement with the private vendor. Each Commissioner will receive a copy of the minutes of the Steering Committee Meeting. Mr. Batterman also indicated that the problem mail has been solved and mail is being handled in about 15 days, which is a good achievement.

#### Budget Recommendations by CAO:

The Executive Officer discussed the recommendations which the City Administrative Officer will submit to the Mayor with regard to the Department's

# March 4, 1974

1974-75 Budget. The Executive Officer identified that seventeen regular positions were proposed to be deleted, related that the Emergency Employment Act is to terminate June 30, 1974 and result in the department losing 31 positions financed under that Program, gave an overview of the new Comprehensive Employment Training Act and identified the department's budget priorities. He stated a budget meeting will be held with Mayor Bradley on March 13 or 14.

# Public Relations:

St. Francis of Assisi Award - James McNamara stated that the award should be based upon merits of humane treatment and activity toward animal welfare. He suggested that each Commissioner choose 3 to 5 of the best nominations, and that these choices could be discussed at the next commission Meeting to be held on March 18, 1974. He stated he would like to have the name of the winner by March 20, that the award will be presented in Council on April 5, and that he would like to have the Commissioners present when the award is given.

## Volunteer Services to Animals (VSA):

Mrs. Betty Denny Smith stated that volunteer recruitment is going very well, that many dedicated, conscientious type people have been volunteering their help; but many more are still needed.

# Automated Telephone Program:

The automated telephone system at the East Valley Shelter went into effect about ten days ago. First reports are very good.

# Wayne State University:

The General Manager attended a meeting at Wayne State University on March 1, and showed the film, "It's Raining Cats and Dogs" which was well received by those in attendance. A number of requests were made for use of this film for schools and television. The Department has only one film. Estimated cost of each film is \$180.

# SB 1551:

This Bill would eliminate the use of steel jawed traps. Since the Bill, in our opinion, has no chance of being adopted, an amendment has been drawn up which will be submitted as part of our legislative program to the Committee on Proposed Legislation.

### AB 2100 and AB 2101:

AB 2101- Vet Assistant. This Bill will be reintroduced and will probably become effective this year.

## March 4, 1974

AB 2100 - This Bill is being revised and a report will be made to establish an Animal Control Commission to communicate with legislative and executive branches of government.

## Newspaper Clipping of Sign:

President Peck showed the Board a newspaper clipping of a sign put up by the County which stated that it is an offense punishable by law to dump an animal, and questioned the feasibility of putting the sign up in parks and markets, etc. The General Manager stated he would inquire with the County.

## OLD BUSINESS

Euthanaire Chamber: President Peck received literature from the American Humane Association and from Cal State University stating that animals with respiratory diseases should be administered barbituates, and that death in the euthanaire chamber is very painful for these animals.

The General Manager stated he would have Dr. Walter Ziegler report on sources and recommendations.

Executive Session: President Peck called for an executive session at the close of the meeting to discuss a personnel problem.

ADJOURNMENT: The meeting was adjourned at 12:30 p.m.

eprel 1, 1974 ATTEST:

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

# March 18, 1974

The board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:03 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners Nancy Avery, Doris Silverton and David Lee.

<u>Also Present</u>: Robert I. Rush, General Manager; James W. Ross, Executive Officer; James McNamara, Public Relations Representative; Robert Kraus, Ann Street District Supervisor; William Beauford, Senior Animal Control Officer; Tom Walsh, Training Officer.

<u>Special Guests</u>: Marilyn Markham, 2465 Cheremoya, L.A.; Tony Montanaro, 2360 Landa, L.A.; Betty Denny Smith, Pet Assistance Foundation.

### APPROVAL OF MINUTES:

Moved by Vice-President Reider, seconded by Commissioner Lee, and unanimously carried, that the Minutes of March 4, 1974 be approved.

## COMMUNICATIONS:

A letter was received from the Mayor's Office stating that since a large portion of the population lives in the San Fernando Valley, that the Board meet at the Van Nuys City Hall once every six weeks at 1:00 p.m. as follows: April 15, 1974, June 3, 1974; July 15, 1974; August 19, 1974; October 7, 1974; November 18, 1974 and December 16, 1974. Time and dates were agreeable to the Board.

### GENERAL MANAGERS REPORT

## Service Pin Presentation:

Senior Animal Control Officer William Beauford was presented with a 15-year service pin.

## Budget:

The Executive Officer stated that he, the General Manager, and Commissioner Peck met with Mayor Bradley on March 13 to review items for discussion for the 1974-75 Budget. Also in attendance were the City Administrative Officer and members of his staff. The Board will be informed of any information received regarding the Budget.

# March 18, 1974

# Comprehensive Employment Training Act:

The Executive Officer related the problems being experienced in the transition from the Emergency Employment Act (EEA) to the Comprehensive Training Employment Act (CETA). For example, it appears there will not be sufficient funds to continue all personnel now employed under EEA and that the Mayor and Council must make their determination by April 30, 1974, as to which positions will be CETA financed, or all EEA personnel will either have to be continued with General Fund monies or, more likely, be laid off.

A meeting is scheduled with the City Administrative Officer to determine how and when these decisions are to be made.

#### St. Francis of Assisi Award:

Eighty-six letters were received in response to the St. Francis of Assisi Award. Copies of each letter were made for each Commissioner to study and select a winner.

The Board, after a vote, unanimously agreed that Mr. and Mrs. Felipe Chavez, 1010 West 21st Street, Los Angeles, CA 90007, were most deserving of the St. Francis of Assis Award. Special recognition was given to Dr. John Nevitt.

On April 5 at 10:00 a.m. the award will be presented in the Council Chambers.

## Legislative Report:

SB 1811-Animal Health Technician. The General Manager will attend a meeting in Sacramento about April 1 on this legislation.

# National Conference on Ecology of the Surplus Dog and Cat Problem:

The American Medical Veterinary Association invited the General Manager to attend a conference to be held May 21 through May 23 in Chicago, Illinois.

Participants will consist of people throughout the United States who are familiar with the surplus animal problem now facing most urban areas.

## OLD BUSINESS

# Zero Pet Population Growth:

Office space, located in the Hollywood Health Center, has been requested through Councilman Stevenson's Office by Commissioner Peck to house the Zero Pet Population Office. The Southern California Council of Churches has now endorsed Zero Pet Population Growth and have offered to talk to the veterinarians regarding the program.

# March 18, 1974

## Marilyn Markham:

Ms. Markham, 2465 Cheremoya, Los Angeles, stated that she was unable to find any record of the Department of Animal Regulation requesting the City Attorney to file against persons for violation of 597 P.C. (cruelty to animals).

Ms.Markham and Ms. Tony Montanaro complained of the cruelty to animals which took place at the Sunset Stables in 1971 and 1972. They also stated that the problem still continues.

The General Manager explained the separtmental procedure in making inspections and issuing permits. He stated that citizens have a right to go before the City Attorney to make a complaint. The Commission was also advised that prior communication to Ms. Markham via registered mail failed because the letter was refused.

Note: Ms. Markham is also known as Ruby Ray, Mrs. W.C. Barkhoefer, Miss Barkhoefer, and may be contacted at 2559 Glengreen or 2465 Cheremoya.

ADJOURNMENT:

The meeting was adjourned at 12:00 noon.

ATTEST: Ceprel 15 1974

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## April 1, 1974

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners Doris Silverton and David Lee.

Absent: Commissioner Nancy Avery

Also Present: Robert I. Rush, General Manager; James W. Ross, Executive Officer; James McNamara, Public Relations Representative; Robert Kraus, Ann Street District Supervisor; Rudolph Perez, Animal Control Officer; Tom Walsh, Training Officer.

Special Guest: Mrs. Pat Robertson, Mercy Crusade

**APPROVAL OF MINUTES:** 

Addition to Minutes...(St. Francis of Assisi Award) Special recognition was given to Dr. John V. Nevitt.

Moved by Vice-President Reider, seconded by Commissioner Lee, and unanimously carried, that the Minutes of March 18, 1974 be approved as amended.

#### COMMUNICATIONS:

A copy of a letter to Mayor Bradley from Ms. J.A. Litt, 5734 Laurel Canyon #2, North Hollywood, CA 91607, was received, which stated that she was pleased with the services of the East Valley Animal Shelter Spay and Neuter Clinic, and especially with the courtesy and efficiency of Mrs. Zelda Harber.

The President received a letter from Miss Marilyn Swerdlow, 226 S. Alta Vista Blvd., Los Angeles, CA 90036, complaining of the Department's lack of efficiency and manner in which an injured dog was handled. The letter was referred to the General Manager for investigation and report.

#### GENERAL MANAGERS REPORT

#### Service Pin Presentation:

A 20-year service pin was presented to Animal Control Officer Rudolph Perez.

## April 1, 1974

## Status Report on Departmental Budget for 1974-75:

The Executive Officer reported that the Mayor will probably transmit the 1974-75 proposed budget to the City Council on April 15. Hearings will most likely commence on April 22. The Board designated the President to attend as many hearings as possible.

## Public Relations:

James McNamara stated that Dr. Nevitt will be presented a resolution at the Commission Meeting to be held in the Valley on April 15.

A letter was received from the Reputlib of South Africa asking for information on our Spay and Neuter Clinic Program.

Officers Kula and Olsen conferred with the West Valley Police Department regarding what their duties are concerning animal care and control.

Radio spot announcements on rabies clinics will go out to 37 radio stations in the area.

The Blessing of the Animals will take place a week from Saturday, April 13, on Olvera Street.

On Friday, April 5, 10:00 a.m., presentation of the St. Francis of Assisi Award will be made.

#### Comprehensive Training Act:

The Executive Officer reported that discussion with representatives of the CAO and Personnel Department reflect that they are prepared to recommend to the Council 23 Animal Control Officers, one Warehouseman and two Office Trainees for transition from EEA to CETA and that there may be a way to extend the EEA program through the months of May and June to better insure there will be no layoff of EEA personnel.

No word has been received of appropriation of CETA.

#### OLD BUSINESS:

A request will be made for signs to be printed regarding violation of 597 P.C., abandonment of animals. These signs will be posted in prevalent areas.

## Commission Meeting in Van Nuys:

The Board will meet on April 15, in the Van Nuys City Hall, 14410 Sylvan Street, in the Mayor's Office on the 8th Floor. Parking is available in the City Hall parking lot for Commissioners and staff members.

### April 1, 1974

A notice will be published in the Daily Journal.

#### Pat Robertson, Mercy Crusade Legislative Representative:

Mrs. Robertson, Legislative Representative for Mercy Crusade, stated she will be going to Sacramento for the purpose of contacting legislators to secure their support for having the Penal Code amended to give humane officers peace officer status for enforcement of 597 P.C. Currently, when humane officers go before a judge their credibility is questioned and approximately 70% of the cases are lost because of that.

## Employees Participation:

The General Manager will hold a meeting this week at the Ann Street District Animal Shelter to discuss problems of concern to assigned personnel. The General Manager will also meet with the other districts in the very near future.

#### Request from Winnie Prince:

Mrs. Prince requested a change on the kennel card for an animal that has had veterinarian treatment. She asked if the notation, "Vet bill due" could be written on the back of the card so that people who may want to adopt the animal will not be discouraged by the thought that they may have to pay a veterinarian's bill.

The General Manager stated he would evaluate the suggestion and report back.

## Attendance at Meeting:

The President stated she will attend the meeting of the 43rd Place Neighborhood Block Club on April 9 at 7:30 p.m. Purpose of the meeting is to discuss the many problems with stray animals in the area, and a protest by Gladys Robertson regarding not paying her dog license. Other Commission members were invited to attend.

#### ADJOURNMENT:

The meeting was adjourned at 11:20 a.m.

ATTEST: May 6, 1974

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## April 15, 1974

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 1:00 p.m. in the Mayor's Office, Van Nuys City Hall, 14410 Sylvan Street, Van Nuys. Present were President Joan Peck, Vice-President Saul Reider, Commissioners Nancy Avery, Doris Silverton and David Lee.

<u>Also Present</u>: Robert I. Rush, General Manager; James W. Ross, Executive Officer; James McNamara, Public Relations Representative; Lorenz Batterman, Chief Animal License Inspector; Ernest Jensen, District Supervisor, East Valley Animal Shelter; George Mason, District Supervisor, West Valley Animal Shelter; Benjamin Rosenthal, Senior Animal License Inspector; Lucius McCoy, Assistant District Supervisor, West Valley Animal Shelter; Gregory Nelson, Field Deputy, Councilman Wach's Office.

<u>Special Guests</u>: Mr. John Nevitt, DVM; Ed Kussman, President, Local Chapter, NAACP; Mrs. Kristine B. Nelson.

#### **APPROVAL OF MINUTES:**

Moved by Vice-President Reider, seconded by Commissioner Lee, and unanimously carried, that the Minutes of April 1, 1974 be approved.

#### St. Francis of Assisi - Special Recognition Award:

Dr. John Nevitt was presented with a resolution commending him for his lifelong devotion to animal welfare and his dedication in providing emergency treatment to animals.

#### COMMUNICATIONS:

Letters were received from Mrs. D. June Rottman, 11626 Chandler Boulevard, North Hollywood; and Mrs. George Randolph Hearst, Jr., North Rockingham Avenue, Los Angeles 90049; commending the performance of Ms. Zelda Harber, Clerk Typist; and Dr. John Oltman, Veterinarian, East Valley Spay and Neuter Clinic, and expressing their thanks for the "excellent" and "marvelous service" of the spay and neuter program.

Letters were received from Charles Feldman, 6331 Longridge Avenue, Van Nuys, CA 91401; Edward P. Dolan, 22117 Blythe Street, Canoga Park, California; Fred Rochlin, 14007 Margate Street, Van Nuys, and Mrs. C. J. Jongepier, 11821 Edlridge Avenue, Lake View Terrace, Calif.; commending Animal Control Officers Brent A. Barton, John Steffan, Kenneth Ransom, and Senior Animal Control Officer Gary Olsen respectively for their kindness and sympathetic understanding in the performance of duties.

## April 15, 1974

A letter was received from Gail P. Day, 11031 Aqua Vista Street, North Hollywood, Calif. 91602, complaining of stray dogs in her neighborhood. The letter was referred to the General Manager for investigation and report back to the Board.

#### Complaint of Miss Mary Swerdlow:

A report was submitted to the Board on the findings of investigation into the complaint of Miss Swerdlow alleging that an injured dog was inhumanely treated. Miss Swerdlow was informed of the result of the investigation and assured that this Department shared her concern for the welfare of animals and that we constantly strive to provide the best possible service to injured animals.

## Ed Kussman, President, Local Chapter NAACP:

Mr. Kussman, 12721 Filmore, Pacoima, Calif., presented a letter to the Board that he had received from Mrs. Alma Jackson who complained of treatment received from two Animal Control Officers. The letter was referred to the Department for investigation and report back to the Board.

#### Southern California Veterinary Medical Association:

President Peck will attend the SCVMA and California Coalition of Animal Owners meeting on canine reproduction control to be held on May 4.

#### GENERAL MANAGERS REPORT

#### Presentation of Service Pins:

A 15-year pin was presented to Officer Lucius McCoy, Assistant District Supervisor, East Valley District Animal Shelter; and a 25-year service pin was presented to Benjamin Rosenthal, Senior Animal License Inspector.

#### Budget - 1974-75:

The Executive Officer reported that the Department had just that day received copies of the Mayor's 1974-75 proposed budget. He related that the Mayor was including funding in his proposed budget for several of those items which the City Administrative Officer had not recommended favorably upon. The Department is to receive increased funding for those items identified in Attachment A.

Those items which the Department had additionally requested funding, but for which no funding was promised include: retention of two Kennelman positions, funding for 20 part-time student workers, and funding for all the EEA ACO and Warehouseman positions. Most of these are to be recommended to be continued under the CETA Program.

## April 15, 1974

## CETA:

The Executive Officer reported that the Personnel Department has transmitted a report to the Council proposing a manner in which EEA funds can be extended to finance EEA salaries for the months of May and June, 1974. This period of time should, it is hoped, enable EEA employees to transcend directly into CETA and thus not necessitate their being laid off.

## Budget Hearings:

Budget Hearings will commence on Monday, April 22 at 2:00 p.m. The General Manager invited the Commissioners to attend.

## Capital Projects:

The Mayor has specified that financing for Animal Regulation capital projects will be included in his proposed budget.

## Licensing:

A report has been prepared for Public Health, Welfare and Environment Committee regarding suggestions proposed by Quncil members to improve licensing. Mr. Batterman, Chief, License Enforcement Division, will be at the next Commission Meeting to answer questions regarding the report. Copies will be mailed to each Commissioner.

## Public Relations:

Jim McNamara reported that the Department participated in the Blessing of the Animals which was held on Saturday at Olvera Street. Approximately 1,000 pieces of literature on the Spay and Neuter Clinic Program and other activities was distributed.

Additionally, he commented that the Department has the opportunity to comment as to animals that are available for sale. Also, the General Manager did a broadcast on KNX on Easter animals; the Chief Animal License Inspector was interviewed on KFWB on the Licensing Program; and the Public Relations Representative was interviewed on KGIL in the Valley. Senior Animal Control Officer Kula did a broadcast on KCOP April 11, at 12:30 p.m. on "Wild Animals do not Make Good Pets."

The Department is involved with TV spot announcements concerning activities of humane treatment of animals in all aspects. Latham Foundation is preparing the spot announcements and are using the Department's facilities. A suggestion by a correspondent from the Herald Examiner states that the Department and Commission "get a hold of bumper stickers that say 'Spay, don't litter.'"

## April 15, 1974

#### OLD BUSINESS

#### Zero Pet Population Growth:

The Free Press is apparently preparing a detailed story on Zero Pet Population Growth.

## Euthanasia:

The President received a letter from the American Humane Society regarding the humaneness of the euthanair chamber on young animals and animals with respiratory diseases, which stated that these animals may possibly suffer some discomfort when being euthanized.

The President stated she would like a report as to how many of such animals the Department destroys.

The General Manager stated he would submit a report on the number of young animals and animals with respiratory diseases that the Department euthanizes; that Dr. Ziegler would contact Mr. Rudolph Phillips regarding the euthanair chamber; that a preliminary study would be made on the application of nitrogen as well as updating information on the euthanair chamber.

#### Suggestion by Winnie Prince:

The suggestion by Winnie Prince to note "Vet bill due" on the back of the kennel card is being studied and in all probability will be changed.

#### NEW BUSINESS

#### Mrs. Kristine B. Nelson:

Kristine Nelson, 10650 Penrose St., Sun Valley, Calif. 91352, stated that her AKC registered great dane was picked up on February 8 and taken to the East Valley Shelter when it was stolen.

The Executive Officer reported that Mrs. Nelson had filed a claim with the City Attorney and that the Department has requested the Bureau of Public Buildings to install locks on all East Valley Animal Shelter gates to prevent further thefts.

The General Manager will investigate Mrs. Nelson's suggestion that the Department put an ad in the paper regarding the stolen dogs.

ADJOURNMENT: The meeting was adjourned at 3:03 p.m.

DENT Deck ATTEST: May 20, 1974

# ATTACHMENT A

## ANALYSIS OF THE 1974-75 MAYOR'S PROPOSED BUDGET FOR THE DEPARTMENT OF ANIMAL REGULATION

	City Admin. Officer's <u>Recommendation</u>		Mayor's Proposed Budget		Di	Difference		ayor's Add ack	
Salaries General Overtime EEA Sec. 5 EEA Sec. 6 EEA Sec. 9	\$	2,128,964 13,134 - - -	\$ 2	2,227,623 13,134 - - - -	\$	98,659 - - - -	\$		(Ret.8 Knlmn.) (Ret.5 St.Wkr)
Total Sal.	\$	2,142,098	\$ 2	2,240,757	\$	98,659	\$	98,659	1
Expense Printing & Binding	\$	47,299	\$	47,299	\$	-	\$	-	
Traveling Expense		108		108		-		-	
Transpor. Expense Government		24,000		24,000		-			
Meetings Uniforms		160 2,672		160 2,672		-		-	1
Office & Admin. Exp. Operating		5,188		5,188		-			Med.Sup.Inj.An
Supplies & Expense		131,251	_	147,744		16,493	_		Med.Sup.S-N Cl Gen.Exp.Knlmn. Add Back)
TTotal Expense	\$ .	210,678		227,171	1.12	16,493	_	16,493	
Equipment Furniture									
Office & Tech.Eq.	\$	2,683	\$	2,683	\$	-	\$	-	
Other Oper. Equip.		7,018		7,018	_		_	-	
Total Equip.	\$_	9,701	\$	9,701	\$	-	\$_		
Total	\$ _	2,362,477	2	,477,629	_	15,152	1	15,152	

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## May 6, 1974

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:05 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners Doris Silverton and David Lee.

## Absent: Commissioner Nancy Avery

Also Present: Robert I. Rush, General Manager; James W. Ross, Executive Officer; James McNamara, Public Relations Representative; Lorenz Batterman, Chief Animal License Inspector.

#### **APPROVAL OF MINUTES:**

Moved by President Joan Peck, seconded by Vice-President Reider, and unanimously carried, that the Minutes of April 15, 1974, be approved.

#### COMMUNICATIONS:

President Peck indicated that she had sent a letter to the Mayor's Office regarding possible cruelty to animals in the movie industry. She asked that the department be informed of any movies where a movie producer makes use of animals on the set. Mr. Rush indicated we have a very comprehensive permit system and receive good cooperation from the industry.

The Mayor wrote a letter to President Peck regarding a letter he received from a citizen protesting the sale of baby chicks and rabbits asking the Commission to look into the matter. In the discussion that followed, Mr. Rush indicated that very few chicks and rabbits were sold through pet shops because of strict City regulations. It was also indicated that most other governmental jurisdictions have different regulations which causes confusion. President Peck thought that perhaps something could be done on a State level to establish uniform standards.

A memorandum was received from the Mayor's Office regarding a complaint about the West Valley Animal Shelter from Mrs. Pat Larosa, 22227 Runnymeade, Canoga Park. The letter was referred to the General Manager for investigation and report back to the Board.

#### GENERAL MANAGERS REPORT

#### Budget - 1974-75:

The department appeared before the Finance Committee concerning needed adjustments to the Mayor's Proposed Budget. The Finance Committee did

#### May 6, 1974

not modify the Mayor's Proposed Budget but took under advisement the department's requests. On May 13, the Finance Committee plans to submit their report on the Mayor's Proposed Budget to the City Council.

## CETA:

The Executive Officer reported that the House had approved 500 million dollars for CETA and for EEA Section 5. The Senate Appropriations Committee had approved 825 million. Both amounts will have to be worked out. The difficulty now, the Executive Officer stated, was the timing. If the Senate and the Senate-House Conference Committee didn't act soon, it could mean that EEA employees will be laid off.

## Public Relations:

James McNamara called attention to a two-part article in the Los Angeles Free Press regarding the problem of overpopulation of animals in the City and the nation. The articles pointed up the value of the public low-cost Spay and Neuter Clinic Program in Los Angeles.

In addition, he commented that public relations materials have been sent to the press media regarding the proclamation of June as Cat and Kitten Month.

The Anti-Rabies Clinic Program is in progress now and the turnout has been very good. The clinics will continue through Thursday of this week. Also, Mr. Rush and Joseph Von Slomski, District Supervisor at the West Los Angeles Shelter, appeared on radio and television in the interests of the Anti-Rabies Clinic Program in May.

Press releases have been put out on spring and summer tips for hot weather care for animals and also on the dog ban in parks. Mr. McNamara stated that he is working on a press release on rattlesnakes that will be going out this week.

## Legislation:

AB 1551 is Assemblyman Robbins and Behr's Bill on trapping. It was heard before the Agriculture Committee on April 29 and Mr. Rush discussed it this past week with the Committee for Proposed Legislation. It doesn't appear that the bill will survive due to strong opposition from the Fish and Game Department and other organized groups.

SB 1811 is the Animal Health Technician Bill. This bill is going up before the Senate Business and Professions Committee on Wednesday, May 8. Mr. Rush indicated that a representative will be sent to Sacramento if requested by the author.

## May 6, 1974

SB 39. This legislation is of considerable importance to many agencies. It is about 230 pages long and is very comprehensive. It is a complete amendment to the California State Penal Code System.

## OLD BUSINESS

#### Change in Procedure:

To record veterinary medical bills incurred by the department, the impound card will be designated with the letters "AFE" on the front of the card (Authority for Expenditure) rather than "Vet bill due" in reference to the veterinarian fee. The veterinarian fee will be recorded on the reverse side of the kennel card. This change will avoid the possible inference that a prospective purchaser would have to pay the veterinarian fee.

#### Licensing:

The Executive Officer commented and answered questions on the report dated April 10, 1974, that was prepared for the Public Health, Welfare and Environment Committee in response to motions introduced in the Council for improving the licensing program. It was decided that at the present time the department has a commitment to a fixed work program for making the automated system fully operational and, as the program expands and develops, changes and modifications will be possible. Mr. Rush suggested that the department will keep the Commission advised of the progress being made for full implementation of the system.

#### Ed Kussman, President, Local Chapter NAACP:

The complaint of Mr. Ed Kussman, with reference to the treatment of Alma Jackson by two Animal Control Officers, is still being investigated. A complete report will be submitted to the Board shortly.

#### Euthanasia:

President Peck indicated that Dr. House of the County Animal Control Department was interested in the application of nitrogen versus the euthanair chamber. Since Dr. Ziegler is doing a preliminary study on this question, President Peck suggested that the City and County work together on this project.

It was decided to postpone a final decision on this proposal until more information is available from the Chief Veterinarian.

#### NEW BUSINESS

#### Legislation:

Vice-President Saul Reider indicated that Assemblyman Howard Berman had sent him a copy of Bill AB 3922 regarding licensing and regulation of animal breeders. It was moved by Vice-President Reider, seconded by

## May 6, 1974

President Peck and unanimously carried that the Board will hear arguments, pro and con, from various organizations on this bill on June 17. Invitations will be mailed to interested groups.

## Dogs on Beaches:

President Peck proposed that a special section on the beach be set aside and fenced in where dog owners could exercise their dogs. Mr. Rush indicated that Recreation and Parks was opposed to this idea but suggested that an experiment might be tried in North Hollywood Park. A letter will be transmitted by the Commission to the Recreation and Parks Commission requesting an opportunity to discuss this matter with them.

## New Policy Suggested Regarding Dead Licensed Dogs:

President Peck suggested that the department adopt a policy whereby the carcass of a licensed dog picked up in the field be held until the owner can claim it if desired. Mr. Rush will give an estimate of the number of dogs involved at the next Board meeting.

## Executive Session:

President Peck called for an executive session at the close of the meeting to discuss a personnel problem.

ADJOURNMENT:

The meeting was adjourned at 12:30 p.m.

ATTEST:

ACTING SECRETARY

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

## May 20, 1974

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 10:08 a.m. in Room 155, City Hall South. Present were President Joan Peck, Vice-President Saul Reider, Commissioners Doris Silverton, David Lee and Nancy Avery.

Also Present: James W. Ross, Acting General Manager; James McNamara, Public Relations Representative and Donald Payn, District Supervisor.

#### APPROVAL OF MINUTES:

Moved by Vice-President Reider, seconded by Commissioner Lee, and unanimously carried, that the Minutes of May 6, 1974 be approved.

#### COMMUNICATIONS:

Executive Directive No. 8 was received from the Mayor's Office which stated that no City board shall discuss any matter which does not appear on its published agenda. Whenever, because of unforeseen and/or unavoidable circumstances, it becomes necessary for a board to consider and decide a matter not shown on its published agenda, the General Manager shall obtain the approval of the Mayor at least 24 hours in advance of the Board meeting.

Mrs. Pershing O. Tidball, 7614 Oak Park Avenue, in a communication to Mayor Bradley, commended the East Valley Spay and Neuter Clinic for the service given, the courtesy, kindness and compassion of the staff, and the cleanliness of the clinic.

An investigation and report was made of the complaint of <u>Mrs. Alma D</u>. Jackson as presented to the Board by Ed Kussman, alleging poor treatment by Department representatives. It was concluded that Officers Washington and Yarger acted properly in carrying out their duties of Animal Control Officer.

#### GENERAL MANAGERS REPORT

Budget: The final budget will be that which was proposed by the Mayor, a total of \$2,477,629, plus an amendment for overtime purposes to meet the requirements of the Fair Labor Standards Act, and an amendment for salaries adjustments.

<u>CETA</u>: The House met and approved an appropriation of \$500 million. The Senate Appropriations Committee met and approved \$825 million. The House and Senate Onference Committee is now in session to mediate the appropriation amount. The Personnel Department had developed a preliminary package of positions to be financed under this program. Certifications for the

#### May 20, 1974

filling of positions to be recommended for the Department will be prepared and the positions will be filled as quickly as possible.

Legislation: Donald Payn reported that nothing has happened on SB 1551, and that the hearing was cancelled, but that AB 3261, a similar bill, was unanimously passed by the Assembly by a vote of 52-0. The City had previously opposed this bill since it did not provide for effective or humane trapping of coyotes. Modifications had been proposed by the Department.

SB 1811 - Animal Health Technicians. Mr. Payn reported that this bill does not say what animal technicians can do, and that the Department w old like such an addition.

AB 2807 - Provides that students at USC Davis, Veterinarian Medical School, could work under the supervision of a Veterinarian employed by that School under a summer program. The Department would like an amendment stating that this could be done under the guidance of a licensed Veterinarian.

AB 3922 - Establishes the Animal Breeders Act which regulates the breeding and sale of dogs and cats, providing for the licensure of breeders of such animals. A public hearing will be held on June 17, at 10:00 a.m., to facilitate presentation of information from a number of groups.

Capital Improvements: The 1974-75 Budget includes financing for the reconstruction of the Ann Street and 11th Avenue Animal Shelters.

By July 1, 1975, plans should have been completed for the design and construction of the Ann Street Animal Shelter. Mr. Joseph Von Slomski has been assigned to coordinate the project and will receive his input from field personnel, various volunteer organizations and humane societies throughout the United States.

Public Relations:

<u>Rabies Clinics</u> - James McNamara stated that a total of 3,179 vaccinations were given during the seven clinics held in the first week in May, which represents an increase of 285 over last year.

KCOP-TV - Senior Animal Control Officer Michael Burns was guest speaker giving travel tips for pets, taking animals out of the Country, etc.

KFI - District Supervisor George Mason spoke about rattlesnakes, and KABC covered the Animal Airlift Program.

KABC-TV, "The Girl in my Life", 11:00 a.m., involves women helping other individuals. Hopefully, this will involve women and animals and Animal Control Officers.

## May 20, 1974

KABC - The General Manager spoke on the Leash Law, and the necessity of dogs bieng on a leash in parks.

Four or five weeks ago two Animal Control Officers were loading a horse into a trailer and one was kicked in the head by the horse. Mr. C. Black a bystander, came to his assistance. A citation, under the sponsorship of Councilman Wilkinson, will be presented to Mr. Black on June 7, Friday, at 10:00 a.m.

#### OLD BUSINESS:

President Peck requested a status report be presented at the Board's next meeting on Dr. Ziegler's research to date on the euthanaire chamber and specifically, the number of animals euthanized with respiratory problems.

She also reported that "Vet Bill Due" is still appearing on the front of the availability card at the shelters. The Executive Officer stated he would look into this.

## Pilot Program for Employee Participation:

President Peck stated that the Mayor's Office had suggested some specific steps regarding implementation of the Employee Participation Program; namely, that employees in each district hold meetings without management to discuss various matters, working conditions, department procedures, etc.; and that they, or a representative present these recommendations to the General Manager. These recommendations, submitted verbally or written, should also be transmitted to the Commission. The General Manager should then investigate same and discuss his findings with the employees or their representatives. The Commission should be apprised of the outcome of each recommendation or suggestion.

The Executive Officer stated he would submit a draft on the Pilot Program for Employee Participation.

President Peck stated that the next meeting will be held in the Valley.

ADJOURNMENT: The meeting was adjourned at 1:00 p.m.

## BOARD OF ANIMAL REGULATION COMMISSIONERS OF THE CITY OF LOS ANGELES

### June 3, 1974

The Board of Animal Regulation Commissioners of the City of Los Angeles convened in regular session at 1:05 p.m. at Van Nuys City Hall, Mayor's Office, 8th Floor, 14410 Sylvan Street, Van Nuys, California. Present were President Joan Peck, Vice-President Saul Reider, Commissioners Doris Silverton and David Lee.

Absent: Commissioner Nancy Avery

Also Present: Robert I. Rush, General Manager; James W. Ross, Executive Officer; Dr. Walter Ziegler, Chief Veterinarian; James McNamara, Senior Public Relations Representative; Donald Payn, District Supervisor.

APPROVAL OF MINUTES:

Moved by Vice-President Reider, seconded by Commissioner Silverton, and unanimously carried that the Minutes of May 20, 1974 be approved. Ayes: 3

At this time Commissioner Lee arrived at the meeting.

### COMMUNICATIONS:

President Peck read the contents of a letter she had received from Deborah L. Pearson, 20815 Bassett Street, Canoga Park, California 91306, who complained about a puppy she adopted from the West Valley Animal Shelter that died of distemper soon after its purchase.

The General Manager stated that a pilot program is being initiated at the West Los Angeles Animal Shelter to determine the effectiveness of an immunization program. Effective date of the program is July 15.

The Secretary was instructed to prepare a letter to Ms. Pearson informing her that such a program is being initiated. Additionally, the General Manager reported that effective immediately, puppies and kittens will be for sale or other disposal at 8:00 a.m. on the fourth day from impoundment.

Vice-President Saul Reider received a communication from <u>Ms. Marilyn</u> <u>Barkhoefer</u>, aka Marilyn Markham, 2559 Glen Green, Hollywood, reiterating her complaints to the General Manager, President Peck and Commissioner Silverton, that no citation was ever issued under Section 597 P.C., cruelty to animals.

The General Manager indicated that the Commission has spent a great deal of time advising Ms. Barkhoefer, and had directed her to the proper course of action. However, he suggested a letter be sent to explain the legalities

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of issuing citations under Section 597 P.C., and informing her that the Department initiates legal action by filing a complaint with the City Attorney rather than issuing citations.

President Peck read a communication she received from <u>Carter Burden</u>, City Councilman, New York City, expressing his sincere thanks for reaffirming her support of the Los Angeles Department of Animal Regulation which they are attempting to emulate. He felt that the General Manager's appearance before the New York City Council will prove helpful in their legislation.

#### GENERAL MANAGERS REPORT

A City Council resolution to Mr. Karl Black will be presented by Councilman Wilkinson on Friday, June 7, at 10:00 a.m. Mr. Black, a bystander, came to the aid of Officers Vernon and Kroeplin, who were having difficulty loading an uncontrollable horse into a van. Officer Vernon, after a day or two in the hospital, has recovered from the kick in the head inflicted by the horse. Mr. James McNamara, Senior Public Relations Representative, was instructed to prepare a resolution on behalf of the Board of Animal Regulation.

## Status Report - Euthanaire Chamber:

Dr. Ziegler reported that animals with respiratory ailments may incur some pain when being euthanized if the Eustachian tube is blocked. He stated that if no Veterinarian is available, it is preferred that the shelter destroy an animal with respiratory problems by the euthanasia method rather than let the animal suffer until the Veterinarian is available to destroy the animal by injection.

#### Payment of Veterinary Services:

The General Manager reported that an amendment to the Department Manual regarding payment of Veterinarian fees was sent out to the shelters. The letters A.F.E. will be written on the front of the impound card to indicate that a Veterinarian bill is due, with the amount written on the back side.

## Authority to Cite Persons Whose Dogs Create a Nuisance:

The General Manager reported that on May 22 the Los Angeles City Council adopted the Public Health, Welfare and Environment Committee's recommendation that the City Attorney prepare and submit for consideration an ordinance designed to authorize the Department of Animal Regulation to issue personal service citations to persons whose animals create a nuisance (noise-odor).

#### Legislation:

AB 2807 - The City Council authorized the Chief Legislative Analyst to support the amendment of the Department of Animal Regulation to allow

## June 3, 1974

students at the Veterinarian School at Davis to work in local governmental agencies if supervised by a department Veterinarian. The Bill will be heard in Sacramento on June 10, 1974.

AB 3922 - This Bill will be heard by the Commission on June 6, and will be heard by the Assembly Committee in Sacramento on June 10.

Departmental Budget:

The General Manager reported there is nothing new to report on concerning the Department 1974-75 Budget.

#### Comprehensive Employment Training Act:

An appropriation has not yet been made to place CETA into operation.

Public Relations:

James McNamara reported that 11" x 28" posters, urging pet owners to alter their pets, will be installed in RTD buses for a period of about a month.

KFI - The General Manager spoke about barking dogs.

Channel 9 - Friday - Gloria Gray, in using animals from the shelters has has success in placing animals.

The Spay and Neuter Brochure has been translated into Spanish and is in the process of publication.

June is Cat and Kitten Month, and a press release was sent out promoting the sale of cat i.d.'s.

Eighth District Summer Cleanup Campaign: A great deal of educational material was handed out during this campaign. Polly Finley from Alaska was a guest of the Department on May 30. She talked to the General Manager about setting up a governmental program in Alaska to properly care and control all forms of animals.

#### OLD BUSINESS

## Employee Participation Program:

The Executive Officer read a draft of the Employee Participation Program proposal. The Board approved the proposal in its entirety and made the following additions:

- 1. Item 2 that "Frequency of the meetings shall be determined by the employees."
- 2. Item 3 that the first sentence start, "Every person or persons, either individually or as a group:, etc.

## June 3, 1974

NEW BUSINESS

Notification of Commission on Matters Affecting the Department:

Regarding the authority to cite persons whose dogs create a public nuisance (barking dogs), the General Manager reported that this matter has been in process since early 1973.

## K-9 Program - Pure Bred Dog Breeding:

President Peck received a letter from a Mr. Hoyt complaining about the K-9 Association in Kansas City, Missouri, which lists puppies for sale, advertises that they will train people to be dog breeders, etc. The General Manager will keep the Board advised of any changes on this matter.

An executive session was called to discuss a personnel problem.

ADJOURNMENT: The meeting was adjourned at 3:30 p.m.

ATTES

